

DSCC Alumni Association Bylaws
Revised October, 2007

ARTICLE I: Name

The name of this organization shall be the Dyersburg State Community College Alumni Association, hereinafter referred to as the DSCCAA.

ARTICLE II: Purpose

Section 1. To build a strong base of support and loyalty for the College among its graduates and former students whose careers are contributing to our community's business, industrial, professional and health fields.

Section 2. To foster a spirit of fellowship among the graduates and other former students.

Section 3. To keep members informed about the College's current development, changes, trends and long-range goals.

Section 4. To help identify and recruit students who would benefit from the College's courses and programs.

Section 5. To assist with the fundraising activities, which will advance the College's programs and enhance scholarship aid for qualified potential students.

Section 6. To foster a better understanding of the College.

Section 7. To provide a forum for the exchange of information and experience with staff, faculty and students.

Section 8. To provide help in informing prospective students, legislators and other important publics about the value of maintaining a strong community college in our area.

Section 9. To represent the alumni of Dyersburg State in community events.

Section 10. To provide services to alumni.

ARTICLE III: Membership

Section 1. Categories of Membership

Membership in the Association shall consist of two categories: Active and Honorary.

Section 2. Active Membership

The DSCCAA Active membership shall include all former students who meet the following criteria:

All former students *who have taken 9 semester credits or more at Dyersburg State Community College and faculty and staff of Dyersburg State Community College* and have paid annual dues or have been granted a temporary, fee-waived membership upon graduation;

Section 3. Honorary Membership

Honorary Membership shall consist of faculty, staff, friends and benefactors of Dyersburg State Community College whose services the Association and the College may wish to recognize. Such members shall be selected by the board of directors of the Association and the president of the College in accordance with the bylaws.

Section 4. Dues

Annual dues must be paid by the end of the calendar month, in which the member joined the association. Each Dyersburg State student who graduates on or after May 2008 will be awarded a one-year Alumni Association membership with annual dues waived.

Section 5. Voting

Active members whose dues are not in arrears shall have the right to vote at general membership meetings. Honorary members shall not have voting rights.

ARTICLE IV: Officers, Directors, and Representatives

Section 1. Board of Directors

There shall be a board of directors with a maximum of 30 members. A maximum of 10 members shall be elected each year for a three-year term. Initially the president of the Association and the president of the College shall name members of the board of directors: one-third (1/3) of the initial Board members shall be named to a one-year term, one-third (1/3) shall be named to a two-year term, and one-third (1/3) shall be named to a three-year term. All officers shall be voting members of the board of directors. The president of the College shall be a voting member of the board of directors and all Alumni Association committees.

Section 2. Election and Terms of Officers

At the annual Alumni Association meeting in the fall, association officers will be elected. Officers shall consist of a president, a vice president and a treasurer. An alumni office staff member will serve as secretary. All officers shall serve two-year terms or until his/her successor is elected and takes office. The terms of officers and directors shall begin at the annual meeting of the Alumni Association in the fall. Their duties shall be such as usually devolve upon such officers. The president of the Association, as well as the president of the College, shall be a voting member of all Association committees.

Section 3. Vacancies in the Board of Directors

Any vacancies occurring in the Board of Directors and among the Officers shall be filled by the president of the Association, in consultation with the president of the College, by temporary appointment, said vacancy to be permanently filled at the next annual election of the Association in the manner hereinafter provided.

Section 4. Eligibility Requirements for Officers and Directors

Only active members of the Association shall be eligible to serve as members of the board of directors and as officers.

Section 5. Compensation of Officers and Directors

All officers and board of directors of the Association shall serve without compensation.

Section 6. Removal of Officers and Directors

Any officer or director may be removed by the board of directors, with or without cause, at any time by the affirmative vote of two-thirds of the directors then in office. Any vacancy occurring by reason of this Section shall be filled, according to the procedure outlined in Article IV, Section 3.

Section 7. Duties of Past Presidents

Upon completion of the term of office, the past president of the Association shall become a member of the board of directors for two years.

ARTICLE V: Duties of the Board of Directors

Section 1. Responsibilities of the Board of Directors

The board of directors shall have charge of the executive, financial and administrative affairs of the Association.

Section 2. Meetings of the Board of Directors

The board of directors shall meet regularly on dates to be fixed by the board of directors. Special meetings may be called on authority of the president of the Association or by mail, telephone or electronic petition to the President of the Association by five members of the board. One-third (1/3) of the board of directors in attendance either in person or through teleconference or videoconference shall constitute a quorum.

Section 3. Bylaws

The board of directors may establish or amend the annual bylaws in harmony with these bylaws, provided that the president of the Association shall have contacted and given each member of the board a notice of such proposed action and a copy of the matter and changes involved, 15 days before such action is to be taken.

Section 4. Transaction of Business Outside of Called Meetings

When it is inexpedient or inconvenient to call a meeting for the transaction of business, matters to be acted upon may be submitted to the members of the board of directors by the president of the Association, and may be voted upon by mail, telephone or electronic communication.

ARTICLE VI: Nomination and Election of Directors and Officers

Section 1. Nominations for Officers and members of the Board of Directors shall be made by a committee of four members, appointed by the President of the Association, with the committee nominating a full ticket for vacancies to be filled. *The members of the nominating committee shall present nominations to fill the positions at the August meeting of the Board of Directors for Board approval. Nominations from the membership at large may be submitted by any member of the association in writing to the President or Secretary of the association no later than August 31st of each calendar year.* All nominees must be active members whose dues are not arrears and who shall have signified their willingness to attend to the duties of their offices. *The ticket thus nominated shall be presented for election at the Annual meeting held in the fall of each calendar year.*

Section 2. Election of Officers and Directors

The names of all persons nominated shall be placed by the president of the Association on a printed ballot without distinction as to method of nomination. The voter may write-in candidates in lieu of the nominating committee's recommendations. The election will take place at the Alumni Association's annual meeting in the fall. The president of the Association shall deliver the ballots to a committee consisting of three or more members appointed by the president of the Association. The committee shall supervise the tabulation of the ballots. The results shall be reported to the president of the Association who shall immediately transmit the results to the board of directors. The results of the election shall be officially announced in the fall alumni newsletter.

ARTICLE VII: Committees

Committees shall be established, as required, by the president of the Association with the approval of the board of directors.

ARTICLE VIII: Meetings

An annual Alumni Association meeting will be held in the fall. A general Meeting of the members of the Association may be called by the board of directors and shall be called

upon the written demand of five members of the Board. The time and place of such meeting shall be determined by the board.

ARTICLE IX: Amendments – These by-laws may be amended at the annual meeting or at any general membership meeting of the corporation by a two-thirds (2/3) vote of members present and voting, provided notice of the proposed amendment was given to all members *at a regularly scheduled meeting or through other communication between meetings at least 10 days in advance of scheduled meeting (e.g. e-mail, U.S. Mail, etc.)*