2013 ANNUAL SECURITY REPORT

A report detailing the campus crime, arrest and referral statistics reported to DSCC security, campus security authorities and local law enforcement agencies. This report also contains information regarding emergency alerts, campus security and access, reporting criminal offenses, the prohibitive use of alcohol, illegal drugs and firearms, and sexual assault awareness and prevention.
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Annual Security Report

The Dyersburg State Community College (DSCC) Annual Security Report is published by the Vice President for Finance and Administrative Services. This report contains information regarding emergency alerts, campus security, reporting criminal offenses, campus access, the prohibitive use of alcohol, illegal drugs and firearms, sexual assault awareness and prevention, and annual crime statistics.

The Facilities and Grounds Supervisor prepares the annual Crime on Campus report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report details campus and center crime, arrest and referral statistics reported to DSCC security, campus security authorities and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses within our campus geography. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and off-site centers. The full text of this report can be located on our web site at www.dscc.edu/security.

The Director of Physical Plant and the Dean of Student Services provide updated information on the educational efforts and programs to comply with the Act. The ADA counselor and the Dean of Student Services shall inform their clients of the procedures to report crime to campus security on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students providing the web site to access the annual security report. This email contains:

- information regarding the report’s availability
- a brief description of the information contained in the report
- the exact web address (URL) at which the report is posted
- information regarding obtaining a paper copy of the annual security report

Faculty and staff receive notification during semester updates and conferences. Brochures detailing the Crime on Campus report are located in document holders around the campus and centers. All prospective students and employees are provided a notice containing a statement of the report’s availability, a description of its contents, and the opportunity to request a copy.

Security and Access to Campus and Center Facilities

During business hours (8:00 to 4:30 Monday through Friday excluding holidays), the College will be open to students, parents, employees, contractors, guests, and invitees. Classroom buildings are open in the evenings when classes are in session until 9:30 pm or until the classes are dismissed. In some cases, part or all of the campus or centers, its buildings or facilities, are open to the general public for a designated time and purpose or when non-affiliated groups, organizations, or individuals have been granted approval by the Vice President of the College. During non-business hours, access to all College facilities is by key, if issued, or by admittance via Campus Security. In the case of periods of extended closing, DSCC will admit only those with prior written approval to all facilities.

Some facilities have individual hours, which may vary at different times of the year. Examples are the E. H. Lannom, Jr. Gymnasium, the Learning Resource Center or the campus bookstore. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

All persons (students, faculty, staff, visitors, and invitees) on campus or at the centers shall be subject to all DSCC and Tennessee Board of Regents (TBR) rules and regulations and to all applicable federal and state laws and regulations. Additionally, all persons who operate motor vehicles on the campus or at the centers agree by such operation to be subject to DSCC and TBR rules, regulations, policies, and procedures on traffic and parking.

All persons on campus or the centers shall provide adequate identification upon request to appropriate DSCC officials and security personnel. Employees and students of the college who refuse to provide such
identification may be subject to disciplinary action; other persons who refuse to provide such identification shall be requested to leave the campus or center and may be subject to lawful removal and prosecution.

Safety and security have been considered in the landscape and lighting of the campus and centers. The Security Officer reports maintenance needs sighted during patrol to the Physical Plant Director at the Dyersburg campus. The Center Directors for Gibson County and Tipton County report maintenance needs for their centers to the Physical Plant Director. Areas that are revealed as problematic have security evaluations conducted of them. Administrators from the Dean of Student Services Office, Physical Plant, and other concerned areas review these results. These evaluations examine security issues such as landscaping, locks, alarms, lighting, and communications.

**Campus Security Officers**

DSCC security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at DSCC. Security officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. Security officers are non-commissioned, do not carry weapons and do not have any authority, under applicable Tennessee laws, to arrest or detain any person on a DSCC campus or Center.

Criminal incidents are referred to the local police who have jurisdiction on the campus or centers. The security officers, Director of Physical Plant and center directors maintain a highly professional working relationship with local law enforcement agencies at each location. DSCC strongly encourages its Campus Security Authorities (CSA) to inform all crime victims and witnesses of the procedures to report crimes on a voluntary, confidential basis to campus security and local law enforcement agencies, as well as local pastoral and professional counselors. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics included in the annual disclosure of crime statistics.

**Reporting Criminal Offenses or Other Emergencies**

If you are the victim or a witness of any crime at any DSCC location, no matter how minor it may appear to you, contact campus security or a DSCC Campus Security Authority (CSA). Emergency phones are located in the hallway on each floor of each building on campus and instructions for use are posted beside the phone. Any suspicious activity or person seen in the parking lots or loitering around vehicles or buildings should be reported.

**DSCC Campus Security Authorities**

<table>
<thead>
<tr>
<th>Position</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>731/286-3301</td>
</tr>
<tr>
<td>Vice President of the College</td>
<td>731/286-3322</td>
</tr>
<tr>
<td>Vice President for Finance and Administrative Services</td>
<td>731/286-3307</td>
</tr>
<tr>
<td>Vice President of Technology</td>
<td>731/286-3338</td>
</tr>
<tr>
<td>Vice President of Institutional Advancement &amp; Continuing Educ.</td>
<td>731/286-3346</td>
</tr>
<tr>
<td>Director of Admissions</td>
<td>731/286-3327</td>
</tr>
<tr>
<td>Director of Administrative Services</td>
<td>731/286-3358</td>
</tr>
<tr>
<td>Director of Advising Center</td>
<td>731/286-7514</td>
</tr>
<tr>
<td>Director of Computer Services</td>
<td>731/286-3337</td>
</tr>
<tr>
<td>Director of Distance Education</td>
<td>731/286-3292</td>
</tr>
<tr>
<td>Director of Financial Aid</td>
<td>731/286-3238</td>
</tr>
<tr>
<td>Director of Gibson County Center</td>
<td>731/855-1419</td>
</tr>
<tr>
<td>Director of Human Resources</td>
<td>731/286-3316</td>
</tr>
<tr>
<td>Director of Learning Support</td>
<td>731/286-3357</td>
</tr>
<tr>
<td>Director of Physical Plant</td>
<td>731/286-3250</td>
</tr>
<tr>
<td>Director of Public Information/Alumni Coordinator</td>
<td>731/286-3347</td>
</tr>
<tr>
<td>Director of Student Life &amp; Multicultural Affairs</td>
<td>901/475-3166</td>
</tr>
<tr>
<td>Dean of Jimmy Naifeh Center</td>
<td>901/475-3100</td>
</tr>
</tbody>
</table>
For emergencies call 911. Listed below are additional emergency contact phone numbers for each DSCC location:

**Dyersburg Campus** 1510 Lake Rd., Dyersburg, Tennessee 38024
- Call Campus Security at (731) 589-3250
- On campus phone dial 910

**Jimmy Naifeh Center at Tipton County** 3149 Hwy 51 S. Covington TN 38019
- Call Campus Security at (901) 201-1344
- On campus phone dial 1397

**Gibson County Center** 2071 Hwy 45 By-Pass in Trenton, Tennessee 38382.
- Day or Evening Classes call (731) 222-5141
- On campus phone dial 7800

When a person asks for assistance or files a complaint through the CSA’s, all pertinent information is obtained and officially documented in an Incident Report. Confidentiality will be maintained to the extent allowed by law. DSCC will notify the applicable local police department of all felony crimes that occur on campus or at the centers. The office of the Physical Plant Director provides a monthly crime report to the Tennessee Bureau of Investigation (TBI). TBI is also notified of any crime determined to be of special interest. The 3 most recent years of crime statistics are included in this report.

All reports will be investigated. DSCC officials will dispatch a security officer and/or assist the victim to report the incident to local law enforcement agencies. Victims of sexual assault are encouraged to report the assault to the local police and will be assisted by campus or center personnel. DSCC officials and local law enforcement agencies have a mutual aid and working agreement. Each agency augments the other within their jurisdictions during mutual investigations, arrest, and prosecutions.

All Incident Reports are maintained in the office of the Physical Plant Director. All DSCC student incident reports are forwarded to the Dean of Students office for review and potential action by local law enforcement agencies.

If you are the victim of a crime and do not want to pursue action within the college system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the law enforcement agency can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, DSCC can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the institution’s annual crimes statistics.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to campus security or the Director of Physical Plant in a timely manner. Your promptness in reporting a crime increases the chance of the suspect being apprehended and preventing
future criminal activity. The College allows any victim or witness to report crimes on a voluntary, confidential basis to the extent allowed by law.

This publication contains information about on-campus and off campus resources. That information is made available to provide DSCC community members with specific information about the resources that are available in the event that they become the victim of a crime. The information about “resources” is not provided to infer that those resources are “reporting entities” for DSCC.

Alerts and Warnings during Emergencies or Threats

In the event that a situation arises, either on or off campus, that, in the judgment of the DSCC president, constitutes an ongoing or continuing threat, a “timely warning” will be issued to members of the DSCC community. The Office of Public Information will issue the warning through one or more of the following systems:

- ALERTUS system - notice on all campus-wide office and classroom computers
- RAVE system – text and e-mail message to all employee and student cell phones who have signed up
- DSCC website (www.dscc.edu)
- DSCC Facebook page

Anyone with information warranting a timely warning should report the circumstances to the President’s office (731-286-3300 or 731-676-8930) or the Director of Physical Plant (731-676-8929).

Emergency Response and Evacuation Procedures

DSCC is committed to the welfare of its community, students, faculty, staff, and visitors. To fulfill the College’s mission and commitments in the event of a disaster/crisis/emergency, the College strives to become disaster resistant. Disaster resistance is achieved through recognition and analysis of the risks of natural and man-made hazards, mitigation of the human and economic impact of disasters, and comprehensive planning for resumption of College functions. DSCC’s Emergency Preparedness Plan provides the framework from which the college will minimize the danger to life and property resulting from natural and man-made disasters.

The following is a list of the types of emergencies that can be experienced by the college:

1. Natural Causes
   a. Tornadoes
   b. Earthquakes
   c. Severe Winter or Ice Storm
   d. Building Emergency (structural damage caused by any emergency)

2. Accidental Causes
   a. Fires (chemical, natural gas, electrical or ordinary structural)
   b. Hazardous chemical accidents or spills (vapor or liquid)
   c. Transportation accidents (airplane, railroad car, automobile/truck)
   d. Explosions (compressed gas, containerized liquid or man-made)
   e. Prolonged utility outages (gas, electricity, cooling system, water)

3. Societal Causes
   a. Civil disturbance on campus or at centers
   b. Hostage situation
   c. Bomb-threats or explosions
   d. Terrorist action
Initial Response Plan: The initial and primary source for all emergency information is the Physical Plant Director (PPD). While the PPD may not be the first to detect an emergency situation, as soon as he or she is notified, the following initial steps will be taken:

Upon notification or observation of an emergency situation, the PPD will:

a) Ensure that the appropriate alarms have been activated (fire, tornado, radio, ALERTUS or RAVE) to alert the college community of approaching/imminent danger.

b) Dispatch sufficient staff to the scene to alert the college community and to prevent harm or destruction of College or private property.

c) Notify the President and the Vice President for Finance and Administrative Services of the emergency/disaster.

d) Notify city and county emergency personnel as needed.

Declaration of Emergency and Activation Plan: The PPD will take the immediate steps necessary to intervene in the emergency to reduce the threat of potential injury or loss of life or property. He or she will inform the President of the emergency situation directly, other key staff, and Emergency Response Management Team (ERMT) members as appropriate.

a) The Public Information Office will be notified of the emergency situation. If appropriate, the media will be notified. All external communication and requests for information will flow through this office.

b) The President will assemble the remainder of the ERMT members for briefing, consultations, and the development of an action plan. The ERMT will advise the President as to whether a state of emergency should be called. If it is deemed that it is not necessary to declare a state of emergency, ERMT members will work with the Vice President for Finance and Administrative Services to assure that the College returns to normal operation as soon as possible.

c) An Emergency Operations Center (EOC) will be established. A secondary and off-site EOC is identified in DSCC’s Emergency Preparedness Plan.

d) A command post will be established by emergency personnel and/or the PPD at the campus or location near the emergency. The post may be inside or outside depending on the circumstances of the emergency. The command center’s purpose is to provide a single on-scene location for command and control purposes and damage assessment. The institution’s upper level managers and directors will report to the command post as well as commanders from responding agencies external to the institution.

Campus Evacuations: Evacuations of all or part of the campus or center grounds will be announced by the President and/or the Physical Plant Director. Evacuation of DSCC Centers will be announced by the respective Center Director. All persons are to immediately vacate the area in question. Instructors and their designees are responsible for assisting persons with disabilities.

Alcohol, Drug Use and Firearms

The possession, consumption, manufacture, sale or distribution of alcohol, illegal drugs and or any controlled substance on any DSCC owned, leased or otherwise controlled property including an affiliated clinical site, an Institution sponsored event, or as part of any activity of Dyersburg State, is illegal under both state and federal laws and prohibited by DSCC statutes and policies. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal. Such offense is classified as a Class A misdemeanor punishable by the imprisonment for not more than 11 months, 29 days, or a fine of not more than $2,500, or both. The offense of public intoxication is a Class C misdemeanor punishable by imprisonment of not more than thirty (30) days or a fine of not more than $50, or both.

On July 1, 2013, Public Chapter 16 of the Tennessee Public Acts (“PC16”), which has been referred to as “Guns in Trunks” Law, took effect. Under the new law, it is not a crime, for the holder of a valid handgun carry permit, recognized in Tennessee to transport and store a firearm and Ammunition in that permit holder’s privately owned motor vehicle, if the firearm is kept hidden from ordinary observation.
AND the firearm is locked within the trunk, glove box or interior of the above said motor vehicle or a container that is securely affixed to the vehicle when the permit holder is not in the vehicle. The vehicle must also be properly parked in the correctly designated parking space. HOWEVER, TBR guideline P-085, does prohibit the possession of weapons, including firearms, by employees. Also TBR policy 3:02:001 II,B.8 which prohibits the weapons, including firearm possession of students are still in effect as are any similar institutional policies or guidelines. See the TBR Guide below for additional scenarios.

<table>
<thead>
<tr>
<th>PERSON IN POSSESSION***</th>
<th>CRIME</th>
<th>POLICY VIOLATION</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anyone with gun in hand, in or out of vehicle</td>
<td>YES TCA §39-17-1309(b)(1)</td>
<td>YES TCA §39-17-1359</td>
<td>ARREST**: If employee or student, also report incident to appropriate campus office.</td>
</tr>
<tr>
<td>Anyone with gun in campus facility (dorm room, office, classroom, stadium, etc.)</td>
<td>NO TCA §39-17-1309(c)(1)</td>
<td>YES TBR Guideline P-085</td>
<td>DIRECT TO IMMEDIATELY REMOVE GUN FROM CAMPUS. Also report incident to Human Resources.</td>
</tr>
<tr>
<td>Employee without carry permit, gun in vehicle but not handled</td>
<td>YES TCA §39-17-1309(b)(1)</td>
<td>YES TBR Policy 3:02:00:01, II. B. 8.</td>
<td>ARREST**: Also report incident to appropriate campus office.</td>
</tr>
<tr>
<td>Student without carry permit, gun in vehicle.</td>
<td>YES TCA §39-17-1309(b)(1)</td>
<td>YES TBR Guideline P-085</td>
<td>DIRECT TO IMMEDIATELY REMOVE GUN FROM CAMPUS. Also report incident to Human Resources.</td>
</tr>
<tr>
<td>Employee with carry permit, gun secured in vehicle, out of sight. Vehicle is properly parked</td>
<td>NO Public Chapter 16 (eff. July 1, 2013)</td>
<td>YES TBR Guideline P-085</td>
<td>DIRECT TO IMMEDIATELY REMOVE GUN FROM CAMPUS. Also report incident to Human Resources.</td>
</tr>
<tr>
<td>Student with carry permit, gun secured in vehicle, out of sight. Vehicle is properly parked.</td>
<td>NO Public Chapter 16 (eff. July 1, 2013)</td>
<td>YES TBR Policy 3:02:00:01, II. B. 8.</td>
<td>DIRECT TO IMMEDIATELY REMOVE GUN FROM CAMPUS. Also report incident to appropriate campus office.</td>
</tr>
<tr>
<td>General Public without carry permit, gun contained in vehicle, in or out of sight. Gun may NOT be handled.</td>
<td>NO TCA §39-17-1309(c)(1)</td>
<td>YES** TCA §39-17-1359</td>
<td>DIRECT TO IMMEDIATELY REMOVE GUN FROM CAMPUS.</td>
</tr>
<tr>
<td>Person picking up or dropping off passengers only. Gun may not be removed or utilized.</td>
<td>NO TCA §39-17-1310(4)</td>
<td>YES** TCA §39-17-1359</td>
<td>DIRECT TO IMMEDIATELY REMOVE GUN FROM CAMPUS.</td>
</tr>
<tr>
<td>Person possessing guns or knives when conducting or attending “gun and knife show” approved by the President/Director</td>
<td>NO TCA §39-17-1310(3)</td>
<td>NO</td>
<td>Confirm the approved “gun and knife show”.</td>
</tr>
<tr>
<td>Student or employee possessing weapon used solely for instructional or school-sanctioned ceremonial purposes</td>
<td>NO TCA §39-17-1309(b)(1)</td>
<td>NO Exception-Campus policy may prohibit such weapons in residence halls</td>
<td>Confirm the instructional or ceremonial purpose.</td>
</tr>
</tbody>
</table>

*If you do not have campus law enforcement with police powers, call local law enforcement.

** Campus should be posted in accordance with TCA §38-17-1309 and TCA §38-17-1359.

*** Active-duty POST-certified law enforcement officers, on or off duty, may carry firearms at all times and places.
The enforcement of alcohol, illegal drugs and firearms regulations on college property is the primary responsibility of campus security and local law enforcement agencies. DSCC has been designated “Drug and Tobacco free” and only under certain circumstances is the consumption of alcohol permitted with presidential approval.

Sex Offenses and Offenders

Sexual assault is defined as any attempted or actual unwanted sexual behavior. Sexual assault occurs along a continuum of intrusion and violation ranging from unwanted sexual comments to forced sexual intercourse. Sexual intrusions and violations of any degree are serious offenses and compromise the integrity of the college community. All forms of sexual assault are prohibited at DSCC.

Sex Offenses: As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program, sex offenses are defined as any sexual act directed against another person, forcible and/or against the person's will; or not forcible or against the person's will where the victim is incapable of giving consent.

Forcible Sex Offenses

Forcible Rape - the carnal knowledge of a person, forcible and/or against the person's will; or not forcible or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Forcible Sodomy - Oral or anal sexual intercourse with another person, forcible and/or against that person's will; or not forcible against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object - the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling - the touching of the private body parts of another person for the purpose of sexual gratification, forcible and/or against that person's will; or, not forcible or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Non-Forcible Sex Offenses

Incest - non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape - non-forcible sexual intercourse with a person who is under the statutory age of consent.

DSCC is committed to creating an environment free from threat of sexual assault and actively responds to the needs of those affected by sexual assault. Consistent with this commitment, DSCC has created a web page for sexual assault education and prevention (http://www.dscc.edu/node/3499). This site serves as the primary source for awareness, advocacy and referral. The information is also included with the College’s emergency procedures booklet. Additionally, sexual assault awareness and prevention seminars are a regular component of DSCC’s wellness program. The program includes sessions held each April (in conjunction with National Sexual Abuse Awareness Month) which are advertised with flyers and with an announcement in the MyDSCC internet portal and by email to faculty and staff. Sessions are open to faculty, staff, and students at the main campus and both centers. Information is provided in print form to all new students during new student orientation programs held in the summer prior to the start of fall classes and in January prior to the start of spring classes. The information is covered verbally with students, parents, faculty and staff in attendance during the orientation program. The Sexual Assault Awareness, Prevention and Survivors Guide pamphlet is available in our literature racks and is distributed to all students who participate in new student orientation.
If You Participate In A Sexual Offense:

A student who individually, or in concert with others, participates or attempts to participate in a sexual offense is subject to disciplinary actions by the college notwithstanding any actions that may or may not be taken by law enforcement authorities. DSCC disciplinary procedures include the right for the accused and the complainant to be present at any hearing. Other rights of the accused and complainant include:

• Right to have a support person present during the hearing. This person is not entitled to represent the complainant or to assist in the testimony.
• Right to have evidence of past sexual history with third parties admitted as evidence.
• Right to have a hearing closed to spectators unless both the accused and the complainant consent in writing to have the hearing open to the public.
• Right to know the outcome of the hearing as defined by the Federal Educational Rights and Privacy Act.
• Right to adjust class schedules or other reasonable actions that will reduce fear or concern (if requested by victims of alleged sexual offenses).

Sanctions imposed by the institution following a final determination of an institutional disciplinary proceeding regarding rape, acquaintance rape or other forcible or non-forcible sex offense may include suspension or dismissal from the institution. Students involved in sexual abuse or violent situations are encouraged to seek assistance from the college counselor at extension 3242 in the Math building.

If You Are A Victim Of Sexual Assault:

• Get to a safe place.
• Do not destroy evidence! Preserving evidence is important for the proof of a criminal offense.
  ➢ Do not shower, bathe, wash hands, brush teeth, use the toilet or clean up in any way.
  ➢ Do not change or destroy clothing.
  ➢ If it was in your home, do not rearrange and/or clean up anything.
• Determine whether to report the crime
• To report the alleged offense:
  ➢ Dial 911
  ➢ Call the police (you may ask for a gender specific police or security officer)
  ➢ Call DSCC security
  ➢ Call the local rape crisis center hotline.
  ➢ Contact a friend or family member you trust
• DSCC personnel will assist you in notifying these authorities
• Get medical attention as soon as possible (evidence should be collected when you get to the hospital).
• Request that someone accompany you in the examination room
• Locate an attorney to represent you (the prosecutor is not your attorney).
• Sue the rapist in civil court for money
• Be considered a rape victim/survivor regardless of the rapist's relationship to you
• Most of all, know this is not your fault.

Sexual Assault Awareness, Prevention, and Survivor Guide: This guide is available in each campus/center building. Information in this publication includes:

• Be aware of your surroundings and think of where you can go and where you can get help if you need it. People frequently ask, "Where are the dangerous areas?" We tell people to be aware of surroundings wherever they are, not just in "dangerous areas". What is a dangerous area? Instead of naming places, apply these three (3) criteria of a place that has higher risk:
  ▪ Isolation, by location, darkness or both.
  ▪ Limited escape routes.
  ▪ Limited or no means of communication to summon help.

Higher risk areas could be anywhere that meets any one or all of those tests. DSCC Security is available to escort you both to and from your classes. To take advantage of this service, call the
following numbers:
- Dyersburg campus: 731-589-3250 or campus extension 910
- Jimmy Naifeh Center: 901-201-1344 or center extension 1314
- Gibson County Center: 731-855-1419 or center extension 7800

- **Carry a whistle or personal self-defense alarm.** These can be helpful to summon help for yourself or someone else in the event of an emergency. If you keep the whistle on your keychain, it can be used as a mental reminder for you to be aware of your surroundings and your safety each time you use your keys.

- **Rohypnol** is known as the "date rape drug"; the street name is "roofies". Although manufactured in the United States, it is not legal for use and is exported to Mexico. People are urged to take precautions against this and any other drug that can be added to a beverage. Changes have been made to make the drug visible in a drink, so it can be tasted or detected. Effects are similar to those of alcohol as it can reduce inhibitions, impair judgment and cause the victim to become unconscious. When combined with alcohol the effects can be magnified. Additionally, it can produce amnesia and the victim may not remember what happened while under the influence of the drug.

Use the following tips to help reduce the risk of exposure to this or any other drug:
- Do not accept an open container from anyone; ask that you open any containers yourself.
- Maintain positive control of your drink at all times. If you cannot say that it would have been impossible for anyone to place anything in your drink, then throw it away.
- If you leave your drink unattended for any length of time, get a new drink.
- Do not leave your drink out for anyone else to drink.

**Symptoms:** If you are not drinking alcohol and feel intoxicated, or if you are drinking alcohol and feel that you are more intoxicated than you should be given how much you’ve consumed, have a trusted friend take you to a medical facility immediately. There are tests to detect the presence of Rohypnol, but they must be taken within 48 to 72 hours of ingestion of the drug.

The potential for illegal use of Rohypnol exists, and we need to protect ourselves from it. However, evidence shows that the date rape drug of choice on most campuses is alcohol. Approximately 80% of the acquaintance assaults reported by students are related to alcohol on the part of the victim, the offender or both.

- **When it is someone you know:** When someone you know or care about has been assaulted, it is normal for you to feel upset and confused. At a time when you may want to help most, you will be dealing with a crisis of your own. You may find it difficult to listen when s/he needs to talk about his or her feelings. You may hope that by not talking about it, the feelings both of you have will go away. You may be tempted to make decisions for the survivor, to be over-protective. You may want to hide the assault from others. You may feel disturbed or confused when the survivor continues to be affected for weeks, months, and even years. Some partners may want more physical intimacy sooner than the survivor does. Others may feel repulsed. Maybe you feel guilty and responsible, believing you could somehow prevent the assault.

All of these feelings are understandable following the sexual assault of someone you love. Please know that if these feelings are hidden or expressed in hurtful ways, they can interfere with the resolution of your crisis and that of the survivor.

**Rape is a violent assault,** not a sexually-motivated or gratifying act. The rapist's aim is to dominate, humiliate, control and degrade the victim. Because the same body parts are involved in sexual assault as in making love, many people confuse sex and violence. Some respond to a survivor as if s/he provoked, wanted or enjoyed it. Many people also believe rape is not traumatic. Not understanding the reality of sexual assault can make the crisis more difficult for both of you. The emotional impact of sexual assault does not disappear, and talking about it can help. Your feelings are normal, and resources are available for you, too.

Students affected by sexual assault may also request assistance in seeking and obtaining academic accommodations.

- **Survivor Guide:** Members of the Dyersburg State Community College community who have been sexually assaulted are strongly encouraged to:
  1. Talk to the DSCC counselor (731-286-3242),
2. Report the assault to DSCC Security, and
3. Obtain medical assistance.

Survivors are advised to report any assault to DSCC Security as soon as possible after the incident so that evidence, which might otherwise be lost after time has elapsed, can be collected. All reports of sexual assault are confidential to the extent allowed by law. Reporting sexual assault to DSCC Security in no way compels an individual to pursue a specific course of action. However, reporting does enable an individual to be apprised of the medical, emotional, legal and College options when dealing with the sexual assault. College personnel will assist students who choose to notify local authorities.

Getting back to normal can take a long time and you may be wondering if there is anyone who can help. Many survivors have found it helpful to talk to rape crisis counselors. You may call the 24-hour National Sexual Assault Hotline, operated by RAINN, at 1-800-656-HOPE. By calling this number you will be automatically connected to your closest rape crisis center. Rape crisis centers are on call 24-hours a day waiting to help you.

Individual or Organizational Misconduct

Disciplinary action may be taken against a student for:

1. Violations of state or federal regulations occurring on DSCC owned, leased or otherwise controlled property,
2. Conduct that impairs, interferes with or obstructs any institutional activity or the mission, processes and functions of the institution,
3. Conduct on or off-campus/centers posing a substantial threat to persons or property within the institutional community.

A “student” shall mean any person who is registered for study in any institution in the State University and Community College System of Tennessee for any academic period. A person shall be considered a student during any period which follows the end of an academic period which the student has completed until the last day of registration for the next succeeding regular academic period and during any period while the student is under suspension from the institution.

Behaviors subject to disciplinary sanctions shall include but not be limited to the following examples:

舆情 Conduct Dangerous to Others. Any conduct which constitutes a serious danger to any person’s health, safety or personal well-being, including any physical abuse or immediate threat of abuse.
舆情 Hazing. Any act of hazing of any variety by an individual, group, or organization. Hazing means any intentional or reckless act in Tennessee on or off the property of any Higher Education Institution by a student acting alone or with others which is directed against any other student, that endangers the mental or physical health or safety of that student, or which induces or coerces a student to endanger his or her mental or physical health or safety. Hazing specifically refers to those actions taken and situations created in connection with initiation into or affiliation with any organization.
舆情 Disorderly Conduct. Any individual or group behavior which is abusive, obscene, lewd, indecent, violent, excessively noisy, disorderly or which unreasonably disturbs other groups or individuals.
舆情 Obstructing or Interfering with Institutional Activities or Facilities. Any intentional interference with or obstruction of any institutional activity, program, event or facility, including the following:
   a. Any unauthorized occupancy of institution or institutional controlled facilities or blockage of access to or from such facilities.
   b. Interference with the right of any institution member or other authorized person to gain access to any institution or institutionally controlled activity, program, event or facility.
   c. Any obstruction or delay of a campus/centers security officer, fireman or any institution official in the performance of his/her duty.
舆情 Misuse of or Damage to Property. Any act of misuse, vandalism, defacing, disfiguring, malicious or unwarranted destruction, or unauthorized use of institutional property including, but not limited to, fire alarms, fire equipment, elevators, telephones, institution keys, library materials and/or safety devices; and any such act against a member of the institution community or a guest of the institution.
舆情 Theft, Misappropriation or Unauthorized Sale. Any act of theft, misappropriation, or unauthorized possession or sale of institution property or any such act against a member of the institution.
community or a guest of the institution.

- **Misuse of Documents or Identification Cards.** Any forgery, alteration or unauthorized use of institutional documents, forms, records or identification cards, including the giving of any false information or the withholding of necessary information, in connection with a students’ admission, enrollment or status in the institution.

- **Possession of Firearms or Other Dangerous Weapons.** Any unauthorized or illegal possession of or use of firearms or dangerous weapons of any kind.

- **Possession of Explosives, Fireworks or Flammable Materials.** The unauthorized possession, ignition or detonation of any object or article which could cause damage by fire or other means to persons or property or the possession of any substance which could be considered to be fireworks and used as such.

- **Alcoholic Beverages.** The use, possession, distribution, sale or manufacture of alcoholic beverages, or public intoxication on property owned or controlled by the institution; at an institution-sponsored event; on property owned or controlled by an affiliated clinical site; or in violation of any term of the DSCC Drug-Free Schools and Communities Policy Statement.

- **Drugs.** The unlawful use, possession, distribution, sale or manufacture, of any drug or controlled substance (including any stimulant, depressant, narcotic, or hallucinogenic drug or substance, or marijuana), being under the influence of any drug or controlled substance, or the misuse of legally prescribed or “over the counter” drugs on property owned or controlled by the institution; at an institution-sponsored event; on property owned or controlled by an affiliated clinical site; or in violation of any term of the DSCC Drug-Free Schools and Communities Policy Statement.

- **Gambling.** Gambling in any form.

- **Financial Irresponsibility.** Failure to promptly meet financial responsibilities to the institution including, but not limited to, knowingly passing a worthless check or money order in payment to the institution or to a member of the institution community acting in an official capacity.

- **Unacceptable Conduct in Hearings.** Any conduct at an institutional hearing involving contemptuous, disrespectful or disorderly behavior, or the giving of false testimony or other false evidence at any hearing.

- **Failure to Cooperate with Institutional Officials.** Failure to comply with directions of institutional officials performing their duties.

- **Violation of General Rules and Regulations.** Any violation of the general rules and regulations of the institution as published in an official institutional publication, including the intentional failure to perform a required action or the intentional performance of a prohibited action.

- **Attempting or Aiding and Abetting the Commission of Offenses.** Any attempt to commit any of the foregoing offenses, or the aiding and abetting of the commission of any of the foregoing offenses (an “attempt” to commit an offense is defined as the intention to commit the offense coupled with the taking of some action toward its commission).

- **Violations of State or Federal Laws.** Any violation of state or federal laws or regulations prescribing conduct or establishing offenses, which laws and regulations are incorporated herein by reference.

### Student Disciplinary Proceedings

DSCC will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, DSCC will provide the results of the disciplinary hearing to the victim’s next of kin, if so requested.

A violation of any law regarding alcohol, drug use, weapons or misconduct (including crimes of violence or sexual misconduct) is a violation of DSCC’s Student Conduct policy and will be treated as a separate disciplinary matter. Disciplinary sanctions and procedures for students are listed in the student handbook. Possible disciplinary sanctions for failure to comply with the terms of this policy may include expulsion, suspension, mandatory participation in and satisfactory completion of a drug/alcohol abuse program or rehabilitation program, referral for prosecution, probation, warning or reprimand.

Organizations or groups violating alcohol, illegal drugs and weapons policies or laws may be subject to sanctions by the college.
Security Awareness

Student orientation sessions are held before each semester. During these sessions, students are informed of services offered by campus security as well as ways to maintain personal safety. Students are told about crime on campus and centers and in surrounding neighborhoods. Similar information is presented to new employees during new employee orientation and in the Faculty/Staff Academy program. Security updates are presented to all employees during Fall Update and to adjunct faculty during fall workshops. Additionally, every employee is required to complete an annual Sexual Harassment Prevention Training program.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Information is also available to students and employees through brochures (campus safety and security, sexual assault awareness), posters (24 surveillance, state hotline) and videos. Additionally, the “Blue” flip chart, Dyersburg State Community College Safety and Security Procedures, is located in each campus and center office and classroom. The flip chart outlines emergency procedures for: Fire, Accidents and Thefts, Bomb Threats, Maintenance Problems, Suicidal Crisis Intervention, Homicidal Crisis Intervention, Chemical/Gas Leak, Evacuation, Toxic Fume Release (Off Campus), Medical Emergencies & Violent Crimes, Campus/Centers Security Services, Temporary Closings, Lost & Found/Door Openings, Student Conduct, Traffic Regulations, Earthquake, Tornado/Watch/Warning, Shelter Areas, and Lockdowns.

When time is of the essence, information is released to the DSCC community by means of ALERTUS, which populates all campus and center computers. Additional Information is also available on the DSCC website (www.dscc.edu), DSCC Facebook page, DSCC hotline (731) 286-3303 and/or employee and student cell phones (RAVE).

Prevention of Crimes

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. DSCC personnel facilitate orientation programs for students, parents, faculty and new employees as well as programs for student organizations and community organizations. These programs provide a variety of educational strategies and tips on how to protect oneself from sexual assault, theft and other crimes.

Student Safety Policy: DSCC strives to maintain a learning-centered environment free from intimidation, threats, violent acts and theft. This includes, but is not limited to, intimidating, threatening or hostile behaviors, physical or verbal abuse, vandalism, arson, sabotage, carrying or use of weapons, or any other act which is inappropriate to the academic environment.

Students who feel they have subjected to any of the behaviors listed above are requested to immediately report the incident to the Dean of Student Services. Students who observe or have knowledge of any violation of this policy should also report it immediately. Complaints will be investigated in accordance with the DSCC Student Handbook and disciplinary action will be taken against the offender, if appropriate.

The College reserves the right to take any and all action required to enforce the above policy including searching and inspection of school property and material brought into or out of the institution.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call the campus security for an escort.

Criminal Activity off Campus

DSCC does not have any officially recognized student organizations with off-of-college locations in the annual security report.
Drug and Alcohol Abuse Education Programs

DSCC has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions. These include:

**Alcohol and Drug Education**: DSCC Counseling Office, Employee Assistance Program  
**Counseling Services**: DSCC Counseling Office, Employee Assistance Program  
**Referral Services**: JACOA (Jackson), Northwest Counseling Center (Dyersburg), Alcoholics Anonymous, Narcotics Anonymous  
**College Disciplinary Actions**: Faculty/Student Judicial Review Committee.


Information regarding the dangers of drug or alcohol abuse is made available to all students and staff in literature racks located at all DSCC location. In addition, educational information is provided during new student orientation and can be found in the DSCC Catalog and Student Handbook.

**Health Risks Associated With Drug/Alcohol Use**

Drugs that dull the senses to react, see, and think clearly include, but are not limited to, marijuana, antihistamines, tranquilizers, stimulants, inhalants, sedatives, hypnotics. Stimulants would include amphetamines, cocaine and caffeine, which are mood changing drugs. Opiates, or pain relievers, include heroin, morphine, meperidine, paregoric, and cough syrups that contain codeine.

The use of alcohol can lead to serious health risks, including a loss of muscle control, poor coordination, slurred speech, fatigue, nausea, headache, an increased likelihood of accidents, impaired judgment and possible respiratory paralysis and death.

Heavy drinking can lead to alcoholism, damage to brain cells hallucinations and an increased risk of cirrhosis, ulcers, heart disease, heart attack and cancer of liver, mouth, throat and stomach.

Health risks associated with use of illegal drugs include increased susceptibility to disease due to a less efficient immune system, increased likelihood of accidents, personality disorders and addiction.

The use of illicit drugs and the abuse of alcohol during pregnancy may cause spontaneous abortion, various birth defects or fetal alcohol syndrome. Additionally, the illicit use of drugs increases the risk of contracting hepatitis, AIDS and other infections. If used excessively, the use of alcohol or drugs singly or in certain combinations may cause death.

**Advising the Campus Community about Sex Offenders**

In accordance to the above acts as well as the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, DSCC advises the campus community where information on State registered sex offenders may be obtained. DSCC provides the link to the Tennessee Bureau of Investigation Sex Offender Registry website which is [http://www.tbi.state.tn.us/sex_offender_reg/sex_offender_reg.shtml](http://www.tbi.state.tn.us/sex_offender_reg/sex_offender_reg.shtml).

If you have any questions about Dyersburg State’s sexual assault program, please call the Office of the Dean of Student Affairs at (731)286-3234 (off campus) or extension 3234 (on campus).
Pursuant to the Federal “Student Right-to-Know the Campus Security Act” of 1990 and the “Tennessee College and University Security Information Act” of 1989, the calendar year statistics for 2010, 2011 and 2012 are provided below.

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Union City police were unable to provide a statistical breakdown appropriate for Clery Act reporting for the year 2010.
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<tr>
<td>Bodily Injury</td>
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