

**Achieving the Dream Communication Team Meeting
Jan. 23, 2019 at 3 p.m.**

Date: 1/23/19

Time: 3 p.m.

Location: Eller 241

	Name/title	Attendance	
		Yes	No
1	Amy Finch	X	
2	Andrea Franckowiak	X	
3	Julie Griggs		X
4	Kacee Hardy	X	
5	Beth Micke	X	
6	Luciana Shaw	X	
7	Jerquan Woods		X
8	Dr. Karen Bowyer, ex officio		X
9	Dr. Kay Patterson, ex officio		X
10	Josh Duggin, ex officio		X
11	Heather Gann, ex officio	X	

1. Meeting Called to Order by Amy Finch at 3:00 p.m.
2. Review minutes of the previous Communication Team meeting held Dec. 3.
 - a. Amy Finch reviewed the minutes from the Dec. 3 meeting.
 - b. Faculty and staff have reported to members of the Communication Team that there was a question about what ATD is costing the College and for how long the Governor will pay for these efforts. Discussion on this will continue during the next meeting. The team may need to consider focusing on how to communicate the value of ATD better.
3. Discuss the presentation of the data received for the Fall 2018 Learning Communities during Spring Update.
 - a. Amy Finch stated that the presentation that Andrea presented at Spring Update received positive feedback. She stated we should continue to show growth and improvement at Spring Update and Conference.
 - b. Amy stated that any data we receive that shows improvement or success should be communicated and shared with our stakeholders.
4. Discuss plans to communicate success stories and data via a newsletter.
 - a. Amy Finch asked when would be a good time to send out a newsletter. Heather Gann stated that monthly would be too much. Amy agreed as she felt that with her limited staff they might be constantly working on content for a monthly

