

# TECPAC ELIGIBILITY APPLICATION

To be completed by the Applicant

The Tennessee Early Childhood Program Administrator Credential (TECPAC) is the recognition awarded to early childhood administrators who have demonstrated the specific competencies for effective leadership and management through academics, experiences, and portfolio assessment.



Name \_\_\_\_\_ Soc. Sec. No. \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone No. \_\_\_\_\_ Email Address \_\_\_\_\_

Agency of Employment \_\_\_\_\_

Work Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Fax \_\_\_\_\_

Current Position \_\_\_\_\_

How many years have you held this position? \_\_\_\_\_

How many years total have you been a Director? \_\_\_\_\_

Is your program nationally accredited? \_\_\_\_\_ If so, by which organization:  
\_\_\_\_ NAEYC \_\_\_\_ NAFCC \_\_\_\_ NECPA \_\_\_\_ COA \_\_\_\_ Other: \_\_\_\_\_

Which TECTA Orientation(s) have you completed? Please check all that apply.

\_\_\_\_ Administrator \_\_\_\_ Family Child Care \_\_\_\_ Center-Based \_\_\_\_ Infant/Toddler \_\_\_\_ School-Age

Please indicate your highest level of educational attainment.

- \_\_\_\_ High School Diploma or GED
- \_\_\_\_ CDA Preparation Coursework
- \_\_\_\_ Child Development Associate Credential (CDA)
- \_\_\_\_ Some Early Childhood Education academic coursework
- \_\_\_\_ Technical Certificate
- \_\_\_\_ Associate Degree: Major \_\_\_\_\_
- \_\_\_\_ Bachelor Degree: Major \_\_\_\_\_
- \_\_\_\_ Graduate Degree: Major \_\_\_\_\_

How do you think the Administrator Credential will benefit both you and your program?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Note to Applicant: Please submit this Application and a copy of all college transcripts to:



# TRANSCRIPT REVIEW

For Office Use Only

## POINT OF ENTRY RECOMMENDATION

Based on the Candidate's current education and experience level

- Meets candidacy eligibility and has been assigned to an Administrator Credential Specialist  
Status is Pending Academy. \_\_\_\_/\_\_\_\_/\_\_\_\_
  - Meets Credential eligibility at the level of:
    - Provisional
    - Standard
    - Advanced
    - Master
- Will design a Professional Development Plan to meet candidacy requirements \_\_\_\_/\_\_\_\_/\_\_\_\_
- Currently ineligible for the Administrator Credential

## COURSEWORK REQUIREMENTS

Early Childhood Semester Hours Completed \_\_\_\_\_

Early Childhood Semester Hours Needed \_\_\_\_\_

Administration/Management Hours Completed \_\_\_\_\_

Administration/Management Hours Needed \_\_\_\_\_

Site Coordinator Signature \_\_\_\_\_ Date \_\_\_\_\_

*The Tennessee Early Childhood Program Administrator Credential is administered by Tennessee Early Childhood Training Alliance, approved by Tennessee Board of Regents and the National Association for the Education of Young Children (NAEYC), granted by the Tennessee State University Center of Excellence for Learning Sciences and funded by the Tennessee Department of Human Services.*

