

## ATD Core Team Meeting Minutes

**Date: February 1, 2019**

**Time: 9:45 am**

**Location: Terrace Room of the Security Bank Community Learning Center**

|    | Name                                      | Attendance |               |
|----|---|------------|---------------|
|    |   | Yes        | No            |
| 1  | Dr. Karen Bowyer, Facilitator             | x          |               |
| 2  | Savannah Alls                             |            | X             |
| 3  | Jimmy Barham                              |            | X             |
| 4  | Michael Brooks                            |            | X             |
| 5  | John Combs                                |            | X             |
| 6  | Neel Durbin                               |            | X             |
| 7  | Josh Duggin                               | X          |               |
| 8  | Amy Finch                                 | X          |               |
| 10 | Julie Frazier                             | X          |               |
| 11 | Heather Gann – Tracie Langley for Heather |            | X             |
| 12 | Kacee Hardy                               | X          |               |
| 13 | Amy Johnson                               | X          |               |
| 14 | Renee Long                                | X          |               |
| 15 | Beverly Meadows                           |            | X             |
| 16 | Donna Mealer                              | X          |               |
| 17 | Kay Patterson                             | X          |               |
| 19 | Trenna Richardson                         |            | X             |
| 20 | Mary Ricks                                | X          |               |
| 21 | Brigham Scallion                          |            | X             |
| 22 | Nathan Segars                             |            | Zoom from JNC |
| 23 | Patty Sharp                               |            | X             |
| 24 | Charlene White                            | X          |               |
| 25 | Deanne Williams                           |            | X             |

1. Meeting Called to Order by Dr. Bowyer
2. Approval of Minutes -
3. Recorders – n/a
4. Old Business –
5. Sub-Committee Updates (if applicable): n/a
6. New/Other Business:

The ATD Coaches, David Hartleb and Rene Garcia, were at DSCC for the 2<sup>nd</sup> on-site visit. They instructed the Core Team on their role in the ATD process. The Core Team is a steering committee for student success, with the role of discussing and recommending improvements based upon the positions that each member holds at the college. All decisions should be based upon the evidence provided by the data from the Data Team. The first year is basically the planning year when the data is gathered. The Data Team will recommend six of the most important areas of improvement at DSCC. These recommendations should be submitted to the Core Team by March. The Core Team will review the recommendations and the data for each recommendation, and propose how to address one or two of the recommendations. They will develop an Action Plan on how to improve the area for success. This plan will be submitted to the ATD coaches, who will make comments and suggestions. The Action Plan will be reviewed in the 3<sup>rd</sup> visit in late April. The coaches will provide a template for the Action Plan.

Dr. Bowyer reviewed data on first-time freshmen who received early warning grades and their retention. Dr. Hartleb and Dr. Garcia suggested creating focus groups to contact the students to obtain more information about why the students did not return to school the following semester. There was discussion about utilizing Student Support Services and their data for these students. There was also discussion regarding obtaining data from the National Student Clearinghouse.

Dr. Bowyer discussed books that faculty and staff might read in order to promote empathy for our students, and to have a better insight as to the what students are dealing with that affects their attendance and success in post-secondary education. The article on Guided Pathways was also discussed.

Dr. Garcia and Dr. Hartleb restated the importance of focusing on the data. He stated that quantitative data will tell you the “what”, and qualitative data will tell you the “why”. Also, the data from EAB Navigate will provide valuable information to compare to the outcomes. We should familiarize ourselves with what is going on in the college regarding student success. He suggested having groups or individuals to come and speak about what is going on within the college. He suggested faculty members, students, student groups, counselors, etc. The Core Team should be a positive support for the College.

Dr. Hartleb stated that he is very encouraged by what he has seen at the second visit compared to the last visit. He encouraged team members to contact either of the coaches with questions or comments prior to the next visit in late April. Both Dr. Hartleb and Dr. Garcia will be at the Achieving the Dream Conference in California in February. Mary Ricks, Amy Johnson, Patty Sharp, and Michael Brooks from DSCC plan to attend the ATD Conference.

7. Next Meeting: The next meeting date will be determined.
8. Meeting was adjourned at 11:15 a.m.
9. Minutes Submitted by Edith Carlton, 2/8/19