

# Meeting Minutes

## ATD Data Team Meeting

### November 8, 2022 at 9:00 AM

#### Team Members

##### **Present**

Deica Disney, ATD Data Team Facilitator  
Pat Walker, Director of Admissions and Records  
James Adair, Math Faculty  
Tracie Keith, Director of Enrollment Services

##### **Absent**

Ken Pittman, IT Programmer  
Dr. Brandi Leonard, English Faculty

#### Minutes

##### 1. Update on activity of Core Team and Communication Team

-What "successes" do we want to celebrate campus wide? (request made by communications team)

Data team will look at 0 credits earned and other momentum metrics for academic years since Fall 2018 when ATD started on DSCC campus. Have any metrics shown consistent improvement? The team will also monitor strategic plan goals for successes to celebrate.

##### 2. Discuss proposed meeting dates for remainder of academic year-no issues with dates at this time

December 1 at 9:00 AM  
January 24 at 9:00 AM  
February 21 at 9:00 AM  
March 23 at 9:00 AM  
April 25 at 9:00 AM  
May 30 at 9:00 AM

##### 3. Review follow-up comments from ATD Coaches from Fall meeting.

- Transition from SACS to the Strategic Plan [i.e., student success];
- Operationalize goals and measurements;
- Identify target courses;
- Compile supporting data points;
- Disaggregate data points to look at student segments;
- Adhere to the 4DX format: From X to Y by date Z;
- Provide more focused help to students in course related technology;
- Ensure that grades of W are included in the denominator when computing success rate;

- Include faculty feedback as a leading indicator in all goals.

4. Review report on impact of Policy 2.03.01.01 Undergraduate Academic Retention & GPA Standards. *Report is not ready to review at this time. Will be reviewed during December 1<sup>st</sup> meeting.*

#### A. GPA Community Colleges

1. The minimum quality point average required to achieve the associate degree is 2.0.
2. In addition, a student who fails during any term to attain a cumulative GPA of at least 2.0 for the credit hours attempted will be placed on academic probation for the subsequent term.
3. At the end of the next term of enrollment, a student on academic probation who has failed to attain a 2.0 GPA for that term will be suspended for a minimum of one term. The summer term may not be counted as the term of suspension, unless institutional policies provide for multiple term suspension.
4. Each institution may develop specific readmission policies to enable the suspended student to appeal for readmission.
5. The policies shall be based on factors of extenuating circumstances and hardship.

5. Addition of LS vs. no LS to the success rate report. (see attached report ATD0001Q)

Data will be provided to core team for review and action. Closing of Success rate gaps of LS vs. no LS students is critical to retention and completion. (Data provided to Core team on 11/8/2022)

6. Review early momentum performance indicators. (see attached report "21-22 FTF Early Momentum" and "Momentum-thru spring22 combined")

Grades of W are included in the 0 hours earned category on the momentum performance indicators report. Ken Pittman revised the report to identify the number of W and F grades. The revised report will be reviewed at the next meeting.

Data team will refer the early momentum metrics report to the core team for action. (Data provided to core team on 11/8/2022)

7. Students registering after first day of class and their success rates- Ken needs a decision on how best to consider who registered after the start of the term since there are not start dates for each part of term in Banner.

Question for Ken Pittman-Can we use SOATERM for the start dates of the terms and assume the first term is the earliest term for each student? Per Ken, the issue lies with registration dates being all over the place since DE students, prisoners, and those purged and re-registered later would muddy the data. The team will discuss at the next meeting.

**Meeting adjourned at 9:30**

#### **ATD goals for 2022-2023:**

1. Close success rate gaps for freshmen students in 10 first year, high enrollment courses measured by Pell-eligibility.

2. Achieve 55% fall to fall retention rate of full-time, first-time freshmen by 2025 (baseline: 51%-Fall 2020 to Fall 2021)