

ATD Core Team Meeting Minutes

Date: November 4, 2019

Time: 11:30 am

Location: President's Conference Room; Security Bank Building

	Name/title	Attendance	
		Yes	No
1	Dr. Bowyer	X	
2	Dr. Reid-Bunch	X	
3	Ricks, Mary	X	
4	Finch, Amy	X	
5	Barham, Jimmy	X	
6	Frazier, Julie	X	
7	Johnson, Amy	X	
8	Long, Renee	X	
9	Williams, Deanne	X	
10	Duggin, Josh	X	
11	White, Charlene	X	
12	Sharp, Patty	X	
13	Hardy, Kacee	X	
14	Brooks, Michael	X	
15	Meadows, Beverly	X	
16	Gann, Heather	X	
17	Franckowiak, Andrea	X	
18	Fonville, Brent	X	
19	Lewis, Meleia	X	
20	Pike, Terri	X	
21	Richardson, Trena	X	
22	Segars, Nathan	X	
23	Williams, Cindy	X	
24	Williams, Rebecca	X	
25	David Hartleb, ATD Coach	X	
26	Rene Garcia, ATD Coach	X	

1. Approval of Minutes
2. Records – none
3. Old Business - none

4. Sub-Committee Updates (if applicable): none

5. New/Other Business:

The ATD Core Team met in the Security Bank Community Learning Center with the ATD coaches, David Hartleb and Rene Garcia, for a luncheon meeting. Progress made on the ATD Action Plan was presented and discussed. The group also discussed the similarities between the ATD and Strategic Enrollment Management (SEM) initiatives.

The goal of raising the yield of HS graduates to first time freshman was discussed as well as an idea for a letter to HS DE students highlighting four points: 1) No debt; 2) You can succeed because you already have; 3) We are affordable and 4) Low debt rate for graduates.

The need for virtual tours at all three locations and how they could be sent to DE students was discussed.

Transportation for students is an issue. Some students spend \$12 for transportation. Northwest TN Human Resource Vans - \$1 round trip within the county. Delta helps student who need transportation from Lauderdale and Tipton Counties for \$5/day. Only available from 8:00am – 4:30pm.

Josh Duggin explained at there is a place in EAB to list where students have problems. Josh also shared the EAB Secret Shopper report. Josh will set a meeting with Mary Lee Alford, the Division Deans, Renee Long, Kayci Henline and Dr. Bowyer to discuss EAB, Faculty Feedback and texting from EAB. Need to link EAB with eLearn.

Faculty Feedback and Early Alert were discussed. Faculty Feedback should be updated by third week of class. There was a discussion regarding who would receive an early alert and the possibility of each discipline needing a standard. Faculty Feedback could be used to update Banner. Faculty need to be held accountable for updating Faculty Feedback on a timely basis. A report is needed to track the usage of Faculty Feedback. Mike Bowen and Brent Fonville are using OER.

At 2:15, the faculty who teach in Learning Communities, the seven highest-enrolled, first-year courses and the faculty currently participating in ACUE joined the ATD Core Team and coaches. Discussions centered around various initiatives that support the Action Plan which include ACUE, Holistic Student Support, Mindset Summit, High Impact Practices (from afternoon of fall conference), EAB Navigate and Faculty Feedback. Also discussed was the SWOT Analysis held during Fall Conference and ideas received during Administrative Council as some of the input involves retention in addition to outreach.

Mr. Trena Richardson presented a Powerpoint presentation on Culturally Responsive Teaching.

The need for a Diverse Equity Team at DSCC was discussed. Need to decide objectives up front – address high risk courses like mathematics, need to address retention rates of students of color.

6. Next Meeting:
7. Meeting was adjourned.
8. Minutes Submitted by Mary Ricks, 11/11/2019