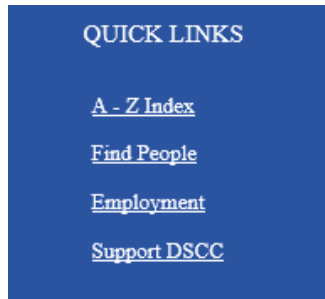


## How to Complete an Application using TBR\_Connector

Click [TBR Connector](#) for the TBR\_Connector website. All current position openings for Dyersburg State Community College will appear. Applicants can also access TBR Connector by clicking on the employment information on DSCC's webpage at [www.dsc.edu](http://www.dsc.edu). Scroll to the bottom of the page and click "Employment".



Click Employment Opportunities for Faculty and Staff. This will bring the applicant to the TBR\_Connector listing of jobs for DSCC.

Click the position opening to begin the application process\*. The job description will appear.

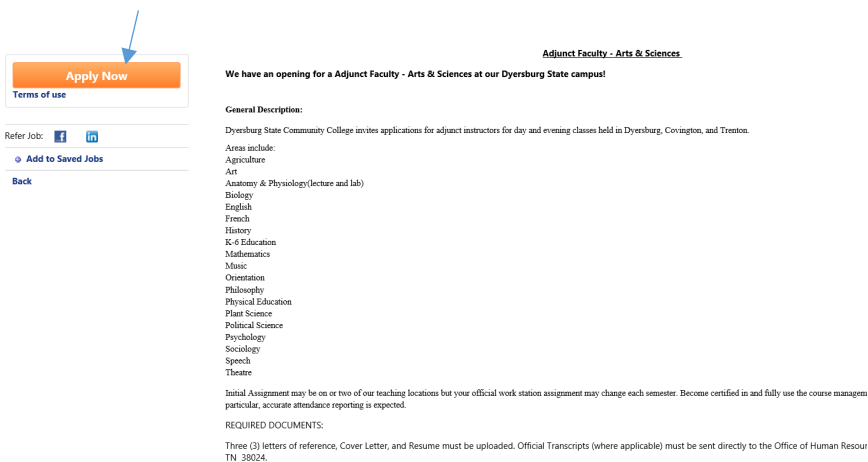
### Current Opportunities

Share Search

- [Academic Success Coach](#)
- [Adjunct Faculty - Arts & Sciences](#)
- [Adjunct Faculty - Business, Technology & Allied Health](#)
- [Adjunct Faculty - Certified Clinical Medical Assistant](#)
- [Adjunct Faculty - EMS](#)
- [Adjunct Faculty - Learning Support](#)
- [Adjunct Faculty - Nursing](#)

\*Required documents: DSCC requires official transcripts be mailed directly to the Human Resources office; three (3) letters of recommendation (uploaded by the applicant); cover letter and resume/CV to complete the applicant file.

Click "Apply Now" to begin filling out the online application\*\*.



**Apply Now**

Terms of use

Refer Job: [f](#) [in](#)

[Add to Saved Jobs](#)

[Back](#)

**Adjunct Faculty - Arts & Sciences**

We have an opening for a **Adjunct Faculty - Arts & Sciences** at our Dyersburg State campus!

**General Description:**

Dyersburg State Community College invites applications for adjunct instructors for day and evening classes held in Dyersburg, Covington, and Trenton.

Areas include:

- Agriculture
- Art
- Anatomy & Physiology(lecture and lab)
- Biology
- English
- French
- History
- K-6 Education
- Mathematics
- Music
- Orientation
- Philosophy
- Physical Education
- Plant Science
- Political Science
- Psychology
- Sociology
- Speech
- Theatre

Initial Assignment may be on or two of our teaching locations but your official work station assignment may change each semester. Become certified in and fully use the course management particular, accurate attendance reporting is expected.

**REQUIRED DOCUMENTS:**

Three (3) letters of reference, Cover Letter, and Resume must be uploaded. Official Transcripts (where applicable) must be sent directly to the Office of Human Resources TN 38024.

\*\* If applicant needs to come back and complete more information, click the Save/Return Later button.

[Save / Return Later](#) [Cancel](#) [Next >>](#)

Applicant must complete requested information in each area. For those marked with an asterisk \*. This information is required. When entering telephone numbers, do not enter the dashes -.

Applicants are not be permitted to advance in the application process if required information is blank. Below is an example of what will appear. Complete the fields and click the "Next" button.

#### Reference #1

Complete requested information.

1. Name of Reference	
<input type="text" value="Derek Jeter"/>	* Answer required
2. Address	
<input type="text" value="DSCC"/>	* Answer required
3. Best way to contact reference?	
<input type="text" value="Email"/>	* Answer required
4. Phone Number	
<input type="text" value="7312863311"/>	* Answer required
5. Email Address	
<input type="text" value="jeter#1yankees@gmail.com"/>	* Answer required
6. How do you know this reference?	
<input type="text" value="Friend"/>	* Answer required

### Uploading Documents:

All position postings require three (3) letters of recommendation, Resume/CV, and Cover Letter be uploaded. For positions requiring a degree, official transcripts are required and are to be mailed directly from the institution to the HR Office. If required documentation is not uploaded, the application will not be complete and will not be reviewed by the search committee. If applicants need to come back and upload letters of recommendation, etc., click the Save/Return Later. The applicant should only click the Submit button once all documentation is uploaded and all fields have been completed.

1	Welcome & Instructions	2	Tell us about yourself
---	------------------------	---	------------------------

#### Upload Attachments

In order to be considered for this position, please upload your Resume/CV, Cover Letter, and three (3) letters of recommendation. Official transcripts are required.

##### Resume/CV

Choose one of the following methods to upload your Resume/CV. (Accepted file types: DOC, DOCX, PDF, TXT. Max file size: 5MB)

Upload a Resume/CV from my computer  
 Write or Paste a Resume/CV

[Upload Resume/CV](#)

---

##### Cover Letter

Choose one of the following methods to upload your Cover Letter. (Accepted file types: DOC, DOCX, PDF, TXT. Max file size: 5MB)

No Cover Letter  
 Upload a Cover Letter from my computer  
 Write or Paste a Cover Letter

---

##### Other Documents

Add up to 10 additional attachments. (Accepted file types: DOC, DOCX, PDF, TXT. Max file size: 5MB)

[Upload Other Document](#)

If applicant clicks the Submit Application button and wants to make changes, the applicant will need to withdraw (drop down at the right of job) the application and reapply with the required documents. When reapplying please select **Save/Return Later** until all required documents are uploaded. When the information is complete, applicant should select **Submit Application**.

Please Note: once the applicant has selected Submit Application, applicant is no longer able to go back into the application process without withdrawing the application.

For positions that require a degree: Applicant should have their institution mail their official transcripts to the following address:

Dyersburg State Community College  
Office of Human Resources  
1510 Lake Road  
Dyersburg, TN 38024

Withdrawing an application will not delete all the information the applicant has entered. Applicants can continue to make changes to the application following the procedure above.