

Dyersburg State Community College 2011-2012 Catalog and Student Handbook

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DSCC Catalog

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DSCC Student Handbook

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Dyersburg State Community

1510 Lake Road, Dyersburg, Tennessee 38024
731/286-3350 • www.DSCC.edu

Dyersburg State Community College is one of 45 institutions in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The Tennessee Board of Regents is the governing board for this system which is comprised of six universities, thirteen two-year colleges, and twenty-six Tennessee Technology centers. The TBR system enrolls more than 80 percent of all Tennessee students attending public institutions of higher education.

Academic Calendar 2011-2012

Please make note of the deadlines listed in the Academic Calendar, since some dates fall on weekends or holidays. Students without home access to the Internet are encouraged to utilize DSCC computer resources or to contact the One Stop Center located on the Dyersburg Campus, the DSCC Gibson County Center or the DSCC Jimmy Naifeh Center at Tipton County.

August 2011

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January 2012

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February 2012

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FALL SEMESTER 2011

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|-------------------------|--|
| April 4-17 | Advising and Priority Registration for Summer and Fall 2011 |
| April 18 - August 26 | Ongoing Registration for Fall 2011 |
| August 1 | Priority Date for Financial Aid Processing |
| August 19 | Application Deadline for Fall 2011 - Last Day to apply for admission or readmission if you were not enrolled Spring or Summer 2011 |
| August 22 | Fall Update (8:00 a.m. - 12:00 p.m. for Faculty & Staff and 1:00 - 4:00 p.m. for Faculty) Adjunct Faculty Workshop - Dyersburg Campus (6:00 - 9:00 p.m. for new and dual enrollment instructors and 7:00 - 9:00 p.m. for returning instructors) |
| August 25 | Adjunct Faculty Workshop - DSCC Jimmy Naifeh Center at Tipton County (6:00 - 9:00 p.m. for new and dual enrollment instructors and 7:00 p.m. - 9:00 p.m. for returning instructors) |
| August 27 | Classes Begin including DSCC Online and RODP |
| August 28 | Last Day to Receive a 100% Refund |
| August 30 | Financial Aid Census Date Last Day to Register or Add Classes |
| September 5 | College Closed for Observance of Labor Day - No Day or Evening Classes |
| September 9 | End of 75% Refund Period Last Day to Remove "I" Grade from Spring 2011 or Summer 2011 |
| September 22 | End of 25% Refund Period - Date may differ for RODP |
| October 10 | Midterm Grading Opens |
| October 14 | Fall Conference for Faculty & Staff - No Day Classes - Evening Classes Will Meet |
| October 15-18 | Fall Break - No Day or Evening Classes |
| October 31 | Deadline for Submission of Midterm Grades |
| November 4 | Last Day to Drop or Withdraw with a "W" Last Day to Change to Audit Deadline to File Intent to Graduate |
| November 14-27 | Advising & Priority Registration for Spring Semester - Currently Enrolled Students Only |
| November 23 | Day & Evening Classes Will Meet |
| November 24-27 | College Closed for Observance of Thanksgiving - No Day or Evening Classes |
| November 28 | Pre-registration Begins for Spring Semester - Open to Everyone |
| December 12 | Last Day of Classes - Date may differ for RODP |
| December 13-17 | Final Exams - Dates may differ for RODP |
| December 24 - January 2 | DSCC Closed |

SPRING SEMESTER 2012

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|--------------------------|--|
| November 14-27 | Advising and Priority Registration for Spring 2012 |
| November 28 - January 11 | Ongoing Registration for Spring 2012 |
| December 15 | Priority Date for Financial Aid Processing |
| January 3 | DSCC Reopens |
| January 5 | Application Deadline for Spring 2012 - Last Day to apply for admission or readmission Adjunct Faculty Workshop at DSCC Jimmy Naifeh Center at Tipton County (6:00 - 9:00 p.m. for new and dual enrollment instructors and 7:00 - 9:00 p.m. for returning instructors) |
| January 6 | Spring Update for Faculty and Staff (1:00 p.m. - 3:30 p.m. for Faculty & Staff and 1:00 - 4:30 p.m. for Faculty) |
| January 9 | Adjunct Faculty Workshop - Dyersburg Campus (6:00 - 9:00 p.m. for new and dual enrollment instructors and 7:00 - 9:00 p.m. for returning instructors) |
| January 11 | Last Day to Receive a 100% Refund |
| January 12 | Classes Begin including DSCC Online and RODP |
| January 13 | Last Day to Register or Add Classes Financial Aid Census Date |
| January 16 | College Closed for Observance of Dr. Martin Luther King, Jr. Day |
| January 25 | End of 75% Refund Period Last Day to Remove "I" Grade from Fall 2011 |
| February 8 | End of 25% Refund Period - Date may differ for RODP |
| March 1 | Midterm Grading Opens |
| March 5-10 | Spring Break - No Day or Evening Classes |
| March 16 | Deadline for Submission of Midterm Grades |
| March 23 | Last Day to Drop or Withdraw with a "W" Last Day to Change to Audit |

April 2-15 Advising & Priority Registration for Summer & Fall Semesters – Currently Enrolled Students Only
 April 5 Spring Conference for Faculty & Staff – No Day or Evening Classes
 April 6-8 College Closed for Observance of Good Friday & Easter – No Day or Evening Classes
 April 16 Pre-registration Begins for Summer and Fall Semesters – Open to Everyone
 April 30 Last Day of Classes – Date may differ for RODP
 May 1-5 Final Exams – Dates may differ for RODP
 May 5 Commencement – 2:00 p.m.

| March 2012 | | | | | | |
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SUMMER SEMESTER 2012

May Semester – May 9 through May 24

April 2-15 Advising & Priority Registration for May Semester – Currently Enrolled Students Only
 April 16 Pre-registration Begins for May Semester – Open to Everyone
 May 2 Application Deadline for May Semester – Last Day to apply for admission or readmission
 May 8 Last Day to Register or Add May Semester Classes
 Last Day to Receive 100% Refund for May Semester
 May 9 May Semester Classes Begin
 May 10 End of 75% Refund Period for May Semester Classes
 May 12 End of 25% Refund Period for May Semester Classes
 May 18 Last Day to Drop or Withdraw from May Semester Classes with a “W” or Change to Audit
 May 24 May Semester Classes End

| April 2012 | | | | | | |
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Full Term – May 29 through July 31

April 2-15 Advising & Priority Registration for May Semester – Currently Enrolled Students Only
 April 16 Pre-registration Begins for May Semester – Open to Everyone
 May 21 Application Deadline for Full Term Classes – Last Day to apply for admission or readmission
 May 28 Last Day to Receive 100% Refund for Full Term Classes
 College Closed for Observance of Memorial Day
 May 29 Full Term Classes Begin
 May 30 Last Day to Register or Add Full Term Classes
 June 5 End of 75% Refund Period for Full Term Classes
 June 13 End of 25% Refund Period for Full Term Classes
 July 4 College Closed for Observance of Independence Day
 July 9 Last Day to Drop or Withdraw from Full Term Classes with a “W” or Change to Audit
 July 31 Full Term Classes End

| May 2012 | | | | | | |
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First Session – May 29 through June 29

April 2-15 Advising & Priority Registration for May Semester – Currently Enrolled Students Only
 April 16 Pre-registration Begins for May Semester – Open to Everyone
 May 21 Application Deadline for First Session Classes – Last Day to apply for admission or readmission
 May 28 Last Day to Receive 100% Refund for First Session Classes
 College Closed for Observance of Memorial Day
 May 29 First Session Classes Begin
 May 30 Last Day to Register or Add First Session Classes
 June 1 End of 75% Refund Period for First Session Classes
 June 5 End of 25% Refund Period for First Session Classes
 June 18 Last Day to Drop or Withdraw from First Session Class with a “W” or Change to Audit
 June 29 First Session Classes End

| June 2012 | | | | | | |
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Second Session – July 2 through August 3

April 2-15 Advising & Priority Registration for May Semester – Currently Enrolled Students Only
 April 16 Pre-registration Begins for May Semester – Open to Everyone
 June 25 Application Deadline for Second Session Classes – Last Day to apply for admission or readmission
 July 1 Last Day to Receive 100% Refund for Second Session Classes
 July 2 Second Session Classes Begin
 July 3 Last Day to Register or Add Second Session Classes
 July 4 College Closed for Observance of Independence Day
 July 5 End of 75% Refund Period for Second Session Classes
 July 9 End of 25% Refund Period for Second Session Classes
 July 22 Last Day to Drop or Withdraw from Second Session Class with a “W” or Change to Audit
 August 3 Second Session Classes End

| July 2012 | | | | | | |
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| August 2012 | | | | | | |
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Note: The Dyersburg State academic Calendar is subject to change at any time prior to or during an academic term due to emergencies or causes beyond the reasonable control of the institution, including severe weather, loss of utility services, or orders by federal or state agencies (TBR 2:04:00:01).

For More Information About...

Information for all DSCC students:

| SUBJECT | OFFICE | LOCATION* | PHONE |
|--|---|-----------|--------------|
| Academic Policies & Procedures | Admissions & Records | SC | 286-3350 |
| Academic Advisement | Advising Center Director | SC | 288-7514 |
| Academic Transcripts | Admissions & Records | SC | 286-3350 |
| ADA Policies & Procedures | Student Services | CAB | 286-3242 |
| Admission Requirements | Admissions & Records | SC | 286-3350 |
| Allied Health Programs | Nursing & Allied Health | G-153 | 286-3390 |
| Alumni | Alumni | E-150 | 286-3349 |
| Arts & Sciences | Division Office | G-146 | 286-3370 |
| Athletics | Athletic Director | GYM | 286-3259 |
| Bookstore - Dyersburg Campus | Bookstore | CAB | 286-3241 |
| Bookstore - DSCC Jimmy Naifeh Center | Bookstore | TC | 901/475-3140 |
| Business & Technology | Division Office | G-230 | 286-3205 |
| Career Development Center | Career Development Center | SC | 288-7514 |
| College for Kids | Continuing Education | CE | 286-3265 |
| Continuing Education | Continuing Education | CE | 286-3265 |
| Contributions to the College | Institutional Advancement | E-149 | 286-3346 |
| Counseling | Student Services | CAB | 286-3242 |
| Degree Requirements | Admissions & Records | SC | 286-3350 |
| Dropping or Adding | Admissions & Records | SC | 286-3350 |
| Financial Aid | Financial Aid | SC | 286-3350 |
| Fees & Expenses | Business Office | E-114 | 286-3310 |
| Financial & Business Affairs | Business Office | E-114 | 286-3310 |
| DSCC Gibson County Center | Director | GC | 855-1419 |
| GED Testing | Testing Center | SC | 286-3355 |
| Graduation | Admissions & Records | SC | 286-3350 |
| DSCC Jimmy Naifeh Center Dean | Dean of the Jimmy Naifeh Center | TC | 901/475-3100 |
| Job Placement | Career Development Counselor | SC | 288-7514 |
| Learning Resource Center/Library | LRC | LRC | 286-3225 |
| Loans | Financial Aid | SC | 286-3350 |
| Multicultural Affairs | Student Life | TC | 901/475-1166 |
| Non-Credit Courses | Continuing Education | CE | 286-3265 |
| Nursing & Allied Health | Division Office | G-128 | 286-3390 |
| One Stop Center - Dyersburg Campus | Admissions & Records, Financial Aid, Advising Center, Career Development | SC | 286-3350 |
| Public Information | Public Information | E-150 | 286-3347 |
| Publications | Public Information | E-150 | 286-3347 |
| Registration | Admissions & Records | SC | 286-3350 |
| Scholarships | Financial Aid | SC | 286-3350 |
| Student Activities | Student Life | CAB | 286-3332 |
| Student Government Association | SGA | CAB | 286-3332 |
| Student Services | Student Services | SC | 286-3240 |
| Tennessee Small Business Development Center | Business & Technology Division | G-230 | 286-3201 |
| Testing Services | Testing Center | SC | 286-3355 |
| Testing Services | Testing Center | TC | 901/475-3100 |
| Veterans Affairs | Financial Aid | SC | 286-3350 |
| Withdrawal | Admissions & Records | SC | 286-3350 |
| Workforce Development | Workforce Development | WB | 286-3585 |
| Workshops and Seminars | Continuing Education | CE | 286-3265 |
| Work Study | Financial Aid | SC | 286-3350 |

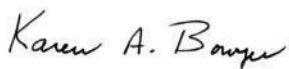
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| *KEY | E | Eller Administration Building, Dyersburg Campus | GYM | E.H. Lannom, Jr. Gymnasium, Dyersburg Campus |
| | CAB | Campus Activities Building, Dyersburg Campus | LRC | Learning Resource Center, Dyersburg Campus |
| | CE | Continuing Education, located in the Security Bank Community Learning Center, Dyersburg Campus | WB | Workforce Board, 313 West Cedar Street, Dyersburg, TN 38024 |
| | G | Glover Education Center, Dyersburg Campus | SC | Student Center, Dyersburg Campus |
| | GC | DSCC Gibson County Center | TC | DSCC Jimmy Naifeh Center at Tipton County |

President's Message

On behalf of the faculty and staff it is a pleasure for me to welcome you to Dyersburg State Community College. The faculty and staff realize that the main priority is to prepare you for an exciting and rewarding future. We are here to help you set and reach your educational goals, whether you have enrolled to acquire skills for a current occupation, to prepare to transfer to a senior institution, or to fulfill a personal interest.

Since many of you plan to complete an associate degree, you will be interested to know that, according to recent research, a two-year college graduate can expect to earn at least \$350,000 more than a high school graduate over a 40-year career. On average, college students can expect to get back \$5.84 for every dollar they invest in a two-year, associate degree. When you consider the economic benefits in addition to the personal, intellectual enrichment that an education imparts, I think that you will agree with me that Dyersburg State is the best choice you can make. We continually hear our alumni compliment our faculty and staff for the high quality teaching, advising, and personal attention at Dyersburg State.

The faculty and staff join me in wishing you a very successful learning experience at Dyersburg State Community College. We look forward to learning and growing with you in the coming semesters.



Karen A. Bowyer

Policy Statement

Limitations to this Catalog

The course offerings and requirements of Dyersburg State Community College are continually under examination and revision. This catalog presents the offerings and requirements in effect at the time of publication but is no guarantee that they will not be changed or revoked. However, adequate and reasonable notice will be given to students affected by any changes. This catalog is not intended to state contractual terms and does not constitute a contract between the student and the institution.

Dyersburg State Community College reserves the right to make changes as required in course offerings, curricula, academic policies and other rules and regulations affecting students to be effective whenever determined by the institution. These changes will govern current and formerly enrolled students. Enrollment of all students is subject to these conditions.

Current information may be obtained from the following sources:

- Admission Requirements - Office of Admissions and Records
- Course Offerings - Division Offering Course
- Degree Requirements - Office of Admissions and Records
- Fees and Tuition - Business Office

Dyersburg State Community College provides the opportunity for students to increase their knowledge by providing programs of instruction in the various disciplines and programs through faculty who, in the opinion of Dyersburg State, are qualified for teaching at the college level. The acquisition and retention of knowledge by any student is, however, contingent upon the student's desire and ability to learn and his or her application of appropriate study tech-

niques to any course or program. Thus, Dyersburg State Community College must necessarily limit representation of student preparedness in any field of study to that competency demonstrated at that specific point in time at which appropriate academic measurements were taken to certify course or program completion.

Confidentiality of Student Records

The policy of the Tennessee Board of Regents and Dyersburg State Community College is to comply with the Family Educational Rights and Privacy Act (FERPA), and, in so doing, to protect the confidentiality of personally identifiable educational records of students and former students. The student has the following rights: the right to inspect and review his/her education records within 45 days of the day the College receives a request for access; the right to request an amendment of his/her education records that the student believes are inaccurate or misleading; the right to consent to disclosures of personal identifiable information contained in his/her education records except to the extent that FERPA authorizes disclosure without consent; and the right to file a complaint with the U.S. Department of Education concerning alleged failures by Dyersburg State Community College to comply with the requirements of FERPA.

Under the provisions of FERPA, the College may disclose directory information to any person requesting it without the consent of the student. Directory information includes the student's name, address, telephone number, e-mail address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, enrollment status, degrees and awards received, and the most previous educational agency or institution attended by the student. The College provides each student the opportunity to refuse to allow disclosure of any designated directory information. Students wishing to refuse disclosure should contact the Office of Admissions and Records at the beginning of each academic term. FERPA also allows the College to disclose educational records without consent to officials of another school in which a student seeks or in-tends to enroll.

Annually, students are informed of their rights under FERPA through this announcement and through the Student Handbook section of the catalog.

Student Right to Know

Statistics for all crimes are publicized and distributed to employees and students on an annual basis and are available to applicants for admission or employment upon request from the DSCC Security Office.

Dyersburg State also maintains records on graduation rates. For more information, contact the Office of Institutional Advancement.

Policy Statement of Non-Discrimination

All educational activities at Dyersburg State Community College are equally accessible to everyone regardless of race, sex, color, religion, national origin, age, handicap or veteran status. The Director of Human Resources is the designated person responsible for the coordination of policies and procedures for compliance with the requirements of Title IX of the Education

Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, 45 C.F.R. Parts 83 and 86, and Section 504 of the Rehabilitation Act of 1973.

Drug-Free Workplace Act of 1998 and Drug-Free Schools and Communities Act Amendments of 1989

Dyersburg State Community College prohibits the unlawful possession, use, distribution, manufacture of illicit drugs and alcohol on the campus property or on institutionally owned, leased or otherwise controlled property or as part of any activity of DSCC. All employees and students are subject to applicable federal, state and local laws related to illegal use and possession of controlled substances and alcohol. Additionally, students found in violation of Drug-Free Schools and the Communities Act Amendments of 1989 will result in disciplinary actions set forth in the Student Handbook section of this catalog.

Harassment - Sexual and Racial Guidelines

The Tennessee Board of Regents Guideline P-080 relates to the orderly resolution of charges of sexual, racial or other forms of harassment at Dyersburg State Community College and other institutions of the Tennessee Board of Regents including the Northwest Tennessee Workforce Board and the Tennessee Technology Centers. The procedures set forth in the guideline may be utilized by any employee, applicant for employment, or student who believes he/she has been subjected to sexual, racial or other forms of harassment.

The designated Equal Employment Opportunity/Affirmative Action Officer for Dyersburg State Community College is the Director of Human Resources who is responsible for receiving harassment complaints from applicants, employees and students. The office is located in the Eller Administration Building. The telephone number is 731/286-3316. The complete text of Guideline P-080 is available in the Personnel Office as well as in the Business Office, Institutional Advancement Office and Learning Resource Center. You are encouraged to become familiar with the guidelines and to ask questions, if necessary, to gain a thorough understanding of it.

Code for Computer Resource Use

Computer resources at Dyersburg State Community College are available to authorized students, faculty, staff and off-campus constituents. Access to these resources is obtained from the Vice President for Technology and is granted with the understanding that the resources will be used as stated in the request and in keeping with the idea that one's interest ceases when it invades the rights of personal and/or institutional privacy, results in the destruction of personal and/or institutional property, demonstrates a potential for loss, creates the possibility for the embarrassment of litigation to the individual and/or institution or because of an otherwise irresponsible use of a limited resource. It is the policy of the office to avail these resources to as many users as possible and, to the extent possible, keep the number of restraints and restrictions on the individuals to a minimum consistent with the ability to provide service to all who request use.

Faculty members who teach in computer laboratories may use software at instructor stations to monitor and control the activity of the other computers in a laboratory. The monitoring software can be used to lock the screens of one or more computers, see the activity at any computer, display the screen of any computer on the overhead projector, only allow the other computers to run a specific application such as Microsoft Excel, and perform other functions. If a student is suspected of an abuse of the computer resource, as defined below, student workers that are paid to monitor open computer laboratories will be authorized to use software to monitor the activity of that student. Since computers located in Dyersburg State laboratories and libraries are a public supported resource established for instructional purposes, anyone using the resource does not have a legal right to privacy.

For the computer resource policy to work it is essential that users observe responsible and ethical behavior in the use of the resources. In an effort to assist the user community in the effective use of the limited computer resources, it seems reasonable to highlight some specific responsibilities and types of behavior that represent abuse of a user's privilege. The examples do not constitute a complete list but are intended to convey the intent of the code.

1. Users should not damage or attempt to damage computer equipment or to modify or attempt to modify equipment so that it does not function as originally intended. It is equally wrong to damage or modify or attempt to damage or modify software components: operating systems, application software, utility routines, etc.
2. Users should not use or attempt to use an account without authorization from the owner of that account. Users have the responsibility of protecting their accounts through the proper use of passwords, but the fact that an account is unprotected does not imply permission for an unauthorized person to use it. Further, accounts are to be used only for the purpose for which they have been established. Additionally, it is wrong to use a college-sponsored account for funded research, personal business, or consulting activities.
3. Users should not use private files without authorization. Owners of such files should take precautions and use the security mechanisms available. However, the fact that a file is not protected does not make it right for anyone to access it, unless it is specifically designated as a public access file. It is equally wrong for anyone without authorization to change or delete a file that belongs to anyone else. Violation of property rights and copyrights covering data, computer programs and documentation are also wrong. In the event of accidental access of private files, confidentiality of those files must be maintained.
4. Users should not send harassing or threatening messages to other individuals or groups. Similarly, users should not mail or post inappropriate material to one or more mailing lists and/or news groups. The Dyersburg State electronic mail policy is published on the Dyersburg State home page under the heading DSCC Policy Statements. Questions about the definitions of harassing, threatening, and inappropriate should be directed to the Vice President for Technology or the Dean of Student Services.

5. Use of e-mail at DSCC should be consistent with the goals, purposes, and mission of the institution. Unacceptable mail messages include the following:
 - a. Any mail not related to DSCC business sent to users who have not indicated a desire to receive the mailing. For example, mail messages about controversial topics should not be sent to the general faculty/staff list.
 - b. A mail message violating existing DSCC and TBR policies.
 - c. A mail message transmitting threatening, obscene, or harassing materials.
 - d. A mail message containing one or more graphic files that is not related to DSCC business.
 - e. A mail message used for commercial purposes or personal profit such as the advertisement of personal property for sale.
 - f. A mail message impersonating/representing someone else's account or removing the sender account identification is unacceptable.
 - g. A mail message containing an attachment which is copyrighted material.
6. Any deliberate wasteful use of resources is irresponsible; it encroaches on other people's use of facilities and deprives them of resources. The printing of large unnecessary listings and use of the Internet solely for entertainment are examples of such abuse. Users are expected to be aware of the resources they are using and to make reasonable efforts to use these resources efficiently.
7. Users should adhere to operating procedures and their intent as established by the Office of Vice President for Technology.
8. Administrators, faculty, staff, the Office of Vice President for Technology, and others in positions of trust within the Dyersburg State Community College community have a professional responsibility to insure that the equipment, software and services provide the most efficient levels of support and consider the needs of the total user community. Such persons in positions of trust who misuse computing resources or take advantage of their positions to access data not required in the performance of their duties are displaying unprofessional behavior.
9. Users should not load software that accesses the web on an on-going routine basis on an institutional computer. The only exception to this rule is if the data being obtained through the web are required by the individual to perform an assigned institutional function. This type of software wastes bandwidth that is very costly to the institution. Examples of this type of software include "Weather Bug", screen savers that update the view during the day, views from web cameras, listening to radio stations, downloading music, chat room software, etc.
10. The loading of peer to peer software on any computer or file server owned by DSCC is prohibited. Peer to peer

software exposes the computer to attacks from the internet. Once a computer is compromised, the perpetrator can load any kind of undesirable software on the computer and spread it through our campus. If a user is found to have peer to peer software on any computer for which they have responsibility, then the policy violation will be reported to their supervisor and the appropriate Vice President. Examples of peer to peer file and music sharing software includes Bearshare, MP3SUnlimited, Napster, iShareIT, OpenNAP, Kazaa and Gnutella.

The unauthorized use or distribution of computer software, music, videos, movies, or other copyrighted material violates federal laws and the State Computer Crimes Act. The making of copies or distributing software, music, videos, movies, or other copyrighted material is subject to federal copyright laws. Violation of such laws may result in disciplinary sanctions, including dismissal, civil lawsuit and criminal prosecution. See DSCC Policy 08:04:03 for additional information on the authorized use of copyrighted materials.

Any use of the computing resources without authorization is prohibited.

The code is posted on the Dyersburg State web page under the general heading DSCC Policy Statements. Failure to comply with the code will subject the violator to appropriate disciplinary action.

It is the responsibility of all users to report to the Office of the Vice President for Technology any violation of the Code of Computer Resource Use. Whenever there is an indication of abuse of the user's privilege which interferes with the intended functions of the system, or impinges on another user's rights, or an otherwise irresponsible use of the computer resource, the Office of Vice President for Technology reserves the right to investigate and implement those actions deemed necessary to protect the system and/or other users. Such an investigation will require prior authorization from the appropriate Dyersburg State Community College offices for students, faculty and staff, the Vice President for the College; for others, the Vice President for Technology.

Abuse of computer facilities and resources will be referred to the proper authorities for disciplinary or legal action including, but not limited to restitution, restrictions, reprimand, suspension, probation, expulsion, termination, and when adjudged a felony, legal action.

Reporting Fraud, Waste, or Abuse

State law requires all public institutions of higher education to provide a means by which students, employees, or others may report suspected or known improper or dishonest acts. In addition, DSCC is committed to the responsible stewardship of our resources. We encourage you to report known or suspected improper acts by employees, outside contractors, or vendors.

Improper acts, either known or suspected, that should be reported include:

- Theft or misappropriation of funds, supplies, property, or other university/college resources
- Forgery or alteration of documents
- Unauthorized alteration or manipulation of computer files
- Improper and wasteful activity
- Falsification of reports to management or external agencies

- Pursuit of a benefit or advantage in violation of the college's conflict of interest policy
- Authorization or receipt of compensation for hours not worked

Reporting Options: Several options are available for reporting known or suspected improper acts. You may report your concerns:

- To an official at your campus or institute
- To DSCC Internal Audit 731/286-3237 or e-mail montgomery@dsc.edu
- To the Tennessee Board of Regents by e-mail at ReportFraud@tb.edu
- To the Tennessee Comptroller's Hotline for Fraud, Waste and Abuse at 1-800-232-5454

As Internal Audit investigates allegations of dishonesty, the reporting individual's confidentiality is protected under Tennessee Code Annotated Title 10, Chapter 7 (subject to court action requiring disclosure)

Internal Audit has reporting responsibility to the Audit Committee of the Tennessee Board of Regents through the Director of System-wide Internal Auditing. This reporting relationship enables them to independently and objectively review matters involving any level of administration at the college.

College management is responsible for establishing and implementing systems and procedures to prevent and detect fraud, waste and abuse.

More Information

Information regarding the reporting of fraud, waste, or abuse can also be found on our web site: www.DSCC.edu under the General Information section. Additionally, brochures have been placed in information racks in all buildings on campus and at the off-campus centers.

History and Mission

Located in gently rolling hills overlooking the Mississippi delta, Dyersburg is the hub of commerce, industry and agriculture in North-west Tennessee. Because of its strategic access to rail, river and highway transportation, Dyersburg has become a thriving commercial center that retains the warmth, character and tradition of its rural past. Nestled in a quiet residential neighborhood, the more than 100-acre campus of Dyersburg State Community College is only minutes from a bustling business district and just a pleasant drive from the serenity of beautiful Reelfoot Lake or the excitement and rich musical heritage of Memphis.

History

The Early Years

In 1957, the Pierce-Albright Report, a study ordered by the State Legislature, was made to the Tennessee Legislative Council. It recognized the increasing need for easy availability of education throughout an individual's lifetime. The 1963 General Assembly appropriated funds to be used over a two-year period to initiate recommendations of the report. Plans were developed for a network of community colleges in the state that would place an institution of higher education within 50 miles of each person living in Tennessee. On June 13, 1967, the State Board of Education selected Dyersburg for location of the second community college in West Tennessee. A portion of Okeena Park was chosen as the site, and ground breaking ceremonies were conducted on May 29, 1968.

Dr. E. B. Eller, educator and former assistant commissioner of instruction in the State Department of Education, was selected as the first president. He filled this position from Dec. 18, 1968 until June 30, 1981, at which time he was awarded president emeritus status upon his retirement.

In February 1969, temporary offices were opened in a small frame building in the east portion of the campus. A classroom building was completed by the fall of 1969, and the other buildings were ready by the end of the year. The first class graduated in June, 1971.

The 1980s

Dr. Carl Christian Andersen became the second president in July, 1981. Under the Andersen administration, DSCC enrollment grew by 40%. Improvements were made in instructional technology, computer support and community involvement.

In November of 1984, Dr. Karen Bowyer became the third president. Dr. Bowyer continued the work of her predecessors to improve the quality of instruction and the service to students and the community. She has worked to build partnerships with the college's constituents. She began the Annual Fund Campaign in 1985 to raise local dollars to match state funds for DSCC's first center of emphasis.

Citizens in each of the seven counties in the college's service area have contributed scholarship funds. Advisory committees have been established in Gibson and Tipton counties to involve community members in planning DSCC's future direction.

During the summer of 1985, two buildings on the Dyersburg State campus were dedicated in honor of men who played significant roles in DSCC's development and in education in the state. The E. B. Eller Administration Building is named for a lifelong educator and DSCC's founding president. The Dale F. Glover Education

Center honors a former member of the State Board of Education, State Board of Regents and Tennessee Legislature.

The DSCC Student Center was renovated in 1985 and 1986. The large cafeteria was converted to an auditorium and a new grill and television room was created.

The DSCC Foundation was chartered in 1988. The Board of Directors set a goal of raising \$5 million by the turn of the century. Contributions and pledges totaled approximately \$5.9 million in December 2000.

Approximately two-thirds of an acre of the DSCC campus was sold to the Tennessee Baptist Convention in 1986 for the development of a Baptist Student Center. A Center was built and dedication services were held on April 1, 1990. Later the ownership of the property was transferred to the Dyer Baptist Association.

The DSCC Gymnasium was renovated in 1987 and 1988. Racquetball courts, an aerobics room, weight room, saunas and hot tubs were added, and the surface of the basketball court was replaced.

1990s

The newly constructed Gibson County facility next to Peabody High School in Trenton was opened on Dec. 19, 1991. On Jan. 28, 1994, the Tennessee Higher Education Commission upon the recommendation of the Tennessee Board of Regents approved the establishment of an educational center in Gibson County and the extension of Associate of Science and Associate of Applied Science degree programs to that center.

The Tennessee Board of Regents approved a master plan for the DSCC campus in September 1991. As a result of this plan, additions were planned for the Learning Resource Center and the Student Center during 1992-93. A leased facility was opened in Covington in August 1992. Day and evening classes were offered at this new location. This facility was made possible by gifts from the city of Covington, Tipton County government, First State Bank, Union Savings Bank, Tipton County Bank and Cole Lumber Company. Evening classes continued to be offered at Covington High School. Land use and facility plans were proposed in 1993 for the 64-acre site purchased by the Tipton County Education Task Force for DSCC's use.

Planning for a 30,000 square-foot facility in Tipton County was completed during 1993-94. The General Assembly made an appropriation for the 1994-95 academic year of \$2.1 million to build the first phase of an 18,800 square-foot facility. A ground breaking ceremony for Phase I took place on Nov. 17, 1994. The new Tipton County Center opened on Feb. 26, 1996. Construction on Phase II began in February 1997 and was opened in January 1998. Phase II contained 13,000 square feet. The total budget for Phases I and II was \$5.1 million.

On June 19, 1998, the Tennessee Board of Regents approved the naming of the first building at the Tipton County Center in honor of Speaker Jimmy Naifeh. The building was dedicated in Mr. Naifeh's honor on Oct. 26, 1998.

On Sept. 17, 1999, the Tennessee Board of Regents approved the naming of the gymnasium in memory of Ed Lannom, Jr. a long-time supporter of the college.

The E. H. Lannom, Jr. Gymnasium was dedicated at the 30th anniversary celebration on Oct. 16, 1999.

The Turn of the Century

On Sept. 14, 2000, the State Building Commission approved a Master Plan for the Tipton County Center. The plan called for the construction of a 157,000 square-foot over the next 20 years. The Covington Industrial Board donated 38 acres of property adjacent to the existing 64-acre site for the Tipton County Center in the spring of 2001.

The Richard E. Donner Arboretum and Nature Trail was named on Sept. 23, 2001. The arboretum and nature trail are located northeast of the E. H. Lannom, Jr. Gymnasium. On Oct. 1, 2002, the DSCC Foundation purchased the former Dyersburg Country Club property at a cost of \$300,000. The property was purchased for use as classroom space for continuing education and for use as a temporary library facility when the Learning Resource Center was renovated.

DSCC, the Obion County Industrial Development Corporation, Goodyear Tire and Rubber Company, and community leaders from Obion County worked together to develop an innovative associate degree program in Manufacturing Systems Technology combined with six technical certificate programs. A facility was leased in Union City to provide a location for the instruction, thereby creating the Obion County Training and Education Center and providing greater access to education in West Tennessee. This program was approved by the Tennessee Board of Regents on Sept. 20, 2002, and by the Tennessee Higher Education Commission on Nov. 14, 2002. The first cohort of those receiving training was comprised of employees of Goodyear. In the future, individuals from all industries will be eligible for the program.

First Citizens National Bank was presented the Chancellor's Award for Excellence in Philanthropy in January 2003. The Chancellor's Award is given to individuals and organizations which have given generously to a Tennessee Board of Regents institutions and have provided leadership in fund raising for an institution.

The Union Planters Bank Community Classroom at the Tipton County Center was dedicated on July 18, 2003, in appreciation of the foresight shown to make an initial investment that enabled a higher education center to be built in Tipton County.

The City of Covington lobby of the Tipton County Center was dedicated on July 22, 2003, in appreciation of the generous support shown by the city and the Industrial Development Board.

The BancorpSouth computer laboratory of the Tipton County Center was dedicated on August 21, 2003, for the role BancorpSouth played as a charter investor in a higher education center for Tipton County and for the bank's continuing support of the scholarship program throughout the years.

The Martha W. Donner outdoor classroom on the Dyersburg campus was dedicated on Oct. 5, 2003, in honor of a generous long-time DSCC supporter.

The Dyersburg Fabrics student center grill on the Dyersburg campus was dedicated on Oct. 23, 2003, in appreciation of the historic role played by Dyersburg Fabrics in the growth and development of Dyer County and as a loyal supporter and a steadfast friend of Dyersburg State.

The Country Club building was dedicated to Security Bank for its generosity to DSCC on April 8, 2004 and was named the Security Bank Community Learning Center.

Security Bank received a Chancellor's Award for Excellence in Philanthropy for its generous support of DSCC.

On Oct. 18, 2004, DSCC purchased the former Country Club from the DSCC Foundation for \$308,000. The building will be used for offices and classrooms.

On Aug. 23, 2004, the chemistry laboratory was named in honor of Colonial Rubber. Wendell West and Karen Hotaling Horn accepted the honor on behalf of the employees of Colonial Rubber. The music room in the E. H. Lannom, Jr. Gymnasium was named in honor of the Union City Rotary Club on April 30, 2004. The Union City Rotary Club conducts a highly successful scholarship drive each year. Many students have benefited from these efforts.

The Master Plan for the Dyersburg campus was approved by the State Building Commission on Aug. 12, 2004. The Tipton County Center was named in honor of Speaker Jimmy Naifeh on Oct. 1, 2004. The Center is now known as the DSCC Jimmy Naifeh Center in Tipton County.

The Tennessee Legislature and Gov. Phil Bredesen approved funds in the spring of 2004 for planning and construction of a new LRC, renovation of the former LRC, the purchase of the former Country Club and planning for the New Academic Building at the Jimmy Naifeh Center in Tipton County.

In the spring of 2005, the General Assembly of the State of Tennessee and Gov. Bredesen approved a budget that included funds for construction of the New Academic Building at the Jimmy Naifeh Center in Tipton County and funds to plan and build a new student center and renovate the former student center in Dyersburg. The total state funding for planning and constructing the 31,000 square-foot Academic Building at the Jimmy Naifeh Center at Tipton County was \$5.26 million. Ground breaking for the new facility took place on Nov. 4, 2005. Omega General Contractors of Memphis submitted the low bid and was chosen as the principal contractor.

The State of Tennessee provided \$10 million to renovate the Eller Administration Building, plan and construct the new Learning Resource Center, renovate the former LRC and construct a parking lot on the west side of the Eller Administration Building. RFW Construction Company of Dyersburg submitted the low bid of \$1.4 million to renovate 22,852 square feet in the Eller Administration Building. The Eller Administration Building renovation began on July 25, 2005 and ended on Dec. 21, 2005.

During the renovation, the faculty and staff were relocated from the Eller Building to the Student Center, E. H. Lannom, Jr. Gymnasium and the Security Bank Community Learning Center.

Ground breaking for the new LRC in Dyersburg occurred on December 21, 2005. The new facility contains 28,000 square feet. The grand opening was held on April 27, 2007. The current LRC was renovated during the summer and fall of 2007 to house mathematics faculty, classrooms, offices and a computer laboratory.

DSCC leased approximately three acres of land to the Dyer County Legislative Body for the construction of the Dyer County Health Department on Parr Avenue. As part of the project a new campus road was constructed from the intersection of Parr and Wilkinson toward the E. H. Lannom, Jr. Gymnasium. The road was completed in October 2006, and the Dyer County Health Department facility opened in April 2007.

DSCC assumed ownership of the Academic Building at the DSCC Jimmy Naifeh Center at Tipton County on November 29, 2006. The Grand Opening was held on January 5, 2007. Thirty-two nursing students were in the first class in the New Academic Building in January 2007. Forty-eight students were accepted for the class that began in August 2006 in Dyersburg.

With the generous assistance of the Tipton County Legislative Body a new parking lot was constructed at the JNC in spring 2007. A new chemistry laboratory was constructed on the second floor of the Glover Building during the summer and fall of 2007. The existing laboratory on the first floor of Glover was converted into two classrooms.

The "Good to Great" Annual Fund Campaign raised \$1,045,017.08 during 2005-06. Katie Winchester, CEO and Chair of the Board of First Citizens National Bank, was the campaign chair. For her extraordinary and generous support of DSCC, Katie received a Benefactor Award from the Tennessee Council on Resource Development at Rippavilla Plantation near Columbia, Tennessee on September 14, 2006.

The Regents Award for Excellence in Philanthropy was awarded to Mary and Bill Adcock at Volunteer State Community College on June 10, 2005 and to Baptist Healthcare

Corporation on December 8, 2006, at a quarterly meeting of the Tennessee Board of Regents held at Columbia State Community College. Stephen Reynolds, President and CEO of the Corporation; Paul Betz, Administrator and CEO of Baptist Memorial Hospital-Tipton; Keon Falkner, Administrator and CEO of Baptist Memorial Hospital-Lauderdale and Don Hutson, Administrator and CEO of Baptist Memorial Hospital-Union City, accepted the award on behalf of the Corporation.

DSCC was a Cohort 2 institution in the Tennessee Board of Regents project to convert administrative software from SIS Plus to the Banner products for Human Resources, Finance, Student (Admissions and Records), Financial Aid and Institutional Advancement. Luminis is being implemented to provide the user portal to the various systems. The \$3 million project was completed in 2009.

During 2005-2007 DSCC prepared the Compliance Audit and the Quality Enhancement Plan for reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges, Inc. (SACS COC). The Compliance Audit was submitted to the Commission on March 15, 2007. A Review Team visited DSCC on October 8-10, 2007. In June 2008, SACS COC reaffirmed the accreditation of DSCC.

The 2006-2007 Annual Fund campaign raised \$ 1,018,719.24 under the leadership of Joe Emery, DSCC class of 1986.

Chancellor Charles Manning and community leaders participated in the Ground breaking for the new 14,000 square-foot Student Center in Dyersburg on August 20, 2007.

Chancellor Charles Manning and Foundation Chair Katie Winchester joined President Bowyer in the dedication of the newly renovated Mathematics Building, the Chemistry Laboratory in the Glover Building and the LRC Fountain on December 5, 2007. The LRC Fountain was named in memory of E. H. Lannom, Jr.

Twenty five nursing students were in the first class to complete the regular Nursing Program at the DSCC Jimmy Naifeh Center in Tipton County in December 2008. Fifteen students in the LPN to RN Fast Track Program also finished in December 2008.

DSCC hosted the quarterly meeting of the Tennessee Board of Regents on September 25-26, 2008. The new Student Center was dedicated on September 25, 2008. The renovated former Student Center was renamed as the Campus Activities Building.

The Regents Awards for Excellence in Philanthropy was presented to First Citizens National Bank at the Grand Opening of the new Student Center. Jeff Agee, CEO of First Citizens and a DSCC Alumnus in the class of 1981, accepted the award.

The 2007-08 Annual Fund Campaign raised \$1,021,109 under the capable leadership of Ms. Kerrie Heckethorn, Vice President for Human Resources at First Citizens National Bank. She was assisted by the following county chairs: Lauderdale -Greg Criehtfield, Tipton -Cari Dee Dawson, Dyer -Judy Long, Gibson -Bill Woods and Joel Reynolds.

DSCC celebrated its 40th Anniversary with a dinner and dance on February 5, 2009. Entertainment featured the Dempseys and their brand of high-octane, rockabilly music and stage show. Quebecor World, Inc. of Dyersburg and Covington received the Chancellor's Award for Excellence in Philanthropy from Chancellor Manning during the evening for their generous support of DSCC over the years.

The 2008-09 Annual Fund Campaign raised \$1,007,226.40. This was an impressive amount because of the economic recession which affected the entire nation and world. Wendell West provided the regional leadership for the Campaign. He was assisted by Bill Woods and Joel Reynolds in Gibson County, Donna Pugh and Cassie Williams in Lauderdale County, Jim Wyatt and Sheila Barton in Tipton County and Danny Watson in Dyer County.

DSCC was the fastest growing public institution in Tennessee for the fall semester 2009 as the college's full time equivalent (FTE) enrollment grew by 28% to 2234 and its headcount grew by 23% to 3416.

Nursing was named the Center of Emphasis at DSCC in the spring of 2009. Computers and Information Technology was the former Center.

The Economic Impact Study of DSCC in 2009 showed that the College contributed over \$43 million each year to the region's economy for the past 5 years.

The Division of Nursing and Allied Health began a new Technical Certificate Program in EMT-Paramedic during the fall semester 2009.

Statement of Vision

Dyersburg State Community College will elevate the region's educational attainment thereby enhancing the quality of life in West Tennessee.

Abbreviated Mission Statement

Dyersburg State Community College uses learner-centered instruction to expose students to the best historical and con-temporary ideas to help them create effective solutions to future challenges.

Statement of Mission

Dyersburg State Community College serves seven counties adjacent to or near the Mississippi River in West Tennessee where there are enormous opportunities to improve college completion rates, employment levels in high-skilled jobs, and per capita income. An open-access, learner-centered institution, Dyersburg State anticipates and responds to the education needs of individuals through strategic planning and continuous improvement processes. In doing so, the College provides leadership in public service activities, workforce development projects, and educational collaborations designed to cultivate integrity and self worth, to embrace lifelong learning, to promote diversity, and to improve the community at large by producing educated and productive members of society. Moreover, to improve the quality of life in the communities served, the College is strongly committed to developing and promoting civic and cultural opportunities, as well as economic and community development initiatives through partnerships with business and industry.

Dyersburg State Community College offers the following:

- Associate of Science and Associate of Arts degrees for transfer to four-year institutions;
- Associate of Applied Science degrees and as certificate programs that respond to emerging career opportunities in health care and technologies and provide workforce education;
- A Learning Support Program that enhances the skills necessary for success in college-level courses;
- An Honors Program that expands students' thinking and achievement;
- A Continuing Education Program that provides educational opportunities for children and adults;
- Seamless transition among institutions through articulation agreements with area high schools, Tennessee Technology Centers, and four-year institutions;
- A variety of student support services designed to increase the opportunity for success, as well as services to provide access to federal and state financial aid and locally-funded scholarships;
- Increased access to education via technology-assisted instruction, distance learning offerings, and course offerings at convenient locations at the DSCC Gibson County Center and the DSCC Jimmy Naifeh Center at Tipton County.
- The accomplishment of this mission depends on a faculty and staff who are flexible, highly skilled, technology oriented and learner centered.
- Dyersburg State Community College promotes diversity and access without regard to race, gender, religion, national origin, age, disability, or veteran status.

Accreditations

Dyersburg State Community College is a higher education institution of the State University and Community College System of Tennessee. Dyersburg State Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges, Inc. (SACS COC) to award the associate degree. Contact the SACS COC at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404/679-4500 for questions about the accreditation of Dyersburg State Community College.

The Associate of Applied Science Nursing degree program at Dyersburg State is accredited by the National League for Nursing Accrediting Commission (61 Broadway, New York, New York 10006 212/363-5555 ext. 153). The nursing program is also approved by the Tennessee State Board of Nursing.

Two courses -Emergency Medical Technology I & Emergency Medical Technology II -are approved by the Tennessee Department of Health and Environment; successful completion of these courses and a passing score on the state examination lead to state certification as an Emergency Medical Technician.

The Associate of Applied Science in Emergency Services Major with a Concentration in EMT-Paramedic is approved by the Tennessee Department of Health, Division of Emergency Medical Services.

The Associate of Applied Science degree program in Health Information Technology is fully accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

On April 27, 2005, the Association of Collegiate Business Schools and Programs granted accreditation to Dyersburg State Community College's Business programs.

Students or prospective students who wish to file a complaint related to accreditation or regarding violations of state law not resolved at the institution may submit a Student Complaint Form to the Tennessee Board of Regents at 1415 Murfreesboro Road, Suite 340, Nashville Tennessee 37217, or by going on line and filing out the form electronically at <http://www.tbr.edu/contact/StudentComplaintForm.aspx>. Under Tennessee's open records law, all or parts of complaints will generally be available for review upon request from a member of the public.

Complaints regarding accreditation can also be made by contacting the Southern Association of Colleges and Schools Commission on Colleges, 1866 Southern Lane, Decatur, Georgia 30033-4097, telephone: 404-679-4500 (www.sacscoc.org).

Memberships

Dyersburg State Community College holds membership in the following national, regional and state organizations:

American Association of Community Colleges

National Council for Marketing and Public Relations

National Council for Resource Development

National Junior College Athletic Association

National League for Nursing Council of Associate Degree Programs

Tennessee Advancement Resources Council

Tennessee Association on Higher Education and Disability Tennessee College Association

Tennessee Community College Athletic Association

Tennessee College Public Relations Association

Requirements for Admission

Admission to the College

Prospective students should contact a DSCC One Stop Center on the Dyersburg Campus, or the DSCC Gibson County Center or the DSCC Jimmy Naifeh Center at Tipton County to obtain an Application for Admission. An online application and a printable application are also available at www.dscc.edu. Admission to Dyersburg State Community College does not guarantee admission to all programs.

All prospective students must (1) meet entry-level standards for each course in which they enroll; (2) be able to complete assignments; and (3) be able to read and write at the required level. Inquiries about admission to the College should be addressed to the DSCC One Stop Center, located in the Student Center on the Dyersburg Campus, or by calling 731/286-3350. Individuals residing in Gibson County may obtain information from the DSCC Gibson County One Stop Center or by calling 731/855-1419; individuals residing in Tipton County may visit the DSCC One Stop Center at the Jimmy Naifeh Center or by calling 901/475-3100.

The Office of Admissions and Records receives and processes all applications, evaluates credentials and issues notices of acceptance to students. Students may apply for admission by the stated deadlines prior to the beginning of the fall or spring semester or at the beginning of any session of the summer term.

To help students be prepared to begin classes and to be successful, DSCC adheres to a "Five Day Rule" regarding the acceptance of applications for admission. Applications for admission or readmission will not be accepted five business days prior to the first official day of classes. Consult the Academic Calendar for the application deadline for fall, spring and summer terms.

Misrepresentation of Academic Credentials

Misrepresenting academic credentials is a Class A misdemeanor. A person commits the offense of misrepresentation of academic credentials who, knowing that the statement is false and with the intent to secure employment at or admission to an institution of higher education in Tennessee, represents, orally or in writing, that such person:

1. Has successfully completed the required course work for and has been awarded one (1) or more degrees or diplomas from an accredited institution of higher education;
2. Has successfully completed the required course work for and has been awarded one (1) or more degrees or diplomas from a particular institution of higher education; or
3. Has successfully completed the required course work for and has been awarded one (1) or more degrees or diplomas in a particular field or specialty from an accredited institution of higher education.

Immunizations

Please refer to the following information about Tennessee laws regarding immunizations.

Measles, Mumps and Rubella (MMR) – Unless exempted under Tennessee Code Annotated, proof of immunization with two doses of Measles, Mumps, and Rubella vaccines, administered on or after the first birthday, is required for attendance to all universities and colleges with an enrollment of greater than two hundred students. Non-exempt students who do not provide the required proof will be restricted to 11 credit hours.

Varicella (Chicken pox) – Unless exempted under Tennessee Code Annotated, effective July 1, 2011, any new full-time student must present proof from a health practitioner of two doses of the Varicella (Chickenpox) vaccine, laboratory evidence of immunity, or a history of Varicella disease. Non-exempt students who do not provide the required proof will be restricted to 11 credit hours.

Hepatitis B for students in Allied Health Programs requiring patient contact – Unless exempted under Tennessee Code Annotated, effective July 1, 2011, any student expected to have patient contact must present proof of protection against hepatitis B before patient contact begins.

Hepatitis B for all students – The General Assembly of the State of Tennessee mandates that each public or private postsecondary institution in the state provide information concerning Hepatitis B infection to all students matriculating for the first time. Tennessee law requires that such students complete and sign a waiver form that includes detailed information about the disease.

Tennessee Board of Regents Admission Policy

Dyersburg State Community College maintains an open admissions policy for graduates of high schools or applicants with an average standard score of 450 or above on the GED* or applicants who have received an American Council on Education (ACE) external diploma awarded by a high school. Students who graduated from high school in 1989 or thereafter and students who earned the GED in 1989 or thereafter** and plan to transfer to a baccalaureate degree-granting institution are subject to high school unit requirements. Those who did not complete the following courses in high school are admissible to DSCC and can complete an appropriate course to satisfy the high school deficiency and also use the course toward a general education requirement. Any student who has already completed a high school deficiency but still lacks the general education requirement can apply the course to both requirements if it satisfies them. For example, if a student completed ART 1030 to satisfy a Visual/Performing Arts high school deficiency, then this course could be used to satisfy the high school deficiency and to meet a three-credit hour Humanities/Fine Arts general education requirement.

Subject Area Required High School Units

| | |
|--|---|
| English | 4 |
| Visual and/or Performing Arts, including a survey course or participation in one or more of the arts (music, theatre, visual arts) | 1 |

| | |
|--|---|
| Algebra I and II | 2 |
| Geometry or other advanced math course with geometry as a major component | 1 |
| Natural/Physical Sciences, including at least one unit, with lab, in biology, chemistry, or physics | 2 |
| Social Studies, including World History, World Geography, Ancient History, European History, or Modern History | 1 |
| United States History | 1 |
| A single Foreign Language | 2 |

*A minimum score of 410 on each GED sub score is also required.
 **Requirements differ for those students who have earned the GED.

Dual Admissions Programs

DSCC students who intend to transfer to either the University of Memphis or the University of Tennessee at Martin after graduating from DSCC with an Associate of Science or Associate of Arts degree can be assured of admission to the university by participating in the dual admissions program.

Dyersburg State Community College, in partnership with the University of Memphis, offers a Partnership Enrollment Program (PEP) that guarantees university admission to any student who completes the requirements for an Associate of Science or Associate of Arts degree.

The Partnership Enrollment Program (PEP) provides general admission to the University of Memphis. Requirements for admission to individual academic programs may vary. More information about the application process and requirements for the PEP are available at www.dscc.edu or from the DSCC Office of Admissions and Records.

Dyersburg State Community College, in partnership with the University of Tennessee at Martin, offers a Dual Admission Partnership Program (DAP) that guarantees university admission to any student who completes the requirements for one of the following DSCC programs:

Associate of Science in Teaching;

Associate of Applied Science in Early Childhood Education;

Associate of Science in the University Parallel Major with an area of emphasis in either Agricultural Business or Agriculture - Plant and Soil Science.

The Dual Admission Partnership Program (DAP) provides for general admission to the University of Tennessee at Martin. Requirements for admission to individual academic programs may vary.

More information about the application process and requirements for the DAP are available at www.dscc.edu or from the DSCC Office of Admissions and Records.

Assessment and Learning Support

To be successful in college, students should register for only those courses for they are adequately prepared. To determine student preparedness, the following methods of assessment are used:

1. First-time degree-seeking students under the age of 21 are assessed on the basis of their ACT scores*. Students whose ACT subscore is 17 or below on the English portion of the ACT and 18 or below on the mathematics or reading portions of the ACT will be required to enroll in Learning Support courses. Students whose English score is 18 or above and whose mathematics and reading scores are 19 or above may enroll in college-level English and mathematics courses.
2. First-time degree-seeking students 21 years of age and over may be required to take the ACT Computerized Placement Assessment and Support System (COMPASS). COMPASS measures competency in reading, writing, and mathematics. Students scoring less than the prescribed level on the COMPASS will be placed in courses designed to enhance the likelihood of success in the chosen program of study.
3. Transfer students under the age of 21 are subject to the same requirements listed in (1) above unless they have completed a college-level course in English and mathematics and a reading intensive course (to be determined by DSCC).
4. Transfer students 21 years of age and over are subject to the requirements listed in (2) above unless they have completed a college-level course in English and mathematics and a reading intensive course (to be determined by DSCC).
5. Transient students are subject to the same requirements listed in (3) and (4) above if they wish to enroll in a college-level English or mathematics course.

The results of the ACT or COMPASS, transcripts of high school and college work attempted and other relevant information gathered at the time of assessment assist in determining the courses in which a student enrolls.

Students enrolled in Learning Support courses may not register for courses for which their deficiency is a prerequisite unless the Director of Learning Support grants approval. Students who fail or withdraw from a required Learning Support course will be subject to the same registration restrictions at each subsequent registration until the deficiency is removed.

ACT Scores

An official copy of ACT scores is required for all first-time degree-seeking students under the age of 21. ACT scores may be used only if the ACT scores are no older than three years. *Official SAT scores may be accepted in lieu of ACT scores.

Selective Service Registration

Chapter 759 of the Tennessee Public Acts of 1984 requires that all male students 18 years of age or above must be registered with

the Selective Service before enrolling in any state postsecondary school. In compliance with this act, Dyersburg State requires all male applicants to indicate their Selective Service status on the Application for Admission.

Requirements for Regular Admission

Regular admission as a candidate for an associate degree or certificate will be granted to applicants who follow the procedures and meet the requirements under one of the following sub-categories:

A. High School Graduate from a Public School

Please refer to information about immunizations required by Tennessee law in this catalog section.

1. Submission of a completed Application for Admission. A non-refundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. Submission of an official copy of a high school transcript verifying a Regular or Honors diploma and the date of graduation.
3. Transcripts of applicants who graduated from Tennessee public high schools in 1983 or after must include a transcript entry stating that a passing score was made on the proficiency test battery. If applicants have not passed the required proficiency test battery, they must submit official GED test results indicating an average standard score of 450 or above and a minimum score of 410 on each GED subscore. For GED tests taken before January, 2002, an average standard score of 45 or above and a minimum score of 45 on each GED subscore are required.
4. Submission of an official ACT score if the high school graduate is under the age of 21.
5. For first-time degree-seeking students under the age of 21, course placement will be determined by ACT scores. If ACT scores are older than three years, the student will be required to retake the ACT. First time students who are 21 years of age or older and are degree-seeking will be subject to taking the Computerized Placement Assessment and Support System test (COMPASS).

B. High School Graduate from a Non-Public School (including schools, home schools, and church-related schools). **Please refer to information about immunizations required by Tennessee law in this catalog section.**

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. Submission of an official copy of a high school transcript verifying a Regular or Honors diploma and the date of graduation. The transcript must also include all credits earned and final grades in each course. The transcript of a home school applicant must be an official copy from an affiliated organization as defined by T.C.A. 49-50-801 or be accompanied by certification of registration with the superintendent of the local education agency which the student would otherwise attend. Applicants who can-

not provide a satisfactory secondary school credential may substitute acceptable scores on the GED test or the American Council on Education (ACE) External Degree examination.

3. For first-time degree-seeking students under the age of 21, course placement will be determined by ACT scores. If ACT scores are older than three years, the student will be required to retake the ACT. First time students who are 21 years of age or older and are degree-seeking will be subject to taking the Computerized Placement Assessment and Support System test (COMPASS).

C. GED Recipient

Please refer to information about immunizations required by Tennessee law in this catalog section.

1. Submission of a completed Application for Admission. A non-refundable application fee of \$10 will be assessed at the time of initial registration of classes.
2. Submission of an official copy of GED test results indicating an average standard score of 450 or above and a minimum score of 410 on each GED subscore. For GED tests taken before January, 2002, an average standard score of 45 or above and a minimum score of 45 on each GED subscore are required.
3. Submission of an official ACT score if the GED recipient is under 21.
4. For GED recipients under the age of 21 who are degree-seeking, course placement will be determined by ACT scores. If ACT scores are older than three years, the student will be required to retake the ACT. GED recipients who are 21 years of age or older and are degree-seeking will be subject to taking the Computerized Placement Assessment and Support System test (COMPASS).

D. American Council on Education (ACE) External Degree Recipient

Please refer to information about immunizations required by Tennessee law in this catalog section.

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. Submission of an official copy of an American Council on Education (ACE) External Diploma awarded by a high school.
3. Submission of an official ACT score if the applicant is under 21.
4. For External Degree recipients under the age of 21 who are degree-seeking, course placement will be determined by ACT scores. If ACT scores are older than three years, the student will be required to retake the ACT. External Degree recipients who are 21 years of age or older and are degree-seeking will be subject to taking the Computerized Placement Assessment and Support System test (COMPASS).

E. Transfer Students

Please refer to information about immunizations required by Tennessee law in this catalog section.

A student who is transferring to Dyersburg State Community College to earn credit for an associate degree or certificate from Dyersburg State Community College must follow these procedures:

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. Submission of an official copy of a high school transcript verifying a Regular or Honors diploma and the date of graduation. (This requirement is necessary to determine compliance with the 1989 Admission Requirements).
3. Submission of official copies of transcripts from each college or university attended. Concealment of previous college or university attendance may be cause for rejection, cancellation of admission or dismissal of the student.

Course placement for Transfer students will be based on the following:

1. Transfer students who have completed a college-level English and mathematics course with a grade of "C" or higher will be placed in all college-level courses.
2. For Transfer students who do not meet the first criterion and are under the age of 21, course placement will be determined by ACT scores. If ACT scores are older than three years, the student will be required to retake the ACT.
3. For Transfer students who do not meet the first criterion and are 21 years of age or older, course placement will be determined by the completion of the appropriate portion(s) of the Computerized Placement Assessment and Support System test (COMPASS).

NOTE: Only ACT scores less than three years old as of the first day of the first term of enrollment will be used to determine exemption status.

F. International Student Applicants

Please refer to information about immunizations required by Tennessee law in this catalog section.

Dyersburg State Community College believes that the enrollment of international students will enrich the educational environment of all students. Therefore, the College is authorized under federal law to enroll non-immigrant, alien students on "F-1" and "J-1" student visas. Applicants must file complete credentials before July 1 for fall admission; November 1 for spring admission; or March 1 for summer admission. Complete credentials include all the documents listed below.

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at

the time of initial registration in classes.

2. Submission of a certified or notarized copy of authenticated academic records translated into English. These records should describe the courses of instruction in terms of years spent in school and the type of subject matter covered, with grades earned in each subject. The educational level attained must be comparable to a high school graduate in the United States.
3. Submission of an official transcript from each college or university that the international applicant has attended.
4. If the international applicant is under 21 years of age, an official copy of his/her ACT scores is required.
5. All international applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL). A minimum score of 133 on the computer-based TOEFL or 45 on the Internet-based TOEFL or 450 on the paper-based TOEFL is required. Official TOEFL scores must be submitted.
6. International applicants must show evidence of financial capability. Applicants must provide a statement indicating who will provide funds for the applicant's educational and living expenses while he/she is enrolled at Dyersburg State. Because Dyersburg State has no financial aid assistance for international students, international applicants must have at their disposal a minimum of \$17,000 (equivalent to U.S. dollars) to cover tuition, fees, books, supplies, rent, utilities, food, transportation, personal expenses and required health insurance. This amount is the minimum required and does not include travel expenses or support for dependents. Due to unforeseen tuition increases, the \$17,000 may be increased without notice.

Students attending DSCC on an F-1 visa may work only on campus if employment is available. Because of this uncertainty, international students should not assume that campus employment will be available or to consider the possibility of earned wages from campus employment as part of their financial resources.

DSCC is a community college and has no residential housing. International students must make their living arrangements and should allow sufficient time to locate housing before the beginning of the term.

An international student who is in the United States on an F-1 visa may not claim Tennessee residence and will be charged out-of-state fees.

7. Within 30 days from the first day of classes, international applicants should submit a certificate from a licensed physician or other qualified medical authority verifying freedom from tuberculosis. Failure to furnish such a certificate shall result in denial of further enrollment or admission. In the event that the applicant either has tuberculosis or has potential tuberculosis requiring medical treatment, continued enrollment will be contingent upon the determination by a licensed physician that further enrollment does not present a risk to others and upon the applicant's compliance with any prescribed medical treatment program. All international students born after January 1957 must provide evidence of having received

two doses of the Measles, Mumps, and Rubella (MMR) vaccine. Exceptions are made for students who are pregnant or allergic to the vaccine.

8. International students must become familiar with the regulations of the U.S. Immigration & Customs Enforcement (ICE) and assume responsibility for complying with these regulations.
9. International students will be subject to same policies for determining course placement as are High School Graduates (1.A.) or Transfer Students (1.D.).
10. All foreign non-immigrant students are required to have hospitalization insurance prior to completing registration. Students can either provide proof of adequate coverage or purchase coverage through the College, as provided by a private contractor.

Requirements for Readmitting Students

Students who have discontinued attendance at Dyersburg State Community College for one or more terms, excluding the summer term, must apply for readmission. If the readmitting student has attended other colleges or universities since last attending Dyersburg State, official transcripts must be submitted from those institutions. If a readmitting student elects to pursue a degree or certificate, the student must meet the requirements for Regular Admission if he/she has not previously done so.

Requirements for Special Admission

Special Admission is designed for two groups of applicants. The first group is those applicants who intend to take courses for credit but who do not intend to pursue a degree. The second group is comprised of those who intend to take college courses but who are unable to work toward a degree because they lack the proper credentials. Special Admission will be granted to applicants who follow the procedures and meet the requirements under one of the following sub-categories:

A. Non-High School Graduate

Please refer to information about immunizations required by Tennessee law in this catalog section.

An applicant who did not complete high school with a Regular or Honors diploma or who has not made an average standard score of 450 (45 prior to January, 2002) or above on the GED may be admitted as a special student under the following conditions:

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. The applicant must be at least 21 years of age.
3. The applicant must take the entire Computerized Placement Assessment and Support System (ACT COMPASS) and enroll in any Learning Support courses as determined by his/her scores.

4. Students admitted in this category are not eligible for financial aid.
5. Students in this category must complete requirements for Regular Admission after completing 16 credit hours.

B. Personal or Professional Enrichment

Please refer to information about immunizations required by Tennessee law in this catalog section.

Applicants who are high school graduates or who have earned an average standard score of 450 or above on the GED (45 prior to January, 2002) or who have earned the American Council on Education (ACE) External Diploma awarded by a high school can enroll as a special student for personal or professional enrichment by meeting the following requirements:

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes
2. Indication on the Application for Admission that the applicant is a high school graduate with a Regular or Honors diploma or has earned the ACE External Diploma or has earned an average standard score of 450 or above and a minimum score of 410 on each GED sub-score. For GED tests taken before January, 2002, an average standard score of 45 or above and a minimum score of 45 on each GED subscore are required.

If the student decides to work toward a degree or certificate, he/she will have to meet the requirements for Regular Admission and furnish official copies of transcripts and test scores as required.

3. Students who are admitted as Personal or Professional Enrichment students will not be permitted to enroll in a mathematics or English course unless one of the following criteria is met:

(a) Previous completion of a college-level English and mathematics course with a grade of "C" or higher;

(b) Submission of ACT scores which are no older than three years for students under 21 and which indicate that college-level placement in mathematics or English is warranted;

(c) Completion of the appropriate portion(s) of the Computerized Placement Assessment and Support System test (COMPASS) for students who are 21 years of age or older. COMPASS scores must indicate college-level readiness in mathematics and English.

4. Unless exempt because of ACT scores or transfer work, students admitted under this category will be required to take the ACT COMPASS after completing 16 credit hours.
5. After completing 16 credit hours, students admitted under this category will be required to submit an official copy of a high school transcript verifying Regular or Honors diploma and graduation date. Transcripts of applicants who graduated from Tennessee public high schools in 1983 or after must include a transcript entry stating that a passing score was made on the proficiency test battery.

6. Personal or Professional Enrichment students who have attended another higher education institution are strongly encouraged to submit official copies of transcripts from each institution attended in the event that they should elect to become degree-seeking.
7. Students admitted under this category are not required to become degree-seeking but are strongly encouraged to do so.
8. Students who are enrolled for Personal or Professional Enrichment are not eligible to receive financial aid.

C. College Graduates

Please refer to information about immunizations require by Tennessee law in this catalog section.

College graduates who do not wish to work toward a degree or certificate at Dyersburg State may enroll as a Special Undergraduate Student by meeting the following requirements:

1. Submission of a completed Application for Admission. A non-refundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. Submission of college transcript indicating date degree conferred.

D. Advanced Studies Program/Joint or Dual Enrollment

Please refer to information about immunizations require by Tennessee law in this catalog section.

The Advanced Studies Program is an enrichment program for high school juniors and seniors. A student may enroll in college courses under the Advanced Studies Program if the following conditions are met. Students who are eligible for this program may be admitted for either joint enrollment or dual enrollment or both. Dual enrollment is the enrollment of a high school student in one or more specified college courses for which the student will be awarded both high school and college credit; joint enrollment is the enrollment of a high school student in one or more college courses for college credit only. Students who meet the following requirements may be eligible to receive the Dual Enrollment Grant regardless of whether or not the high school awards dual credit for the completion of college courses.

1. The student must have junior or senior standing in high school.
2. The student must have a 3.00 ("B") average on high school work completed. Since some students may excel in a particular area of study but may not have an average of "B" on all high school work completed, an exception to this condition may be made at the recommendation of the high school guidance counselor or the high school principal and the high school teacher in the student's area of interest.
3. Students wishing to enroll in the Advanced Studies Program must complete Dyersburg State's Dual/Joint Enrollment Application. A non-refundable application fee of \$10 will be assessed at the time of initial registration in classes.
4. Have an official copy of their high school transcript DSCC Catalog

forwarded to the Office of Admissions and Records.

5. Students wishing to receive the Dual Enrollment Grant, administered by the Tennessee Student Assistance Corporation (TSAC), must complete the online Dual Enrollment Grant Application available at www.collegepaystn.com. Students who do not apply for the Dual Enrollment Grant to assist with their tuition will be responsible for paying the amount of the grant as well as any remaining balance to Dyersburg State.
6. For the student to enroll in the Advanced Studies Program, a written recommendation must be submitted to the Office of Admissions and Records by the student's guidance counselor or by the high school principal (part of the Dual Enrollment Grant Application).
7. A written statement of consent must be submitted to the Office of Admissions and Records by the student's parent (part of the Dual Enrollment Grant Application).
8. The courses taken must be chosen by the student in consultation with the high school guidance counselor and the Office of Admissions and Records so as to supplement the high school program and insure academic success (part of the Dual Enrollment Grant Application).
9. Courses taken while enrolled in high school will count as regular college credit upon graduation from high school.
10. Students admitted as Advanced Studies students will not be permitted to enroll in a mathematics or English class unless ACT scores indicate that college-level placement in mathematics and/or English is warranted.

Upon graduation from high school, students can seek regular admission to Dyersburg State. At that point, all admission requirements must be met and appropriate parts of the ACT will determine course placement.

E. Gifted and Talented Students

Please refer to information about immunizations require by Tennessee law in this catalog section.

Academically talented students in grades 9, 10, 11 or 12 may apply for special admission under this category. In order to enroll, applicants must meet the following requirements:

1. Submission of a completed Application for Admission. A non-refundable application fee of \$10 will be assessed at the time of initial registration in classes.
2. Submission of an official copy of the student's high school transcript indicating a Grade Point Average (GPA) of at least 3.2 on a 4.0 scale.
3. Be approved by the Office of Admissions and Records and high school principal.
4. Must take courses which: (a) are a part of a planned Individual Education Program as established by a team process and (b) earn credits which will not be applicable toward graduation from high school.
5. Must not enroll for more than nine credit hours per semester.

F. Transient Students

Please refer to information about immunizations required by Tennessee law in this catalog section.

Students enrolled at another college or university may attend Dyersburg State for one term as a Transient Student by meeting the following requirements:

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes .
2. Submission of an official copy of the student's transcript from the institution in which he/she is regularly enrolled.
3. Transient students will not be permitted to enroll in a mathematics or English course unless one of the following criteria is met:
 - (a) Previous completion of a college-level English and mathematics course with a grade of "C" or higher;
 - (b) Submission of ACT scores which are no older than three years for students under 21 and which indicate that college-level placement in mathematics or English is warranted;
 - (c) Completion of the appropriate portion(s) of the Computerized Placement Assessment and Support System test (COMPASS) for students who are 21 years of age or older. COMPASS scores must indicate college-level readiness in mathematics and English.

G. Audit Students

Please refer to information about immunizations required by Tennessee law in this catalog section.

Under certain conditions, applicants may audit classes at Dyersburg State Community College by meeting these requirements:

1. Submission of a completed Application for Admission. A nonrefundable application fee of \$10 will be assessed at the time of initial registration in classes.

Audit students do not take class examinations and do not receive grades in the course. Audit enrollment is on a space available basis. Any individual under the age of 17 cannot audit a class without the written approval of the instructor and the Dean of the Division. Learning Support courses cannot be audited. Only individuals 60 years or age or older may audit a physical education activity course.
2. Since audit enrollment is on a space available basis, students will not be allowed to enroll for the purpose of auditing until after Regular Registration.
3. Students wishing to audit a course will not be permitted to enroll in a mathematics or English class unless they have met one of the following: a) the appropriate prerequisites have been met, b) students 21 years of age or older have completed the appropriate section(s) of the Computerized Placement Assessment and Support System (COMPASS),

or c) students under 21 have submitted ACT scores that are less than three years old.

4. Students who are auditing a course cannot change to credit.

Provisional Admission Applicants who meet the requirements for admission but do not have all the required credentials on file in the Office of Admissions and Records at the time of their first registration may be admitted provisionally for one semester. By the end of the first semester, students whose credentials have still not been received will not receive an official copy of their grades and will be denied further enrollment (including the ability to pre-register) until official copies of all credentials are on file in the Office of Admissions and Records. Please note, however, that financial aid will not be awarded until all admission requirements are met.

Health Information Technology Admission, Retention, and Graduation Requirements

Students desiring to pursue an AAS degree or certificate in Health Information Technology are required to meet the following:

1. Apply for admission to DSCC and meet admission requirements for acceptance.
2. Indicate Health Information Technology (HITC) as the desired concentration on the DSCC Application for Admission.
3. Meet with a Health Information Technology advisor to register for classes and obtain clearance to register.
4. Complete required Learning Support Program courses in accordance with student's graduation plan created with HIT advisor consultation.
5. Each student will be monitored, advised and grades will be evaluated at the end of each semester by the program director. Minimum standards are: (a) a grade of "C" or better in each course; and (b) complete prerequisite courses.
6. To graduate with an AAS degree or a certificate in Health Information Technology, students must earn a "C" or better in each required course and must have a 2.00 minimum cumulative Grade Point Average (GPA) in college-level courses.
7. For students taking the professional or directed practice course(s) a criminal background check and drug screen are required by most clinical facilities for assurance of patient safety. Based on the results of these checks, an affiliated clinical site may determine not to allow a student's presence at their facility.
8. For students taking the professional or directed practice course(s), most clinical facilities require current immunizations, a negative TB skin test or a chest X-ray.

9. BIOL 2010 and BIOL 2020 must have been completed within five years prior to the admission date.

Note: The Health Information Technology (HIT) AAS degree and the Medical Coding certificate are offered online. To be successful in an online class, the student must have basic computer skills, a computer at home or easy access to a computer and Internet access at home through dial-up, cable, or DSL. The computer labs at the Dyersburg campus or the DSCC Gibson County Center or the DSCC Jimmy Naifeh Center at Tipton County may be used for this purpose. Students will have to schedule computer access during open lab times or at the Learning Resource Center (LRC).

HIT Expenses

Additional expenses to the HIT student include the cost of liability insurance, background check, drug screen, TB skin test or chest X-ray and any immunizations required. Transportation to and from clinical agencies is the responsibility of the student.

Requirements for Admission to the Nursing Program

Dyersburg State Community College offers coursework leading to an Associate of Applied Science degree in Nursing. The nursing program is a daytime program that is offered at the Dyersburg campus and at the DSCC Jimmy Naifeh Center at Tipton County. The Dyersburg State Nursing Program is accredited by the National League for Nursing Accrediting Commission.

Website: www.nlnac.org

Address: 3343 Peachtree Road NE
Suite 850
Atlanta, GA 30326

Telephone: 404-975-5000

Fax: 404-975-5020

The Dyersburg State Nursing Program is approved by the Tennessee Board of Nursing.

Website: <http://health.state.tn.us/Boards/Nursing/index.htm>

Address: Tennessee Board of Nursing
227 French Landing, Suite 300
Nashville, TN 37243

Telephone: 1-800-778-4123
615-532-5166

To be considered for admission to the Nursing program, the following requirements must be met:

1. The applicant must be accepted to Dyersburg State Community College as a regular admission student Refer to *Requirements for Regular Admission* in this catalog section.
2. The applicant must submit a completed Application for Nursing to the Division of Nursing and Allied Health by the deadline specified: September 1 for Spring Admission-DSCC Jimmy Naifeh Center at Tipton County, and March 1 for Fall

Admission-Dyersburg Campus. This application is in addition to the DSCC Application for Admission.

3. Applicants admitted from a high school must have a minimum 2.5 grade point average (on a 4.0 scale).
4. Applicants with prior college credits must have a cumulative grade point average of 2.5 (on a 4.0 scale) and a grade of "C" or above in each course required in the nursing curriculum (or be retaken with a grade of "C" or above as indicated as a prerequisite for the NUR course.) Transcripts from all previously attended universities and/or colleges must be submitted to both the Office of Admissions and Records and to the Division of Nursing and Allied Health for evaluation by the application deadline. Failure to provide documentation as requested will result in the removal of the student's application from the applicant pool. If, at any time after a student has been admitted to the nursing program, it is discovered that the student failed to submit all high school and/or college transcripts for review for admission, the student will be immediately dismissed from the nursing program.
5. Each applicant is required to have on file his/her test results from the required preadmission examination (HESI) for Registered Nurses. Details regarding the dates, times, place and cost of the test are available from the Testing Office or at www.dsc.edu. Test fees are non-refundable. The test score will remain in the applicant file for three years from the testing date; if the student reapplies after three years, he/she must retake the preadmission examination again. Students must reapply for each class to be considered; the Division of Nursing and Allied Health does not keep a waiting list of applicants.
6. A criminal background check and drug screen is required by clinical facilities for assurance of patient safety. These will be required if accepted into the program. Based on the results of these checks, an affiliated clinical site may determine to not allow a student's presence at their facility. This will result in the student's inability to successfully complete the requirements of this program. Additionally, applicants should be aware that conviction of certain crimes may make them ineligible for registered nurse licensure even though they successfully complete the nursing program. Detailed instructions regarding the Background Check will be given during nursing orientation. The student will assume the cost of the physical examination, drug screen, and background check. To obtain more information, please contact the Division of Nursing and Allied Health.
7. If accepted, the applicant must submit proof of satisfactory physical and mental condition, current immunizations including Tdap and Varicella and a negative TB skin test or a chest X-ray, as indicated. TB skin tests are required yearly. Effective July 1, 2011, students expected to have patient contact must present proof of protection against hepatitis B before patient contact.
8. Transfer requests from other colleges will be considered upon an individual basis and upon availability of space. Transfer requests should be directed to the Dean of Nursing and Allied Health.
9. Applicants may be interviewed by the Nursing faculty as part of the admission process.

10. Admission into the nursing program will be based on a point system. The point system will be based upon the Preadmission Examination test score, GPA, science courses taken with a grade of "B" or above, and prior healthcare experience. The science courses included are BIOL 2010, BIOL 2020, and BIOL 2230. In the event an applicant has taken these courses more than once, the most recent grade will be calculated in the point system. Science courses must have been completed within five years prior to the admission date and prior to the qualifying application deadline date to be included in the admission points (fall semester if applying for the next fall admission/Dyersburg campus, and summer semester if applying for the next spring admission/DSCC Jimmy Naifeh Center at Tipton County campus). The five year science requirement may be waived if the applicant successfully completed the science course(s), has a current health care license, and is actively practicing in a health care field.
11. The new high school graduate will be assessed for admission differently. Points will be given for the Preadmission Examination test score, high school GPA, the math, science and reading sections of the ACT test and CNA certification.
12. MATH 1020 and required Learning Support courses, if needed, must be completed prior to the qualifying application deadline date (fall semester if applying for the next fall admission/Dyersburg campus, and summer semester if applying for the next spring admission/DSCC Jimmy Naifeh Center at Tipton County.) MATH 1020 must be completed with a grade of "C" or above within five years of admission into the nursing program. The only exception is for high school graduates seeking admission into the fall class. If their points qualify them for admission and college preparatory courses are not required, they may receive a conditional admission based upon satisfactory completion of MATH 1020 during the summer session.
13. Students who have made a "D", "F" or have withdrawn from two nursing courses at Dyersburg State (*unless an Academic Fresh Start has been granted; refer to Academic Fresh Start in Academic Affairs & Regulations section of this catalog*) or any other college or university will not be considered for readmission or transfer to the Dyersburg State nursing program.
14. Students admitted to the nursing program will be required to comply with the nursing program retention and progression policies. Details of these policies are published in the Division of Nursing Program Student Handbook.
15. Prior to the first day of class, students will be required to pass a math dosage validation exam.
16. Students who apply but are not accepted for the program which begins the fall semester on the Dyersburg Campus or for the spring semester program which begins the spring semester at the DSCC Jimmy Naifeh Center must reapply if they wish to be considered for the following class. Applications will not be considered from previous semesters.

Requirements for Admission into the Advanced Standing LPN-RN Fast Track

The Advanced Standing LPN-RN Fast Track program is an evening/weekend program. To be considered for admission to the Advanced Standing LPN-RN Fast Track Nursing Program, the fol-

lowing requirements - in addition to the requirements for admission to the college - must be met.

1. The Licensed Practical Nurse (LPN) completes the Application for Admission (or readmission) to Dyersburg State Community College.
2. The applicant completes the Application for Advanced Standing and submits it to the Division of Nursing and Allied Health by the specified date. Applications received after the deadline may be considered on an individual basis with exceptional circumstances.
3. Students who have made a "D", "F" or have withdrawn from two nursing courses prior to completion of LPN Licensure may be considered on an individual basis for admission to the Dyersburg State Advanced Standing LPN to RN Fast Track.
4. Applicants with prior college credits must have a cumulative grade point average of 2.5 (on a 4.0 scale) and a grade of "C" or above in each course required in the nursing curriculum (or be retaken with a grade of "C" or above as indicated as a prerequisite for the NUR course.) Transcripts from all previously attended universities and/or colleges must be submitted to both the Office of Admissions and Records and to the Division of Nursing and Allied Health for evaluation by the application deadline. Failure to provide documentation as requested will result in the removal of the student's application from the applicant pool.
5. Required prerequisite courses: Learning Support (if needed), BIOL 2010, PSYC 1030 and MATH 1020 must be completed prior to the qualifying application deadline. MATH 1020 must be completed with a grade of "C" or above within five years of admission in the nursing program.
6. The National League for Nursing, Nursing Acceleration Challenge Exam I - Foundations of Nursing examination scores must be on file by the application deadline.
 - To be accepted into the nursing program, the applicant must have a score of 75 or better on the Nursing Acceleration Challenge Exam (ACE) examination. If the applicant does not obtain an ACE score of 75 or better, the test may be repeated one time only.
 - ACE test scores are valid for three years from the month/year of testing.
 - Testing is offered on the Dyersburg State campus with dates and times available from the Division of Nursing and Allied Health or the Testing Office.
 - Test fees are non-refundable.
 - If unsuccessful, the applicant may seek admission as a regular student Refer to *Requirements for Admission to the Nursing Program* in this catalog section.
7. The applicant must bring evidence of a current active LPN license and valid Healthcare Provider (American Heart Association) or Professional Rescuer (American Red Cross) CPR card to the Division of Nursing and Allied Health.
8. Applicants must have written notification of acceptance before enrollment in nursing courses is permitted. Only those

students enrolled in a nursing course are considered to have been accepted into the nursing program.

9. If accepted into the Advanced Standing LPN to RN Fast Track program:

- The student will be required to pass a math dosage validation exam prior to the first day of class
- The student will enroll in NUR 100 - Introduction to Nursing, and NUR 101 - Transitions to Nursing Care I, and NUR 113 - Introduction to Pharmacology.
- Basic Nursing skill competency/validation is required prior to beginning clinical rotation in NUR 101.
- After successfully completing NUR 100, NUR 101, and NUR 113, the student will be eligible to enroll in NUR 211 Nursing Care II. LPN-RN Fast Track students are awarded 9 credit hours for NUR 111 on the basis of their prior LPN educational program and a score of 75 or better on the National League for Nursing, Nursing Acceleration Challenge Exam 1 - Foundations of Nursing. The student must successfully complete NUR 100 to receive the 9 credit hours.
- The applicant who does not successfully complete NUR 100, Introduction to Nursing and/or NUR 101, Transitions to Nursing Care I, may seek admission as a regular student (See Requirements for Admission to the Nursing Program).
- For patient safety, clinical facilities utilized by the Division of Nursing and Allied Health may require proof of satisfactory physical and mental condition. Please read "Core Performance Standards" in the DSCC Catalog. For assurance of patient safety, a drug screen may be required.
- The applicant must submit proof of current immunizations and a report of a negative tuberculosis (TB) skin test or a chest X-ray, as indicated, dated within six (6) months of the expected enrollment date. TB skin tests are required yearly.
- Clinical facilities require criminal background checks and drug screen. Based on the results of these checks, an affiliated clinical site may determine to not allow the student's presence at their facility. This would result in the student's inability to successfully complete the requirements of this program. Additionally, applicants should be aware that conviction of certain crimes may make them ineligible for registered nurse licensure even though they successfully complete the nursing program. Detailed instructions regarding the background check will be given during nursing orientation.

10. The general education requirements for the Associate of Applied Science in Nursing Degree must be met by the terms indicated in the Nursing concentration Program of Instruction.

- Courses taken in the biological sciences must have been taken within the past five years to meet the requirements for the Associate of Applied Science in Nursing degree. The five year science requirement may be waived if the applicant successfully completed the science course(s), has a current health care license, and is actively practicing in a health care field.

- The student admitted with advanced standing follows the master curriculum plan as stated in the catalog.

- Retention standards for the Division of Nursing will be followed.

Progression Requirements

1. Students must maintain a cumulative GPA of at least 2.0 for retention in the nursing program. Students must receive at least a "C" grade in theory and a satisfactory performance in clinical nursing courses to progress.
2. Students must receive at least a grade of "C" in the non-nursing curriculum prerequisite courses (PSY 110, BIOL 2010, 2020, and 2230, ENGL 1010, and HUM).
3. Students must maintain current certification in Adult, Infant, and Child CPR.
4. Students must complete their TB skin test annually.
5. Students must complete the Nursing Comprehensive Exit Exam (HESI) during the last semester before graduation. Students scoring less than an 850 will be required to retake the HESI exam. If the score on the second attempt is still less than 850 the student must meet with the Dean and show evidence of completing a prescribed remediation plan, including an approved NCLEX-RN review course before retaking the exam for a third attempt. It is the student's responsibility to pay all fees related to taking the examination(s).
6. An approved NCLEX-RN review course is required of all graduating nursing students prior to sitting for the NCLEXRN.

Readmission and Transfer into the Nursing Program

In addition to the required admission criteria, applicants seeking readmission or transfer admission should be aware that applications will be considered on an individual basis based upon space availability.

Transfer Applicants

1. Must submit a written request for transfer and a letter verifying good standing in the nursing program, from the director of the previous Nursing program to the Nursing Admission and Retention Committee.
2. Transcripts from all previously attended universities and/or colleges must be submitted to both the Office of Admissions and Records and to the Division of Nursing and Allied Health for evaluation. In addition to all transcripts, appropriate nursing course descriptions from the previous school of nursing must be submitted to the Division of Nursing and Allied Health. Incomplete files cannot be considered for admission.
3. Nursing courses should not be over two years old; if so, these will need to be repeated. Nursing courses will be evaluated on an individual basis.

Requirements for Readmission

1. Applicant must submit a written request for readmission to the Nursing Admission and Retention Committee one month prior to the term of desired admission.
2. All students must follow the readmission policies for the College.
 3. Students who have made a “D”, “F” or withdrawn from two nursing courses at DSCC will not be considered for readmission or transfer to the nursing program unless Academic Fresh Start status has been granted. (See college catalog for academic fresh start guidelines.) Unsuccessful completion of NUR 113 and 213 (nonclinical) courses may not count as second failure for readmission and will be reviewed on an individual basis. Students who have made a “D”, “F”, or withdrawn from two nursing courses from another college or university will not be considered for readmission or transfer to the nursing program.
4. A student who has been out of the nursing program for two years or more may apply for admission as a beginning student. No credit will be given for nursing courses previously taken. Science courses more than five years old will be evaluated on an individual basis. MATH 1020 must also be repeated if older than five years.
5. Readmission is dependent upon space availability and curriculum placement. If the number of readmission requests exceeds space availability, applicants will be evaluated according to the program “Point System” as outlined in the “Requirements for Admission to the Nursing Program” section of the Catalog and Student Handbook.
6. Students seeking readmission will be required to successfully pass a math dosage validation exam.
7. Students readmitted into any nursing course other than NUR 111 will be expected to have mastered all previously taught clinical skills. Validation of these skills will be required.
8. Students readmitted into any nursing course other than NUR 111 will be required to successfully pass a proficiency exam.
9. Students seeking readmission must be recommended by a majority of the nursing faculty and must have a current GPA of 2.5.
10. Students seeking readmission will be admitted under the catalog of the current academic year.

Student Appeal Process for Readmission

The Readmission Policy of the Division of Nursing and Allied Health states that the student who has either failed or withdrawn from two nursing courses is ineligible for readmission into the Nursing program.

A student wishing to appeal a decision to deny readmission into the DSCC Nursing Program must follow these steps.

1. Consult with the Division Dean to make known the intention of appealing this policy. This consultation shall be within five days following notification of the decision to deny readmission.

2. After this consultation, the student needs to submit a written request to the Division Dean. The Division Dean will attempt to resolve the complaint in consultation with the student and the faculty within five days of the formal presentation of the written request.
3. If a satisfactory resolution is not reached in Step 2, the student may inform the Division Dean, the Dean of Student Services, and the Vice President for the College that he/she wishes to make a written request for a review to the Appeals Board. The student shall make a written request to the Division Dean for a review to the Appeals Board within five days following the end of the prescribed time in Step 2 and shall include in the request a rationale for this request. The Division Dean within five days of receiving the student’s request, must forward the student’s request to the Appeals Board, together with copies of all correspondence and records pertaining to the complaint.
4. Upon receipt of a request for review, the Chairperson of the Appeals Board shall set a meeting date and notify, in writing, the faculty, the Division Dean, the Dean of Student Services, and the Vice President for the College of the meeting date. The meeting date shall be within seven days of the receipt of the request.
5. The Appeals Board shall submit its findings in sufficient explicit detail to explain these findings.
6. The Vice President for the College, the Dean of the Division and the Dean of Student Services shall jointly review the findings of the Appeals Board. A final decision shall be made and announced after consultation with the President of the College.

Core Performance Standards

PROCEDURE FOR STUDENTS WHO IDENTIFY POTENTIAL PROBLEMS WITH MEETING “CORE PERFORMANCE STANDARDS”

All TBR nursing programs have adopted the following core performance standards proposed by the Southern Council on Collegiate Education for Nursing (1993). Admission to and progression in nursing programs is not based on these standards; instead they will be used to assist each student in determining whether accommodations or modifications are necessary. If a student feels that there is need for any accommodations or modifications to meet these core performance standards, he or she should first make this known to the instructor of the course. The instructor will first notify the Dean of Nursing and Allied Health. The Dean will then notify the campus Americans with Disabilities Act (ADA) Coordinator. The student, instructor, Dean, and the ADA Coordinator will review the concentrations available and determine whether a reasonable accommodation is possible and/or which among possible accommodations will best serve the student.

CORE PERFORMANCE STANDARDS FOR ADMISSION AND PROGRESSION

1. Critical thinking ability sufficient for clinical judgment.
2. Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.

3. Communication abilities sufficient for interaction with others in verbal and written form.
4. Physical abilities sufficient to move from room to room and to maneuver in small spaces.
5. Gross and fine motor abilities sufficient to provide safe and effective nursing care.
6. Auditory abilities sufficient to monitor and assess health needs of patient.
7. Visual ability sufficient for observation and assessment necessary in nursing care.
8. Tactile ability sufficient for physical assessment.

Fees and Expenses

Guidelines

All applicable fees are payable at the time of registration each semester. Registration at the beginning of each semester is incomplete until all fees are paid or a minimum payment on the deferred payment plan is made ("paid" includes checks clearing the bank). Students who do not pay by published deadlines will be removed from the class rolls. No student may re-enroll or graduate until all accounts are settled. The term "account" includes any indebtedness to the College.

Fees may be paid by cash, check, MasterCard, Visa, American Express or Discover credit card. Fees may be paid in the Business Office located in the Eller Administration Building, at the student One Stop Center on the Dyersburg campus, or at the off-campus centers' offices. Fee payment can be mailed to Dyersburg State Community College, Business Office, 1510 Lake Road, Dyersburg, TN 38024.

Fees may also be paid on the web. For web payment instructions and a link to the fee payment site go to <http://www.dsccl.edu/busoff/feeandpay.htm>

Any student receiving financial aid must have a current semester Dyersburg State I.D. to receive any refunds.

Deferred Payment Plan

Students enrolled for fall and spring terms may request deferment up to 50% of their fee balance (after any financial aid, fee waiver and/or health care liability insurance is deducted). The minimum down payment of 50% and a \$10 service fee is due by the published payment due date for that semester. The amount deferred is payable in two equal monthly installments. Due dates for each term are noted in the Schedule. A late payment charge of \$25 will be assessed for each installment not paid on or before the due date, up to \$100 each term. Students who do not pay their fees in full and who make the minimum payment are automatically enrolled in the deferred payment plan. Students who withdraw from classes prior to completing their deferred payments are still obligated to make those payments, net of the College refund, if any (See Fee Refund Section of this policy).

Basic Fees and Expenses

The cost of attending Dyersburg State Community College will vary from student to student according to course load, but basic fees for students enrolling in credit classes are as follows. Fees are subject to change at any time by action of the Tennessee Board of Regents.

Application Fee

A non-refundable application fee of \$10 will be assessed at the time of initial registration in classes. This fee applies to all students, including regular degree students, transient students, special students and auditors. This fee is a one-time charge and is not applicable to the registration fees.

Tuition

For 2011-12, all students pay tuition of \$129 per semester hour, up to 12 credit hours. Each DSCC credit hour above 12 credit hours, costs \$26 per credit hour. Non-resident students also pay out-of-state tuition as shown below.

Students who enroll in Regents Online Degree Program (RODP) courses pay an on-line course fee of \$52 per credit hour in addition to the tuition fee of \$129 per credit hour.

Out-of-State Tuition

Bona fide residents of the state of Tennessee, Pemiscot and Dunklin Counties in Missouri, and Mississippi County in Arkansas are not assessed out-of-state tuition.

Non-resident students are also be assessed the appropriate tuition for in-state resident students plus \$369 per credit hour up to 12 hours as out of state tuition and \$55 per DSCC credit hour for each hour over 12. The fees for 2011-2012 will be set in late June 2011.

Fees for Audit Students

Students enrolling in regular college classes as auditors will pay the same fees as those enrolling for credit.

Fees for Senior Citizens

Persons 65 years of age and over and persons with a permanent total disability who are domiciled in Tennessee and wish to receive credit for classes will be required to pay a service fee of \$70 which includes maintenance fees, student activity fees, technology access fees, and registration fees. Persons are required to submit the \$10 application fee, the \$15 campus/center access fee, the \$10.00 late fee, and other miscellaneous fees. Enrollment is on a space available basis.

Persons with a permanent total disability and persons 60 years of age and older and domiciled in Tennessee may audit classes at no cost except for the application fee, late fee, facilities access fee, books, supplies and lab or online fees.

Registration Fees

Students will pay registration fees in addition to tuition. Such fees are **NON-REFUNDABLE**. Included in this category are:

Technology Access Fee – NON-REFUNDABLE

All students who enroll in three credit hours will be assessed a \$72 Technology Access Fee; those who enroll in four hours will be assessed a \$90 Technology Access Fee; and those who enroll in five or more hours will be assessed \$112.50 per semester.

Student Government Association Fee – NON-REFUNDABLE

All students enrolled in DSCC hours must pay \$3 per semester as a Student Government Association Fee.

Campus/Center Access Fee/Automobile Registration – NON-REFUNDABLE

All students must pay a Campus/Center Access Fee of \$15 per semester for vehicle registration/campus access.

Each person who parks an automobile on campus must register that vehicle. All parking regulations must be observed. Failure to do so will result in a fine of \$10 for the first citation and \$20 for subsequent violations. In accordance with State Law, handicapped parking space violations are fined at \$200. Fines not paid or cleared are treated as any other indebtedness to the college.

International Fee

All students pay \$10.00 per semester as an international fee. These fees are used primarily to bring international cultural events to our college.

Traffic and Parking Regulations

For a complete statement regarding parking and driving regulations and payment of citations, please refer to pages 153-156.

RODP Fees

Students who enrolled in the Regents Online Degree Program (RODP) courses for Fall 2010 and Spring 2011 paid an online course fee of \$52 per credit hour in addition to tuition. The RODP fee is NON-REFUNDABLE. For more information on RODP, go to www.rodg.org/home.htm.

Program and Services Fees

Students may encounter other charges in addition to the basic fees. Such fees are NON-REFUNDABLE.

DSCC Online Course Fee – NON-REFUNDABLE

Students who enroll in DSCC online courses pay an online course fee of \$32.25 per credit hour in addition to tuition and other incidental fees.

Gymnasium Access Fee – NON-REFUNDABLE

Identification Cards

Identification cards are issued each semester by the Learning Resource Center. This card will contain the student's photo, name, student identification number, and will be used throughout the enrollment period at Dyersburg State. The identification card allows the student to attend, at no cost or at a reduced rate, all college activities that are open to the student population. A student must be prepared to present his/her I.D. card at the request of a faculty or staff member. There is a \$5.00 charge for replacing a lost card.

Transcripts of Credits

Transcripts will be furnished free of charge up to a maximum of six copies per term. A fee of \$1.00 will be assessed for each additional transcript. All transcript requests must be made in writing and submitted to the Office of Admissions and Records. No telephone requests will be accepted.

Deferred Payment Plan Service Fee – NON-REFUNDABLE

A service fee of \$10 will be charged to students participating in the deferred payment plan.

Late Payment Fees – NON-REFUNDABLE

Students whose fees are not paid in full by published deadlines will pay a \$25 late fee per month, up to \$100 per semester, if timely payment is not made.

Late Registration Fee

Late registration is defined as any registration which occurs beginning on the first official day of the term. There is a \$10 charge for late registration.

Applied Music Fee

The additional fee for all private individual instruction in music (vocal and instrumental) is \$60 per semester hour for one 30-minute lesson per week for 15 weeks.

Nursing Student Expenses

Additional expenses to the nursing student include the cost of uniforms, watch with second hand, liability insurance, standardized nursing achievement tests and school pin (upon graduation). Transportation to and from clinical agencies is the responsibility of the student. There are additional fees for the state licensure exam and NCLEX Review course. See the Nursing Student Handbook for more information.

Emergency Medical Services Student Expenses

Additional expenses to the EMT-P student include: liability insurance, uniforms, competency test plus criminal background check and drug screen. There are additional fees for state licensure after completing the program.

Health Information Technology (HIT) Student Expenses

Additional expenses to the HIT student include the cost of liability insurance, background checks, and any health screenings that may be required. Transportation to and from clinical agencies is the responsibility of the student. For more information see the HIT Student Handbook

Continuing Education Fees

Fees for Continuing Education courses vary according to course content, duration and any materials necessary for completion of the course.

GED and ACT Test Fees

The GED and ACT tests are administered by the Testing Center. The GED test is \$65.00 while the ACT (Residual) is \$32. The charge for a retake of the five-part GED test is \$13 per part.

Photocopying and Microfilming Fee

Photocopying and microfilm copies are \$.15 per page.

Printing Fee

Students are allotted up to 300 pages of printing each semester. Additional pages can be purchased in the Business Office for \$.10 per page.

Returned Checks

A \$30.00 service charge will be assessed for each check returned to the College by a bank. Any student who has not paid for a returned check will have a hold placed on

his account and will be subject to the same policy governing any other indebtedness to the College. Check writing privileges may be revoked for any student who has a check returned by his bank.

Departmental Exam Fee

The non-refundable fee for taking each departmental exam is one-half the current per semester hour tuition rate.

Portfolio Assessment Fee

The non-refundable fee for each portfolio assessment is currently \$64.50 per credit hour or one-half the current per semester credit hour tuition rate.

Books and Supplies

Since the cost of books and supplies varies from term to term and from one program of study to another, only the average can be included in this catalog. That average is approximately \$1000 - \$1200 per year. In courses requiring special equipment the cost will be higher in the term of initial purchase. Purchases can be made at the College Bookstore on a cash or credit card basis.

Student Financial Aid Budget

DSCC has established the following nine-month average budgets for the 2011-2012 year for full-time independent or dependent students.

In-State

| | At Home | | Away from home | |
|------------------|-----------------|-----------------|-----------------|-----------------|
| | 9 mo. | 12 mo. | 9 mo. | 12 mo. |
| Tuition & Fees | \$3,103 | \$4,654 | \$3,103 | \$4,654 |
| Books & Supplies | \$1,100 | \$1,650 | \$1,100 | \$1,650 |
| Room & Board | \$3,938 | \$5,250 | \$8,167 | \$10,890 |
| Transportation | \$2,526 | \$3,368 | \$2,526 | \$3,368 |
| Personal | \$1,080 | \$1,380 | – | – |
| Total | \$17,747 | \$16,302 | \$14,896 | \$20,562 |

Out of State

| | At Home | | Away from home | |
|------------------|-----------------|-----------------|-----------------|-----------------|
| | 9 mo. | 12 mo. | 9 mo. | 12 mo. |
| Tuition & Fees | \$11,959 | \$17,938 | \$11,959 | \$17,938 |
| Books & Supplies | \$1,100 | \$1,650 | \$1,100 | \$1,650 |
| Room & Board | \$3,938 | \$5,250 | \$8,167 | \$10,890 |
| Transportation | \$2,526 | \$3,368 | \$2,526 | \$3,368 |
| Personal | \$1,080 | \$1,380 | – | – |
| Total | \$20,603 | \$29,586 | \$23,752 | \$33,846 |

Adjustments will be made to tuition, fees, and books for less than full-time enrollment. Costs for child care, dependent care, and costs related to a handicap may be added on an individual basis with documentation. Costs of out-of-state tuition will be added to the above budgets.

Fee Changes

The college reserves the right to change the fees listed herein or to add new ones as deemed necessary. Fees are subject to change at any time by action of the Tennessee Board of Regents.

Fee Refunds

Refund procedures for tuition and out-of-state tuition fees only are outlined below. (All other fees are non-refundable.) Change of student's status which requires refund:

1. Change in a full-time student's schedule which results in reclassification to part-time student status during a refund period.
2. Change in a part-time student's schedule which results in a class load of fewer hours during a refund period.

Other situations which require a refund:

1. Withdrawing from the institution within the refund period.
2. Cancellation of a class by the institution.
3. Death of the student.

Refund Procedures:

Refunds will be calculated for up to 60% of the term for students at DSCC who withdraw from school and are receiving Title IV Financial Aid. These refunds will be returned to the appropriate federal programs according to regulations. Students will be billed by the college for the amount returned.

Refunds for all other students will be calculated as follows:

1. Refunds of **tuition only** are allowed for the first 25% of the term. Beginning with the first day of the term, there is a 75% refund. For the remaining days of this refund period, there is a 25% refund. No refunds will be made beyond the 25% period.
2. 100% of the fees will be refunded for classes cancelled by the institution.
3. 100% of the fees will be refunded for "drops" or "WITHDRAWALS" **prior to the first official day of the term**. No refund will be made during the official registration period.
4. 100% refund in case of death.

The refund policy for students receiving Title IV Financial Aid is subject to change by the Federal Government.

Financial Aid

Application for Financial Aid

All federal financial aid programs at Dyersburg State Community College require assessment of the student's financial need. This need is based on the parental and student's/spouse's ability to contribute toward educational expenses.

The Free Application for Federal Student Aid (FAFSA) is the required need analysis. Any student who applies for financial aid must file a need analysis and have the results sent to the Dyersburg State Financial Aid Department. (Special and/or non-degree seeking students are not eligible for federal financial aid.) The priority date of application is March 1.

Federal financial aid can be disbursed only after the following requirements are met:

1. Official acceptance for admission to Dyersburg State as a regular, degree seeking or eligible certificate student
2. Receipt of the results of a federally approved need analysis
3. Receipt of other documents required for determining eligibility for financial assistance.

Method of Selection and Awarding

Applications received by March 1 will be given first priority. Awards will be made for files completed by March 1. Files will be ranked by need. If there are remaining campus-based funds after this date, funds will be awarded on a first-come, first-served basis by the date the file is completed until funds are exhausted. Federal Supplemental Educational Opportunity Grant funds are awarded to students with the greatest need, with Pell eligible students with a 0 family contribution given first priority. FSEOG and Federal Work Study funds remaining at the end of Spring Semester will be used to assist eligible students with Summer Semester costs. Returning Federal Work Study students will be given first priority for Federal Work Study funds.

Federal Pell Grant funds are awarded as students are determined eligible.

Awarding of loans under the William D. Ford Federal Direct Loan Program is made on student request following determination of eligibility for other aid.

The Tennessee Student Assistance Corporation awards all State programs.

All program funding is contingent upon receipt of funds by the institution.

Grants, Employment, and Loans

The student financial aid program of Dyersburg State Community College is designed to aid students who would find it impossible to attend college without assistance. Dyersburg State offers a comprehensive program of financial aid in the form of grants, part-time employment, and loans.

The Federal Pell Grant is a non-repayable grant to help students pay for their education after high school. Eligibility depends upon financial need as determined by a contractor for the federal government utilizing a formula devised and approved by Congress.

The Tennessee Student Assistance Award is a non-repayable grant to assist undergraduate students in financing post-secondary education. Any Tennessee resident who is enrolled or will be enrolled as an undergraduate student is eligible to apply.

Federal Supplemental Educational Opportunity Grant is a non-repayable grant to help undergraduate students with exceptional financial need. Priority is given to Federal Pell Grant recipients.

The Federal Work-Study Program offers campus jobs to students who have financial need and who must earn part of their educational expenses.

The Tennessee Education Lottery Scholarship Program is available to Tennessee residents who enroll in a Tennessee public college or university that is accredited by the Southern Association of Colleges and Schools Commission on Colleges. Students must complete the Free Application for Federal Student Aid (FAFSA), as well as meet other eligibility requirements by the deadline date.

The Dyer County Promise Scholarship is funded by the Dyersburg City and Dyer County governments in an effort to provide opportunity for residents of Dyer County to obtain a higher education at Dyersburg State Community College or the Tennessee Technology Center at Newbern. Some of the goals of this commitment are to educate tomorrow's leaders, create a competitive workforce in Dyer County, and to attract and fill current high skilled, high paying jobs.

Eligibility requirements are outlined below. Additional detailed information may be found at www.dsc.edu. Select Paying for College and then click the link for Financial Aid. You can also call the DSCC Financial Aid Office at 731/2863350.

To receive a maximum scholarship of \$675 per year for four semesters to attend Dyersburg State Community College, all Dyer County Recipients must:

1. Have been a resident of Dyer County for the three most recent high school years.
2. Have completed the Free Application for Federal Student Aid (FAFSA). March 1 is the priority deadline for receipt by Dyersburg State.
3. Have completed high school with a regular diploma or graduated from an approved Tennessee home school program or passed the GED within the immediate past twelve months.
4. Enroll at Dyersburg State Community College the first semester following high school graduation or GED (summer excluded).
5. Maintain continuous enrollment.
6. Be enrolled as a full-time student (at least 12 semester hours of college-level or developmental coursework). Remedial coursework will not be considered in determining eligibility.
7. Exhaust all other federal, state, and local grant or scholarship aid before being considered for the Promise Scholarship.
8. Reapply each academic year by completing the FAFSA.
9. Successfully complete a minimum of 9 semester hours with a 2.0 GPA at the end of the first semester with grades of A, B, C, D, or P.

10. Successfully complete a minimum of 24 semester hours with a 2.0 GPA at the end of the second semester with grades of A, B, C, D, or P.
11. Successfully complete a minimum of 36 semester hours with a 2.0 GPA at the end of the third semester with grades of A, B, C, D, or P.

The Dyer County Promise Scholarship Program is funded by the Dyer County Legislative Body and the Dyersburg Board of Mayor and Aldermen on a year-to-year basis and the amount of the scholarship is based on the availability of funds. Continuation of the scholarship is contingent upon funding by Dyersburg City and Dyer County governments.

Return of Title IV Funds

Students who withdraw, either officially or unofficially, from school, as well as students who drop a class prior to the second business day of the term, may be required to repay a portion of their financial aid funds. The Financial Aid Return to Title IV Funds Policy, as well as sample calculations, are available upon request from the Office of Financial Aid.

Financial Aid Consumer Information

Financial Aid Consumer Information may be found on the DSCC Web site at www.dsccl.edu. Select Paying for College and then click the link for Financial Aid. Then, select the link for Consumer Information. Additional information on programs available and the policies and procedures regarding the administration of the financial aid programs at Dyersburg State Community College may be found on this web site. Paper copies are available upon request by contacting the Financial Aid Office.

Textbooks

All students should be prepared to purchase their textbooks by the first day of class. Due to the complexity of the financial aid awarding process and the federal requirement of verifying class attendance prior to the delivery of financial aid funds, there may be a delay in the receipt of financial aid funds. Estimated cost of textbooks and required supplies for one semester is \$550. For exact costs, contact the Dyersburg State Bookstore.

DSCC does operate a Book Voucher program. If interested, please apply (the application is available on-line or may be obtained at any cashiering station) to see if you are eligible to receive a voucher.

Satisfactory Academic Progress

Federal and state regulations require that students meet certain academic standards to be eligible for financial aid programs. The basic standards are:

- 1) students are expected to maintain a satisfactory grade point average;
- 2) students are expected to successfully complete at least 67% of the classes they attempt;
(A grade of A, B, C, D, or P will be required for successful completion. Grades of W, I, E, AU or F are not considered completions.)

- 3) students are expected to complete their program in a timely manner; and
- 4) students must also be working on their first associate degree or qualified certificate.

All coursework is evaluated for financial aid purposes whether or not financial aid was received for that work. These standards will be evaluated at the end of each semester. The following provides more information on each of these standards.

Qualitative: Term Grade Point Average

Students who do not earn any credits in any one semester will be considered to be making unsatisfactory academic progress. Additionally, these students may be responsible for repayment of federal aid received for that term. A warning period does not apply to these students.

Quantitative: Cumulative Grade Point Requirement

Students must meet the retention standards of the college in order to maintain eligibility and remain in good standing. A student must maintain a minimum overall GPA based on the number of hours attempted (including transfer and developmental studies, if applicable) on the following scale.

DEGREE PROGRAMS

| Cumulative Hours Attempted | Minimum Cumulative GPA |
|----------------------------|------------------------|
| 0.0-14 | no minimum |
| 14.1-26.0 | 1.00 |
| 26.1-40.0 | 1.40 |
| 40.1-48.0 | 1.70 |
| 48.1-56.0 | 1.90 |
| 56.1-above | 2.00 |

CERTIFICATE PROGRAMS

| Cumulative Hours Attempted | Minimum Cumulative GPA |
|----------------------------|------------------------|
| 1-6 | 1.0 |
| 7-13 | 1.5 |
| 14-20 | 1.9 |
| 21 or more | 2.0 |

Warning

Students who do not meet the retention standards will automatically be placed on financial aid warning and may continue to receive financial aid for one payment period. A student who meets the retention standards while on warning status will return to good academic standing.

Pace: Measurable Progress Requirement

Students are expected to maintain progress toward the completion of their degree. Therefore, students must have an overall completion rate of 67% of all hours attempted. Hours attempted include all classes transferred in or ever registered for at Dyersburg State Community College. Classes that are dropped/withdrawn, repeated, or earn incomplete grades after the beginning of the term are counted as attempted hours. The completion rate is calculated by dividing the cumulative number of hours successfully completed by the cumulative number of hours attempted. Students who do not keep pace with this progression requirement will be considered to be making unsatisfactory progress.

Maximum Time Limit: Reasonable Length of Time Requirement

A reasonable length of time for completion of an associate degree program at Dyersburg State is defined as no more than 90 hours of college-level credit hours. A reasonable length of time for completion of a certificate program is defined as no more than 150% of the published length of the program. Once the required courses to earn a degree have been completed, students are no longer eligible to receive aid. Students must be working toward their first associate degree or certificate.

Developmental Studies

If a student is required to take developmental studies courses, he/she can receive additional financial assistance for up to 30 hours of coursework. Transfer credits will be included in the total hours of eligibility. All attempts including withdrawals, repeats, and E grades count toward the maximum number of hours attempted. Federal aid for a student who has exceeded this maximum will be based on college level courses only. This time limit cannot be appealed.

Incomplete Grades

Students with an "I" grade(s) will be held for review since satisfactory academic progress cannot be determined until the grade is posted.

Probation

The status of Financial Aid Probation will be assigned to a student who fails to make satisfactory academic progress and who has appealed and has had eligibility for aid reinstated. Conditions may be imposed for a student's continued eligibility to receive Title IV aid. During this time, the student may receive aid for ONE payment period. After Financial Aid Probation, the student must be making Satisfactory Academic Progress or successfully following an academic plan. If not, the student will be suspended from aid. A student suspended from aid other than the maximum time limit may re-establish eligibility by attending at their own expense until they meet the minimum standards.

Transfer Coursework

All prior grades and hours taken at other institutions must be reviewed prior to receiving financial aid at Dyersburg State Community College. Only transfer credits officially accepted by Dyersburg State Community College will be counted in the maximum number of allowable semester credit hours for financial aid eligibility. Students who have reached the 150% limit or achieved a degree will be ineligible for financial aid.

Repeated Coursework

All credits from repeated courses will be counted toward maximum hours. Students may repeat a previously passed course once and be eligible for payment on the repeat. Students may repeat a failed course until it is passed and be eligible for payment.

Appeal Process

The appeal is the process by which a student who is not meeting the Satisfactory Academic Progress standards petitions for reconsideration of eligibility for aid. In some cases, a student's failure to be in compliance with one or more of these requirements is due to events totally beyond the student's control. If such extreme circumstances can be documented for the specific term(s) when the deficiencies occurred, the student may submit an appeal to the Financial Aid Appeals Committee. **Appeals will only be considered for documented extreme circumstances.** Examples of situations that may be considered beyond a student's control include: the death of a relative, an injury or illness of the student, or other spe-

cial circumstances. An appeal request must be submitted in writing to the Director of Financial Aid accompanied by appropriate supporting documents, which may include documents requested by the Financial Aid Appeals Committee. The Financial Aid Appeals Committee makes recommendations to the President.

A student wishing to appeal the action of this committee should submit a written appeal to the Dean of Student Services within five calendar days from date of notification. If further action is deemed necessary, an appeal of a decision of the Dean of Student Services will be made in writing to the Vice President of the College, and further appeal will be made in writing to the President, if desired.

Each of these appeals must be made in writing within five calendar days of notification of the previous appeal decision. A student may appeal following the warning period if there is a warning period. The appeal must include why the student failed to make satisfactory academic standards and what has changed that will allow the student to make satisfactory academic progress at the end of the next term or a designated point in time. All appeals must be accompanied by an academic plan signed by an advisor which outlines how the student will be able to get back on track for successful completion by the end of the next semester or by a specific point in time and appropriate documentation.

The Financial Aid Appeals Committee will review the appeal and the academic plan and approve or disapprove the reinstatement of aid. If the student fails to follow the approved academic plan or the appeal is not approved, all aid will stop until the student has re-established eligibility at his/her own expense.

Failure to meet Satisfactory Academic Progress standards results in the loss of eligibility to receive federal aid which includes grant, loan, and work-study programs. Eligibility is also lost for the state grant program and may result in loss of eligibility for the lottery programs. These standards also apply to all programs administered by Dyersburg State Community College.

Appeals should be submitted by the priority dates listed below. Students must anticipate a minimum of three weeks for the Appeals Committee to review the appeal and make a decision on their request. Failure to provide required supporting documentation will delay the appeal process. The Financial Aid Appeals Committee may limit the number of appeals on a case-by-case basis.

- Requesting aid for fall: July 15
- Requesting aid for spring: December 1
- Requesting aid for summer: April 15

Students who have filed an appeal at the beginning of a semester are responsible for securing their classes via payment to the Business Office.

Notification

The Office of Financial Aid will notify by letter and/or electronic notification to any student receiving financial assistance that does not meet minimum satisfactory progress. This notice will be addressed to the student's most current local address on file with the Office of Financial Aid. It shall be the responsibility of the student to inform the Financial Aid Office of correct postal and email addresses.

Repayment of Aid

Students who officially or unofficially withdraw from the College during any semester will be expected to repay an appropriate

amount of aid awarded. (Exception: Federal College Work-Study Program) Students should familiarize themselves with the Return of Title IV Funds Policy.

The termination of eligibility to receive financial assistance has no effect on the right of the students to enroll at Dyersburg State Community College

Book Loans

Funds are made available by DSCC employees and members of the local and area communities. Eligible students are allowed to purchase books for classes in which they are currently enrolled. Students are expected to repay these funds. Applications and additional information may be obtained from the Fund Administrator, Dorothy Bond, at 901/475-3166.

Cedric L. Brown Memorial Emergency Fund

This specialized fund was established by DSCC staff members who are members of the Kappa Alpha Psi Fraternity, Inc., (Zeta Kappa Chapter) in memory of fellow fraternity brother Cedric Brown. Eligible students may apply for a limited and short-term loan to offset emergency situations that directly impact educational development. Applications and additional information may be obtained from the Fund Administrator, Dorothy Bond, at 901/475-3166.

Incentive Scholarship Program

The Diversity Scholarship Program is designed to increase enrollment of underrepresented students at Dyersburg State Community College. Fee grants, provided by the Tennessee Board of Regents, are awarded to in-state graduating high school seniors, first-time and returning DSCC students for the following academic year. Applicants must have a minimum of a 2.0 grade point average to qualify for initial eligibility. Recipients must maintain satisfactory academic progress to retain this scholarship. Subject to availability, Incentive Scholarship funds are also awarded to assist eligible students desiring to attend the DSCC summer semester. Additional information is available from the Program Administrator, Dorothy Bond, at 901/475-3166.

Veterans' Benefits

Dyersburg State Community College cooperates with the U.S. Department of Veterans Affairs in providing educational opportunities for veterans and eligible persons under appropriate Public Laws. Veterans and eligible persons desiring to attend Dyersburg State Community College under appropriate federal legislation should contact:

Office of Financial Aid
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024

Those eligible persons requesting Advanced Pay must see that all required documents are submitted to the Office of Admissions & Records and the Veterans Affairs/Financial Aid Counselor at least six weeks prior to the deadline for requesting Advanced Pay.

Veterans' educational benefits may not be paid until eligible persons desiring to attend Dyersburg State Community College have been officially admitted in a degree-seeking or approved certificate program. For more information about receiving credit for military training and education and admissions requirements, contact the Office of Admissions and Records or the VA/Financial Aid Counselor located in the Financial Aid Office. It is the responsibility of the student to enroll in eligible courses.

The Office of Business and Student Services Manager reports to the Department of Veterans Affairs on all persons receiving benefits. Eligibility for Deferment of Payment of Tuition and Fees by Certain Eligible Students Receiving U. S. Department of Veterans Affairs or Other Governmentally Funded Educational Assistance Benefits

Service members, veterans, and dependents of veterans who are eligible beneficiaries of U. S. Department of Veterans Affairs education benefits or other governmentally funded educational assistance, subject to the conditions and guidelines set forth in Tennessee Code Annotated 497-104 as amended, may elect, upon formal application, to defer payment of required tuition and fees until the final day of the term for which the deferment has been requested. Application for deferment must be made no later than 14 days after the beginning of the term, and the amount of the deferment shall not exceed the total monetary benefits to be received for the term. Students who have been granted deferments are expected to make timely payments on their outstanding tuition and fees balance once education benefits are being delivered, and eligibility for such deferment shall terminate if the student fails to abide by any applicable rule or regulation, or to act in good faith in making timely payments. This notice is published pursuant to Public Chapter 279, Acts of 2003, effective July 1, 2003.

Financial Aid and Individualized Courses

Early registration for an individualized course will be applicable to financial aid eligibility as part of any award that may be made for the semester registered for, and not for the semester in which the early registration may take place. Upon satisfactory completion of a course designated as "individualized," within the allowed perimeters, the instructor will assign the grade earned; this grade will then replace any previously assigned "E" grade.

Tennessee Education Lottery Scholarship Program

Qualifying students may receive Tennessee Education Lottery Scholarship Program funds. For eligibility and application details, please check the Tennessee Student Assistance Corporation (TSAC) Web site at www.collegepaystn.com.

All determination of eligibility for awarding of Tennessee Education Lottery Scholarship Program funds will be made by the Tennessee Student Assistance Corporation.

Endowed Scholarships

The following scholarships are made possible by individuals who have made gifts of sufficient size to fund a scholarship each year from the investment income. Such gifts will help our students for

years to come and provide a lasting memorial to the donor's generosity and to an individual they would like to have remembered. These scholarships are currently being managed by Legacy Wealth and First Citizens Financial Plus investment managers.

Duke Brasfield Memorial Endowed Scholarship. The Duke Brasfield Memorial Endowed Scholarship was established by the Board of Directors of Patriot Bank, of which Duke was a member, to fund scholarships for Tipton County students attending the Jimmy Naifeh Center. Duke served his country honorably in the United States Air Force from 1969 – 1972. He received his Juris Doctorate in 1975 from the Cecil C. Humphreys School of Law at Memphis State University and practiced law in Covington for 33 years. Duke was an outstanding leader in Covington's First United Methodist Church where he served on the Board of Trustees and numerous other committees. Duke's role as a community leader included serving as the County Attorney for Tipton County for 35 years, attorney for the Tipton County Industrial Board, board member and president of the Covington Lions Club and board member and president of the Tennessee County Attorneys Association. Duke was a member of the Tipton County Education Task Force that spearheaded the purchase of the 64-acre site that is now the home of the DSCC Jimmy Naifeh Center at Tipton County. He was also a founding member of the Tipton County Advisory Committee. Throughout the years, Duke worked with the DSCC Annual Fund campaign and served on the DSCC Foundation Board. He provided timely and thoughtful guidance by being a member of the DSCC Foundation Executive Committee and the Investment Subcommittee. In June of 2008, DSCC presented Duke with its Pinnacle award. This award is given to members of the community to acknowledge extraordinary service to the college. Duke was a loving and dedicated husband to Martha, father to Ben, Sarah and Charles and son to Reba Nell and Charles B. Brasfield. Recipients of this scholarship will be selected by the DSCC Financial Aid Office chosen from Tipton County students attending classes at the Jimmy Naifeh Center who have unmet financial need.

Dr. Carlton H. Bowyer Memorial Endowed Scholarship Fund. Family, friends and the business community have established the Dr. Carlton H. Bowyer Memorial Endowed Scholarship Fund in his memory. Income from the endowment will be awarded to deserving students. Dr. Bowyer served as a professor of Philosophy of Education from 1949 to 1995 at the following institutions: Stephens College in Missouri, Emporia State University in Kansas, the University of Texas, the University of Alabama, and the University of Memphis. At the University of Alabama, he was Director of International Programs and at the University of Memphis, he was Chairman of the Department of Foundations of Education. He served in the Second World War and was one of the first troops to liberate Dachau. Carlton was married to Dr. Karen Bowyer in 1972. He was born in 1926 in Norfolk, Virginia and passed away in Little Rock, Arkansas in 1995.

Carlin Family Endowed Scholarship. Family and friends have established this scholarship in memory of Robert and Aleta Carlin. Mr. and Mrs. Carlin were residents of Dyersburg for over forty years. Mr. Carlin was Vice President of sales at Heckethorn Manufacturing Company. Selection of the recipient of this scholarship will be made by the Financial Aid and Scholarship Committee. Caterpillar Foundation. The Caterpillar Foundation established an endowed scholarship. Interest from this scholarship will be awarded to deserving students.

Robert E. Cloar Endowment. Mr. Robert E. Cloar was born in 1906 and passed away in 2000. He was employed by Dyersburg Fabrics in 1929 as Plant Superintendent and re-tired in 1986 as Vice

President for Manufacturing. Mr. Cloar was a member of First Baptist Church in Dyersburg, TN. He started Boy Scout Troop 88 in 1940 and served as Scout Master and was active in scouting for many years. He was married to Jennette Cloar. They had one son, Bill Cloar. Mr. Cloar established this scholarship to help educate deserving students from this area.

Cobb-Parr Memorial Park. The Trustees from the Cobb-Parr Memorial Park in Covington have established an endowed scholarship. Income from the scholarship will be awarded to Tipton County students.

Dr. Walter E. David Endowed Scholarship. The Dr. Walter E. David Endowed Scholarship was established to fund a scholarship for a needy student who is interested in nursing or wildlife management.

Dick and Martha Donner Endowed Scholarship. The Dick and Martha Donner Endowed scholarship was established by Dick and Martha Donner to fund scholarships to students. Mr. Richard Donner was born in Philadelphia, Pennsylvania and received his education at Rugby School in England. He served in the U.S. Air Force where he flew 50 missions over enemy territory during World War II. His military service earned him the Distinguished Flying Cross, Air Medal, and the Presidential Unit Citation. He retired as Chairman of the Board of Dyersburg Fabrics in 1986 after a career that spanned 42 years. In 1945, he joined Dyersburg Fabrics as a member of the company's management training program. Later that year he was elected to the Board of Directors, becoming the youngest person ever to hold the position on the Board. Two years later, he was elected as Secretary, and was elevated to the office of Executive Vice President in 1959. In 1960 he was elected as President, a position he held until he was named Chairman of the Board in 1981.

Mr. Donner took an active role in the community. He was Chairman of the Board of McIver's Grant Public Library, a board member of the First American National Bank, and a board member of Selby Botanical Gardens in Sarasota, Florida. Dyersburg State Community College gratefully remembers his service as Foundation Board Member, trusted advisor, and generous benefactor.

Mrs. Martha W. Donner is well known for her concern and dedication to scouting, her church, and college scholarships. She is a dedicated member of St. Mary's Episcopal Church where she has served as a Sunday school teacher. Mrs. Donner helps many people attend college including a number of students who attend Dyersburg State.

The Donners are the parents of Suzanne E. Donner, Betsy Donner Bloch and Richard W. Donner, and the grandparents of Cheraton Donner, Mary Anna Donner, Elliot Bloch and Nina Bloch.

DSCC Administrative Professionals Council Scholarship. The Administrative Professionals of Dyersburg State Community College established a scholarship fund for deserving students in honor of Founding President E.B. Eller and in loving memory of members of the Council, Mrs. Nell Armstrong, Mrs. Bonnie F. Jones, and Mrs. Deborah Morgan. This scholarship will encourage students who plan to enter the secretarial field by assisting them with college expenses. The scholarship amount is determined each year by the Council. The recipient must be a full-time degree or certificate seeking student, and must maintain a 2.0 cumulative GPA. Preference will be given to students majoring in AOS or Business. Children/step-children of APC members will be given priority, otherwise Financial Aid and Scholarship

Allene Farris Scholarship Endowment Fund. Mr. William W. Farris of Memphis, TN, a prominent attorney, member of the State Board of Regents and DSCC Foundation Director Emeritus, has established a scholarship fund as a memorial to his late sister, Allene Farris, who died in 1941 of meningitis. She was a 20 year-old senior in the Methodist Hospital School of Nursing. The scholarships are for Dyer County residents enrolled in the associate degree nursing program at Dyersburg State and in the bachelor of nursing program at Memphis State.

First Citizens National Bank. First Citizens National Bank and its Board of Directors, believing that education is vital to the economic development of the community, established a \$500,000 endowed scholarship fund in 1993 to be paid over the next ten years. This fund will help students attend college for generations to come.

Forcum-Lannom Endowed Scholarship. The Forcum-Lannom Endowed Scholarship was created by a generous gift from Mr. and Mrs. E. H. Lannom, Mr. Hilton Buckner Forcum, Mrs. Lucianne Ezell, and the late Mrs. Donna Forcum Williams. The scholarship is open to students pursuing any field of study.

William Kent Ford, Sr. Scholarship Endowment Fund. The family of William Kent Ford, Sr. and Ford Construction Company have established an endowed scholarship in memory of Mr. Ford. The scholarship is open to students who demonstrate financial need. Students in any field of study are eligible to apply.

Gracey Pattison McNeely Fyfe Endowed Scholarship. This scholarship has been established by her daughter, Mrs. Nancy Cardozier, in memory of Mrs. Fyfe, an accomplished musician as well as devoted wife, mother, and homemaker. Her love and concern for young people was expressed through her many years of teaching Sunday School and leading the youth in special musical programs for worship. Qualified graduates of Tipton County high schools are eligible to apply, and students who plan to pursue a baccalaureate degree in Elementary Education are encouraged to apply.

Peter Fyfe Endowed Scholarship. Mrs. Nancy Cardozier of Austin, Texas and a native of Covington, Tennessee, has established The Peter Fyfe Endowed Scholarship in memory of her father. Mr. Fyfe, born in 1883 in Gilby, North Dakota, died in 1981 in Covington, TN. Mr. Fyfe built a career of sixty-one years with the same bank, serving thirty-three of those years as chief executive officer. He oversaw the development of a system of six out-of-county branches, unique among Tennessee banks at that time. Maintaining farming and ginning interests as well, Mr. Fyfe earned a widespread reputation for initiative, integrity, and fairness, which the scholarship recipient would be wise to emulate. Income from this scholarship will be awarded to a qualified graduate of a Tipton County high school who plans to major in the business-related field.

Dale F. Glover Scholarship Endowment Fund. A lifelong supporter of better education for Tennessee, Dale Glover and his wife Elizabeth, of Obion, Tennessee, generously endowed a scholarship in 1985. Income from this scholarship is awarded to a deserving student from Obion County who plans to pursue a higher education. Mr. Glover spent 29 years in the capacities of Director, President and Chairman of Commercial Bank in Obion. Mr. Glover was a member of the Tennessee Board of Regents from 1972 until 1984. He also served ten years on the State Board of Education, eight years in the Tennessee Legislature and as a trustee of Union University in Jackson. The classroom building on our campus is named the "Dale F. Glover Education Center."

Ben and Lillian Greenberg Memorial Scholarship. Mr. and Mrs. Harold Greenberg and Mr. and Mrs. Edward Greenberg have established a scholarship in memory of their parents, Mr. and Mrs. Ben Greenberg, to be awarded to a deserving student.

Eddie Gregory Memorial Endowed Scholarship. The Dyersburg-Dyer County Chamber of Commerce, members of the business community, family, and friends have established this scholarship in memory of Mr. Eddie Gregory.

The Stanley Hulme/Newbern Lions Scholarship Fund. Members of the Newbern Lions Club have established an endowed scholarship in memory of Stanley Hulme. Mr. Hulme was a dedicated member of the Newbern Lions Club. This scholarship will be awarded each year to an incoming fresh-man who is a Dyer County High School graduate. Selection of the recipient of this scholarship will be made by the Financial Aid and Scholarship Committee.

Mr. and Mrs. E. H. Lannom, Jr. Endowed Scholarship. The Mr. and Mrs. E. H. Lannom, Jr. Endowed Scholarship was established to fund scholarships to students.

The Maude M. Latta Scholarship. The Maude M. Latta Scholarship was created in a bequest to Dyersburg State Community College from Mrs. Latta. Interest from this scholarship will be awarded to deserving students in the Education field.

Ken Leeth Family Scholarship. Ken Leeth and his family have established a scholarship in which the student would attend Dyersburg State for two years and then transfer to the University of Tennessee at Martin. The scholarship will pay for tuition and books.

The Deetrice Mathews Scholarship. Mrs. Maude Latta established the Deetrice Mathews Scholarship in memory of her sister in a bequest to Dyersburg State Community College. Interest from this scholarship will be awarded to de-serving students in the Business Administration field.

Dr. Mary Frances Seibert McCauley English Scholarship. A scholarship has been established in honor of Dr. Mary Frances Seibert McCauley for her many years of dedicated teaching and her love for education. Dr. McCauley joined Dyersburg State as Instructor of English in 1969. She retired from DSCC in 1994 as Professor of English. Dr. McCauley received her B.S. Degree from A & I University in Nashville with a major in English and history and earned the Master's degree from the same institution with a major in English. She received her doctorate degree from George Peabody of Vanderbilt University in 1983. Prior to her employment at DSCC, Dr. McCauley taught English at Roosevelt High School in Gary, Indiana, Bruce High School and Dyersburg High School in Dyersburg. Dr. McCauley died on July 2, 2002, after an extended battle with cancer.

Judy Peel Memorial Scholarship. Friends and members of the business community have established this scholarship in memory of Mrs. Judy Peel to be awarded to deserving students from Dyer County.

Margo Marie Petersen Memorial Nursing Scholarship. Bill and Mary Adcock have established this scholarship in memory of their granddaughter, Margo M. Petersen. Margo was born on November 17, 1988 to Dr. and Mrs. Ronald Petersen. She contracted a rare blood disorder at the age of 3 1/2 months and died on June 12, 1989. During Margo's illness and after her death, the family felt special gratitude to the nurses who cared for her through their consistent love, care, and concern. This scholarship was estab-

lished to continue to express their love for Margo and their thankfulness to the nursing profession. In this way Margo's brief life can continue to touch and bless the scholarship recipient as well as other deserving nursing students in the future.

Lindsay Rice Memorial Music Scholarship. This scholarship is awarded to a qualified student who meets the criteria of enrolling in the Dyersburg Community Orchestra. The Music Department will select the recipient.

Security Bancorp of Tennessee. Security Bank, Bank of Halls, Gates Bank and Trust and Bank of Crockett established a \$450,000 endowed scholarship fund in 1994 to be paid over the next ten years.

William Len and Virginia D. Shipman Endowed Scholarship. The children of William Len and Virginia D. Shipman have established an endowed scholarship in memory of their parents.

Maggie Lou Sudbury Endowed Scholarship. The Maggie Lou Sudbury Scholarship Fund was established through a generous gift from the estate of Miss Maggie Lou Sudbury. Miss Sudbury was a teacher whose career spanned sixty years. The scholarship is available to students who are graduates of a high school in Dyer County.

The Buck Tarpley Endowed Scholarship This scholarship was established to honor Dr. Buck Tarpley by the DSCC Foundation Board for his many years of service to DSCC and its students. This scholarship will serve as a reminder of Dr. Tarpley's dedication to our community and our students, and it will serve as a means to assist those who are experiencing difficulty in paying for college.

Hugh M. Todd, Jr. Endowed Scholarship. Dyersburg Fabrics, Inc., its Corporate Board of Directors and friends of Mr. Hugh M. Todd, Jr., have established an endowed scholarship in his honor. Proceeds from this fund will be used to award scholarships to deserving students.

West Tennessee CPA Chapter Endowed Scholarship. The West Tennessee Chapter CPA Endowed Scholarship is established through the generosity of the chapter membership to provide an opportunity for deserving citizens of West Tennessee to pursue an associate degree or professional certification at Dyersburg State Community College. The award will be \$250 per semester or \$500 a year. Applicants for this scholarship must be enrolled as a full-time student with a major in business and an emphasis in accounting. The recipient must maintain a 2.5 grade point average. Application must be made through the Financial Aid Office at DSCC.

Doris Ann Parmenter Karlgaard Endowed Scholarship. Wayne Karlgaard established this scholarship in memory of his wife Doris. Doris Karlgaard was a lifelong resident of Dyer County and was a graduate of DSCC and UT Martin in Business Administration. She was employed at Oldberg Manufacturing for 18 years and at Colonial Rubber/Colonial West/PolyOne for another 18 years. Her son, Tracy Allen Voss is a graduate of the DSCC Nursing Program. Income from this scholarship will be awarded to a deserving second year student.

The following individuals, businesses and organizations made contributions to endowed scholarships:

Mr. and Mrs. Bill Adcock
Mr. Jeff Agee

Mr. William Boehmler
Ms. Nancy Bogatin
Dr. Karen Bowyer
Mr. William Cloar
Dr. Loren Crown
Mr. Richard Donner
Mr. Joe Emery
First Citizens National Bank
FMC Foundation
Mr. John Ford
Mr. Barry Frazier
Ms. Glendora Greenway
Mr. James Hardin
Mr. David Hayes
Ms. Dotty Jones
Mr. Wayne Karlgaard
Mr. David Landgraf
Mr. John Lannom
Mr. Stallings Lipford
Mr. Milton Magee
Ms. Tina Morris
Mr. Warren Nunn
Patriot Bank Millington
Mr. Bill Reffert
Mr. Milton Rice
Ms. Peggy Rice
Mr. Paul Rose
Ms. Carolyn Schuh
Mr. Bill Shipman
Ms. Susan Shipman
Mr. Tim Sloan
Mr. David Taylor
The Clayton Family Foundation
Ms. Velma Travis
Mr. Larry White
Ms. Darnisha Williams
Ms. Katie Winchester
Mr. James Wyatt

Donor Scholarships

Numerous scholarships are available to students who attend Dyersburg State Community College. They are made possible by contributions from businesses, civic organizations, clubs and individuals in the college service area. General requirements for eligibility are (1) full-time enrollment and (2) maintaining satisfactory academic progress. Some donor scholarships have additional restrictions as stated in the catalog description.

Donor scholarships are awarded on the basis of need, academic achievement, and participation in student activities, leadership and citizenship. Unless otherwise specified, the College Scholarship Committee selects recipients.

Students are encouraged to complete the Free Application for Federal Student Aid (FAFSA). The priority deadline for completion and filing of the FAFSA is March 1. Entering students must submit a seventh semester transcript and be fully accepted for admission as a certificate or degree-seeking student.

Dyersburg State Community College is grateful to the following individuals and organizations that have agreed to provide scholarship assistance on an ongoing basis:

Bill and Mary Adcock Scholarship. Bill and Mary Adcock provide a scholarship each year with preference given to students from the Newbern area. Recipients must maintain at least a "C" average. Evera Armstrong Parker Nursing Scholarship. Mike Armstrong has established a scholarship in memory of Mrs. Evera Armstrong Parker. Two \$500.00 scholarships will be awarded to nursing majors in Lake, Obion, or Dyer County.

Nell H. Armstrong Memorial Scholarship. Friends and family of Nell Armstrong, a charter DSCC staff member, have established a scholarship in her memory. Preference is given to applicants with financial need.

BancorpSouth Scholarship-Covington. BancorpSouth, Covington, has established a scholarship to be awarded to a full-time student with a low to moderate income who desires to attend college at the Tipton County Center.

BancorpSouth Scholarship-Trenton. BancorpSouth, Trenton, has established a scholarship to be awarded to a full-time Gibson County student with a low to moderate income.

Bank of Ripley Scholarship. The Bank of Ripley provides a scholarship for a graduate of Ripley High School to attend Dyersburg State. The recipient is selected by the staff of Ripley High School.

Baptist Memorial Hospital, Union City, Women's Auxiliary Scholarship. The Women's Auxiliary provides a two-year scholarship with priority to employees of Baptist Memorial Hospital, Union City, and residents of Obion County. Financial need will be a consideration.

Edgar Barnett Scholarship. Mr. and Mrs. Alan Barnett established this scholarship in memory of his father, Edgar Barnett. The recipient of this scholarship must be a full time student in athletics.

Joe Bennett Memorial Scholarship. Gary and Jane Cutler have established a \$1,000.00 scholarship in memory of Joe Bennett for the purpose of helping provide an education for students at Dyersburg State Community College who are members of the Church of Christ. A student can apply for one renewal of this scholarship. A student applying for renewal must have a grade point average at DSCC of 2.5 or higher. Applications and further information may be obtained from the Dyersburg State Financial Aid Office. Completed application forms will be forwarded from the DSCC Financial Aid Office to the Elders of the West Dyersburg Church of Christ. Applicants who are not members of the West Dyersburg Church of Christ will have two letters of reference from church leaders of their home congregations sent to the Elders of the West Dyersburg Church of Christ. Selection of the recipient will be made by the Elders of the West Dyersburg Church of Christ.

Sammy Buchanan Scholarship. The Sammy Buchanan Memorial Scholarship was formed to assist an EMT student at the Dyersburg Campus with financial assistance. Sammy Buchanan was a past instructor of the EMT course at Dyersburg State. He was also a Lead Paramedic for many years at Dyersburg Regional EMS. This scholarship will help continue the legacy of Sammy Buchanan in the field of Emergency Medical Services through education and training.

Brian Burrow Scholarship. This scholarship is being established in loving memory of Brian D. Burrow, March 6, 1974 to September 7, 2005, in order to fulfill a dream that he always had in his heart -he wanted to become a Conservationist. Brian was a lover of the outdoors and animals. He had a very creative mind, a natural ability to draw and a wonderful way with words. We loved his poetry as it represented the true person that he was loving and very caring.

We know in our hearts that God has him in His embrace now. So "In His Memory" hold your head high, dream big and pray large. Reach far, because with God's help, nothing is impossible. This is what he would tell you if he were here.

Gloria Joyce Cape Memorial Scholarship. Dr. and Mrs. Richard Cape have established a scholarship in memory of Dr. Cape's mother, Gloria Joyce Cape, to be awarded to a nursing student.

Caterpillar Scholarship. Caterpillar awards an annual scholarship to a full time student, with priority being given to the children or grandchildren of Caterpillar employees. Recipient must maintain a minimum of a C average to be eligible for scholarship renewal.

Jack and Shirley Dewitt Scholarship. This scholarship was established by Mr. Jack Dewitt to fund a \$1,000.00 scholarship to a deserving student in any field of study.

Jack and Shirley DeWitt Sonic Scholarship. Al and Penny Guthrie established this scholarship in honor of Jack and Shirley DeWitt. The DeWitt family will select the recipient based upon their application and three letters of recommendation. Recipients must maintain a 2.5 GPA

DSCC Alumni Scholarship. The members of the DSCC Alumni Association have established this scholarship for deserving students. Recipients must be full-time, degree seeking students. Preference will be given to the children of Dyersburg State alumni. Anyone who has completed nine semester hours or fifteen quarter hours at DSCC is considered an alumnus of the college.

Dyersburg Civitan Memorial Scholarship. The Dyersburg Civitan Club contributes an annual scholarship to a graduate of a Dyer County High School.

Dyersburg Cotillion Club Scholarship. The Dyersburg Cotillion Club contributes an annual scholarship for the freshman year to a graduate of either Dyersburg High School or Dyer County High School.

Dyersburg Electric System. The Dyersburg Electric System has established a scholarship to be awarded to a deserving student with financial need. Preference will be given to employees and employees' children.

Dyersburg Kiwanis Club Scholarship. A scholarship is provided each year by the Dyersburg Kiwanis Club to a graduate of a Dyer County High School.

Dyersburg Rotary Breakfast Club Scholarship. The Dyersburg Rotary Breakfast Club awards a full tuition scholarship each year to a deserving student.

Dyersburg Rotary Club Scholarship. The Dyersburg Rotary club provides a full tuition scholarship to a recent graduate of Dyersburg or Dyer County High School. Scholarship recipients must be full-time, degree-seeking students.

Dyersburg State Community College Cheerleader Scholarships. Dyersburg State awards scholarships each year to cheerleaders.

Dyersburg State Community College Faculty Scholarships. The faculty of Dyersburg State awards scholarships annually, one of which is named the Bill Edwards Scholarship. Recipients are selected by the Executive Committee of the Faculty Assembly.

Dyersburg State Community College Jazz Choir Scholarships. Dyersburg State awards scholarships to in-state students with the possibility of renewal the second year. Recipients must enroll in jazz choir each semester and fulfill all course requirements. Students must audition before the music faculty, and the music faculty will make the selection of the recipient.

Dyersburg State Community College Mathematics Scholarship. Dyersburg State Community College awards scholarships to winners in mathematics competition.

Dyersburg Regional Medical Center Auxiliary Scholarship. The Dyersburg Regional Medical Center Auxiliary awards \$5,100 for three nursing scholarships to nursing students who agree to practice in a health related field for a minimum of three years with first consideration given to Dyersburg Regional Medical Center.

ERMCO. ERMCO provides scholarship funds to be used for academically qualified dependents of ERMCO employees. Renewal is subject to approval of ERMCO management.

EdScholar Scholarship Program. This scholarship is sponsored by Edsouth and Edamerica to deserving undergraduate students. Recipients must meet a range of criteria including academic merit, leadership, community service, and financial need. Tuition expenses are underwritten for qualified incoming freshmen. For assistance beyond the freshmen year, students must maintain a minimum grade point average, attend school fulltime and be in good standing.

First Citizens National Bank Scholarship. First Citizens National Bank of Dyersburg provides five scholarships each year. One scholarship is in honor of the Dyer County-Dyersburg Teachers Association. One is awarded to an athlete. One scholarship is awarded to Upward Bound student. Priority for the other scholarships will be given to a First Citizens employee's child first; for a First Citizens employee's child second; and for a First Citizens employee grandchild third.

First South Bank Scholarship. First South Bank of Dyersburg contributes scholarships each year through the Arthur Hamilton Trust Fund. Scholarships are awarded to Dyersburg High School graduates and Dyer County High School graduates.

Vern Forcum Scholarship Fund. The Vern Forcum Scholarship Fund, administered by the Trust Department of First Citizens National Bank, provides a number of scholarships to Dyersburg State students upon completion of their freshman year. The college staff recommends students. Recipients must use the scholarship to complete the sophomore year at Dyersburg State Community College.

Ford Construction Company/Charles F. Moore Scholarship. Ford Construction Company awards a full tuition and book scholarship annually in memory of Charles F. Moore to a full-time student majoring in accounting.

Benjamin A. Franklin Memorial Music Scholarship. The Dyersburg-Dyer County Arts Council awards a \$180 scholarship annually to be used for private music lesson fees. Applicants should contact the music staff for applications and information.

Frazier Memorial Scholarship. The Frazier Roofing Company awards \$3,000 per year to provide education to needy students.

Ricky L. Gatlin Memorial Scholarship. Dyersburg Regional Emergency Services Personnel established this scholarship in memory

of Ricky Gatlin. This scholarship will be for tuition and books for a student in the DSCC EMT/Paramedic Program and must maintain a minimum 2.0 GPA to continue the scholarship. Recipients will be chosen by the Dyersburg Regional EMS Director, Wendy Gatlin, and a panel of Dyersburg Regional EMS employees. The recipient must have worked in the EMS field for minimum of one year prior to the EMT program.

Gibson County Dollars for Scholars Scholarships. Businesses, industries, organizations and individuals raise funds for scholarships each year to be awarded to deserving students from Gibson County. Recipients are selected by the Dyersburg State Scholarship Committee.

Gibson Electric Membership Corp. Gibson EMC awards a scholarship for a deserving student who is a resident of Gibson, Obion, Lake, Dyer, or Crockett County. Recipient must be a Gibson EMC customer.

Giving Friends of Dyersburg Nursing Scholarship. The Giving Friends of Dyersburg award annually a scholarship to a nursing student. Preference is given to residents of Dyer County. Recipients are expected to maintain a 3.0 grade point average. Interested students should contact the Giving Friends of Dyersburg, Inc.

Howard Guthrie Community Scholarship. Al and Penny Guthrie and David and Kim Guthrie established this scholarship in honor of Howard Guthrie to honor his years of service with Dyersburg State Community College and his endless support of the community through thousands of hours of volunteer work. To be eligible for this scholarship, one must have a 2.5 GPA; complete the scholarship application by April 30th; submit 3 letters of recommendation; and must have 75 hours of documented volunteer hours in the past 12 months. Scholarship information and the application may be obtained in the Financial Aid Office. The applications will be reviewed and the successful applicant selected by members of the Guthrie family.

Jack Heckethorn Scholarship. Heckethorn Manufacturing Company awards a \$1,000 scholarship annually to a son or daughter of a full-time employee.

Faye Hendren Memorial Scholarship. Family and friends established this scholarship in memory of Faye Hendren for her forty years of service to DSCC and its students. The recipients are expected to maintain a minimum 3.0 GPA.

Russell Hudson Book Scholarship. Mr. Russell Hudson established this scholarship in memory of his father, Jack S. Hudson, and in honor of his mother, Celia W. Hudson to be used to assist students with the purchase of books.

Mary-Elizabeth Sloan Hughes Scholarship. David Hughes, a DSCC Alumni, has established this scholarship in honor of his wife, Mary Elizabeth Sloan Hughes. The recipient is to be a second year nursing student, preferably from Lauderdale County, who is in need of financial assistance.

InSouth Bank. InSouth Bank awards three scholarships, one to each of the three Tipton County high schools.

Burrell Jernigan Scholarship. Mrs. Burrell Jernigan has established a scholarship in memory of her late husband to be awarded to a deserving student.

David C. Kelly Memorial Scholarship. A scholarship has been established in memory of DSCC Associate Professor of English David C. Kelly for his many years of dedicated teaching and his love for education. Mr. Kelly became a charter member of the English faculty of Dyersburg State Community College in the Fall of 1969. He received his Bachelor of Arts degree in English from Lambuth University, Magna Cum Laude in 1965, and his Master of Arts degree in English from the University of Memphis in 1967. He taught at Southside High School in Memphis and Lambuth University in Jackson prior to joining the faculty at DSCC. Mr. Kelly died on March 2, 2002, after an extended battle with cancer. Applications and further information may be obtained from the Dyersburg State Financial Aid Office. The DSCC Financial Aid and Scholarship Committee will select scholarship recipients.

Komatsu America International Company Scholarship. Komatsu America International Company awards two \$1,000.00 scholarships each year. Preference will be given for the first scholarship to be awarded to a student from Lauderdale County and the second scholarship will be awarded to a Dyer County student.

Elda La Ront and Russell Dittmer Memorial Scholarship. Drs. Carlton and Karen Bowyer and family members made this gift in memory of Dr. Karen Bowyer's late aunt and uncle.

Bill Lindamood Scholarship. Mr. Bill Lindamood has established a scholarship to be awarded to a recent Lake County High School graduate.

Frank Maynard Memorial Scholarship. Members of the Dyersburg Fraternal Order of Police #18 established this full tuition and book scholarship in memory of Frank Maynard who lost his life while serving as a police officer. This scholarship award is restricted to immediate family members of any Dyer County, Tennessee law enforcement officer. Applicants will be screened by the F.O.P. Selection Committee.

Ida Mae Theus-Mays Memorial Scholarship. J. Denard Williams, a DSCC graduate and pastor of Faith Deliverance Apostolic Church, Dyersburg, Tennessee, Emma Mays-Reynolds, a DSCC faculty member, the Mays's family, and the Faith Deliverance Apostolic Church members have established a scholarship in memory of a devout believer and supporter of education and founder of Faith Deliverance Apostolic Church, Ida Mae Theus-Mays. This scholarship is to be awarded to a second-year, full-time student at DSCC. Preferably, the student should be African-American, must have and maintain a minimum 2.5 grade point average, must be active in campus life at DSCC, and must be an active member of a Christian-centered church. Completed application forms, a letter from the applicant and two reference letters should be forwarded to the Trustees of Faith Deliverance Apostolic Church. The Trustees of Faith Deliverance Apostolic Church will make the selection.

McDonalds Sells/Quertermous Family Scholarship. The Sells/Quertermous family provides nine full-tuition scholarships each year. Preference is given to employees of McDonald's Inc., owned by the Sells family. If there are no applicants who are employees of McDonald's, preference will be given to applicants from counties where Sells/Quertermous family owned McDonald's are located. McGinness Family Memorial Scholarship. The McGinness Family Memorial Scholarship was established from resources inherited from Mr. Clarence R. McGinness by Wendell and Joan Arnold. The scholarship is in memory of Clarence R. McGinness and his sisters, Louisi Ana Powell and Mary Lorella Barlow. The three siblings were born and reared in the Lenox-Finley area. A \$500 scholarship will be awarded each year to a graduating senior from Dyersburg

High School and a \$500 scholarship will be awarded to a graduating senior from Dyer County High School. Preference should be given to a student from the Lenox or Finley area. The recipient may renew the scholarship for his or her sophomore year of college. The counselor and scholarship committee at each high school will make the selection. If the student does not continue enrollment at DSCC, the college may select another student to receive the remainder of the scholarship money.

Patty Means Memorial Scholarship. Delfield awards \$2,500 to a full time student, with priority being given to the employee's family members. The recipient should be a Tipton County resident. Recipients should maintain a 3.0 GPA.

Dr. Fred Moore, Jr. Memorial Scholarship. The family of Dr. Fred Moore, III awards \$2,000 per year to a nursing student in memory of Dr. Fred Moore, Jr. Preference will be given to students from Dyer, Lake, and Lauderdale counties who are accepted into the nursing program.

Nancy Estes Dratnol Memorial Nursing Scholarship. Marilyn Estes Armstrong, employed at DSCC since 1987, has established this scholarship to honor her late sister, Nancy Estes Dratnol, a Registered Nurse, who passed away April 8, 2007. Deserving students who are in DSCC's nursing program are to be awarded this scholarship, with preference given to DSCC former Upward Bound students.

Jack Overbey Memorial Scholarship. Friends and family of Jack Overbey, a DSCC staff member, have established a scholarship in his memory.

Cindy Parker Spirit of Nursing Scholarship. Friends of Cindy Parker established this scholarship in her memory. This scholarship will be awarded at the Nursing Pinning Ceremony to a student who has successfully completed the DSCC Nursing Program. The recipient must have financial need and be someone who exemplifies the love and true spirit of nursing. The selection will be determined by the DSCC Nursing Faculty and will be used to pay for the recipients state BON and NCLEX application fees and review course fees.

Don Pennington Scholarship. Forcum Lannom Contractors awards a \$1,500 scholarship per year in honor of Don Pennington. The recipient must be a resident of Dyer County.

Sam Reed Scholarship. The Dyersburg City School System has established a scholarship in honor of Mr. Sam Reed. Mr. Reed served as a faculty member and superintendent of the Dyersburg City School System for many years. This scholarship will be awarded to a student majoring in the agriculture, agribusiness or education field.

The Ripley Power and Light Department. The Ripley Power and Light Department has established scholarships in the amount of \$1,250 to be awarded to three deserving students with financial need. Preference will be given to employees and employees' children, with second preference given to Lauderdale County students.

The King W. Rogers, Jr., and Essie M. Rogers Scholarships. Scholarships have been established in memory of Mr. King W. Rogers, Jr. and Mrs. Essie M. Rogers. They have been funded by Mrs. King W. Rogers, Jr. and by Mr. and Mrs. King W. Rogers, III.

Coy and Jeanette Rose Scholarship. Rose Integrated Services, Inc. has established a scholarship in honor of Coy and Jeanette Rose, the parents of Paul and Allan Rose. Mr. Coy W. Rose and his father, Mr. J. W. (Bill) Rose founded Rose Iron Works in 1953 which grew into the current Rose Integrated Services. Rose Integrated Services has a rich history founded upon family values and

a strong work ethic. In keeping with these values, this scholarship was established to be awarded to an employee or employee's family member from Tipton County.

Ava Scarborough and Eva Clifton Hendrix Memorial Scholarship. Woody and Marilyn Clifton have funded this scholarship in memory of their mothers. Preference will go to deserving students from the Yorkville, Dyer and Rutherford area.

The Society of Human Resource Management. The Society of Human Resource Management has established a scholarship to be awarded to a business major from Dyer, Lake, Obion, or Lauderdale County.

Chuck Stanfield Music Scholarship Fund. A scholarship fund has been established to provide music scholarships in memory of Mr. Chuck Stanfield. The earnings from the scholarship fund will be awarded through the Dyersburg State Community College Scholarship Committee on the recommendation of the Music Department to students who exhibit talent in music and who plan to pursue music as a major life interest. Applicants should contact the Head of the Music Department for applications and information.

Student Government Association Scholarships. The Student Government Association of Dyersburg State maintains a scholarship program supported by fund raising activities. The number of SGA scholarships, as well as their monetary worth, varies from year to year.

David and JoAnne Taylor Scholarship. Mr. and Mrs. David Taylor have established a scholarship to be awarded to a deserving student who is taking the majority of his/her classes in Dyersburg.

Theatre Scholarship. This \$200 scholarship is awarded by the Dyersburg State Drama Department to a student who has proven interest in theatre. The recipient must be at least a half-time student and maintain at least a 2.5 grade point average.

Tipton County Scholarships. Businesses, industries, organizations and individuals contribute funds for scholarships each year to be awarded to deserving students from Tipton County.

Richard H. Wheeler Scholarships. Contributions from the Donner Foundation fund the Richard H. Wheeler Scholarships which will be awarded to graduating students and Dyersburg High School and Dyer County High School

Mr. and Mrs. Billy Y. Walker Scholarship. This scholarship has been established to assist a deserving student.

White & Associates Scholarship. White and Associates awards three scholarships each year to students with financial need. These scholarships are available to residents of Dyer, Gibson, Lake, and Obion counties.

Diane Kendall Whitley Scholarship. The Town of Atoka has established three \$500 scholarships to be awarded to deserving students with financial need. Preference will be given to residents and employees of the Town of Atoka.

Scholarships Managed by First Citizens National Bank Trust Department

Hattie Lou Page Trust Fund. Ms. Hattie Lou Page was the daughter of Henry and Edora Page. She was a lifelong resident of Dyer County and a member of the Rehobeth United Methodist Church. She was also active in the Eastern Star organization.

During her life she worked for a period of time at a dairy in Newbern owned by Mr. Hamilton Parks. She also wrote community articles for the Dyer County Tennessean newspaper.

She had a deep and sincere interest in high school graduates of Dyer County who have a desire to enter medically related careers. This interest resulted in her establishing a trust fund, that upon her death, would be used to provide financial assistance for Dyer County students to pursue a degree in nursing or other medically related careers. Ms. Page died in May, 1978. Since that time the trust has provided scholarship funds to the Dyersburg State Community College Nursing Program.

Lillian Rawles Educational Trust Fund. Ms. Lillian Rawles was one of four daughters of Jon and Ollie Weedman Rawles. She lived in Finley, TN with her family and taught first grade for many years. She had a deep appreciation for education and felt strongly that those who wanted to get an education should have the opportunity. She was an active member of the Finley United Methodist Church and served as treasurer for many years.

In 1946, she transferred her membership to the First United Methodist Church of Dyersburg. She was a very active member of the Sunday School and the United Methodist Women. She was a loyal and faithful member of the church until her death on September 6, 1979. She is buried in the Fairview Cemetery here in Dyersburg.

In addition to her gifts to the Scholarship fund and her church, she made bequests to some of the fine health associations and organizations such as the cancer society and the heart society.

She was a woman of great sensitivity and compassion. She also was grateful and appreciative of the blessings she had enjoyed in life and wanted others to have a better life.

Ms. Rawles is a prime example of the Holy Scripture which says: "Though they be dead, yet their works do follow them."

These scholarships are currently being managed by Legacy Wealth and First Citizens Financial Plus investment managers.

Dyersburg State Community College is grateful to the following businesses, individuals, and organizations that provide scholarship funds:

Mr. and Mrs. Bill Adcock
Mr. Jeff Agee
Mrs. Kathy Alford
Alvin Coleman Family Scholarship
American Business Women's Association
American Cancer Society
American Legion Pemiscot Co Post 88
Anderson Farms
Ms. Felicia Anderson
APC Rentals
Ms. Carol Armstrong
Ms. Joan Arnold
Ms. Phyllis Avato
Ms. Linda Baker
BancorpSouth - Covington
BancorpSouth - Humboldt
BancorpSouth - Trenton
Bank of Crockett - Bells
Bank of Ripley
Bank of Tipton
Baptist Memorial HealthCare Corp.
Ms. Margaret Barber
Ms. Sharon Bateman
Mr. Jim Baxter
Beasley Chiropractic
Mr. Charles Bennett
Mr. and Mrs. William Bibb
Bill McGowan and Company Insurance
Mr. Roy Bizzle
Ms. Nancy Bogatin
Brasfield and Brasfield
Brayton Foundation
Ms. Rosemary Bridges
Brighton High School
Ms. Laura Brimm
Mr. Randy Brooks
Burlison Gin Company
Cancer Care Center
Mr. Lenard Cannon
Cape Regional Eye Care Center
Ms. Nancy Cardozier
Caterpillar
Celebrate Munford
Chapman Foundation
Cheek Scholarship Fund
Ms. Joyce Chipman
Chris Wall Memorial Scholarship
City of Dyersburg
City of Munford
City of Trenton
Coalition of Women in Long Term Care
Community Resource Development Org.
Dr. and Mrs. J D Connell
Dr. Kevin Cook
Mr. Randy Cousar
Covington Electric
Covington Gridiron Association
Covington High School
Covington Rotary Club
Covington Tipton County Chamber of Commerce
Ms. Rita Criner
Mr. Frank Currie

D and B Properties, Inc. (Sonic)
Ms. Dudley Davis
Ms. Peggy Davis
Ms. Cari Dee Dawson
Delfield Company
Ms. Amy Dietrich
Ms. Sami Dietrich
Mr. John Dittmer
Ms. Vondell Diviney
Dizzy Dean Baseball Inc.
Dizzy Dean Baseball of Mississippi
Dollars for Scholars
Donner Private Foundation
DSCC Nursing Class 2010
Mr. Jerry DuPriest
Dyer County High School Band Boosters
Dyer County Mayor
Dyer County Volunteer Rescue Squad
Dyer Gin Company
Dyersburg City Schools
Dyersburg Civitan Club
Dyersburg Cotillion Club
Dyersburg Dyer County Chamber of Commerce
Dyersburg Dyer County Senior Citizens
Dyersburg High School
Dyersburg Regional Medical Center Auxiliary
Dyersburg Rotary Breakfast Club
Dyersburg Rotary Club
Dyersburg Women's Club
Ed Financial Services - Ed Scholar
Ms. Alice Eison
ELKS PER Scholarship
Mr. and Mrs. Joe Emery
Mr. and Mrs. Charles Ennis
ERMCO
Faith Deliverance Apostolic Church
Family Dentistry
Farmer Chapel
Ms. Patsy Fee
Ferry-Morse Seed Company
FFA Booster Club of Dyersburg
Mr. Howard Fikes
First Citizens National Bank
First Citizens National Bank - HR Dept.
First State Bank Atoka
Mr. John Fisher
Mr. John A. Fisher, Jr.
Mr. Tim Fite
Food Rite - Dyer
Forcum Lannom Contractors
Ford Construction
Mr. Mack Forrester
Mr. Albert Foster
Frazier Roofing
Mrs. Gordon Freeman
Mr. Mick Freeman
Mr. Richard Freidel
Fulton Rotary Club
Future Family Enrichment Center
Ms. Barbara Gatlin
Gibson County Commissioners
Gibson County FFA Alumni
Gibson County Podiatry
Gibson Electric Membership Coop.
Ms. Becky Gibson
Ms. Debra Gingery

Goodlark Educational Foundation
Dr. David Gordon
Mr. Richard Gossum
Al and Penny Guthrie
David and Kim Guthrie
Mr. Steve Guttery
Mr. Jere Hadley
Halls First United Methodist Church
Mr. Billy Harmon
Ms. Carol Harris
Hattie Lou Page Trust
Ms. Sharon Hayes
Mr. Vincent Haymon
Dr. and Mrs. Douglas B. Haynes
Haywood High School
Ms. Shari Heathcott
Ms. Kerrie Heckethorn
Mr. Richard Hill
Mayor John Holden
Mr. Todd Hopkins
Mr. Jewell Horner
Mr. Jeff Huffman
Mr. David Hughes
Mr. Larry Huls
Insouth Bank
Jackson Madison County General Hospital
Jamieson and Fisher Inc.
Mr. Lee Jessup
Ms. Gail Johnson
Johnson-Williams Funeral Home
Mr. Avery Jones
Mr. Roy Thomas Jones
Junior Auxiliary of Ripley-Lauderdale
Kappa Chapter of Alpha Delta Teachers Sorority
Mr. Wayne Karlgaard
Ms. Mary Louise Kennon
KHS Alumni Association
Ms. Michelle King
Mr. Jesse Kirk
Mr. Jonas Kisber
Kiwanis Club of Dyersburg
Kleen Sweep Service
Komatsu America Corp.
Lake County Board of Education
Lake County High School
Bill and Carol Latimer Foundation
Law Office of J Houston Gordon
Mr. Samuel Lee
Ms. Linda Lemons
Lillian Rawles Educational Trust
Mr. and Mrs. William Lindamood
Mr. and Mrs. Stallings Lipford
Macedonia Baptist Church
Mr. Charles Manning
Marine Corps Foundation
Ms. Judy Markham
Mr. John Marvin
Mary's Chapel
Mr. Raymond Mathis
Ms. Louise McBride
McDonalds - Covington/ Dena Quertermous
McDonalds - Dyersburg/ Darren Sells
McDonalds - Hayti Mo/ Darren Sells
McDonalds - Milan/ Darren Sells
McDonalds - Munford/ Dena Quertermous
McDonalds - Ripley/ Dena Quertermous

McDonalds - Trenton/ Darren Sells
Ms. Shirley McGuire
Ms. Mickie McLaughlin
Methodist Healthcare
Millington Library Boosters
Miss Tipton County Pageant
Ms. Dorothy Montgomery
Mr. Jonathon Mooney
Ms. Charlotte Moore
Dr. and Mrs. Fred Moore
Dr. John Moore
Mt. Pleasant Baptist Church
NAIA - Dyersburg
Ms. Helen Nance
Native American Indian Assoc. of TN
Newbill and Henry, Rodney Henry
Ms. Janet Newman
Nucor Foundation
Nucor Sheet Mill - Hickman
Nucor Yamato Steel
Odd Fellow Hall Scholarship
O'Hanlon Administrative Systems
Ms. Sylvia Palmer
Mr. Michael Parr
Patriot Bank
Peabody Alumni Association
Mr. Rick Peeler
Pemiscot Memorial Health Systems
Ms. Peggy Pendergrast
Mr. Don Pennington
Mr. Tansil Phillips
Mr. George Pinner
Mr. Richard Pittman
Ms. Jennifer Poston
Professional Counseling Services
Pugh Brothers
Regional Medical Center - The Med
Retired Teachers Association
Ms. Wanda Rice
Ripley Exchange Club
Ripley High School
Ripley Power and Light
Roberts Gibson Inc.
Mr. King Rogers
Rose Construction
Rose Machine and Tool
Mr. Paul Rose
Rotary Club of Halls-Gates
Rutherford Area Action Club
Mr. Neil Sandford
Sara Lee Foods
Mr. Robert Schlabach
Ms. Denise Schoen
Scholarship America
Ms. Florence Schultz
Jimmy and Lisa Scott
Ms. Lynette Seay
Shelton Funeral Home
Mr. William Christopher Simonton
Mr. Robert Simpson
Mr. Gary Sloan
Mr. Tim Sloan
Mr. Stephen Smith
Mr. Timothy Sneed
Ms. Charlotte Sorrell
Spiller Hill Church of God in Christ

Spirits of Atoka
State of TN Dept of Transportation
Strayer University
Mr. Bill Sweat
Mr. Rickie Tankersley
Mr. Bryant Tansil
Ms. Sandy Tarkington
TASFAA of TN
Mr. and Mrs. David Taylor
Mr. Thomas Taylor
Ms. Elizabeth Ann Teer
Tennessee Elks
Tennessee Grocers Education Foundation
Tennessee Hemophilia Foundation
Tennessee Sheriffs Association Inc.
Mr. Al Brent Tharpe
The Community Foundation of Middle TN
The Farmers and Merchants Bank - Dyer
The Giving Friends of Dyersburg
Mr. Randy Thetford
Tipton County Literacy Council
Tipton Rosemark Academy
TN Elks Benevolent Trust
TN School Food Service Association
Tom James Company
Town of Atoka
Town of Brighton
Trenton Exchange Club
Trenton Lodge BPOE 1279
Trenton Rotary Club
Trenton Women's Auxiliary
Tyson Family Foundation
Unilever
Union City Rotary Club
Upsilon Chapter Delta Kappa Gamma
Validis Resources
Wade Electrical
Wal-Mart Foundation - Reach ACT scholarship
Danny and Susan Walden
Mr. and Mrs. Billy Y Walker
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Wards Accounting Service
WBBJ TV Fundraiser
West TN Medical Group Management Assoc.
Mr. and Mrs. Wendell West
White and Associates Insurance
Mr. Larry White
Whitehorn Tankersley Company
Mr. Bret Whitley
Mr. Billy Williams
Mr. Craig Williams
Mr. Greg Williams
Mr. Bobby Williamson
Mr. Jimmy Williamson
Mr. Patrick Wilson
Dr. Fred Wittber
Ms. Deborah Wolf
Mr. Ronald Wright
Mr. James Wyatt
Ms. Janice Young

Faculty and Staff Scholarship Donors:

Ms. Teresa Adams
Ms. Wanda Adams
Ms. Mary Lee Alford
Mr. Rodney Alford
Ms. Sandra Allen
Ms. Betty Anderson
Mr. Dennis Anderson
Ms. Eileen Anderson
Ms. Marilyn Armstrong
Dr. Erskine Ausbrooks
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Ms. Pat Walker
Ms. Amy Watts
Ms. Beverlee Weatherly
Ms. Charlene White
Mr. Mike Whitson
Ms. Libby Wickersham
Ms. Judy Wooten

In addition to the preceding scholarships, many employees, businesses and community groups award scholarships directly to students whom they select. High school seniors should contact their guidance counseling offices for information.

Student Services

Students are the most important resource of Dyersburg State Community College. The DSCC experience is one of exploration, growth, and enrichment. The Office of Student Services, located in the Student Center on the Dyersburg Campus, in the Jimmy Naifeh Building A (Phase II) of the DSCC Jimmy Naifeh Center at Tipton County, and in the Director's office of the DSCC Gibson County Center, brings together people, programs and functions that contribute to the development of the student as a whole person. Services coordinated by the Office of Student Services include counseling, career development, assessment/testing, student disability/ADA services, financial aid, student activities, athletics, clubs and organizations, student government association and cultural events.

Orientation

Dyersburg State Community College offers students an opportunity to participate in a two-phase orientation. The first phase begins in April and continues throughout the summer. Students who have completed an application for admission, have ACT scores on file (for students under 21), or have taken the appropriate assessment (students over 21) will be notified to meet with an academic advisor, to participate in selection of courses, to register for classes online, and to become familiar with services and campus activities.

The second phase of Orientation is orientation sessions offered during the months of June, July, and the first two weeks of August. New students will hear information about tutoring, student organizations, academic calendar, DSCC web site, college procedures and policies. Orientation provides information to enable students to be successful in beginning their collegiate career.

Students are encouraged to complete the admissions and registration processes as early as possible to ensure an invitation to participate in orientation.

An online version of Student Orientation is available at all times on the DSCC Web site. At the DSCC home page (www.DSCC.edu) click Future Students. From the drop-down menu choose Orientation.

Questions concerning new student orientation should be directed to the Counseling Office at 731/286-3242. Questions concerning the Computerized Placement Assessment and Support System (ACT COMPASS) should be directed to the Testing Center 731/286-3355.

Counseling

The Counseling Office offers a variety of services to all students. Appointments may be made in person or by calling 731/286-3242. The goal of the counseling office is to assist in student development. A counselor will encourage and assist with the exploration of personal and professional choices. If indicated and appropriate, a referral may be recommended. Please view the counseling Web site for information regarding alcoholism, rape, relaxation exercises, stress management, test-taking tips, and time scheduling. At the DSCC home page, www.DSCC.edu, click on Student Services and then select Counseling and Tutoring.

Career Counseling

Career Counseling is coordinated by the Career Development Counselor/Advising Center Director. The purpose of Career Counseling is to help students identify career and academic goals by offering opportunities for student learning and skill development. Students can receive assistance with job and transfer college searches, career exploration, resume and cover letter writing, networking and interview skills.

Career Counseling offers students a series of workshops called the Career Counseling Academy throughout the academic year. The Career Counseling Academy workshops are CCA 101 – Career Exploration, CCA 102 – Resume Writing, CCA 103 – Interview and Networking Skills and CCA 104 – College Transfer and Job Search. The Academy is offered at each DSCC location. Students unable to attend a Career Counseling Academy can schedule an individual appointment with the Career Development Counselor/Advising Center Director to receive assistance.

Career Counseling Centers are located at all DSCC locations. The Career Counseling Centers are equipped with a computer terminal, bulletin board for announcements and the latest literature on topics pertinent to the services offered by Career Counseling. A collection of DVDs can also be checked out at the Career Counseling Center. The DVDs highlight topics like resume writing, job searches, interview skills, workplace communication, sustainable career opportunities and more. Students can check out literature and DVDs at any of the DSCC One Stop Centers.

The Career Counseling webpage provides the most up-to-date information on workshops and resources available to students. The webpage provides resourceful career counseling links and articles beneficial to all students. The Career Counseling webpage can be accessed by visiting the DSCC website at www.dsc.edu > clicking on Student Services One Stop > Career Counseling.

Student Disability Services

The Office of Student Disability Services/ADA Compliance provides information, support services, and assistance to students with disabilities to ensure a discrimination-free environment in the pursuit of educational opportunities. Students with disabilities are encouraged to identify themselves and to register with this office by providing documentation, not more than three years old, stating the nature and extent of the specific disability. Early self-identification will allow the student the opportunity to receive whatever reasonable assistance and/or accommodation needed as quickly as possible. Please refer to the Assistance Available To Students Under The Americans With Disabilities Act section of the Student Handbook section for more information.

Academic Advising

Each student is assigned a faculty or staff advisor to assist him/her in selecting proper courses, interpreting course requirements, and selecting a well-balanced program. The assistance of an advisor does not, however, relieve the student of the responsibility of studying the Catalog and Student Handbook and fulfilling all the requirements for his/her particular goal.

In addition to each student's faculty or staff advisor, assistance is available on the Dyersburg Campus at the Advising Center, located in the Student Center. Open on Tuesday, Wednesday, and Thursday from mid-May to mid-August and in mid-December and early January, the Advising Center is for currently enrolled students as well as those who are new or readmitting. Master Advisors are available to assist students with their class selections and educational goals. Since hours of operation may vary, call the One Stop Center at 731/286-3350 for hours of operation.

Advising is available at the advising centers at the DSCC Gibson County Center and the DSCC Jimmy Naifeh Center at Tipton County and by appointment at these locations. Please contact the front desk to obtain the hours of the advising center or to schedule an appointment to meet with an advisor if the advising center is not open.

Multicultural Affairs

The Office of Multicultural Affairs is committed to assisting all students, with a particular emphasis placed upon students of diverse backgrounds, in their educational pursuits at Dyersburg State Community College and in their transition to other colleges and universities or into the work force. The Office initiates financial, academic and social programs that contribute to the recruitment and retention of (full and part-time) students of diverse backgrounds.

Student Activities

Students are encouraged to participate in student activity programs provided and sponsored by the College. The College believes that a student active in extracurricular activities develops into a well-rounded citizen and contributes to the society of which he/she is a part. Campus involvement makes college more enjoyable and provides experience in leadership. Coordinated through the Office of Student Life, Student Activities provides an opportunity for students to voice an interest in the development of new and continuing activities on campus. See the Student Handbook for more information.

Clubs and Organizations

The opportunity to take part in extracurricular activities or to pursue a special interest is provided through participation in a variety of organizations offered on campus. A list of the organizations currently registered at Dyersburg State is in the Student Handbook.

The Student Government Association (SGA) of Dyersburg State Community College was formed to promote the welfare of every student attending this institution, to learn from practical experience the general principles of democratic government, and to prepare students to assume the duties of citizens of the State of Tennessee and of the United States of America. SGA encourages student participation in all activities of the College, on both the student and administrative level.

Athletics and Cheerleading

Dyersburg State Community College competes in men's and women's basketball and men's baseball and women's softball and is a member of the Tennessee Community College Athletic Association (TCCAA).

Students who participate in intercollegiate athletics must meet the eligibility requirements of the National Junior College Athletic Association (NJCAA).

A cheerleading squad is selected by try-outs during the spring semester for the following academic year. Full-time students are eligible for cheerleader try-outs. Cheerleaders assist in many activities that promote school spirit and provide support for athletic teams.

The President has final authority to approve standards of conduct for intercollegiate athletes in consultation with the College's Athletic Committee. The Athletic Committee includes a cross-section of students, faculty and administration including the Athletic Director and the Dean of Student Services. It is expected that standards of conduct for athletes will be at least those standards expected of every student of the College. The Athletic Director is responsible for assuring the College's compliance with NJCAA and TCCAA regulations.

Assessment/Testing

The Assessment/Testing Center is located in the Student Center, Room 128. The national or residual ACT tests are administered to new students under the age of twenty-one. The ACT is an admission requirement and the scores are used for course placement. The Computerized Placement Assessment and Support System (COMPASS) is offered to new students over the age of twenty-one for course placement.

The General Educational Development Test (GED) is administered for citizens in the community to receive their high school equivalency diploma. As of January 1, 2003, individuals are required to take the Official GED Practice Test before taking the GED exam.

The Assessment/Testing Center assists the Office of Institutional Advancement in administering the graduate exit exam each spring semester to sophomores who have filed intent to graduate forms. The Center also assists various academic divisions, including the Division of Nursing and Allied Health and the Division of Business and Technology, with administration of exams for entry into programs or as a requirement for completion of a specific program of study.

Testing services are also offered at the Jimmy Naifeh Center at Tipton County and the Gibson County Center. Individuals can contact the centers for information and scheduling of tests.

Information about scheduling testing is available at www.DSCC.edu. Click on Future Students. From the drop down menu, select DSCC Testing Center.

Student Newsletter (Eagle Times)

Dyersburg State Office of Student Services publishes a student newsletter, the Eagle Times, several times during the academic year. The newsletter contains campus news that is of interest to Dyersburg State students. There is no cost for the newsletter which is distributed to each building on campus, at the DSCC Jimmy Naifeh Center at Tipton County and at the DSCC Gibson County Center

Alumni Association

The Alumni Association seeks to build fellowship and a strong base of support and loyalty for the College among its graduates and former students. The Association provides many services to its members. Membership is open to all DSCC graduates and to former students who have taken nine semester hours or more at Dyersburg State. For more information, contact the Alumni Office at 731/286-3349.

Facilities/Dyersburg Campus

Spread across the tree-filled 115-acre campus of Dyersburg State Community College are the E. B. Eller Administration Building, the Dale F. Glover Education Center, the Student Center, the Campus Activities Building, the Learning Resource Center, the Mathematics Building, the E. H. Lannom, Jr. Gymnasium and the Maintenance Building. Arrangements for use of any of the campus facilities for special occasions may be cleared through the Office of the Vice President for the College.

The E. B. Eller Administration Building contains the offices of the President, Vice President for the College, Business Affairs, Institutional Advancement, and the Office of Public Information and Alumni. Also housed in this facility is the Computer Center as well as classrooms and faculty offices.

The Dale F. Glover Education Center houses the majority of classrooms on campus. In addition to regular classrooms, the labs for physics, chemistry, biology, writing, reading and electronics are housed in this facility along with the offices of the Business and Technology, Nursing and Allied Health, the Small Business Development Center and the Arts and Sciences divisions.

The Student Center houses the One Stop Center, Admissions and Records, Financial Aid, Advising Center, Student Services, and the Testing Center. There is also a cyber cafe which can be used for special functions. The entire building has wireless Internet connection and is heated and cooled with a geothermal system.

The Campus Activities Building houses the 140-seat First Citizens National Bank auditorium and the offices of Counseling and Career Development, and Student Disability Services/ADA. The College Bookstore is also located in this building. Textbooks, supplementary texts and workbooks, book rentals, non-required books, supplies and miscellaneous items are available. The Bookstore will purchase selected textbooks from students at the close of each academic semester. Hours are 7:45 a.m. until 4:30 p.m. Monday through Thursday and 7:45 a.m. until 4:00 p.m. on Friday. During the first two weeks of each semester, extended hours will be posted.

The Learning Resource Center houses 4 LRC Computer Labs, the Information Commons, the Multi-Media Technology Center, the Instructional Development Center, Test Proctoring Center, Tutoring Services, Student Study Rooms, and Nursing Lab. The LRC is an "information gateway" that provides access to and assistance with an on-line catalog, 5,000 full text magazines, 80 plus on-line databases, 16 CD-ROM databases, 46,188 eBooks, the college network and the Internet. The LRC contains 144 computers for student use, including 24 wireless laptops, 20,000 print volumes and 300 DVD's.

After the LRC was dedicated in April 2007, the existing LRC was renovated and renamed the Mathematics Building. It houses classrooms, mathematics laboratories and two conference rooms.

The E. H. Lannom, Jr. Gymnasium houses a basketball court, a weight training room, two racquetball courts, and men's and women's locker room (both equipped with sauna and Jacuzzi). The Music Department is located in the Gymnasium and includes a large classroom, listening rooms and practice rooms. Faculty offices for music, speech, theatre, and physical education are also located in this building.

Located on the north boundary of the campus is the Security Bank Community Learning Center. The University of Memphis recruitment office, DSCC's Division of Continuing Education, Upward Bound, and Dyer County Adult Education programs have their offices here. The building also has a classroom and a multi-media presentation office.

Facilities/Off Campus

The **DSCC Gibson County Center** is conveniently located in Trenton, the heart of Gibson County. The center has five multi-purpose classrooms, a combination biology, human anatomy & physiology and microbiology lab/classroom, a mathematics laboratory, a 20 station computer lab, an interactive television (ITV) classroom, a learning resource center with 14 computer stations, a large commons area, offices for faculty and staff, a bookstore and vending area for students.

The **DSCC Jimmy Naifeh Center at Tipton County** has a great deal to offer area students on its 102 acre site. An 18,800 square foot classroom building was constructed and completed in February 1996. This building has three science laboratories for chemistry, biology, and microbiology/human anatomy & physiology, five traditional classrooms, a tutoring lab, an interactive television (ITV) classroom, a business and industry training room, quiet lounge, conference room, and offices for administration and faculty.

A new wing, which added 13,000 square feet of classroom space was completed in 1998 and houses a writing lab, a mathematics lab, a developmental education classroom, a bookstore, three traditional classrooms, and offices for faculty and student services.

The Academic Building at the DSCC Jimmy Naifeh Center opened in January 2007. It contains 31,000 square feet of space. This building houses the Fyfe Learning Resource Center, the Nursing program, a 244 seat auditorium, the Houston and Debbie Gordon Conference Room, two labs for allied health programs and classrooms. The DSCC Jimmy Naifeh Center at Tipton County totals over 64,500 square feet and is equipped with state-of-the-art technology. Examples of the technology include computer laboratories, library resources, desktop video conferencing equipment, computerized-controlled building temperature, wireless internet access, master classrooms with computer projection equipment, including nine classrooms equipped with SMART podium technology.

At both centers, the College offers programs leading to the Associate of Applied Science and Associate of Science degrees. Information on these off-campus programs may be obtained by contacting the Gibson County Director at 731/855-1419, or the Tipton County Director at 901/475-3100. Information regarding all off-campus courses may be obtained by contacting the Office of the Vice President for the College at Dyersburg State, 731/286-3320.

Community Services

Continuing Education

The Office of Continuing Education at Dyersburg State Community College coordinates a variety of functions including business and industrial training, workshops and seminars, programs for academically advanced and/or creatively talented children, a summer program for children, and other special projects and activities.

Business and Industry Training

The Office of Continuing Education offers customized training for business and industry. The department works directly with business, industry and emergency medical services throughout our seven-county service area to provide non-credit training that meets specific organizational needs at all levels, including managers and executives. Training can be delivered on site for the customer, on campus in Dyersburg or at either of our centers in Trenton, or Covington, Tennessee.

Continuing Education

(Non-College credit activities)

The Office of Continuing Education is a division of Dyersburg State Community College which provides professional and personal development opportunities, workforce training and evaluation, as well as programs for children. Our courses are designed for adults who are interested in personal enrichment or seek to update their skills. Some courses are designed to be fun and exciting, while others are geared toward professional development. The children's programs offer opportunities for both learning and fun. Schedules and descriptions of continuing education offerings are published each year. Individuals interested in continuing education activities should contact the Office of Continuing Education at 731/286-3265. Many of the activities offered through this Continuing Education curriculum qualify for Continuing Education Units (CEU's).

All of our courses are taught by experts to ensure a quality experience for our customers. We take a great deal of pride in the knowledge, abilities and skills of our instructors. Our division is constantly striving to offer a variety of courses that appeal to the various sectors of the communities we serve. For those of you that just can't seem to fit a scheduled class into your busy routine, we offer more than 400 courses in a very effective online instructional delivery format. These courses have been popular for both personal enrichment and professional development.

The Southern Association of Colleges and School Commission on Colleges defines a Continuing Education Unit (CEU) as ten contact hours of participation in an organized Continuing Education experience under responsible sponsorship, capable direction and qualified instruction. CEU's are awarded to all participants for satisfactory participation in approved Continuing Education programs at Dyersburg State Community College. The recording of CEU's will provide a permanent record of an individual's participation in Continuing Education programs. CEU's carry no credit for college degree programs.

Students may obtain transcripts on non-credit courses taken and

CEU credit earned by writing the Office of Continuing Education, Dyersburg State Community College, 1510 Lake Road, Dyersburg, TN 38024.

For more information, please contact Birgit Northcutt at 731/286-3265 or Teresa Evans at 731/286-3267.

College for Kids

"College for Kids" is a summer enrichment program offered by Dyersburg State Community College for children aged four through sixth grade. Classes are designed for students to gain experience and participate in activities which complement the normal school curriculum. "College for Kids" is operated as a morning program for one week during the month of June on the Dyersburg campus.

Spring and Fall Kids Programs

This program is scheduled during the second week of Spring and Fall school break to help parents accommodate their kids. The kids are involved in various activities from 7:30 a.m. - 5:30 p.m. every day. Lunch and snacks are provided.

Parenting Education Workshops

Parenting Education Workshops are required by the state of Tennessee of anyone who has a divorce pending and there are minor children in the home. The class is for one session only and meets for four hours. Parenting classes are offered in Covington and Dyersburg once a month.

Online Classes

(Non-College credit activities)

Continuing Education offers an extensive Continuing Education program in a non-traditional method. Continuing Education online courses are designed to meet the demanding schedules of the workforce. We offer training for industry-related certified programs (ROCE) and for personal enrichment (Ed2go, Continue to Learn). Through short term training, courses are designed to upgrade skills, improve industries, and provide personal enrichment for persons who wish to obtain knowledge and learn new skills all available online. We do offer Continuing Education Units (CEUs) for certification and/or recertification to maintain credentials in a specified field of study/work.

EMT Refresher Courses

Continuing Education offers courses in emergency medical training. Classes are taught by professional college instructors. Students have the opportunity to extend or refresh their skills for required license renewals. The Emergency Medical Technology-Extended Skills course is for students who hold an EMT-Basic license and want to upgrade to EMT-IV level. DOT refresher courses are offered for EMT Basics and EMT Paramedics to renew at the National Registry level.

Dual Credit and Dual Enrollment via Carl D. Perkins Career and Technical Education Act of 2006

Dual Credit and Dual Enrollment opportunities are made available to our local area high schools who, in partnership with DSCC, offer their students opportunities to earn college credit in certain career pathways of their choice while still attending high school. At DSCC it is our mission to provide our future students with as easy a transition as possible from secondary education to post-secondary, continuing into the workplace, as well as prepare our students with the highest quality of training and education. Dual Credit is offered with no additional expense to the student. In order to receive college credit the student must meet certain criteria, make application and successfully complete an examination at the end of the term. The student must also enroll at DSCC and earn a minimum of three credit hours within two years of graduation from high school, in order to receive the college credit. The Dual Enrollment process allows the high school student to enroll at DSCC, while still attending high school, and take classes given either at the high school, at a DSCC location or on-line, and earn credit upon successful completion of the class. With Dual Enrollment there is the fee for the college class, but many students are eligible to receive Tennessee Education Lottery Scholarship which dramatically reduces the college fee, leaving the student with a minimal out-of-pocket expense. These programs save the student both time and money as they pursue the college certificate or degree program of their choice, and provides our business community with highly trained technical professionals. For more information, please refer to www.dsc.edu and enter the search for Career Technical Education (CTE).

Tennessee Small Business Development Center

The Tennessee Small Business Development Center (TSBDC) at Dyersburg State Community College has been established to serve as a focal point for the coordination of federal, state, local, college, and private resources to aid small businesses in our service area. Various resources are used to counsel and train existing or prospective small business owners and operators in business start-up, sources of financing, marketing, personnel, purchasing, inventory control, credits and collections, production, organization, and other areas or problems relating to the operation of a small business. Clients are also assisted with development of feasibility studies, business plans, cash flows, and financial statements. All counseling assistance furnished by the TSBDC is provided at no cost to the client, and all information obtained will be held in complete confidence at all times.

The Center is co-sponsored by the United States Small Business Administration. Any small business firm or individual may request assistance from the TSBDC by phoning 731/286-3201.

Workforce Investment Act

The federally funded Workforce Investment Act program offers West Tennessee job seekers and employers services and universal access. The cornerstone of the workforce investment system is the one-stop service delivery, which unifies numerous training, education, and employment programs into a single, customer

friendly system. The Northwest Tennessee Comprehensive Career Center, located in Dyersburg, and additional Career Centers spread over six counties, located in Alamo, Covington, Humboldt, Ripley, Tiptonville and Union City, empowers job seekers to make career decisions through a self-help resource center with staff assistance. The goal of the Act is to increase employment, retention, and earning of participants, and in doing so, improve the quality of the workforce to sustain economic growth, enhance productivity and competitiveness, and reduce welfare dependency. Oversight for the system is the responsibility of Local Workforce Investment Board whose membership is a majority of private sector representatives. The Board is appointed by the Local Elected Officials who are financially liable for the grant funds. Dyersburg State Community College was selected as Administrative Entity and Fiscal Agent for Local Workforce Investment Area 12.

Programs and services offered to youth, adults, dislocated workers, and employers include:

Adult and Dislocated Worker Services

Adult Mentoring

Alternative School Services

Assessment

Career Counseling

Follow-up Services

Guidance and Counseling

Information and Referral

Individual Training Accounts for Occupational Skill Training
(Workforce Investment Scholarships)

Job Placement Assistance

Job Development

Leadership Development

National Career Readiness Certificate Testing

On-the-Job Training

Occupational Skill Training

Post-Employment Follow-up

Summer Employment Opportunities

Supportive Services

Tutoring and Study Skills

Work-experience, Job Shadowing, and Internships

Youth Year-Round Program

Employers and individuals with training needs are encouraged to contact the Executive Director of the Office of Workforce Development Programs at 731/286-3585. TDD# 731/286-8383 or visit www.northwesttncareercenter.org.

Academic Affairs and Regulations

Academic Advising

Each student is assigned a faculty or staff advisor to assist him/her in selecting proper courses, interpreting course requirements and selecting a well-balanced program. The assistance of an advisor does not, however, relieve the student of the responsibility of studying the *DSCC College and Student Handbook* and fulfilling all the requirements for his/her particular goal.

In addition to each student's faculty or staff advisor, assistance is available at advising centers located in the Student Center on the Dyersburg Campus, the DSCC Jimmy Naifeh Center at Tipton County and the DSCC Gibson County Center. Hours of operation vary by location, but the advising centers are normally open from mid-May to mid-August and in mid-December and early January. The advising centers assist currently enrolled students, as well as those who are new or readmitting. Advisors are available to assist students with their class selections and educational goals. Since hours of operation may vary, call the DSCC One Stop Center at 731/286-3350 or the DSCC Jimmy Naifeh Center at Tipton County at 901/475-3100 or the DSCC Gibson County Center at 731/855-1419 for exact times.

Academic Fresh Start

A student who has not attended an institution of higher learning for at least four years, has gained maturity through extended experience outside a higher education setting and has demonstrated better than average academic performance upon his/her return to college, may seek special permission for an Academic Fresh Start. The grade point average of a student requesting an Academic Fresh Start is calculated only on work completed at Dyersburg State Community College. Requirements for Academic Fresh Start are as follows:

1. Separation from all institutions of higher learning for at least four years prior to enrolling at Dyersburg State.
2. After enrolling at Dyersburg State and before Academic Fresh Start can be awarded, the student must complete all Learning Support courses and earn at least 15 semester hours in college-level courses with a minimum grade point average of 2.50.
3. A written request for Academic Fresh Start must be made to the Vice President for the College; the written request must describe an academic plan for improvement.
4. A student granted Academic Fresh Start forfeits the use of any college credit earned prior to the four-year separation period stated above.

Upon approval by the Vice President for the College, the student will be granted Academic Fresh Start. The student's permanent record will retain a record of all academic work. However, the record will note the date that a fresh start was made, and the student's grade point average and credit totals will be based only on work beginning with that date.

All Tennessee Board of Regents (TBR) institutions will honor an Academic Fresh Start granted at another TBR institution; however, non-TBR institutions are not obligated to accept the fresh start provision.

ACADEMIC FRESH START WILL BE GRANTED ONLY ONCE.

Academic Retention Standards

The student who is working toward the Associate of Arts degree or the Associate of Science degree or the Associate of Applied Science degree must maintain the following cumulative Grade Point Average (GPA) as determined by the number of hours that the student attempts. Please refer to the table shown below.

The minimum quality point average required to earn the associate degree is 2.00 in college-level courses. A student who fails during any term to attain a cumulative grade point average at or above the level indicated below for the credit hours attempted will be placed on academic probation for the subsequent term.

| <u>Cumulative Hours</u> | <u>Cumulative Grade Point Average</u> |
|-------------------------|---------------------------------------|
| 0.0-14 | - |
| 14.1-26.0 | 1.00 |
| 26.1-40.0 | 1.40 |
| 40.1-48.0 | 1.70 |
| 48.1-56.0 | 1.90 |
| 56.1-above | 2.00 |

The student who is working toward a certificate must maintain the following cumulative Grade Point Average (GPA) as determined by the number of hours that the student attempts.

| <u>Cumulative Hours</u> | <u>Cumulative Grade Point Average</u> |
|-------------------------|---------------------------------------|
| 0-6 | 1.0 |
| 7-13 | 1.5 |
| 14-20 | 1.9 |
| 21 or more | 2.0 |

The student who is enrolled in one or more Learning Support courses must also comply with the retention standards described below.

The minimum grade required for exit from a Learning Support course is "C". Retention Standards for the Nursing Program are listed in the Division of Nursing and Allied Health Student Handbook. Student handbooks are available in the Nursing and Allied Health Division Office.

Probation and Suspension Procedures

At the end of the next term of enrollment, a student on academic probation who has failed to attain either the above cumulative standard or a 2.0 Grade Point Average for that term will be suspended for one term. The summer term may not be counted as the term of suspension. Students who are suspended may appeal to the Admissions and Retention Standards Committee to seek readmission without delay of their academic program. The Admissions and Retention Standards Committee may deny the readmission request, recommend immediate readmission with stipulations or recommend immediate readmission without stipulations. Stipulations for immediate readmission may include but not be limited to the following:

1. A reduction of academic class load;
2. A reduction of organized student activity responsibilities;
3. Repeating courses in which unsatisfactory grades were earned;
4. A reduction of employment;
5. A combination of the above.

Pre-registered students who are placed on Academic Suspension will be removed from the classes for which they have pre-registered.

Academic Year

The regular academic year is divided into two semesters, Fall and Spring. There is also the Summer term which consists of several sessions ranging in length from three, five or ten weeks.

Adding Courses

Students may add course sections online through their MyDSCC account. The Last Day to Add is listed in the Academic Calendar for each term or summer session. After this date, adding course sections online is not available.

Failure to complete the proper procedures for adding a course may result in not receiving earned credit. Students who add a class after the first official day of classes need to be aware that enrollment in classes is not guaranteed but may depend on the number of classes missed and the instructor's assessment of the student's chances for success in the course.

Cancellation of Scheduled Classes

Dyersburg State Community College reserves the right to cancel classes that do not have sufficient enrollment. If more than one section of the same course is offered, low enrollment sections may be cancelled to promote the most effective instruction. Instructor assignments are also subject to change.

Change from Credit to Audit

With the approval of the student's advisor and under certain conditions, the student may change from credit (grade earned) to audit prior to the deadline as listed in the Academic Calendar. Changing from credit to audit cannot be done online by the student but rather is completed through the use of a Change of Registration form available at the One Stop Centers and online at www.dsc.edu. The Change of Registration form must be completed and submitted to a One Stop Center. The form is then processed in the Office of Admissions and Records. Changing back to credit status is not allowed.

Change in Program of Study

The Office of Admissions and Records needs to be made aware of any change that a student makes in his/her program of study. A student who desires to change his/her degree, major, area of emphasis or concentration should complete a Change of Information form. This form is available at any One Stop Center and online at www.dsc.edu.

Class Attendance

Regular class attendance is essential to student success in college. Absence from the classroom negatively affects student success and learning outcomes. Dyersburg State Community College has established the following Class Attendance Policy, which is applicable to all students attending classes both in person and online.

1. Attendance at all class sessions and regular participation in any online course for which a student is registered is expected.
2. Absences will be counted from the first meeting of the class.
3. It is the student's responsibility to contact the instructor prior to an absence from class or shortly after the absence. The instructor will determine whether an absence is excused or unexcused.
4. The student is responsible for all work and/or lecture material covered in any missed class session. The instructor will determine whether to accept makeup work for the class.
5. 5. Students who have three (3) consecutive unexcused absences from a class that meets three (3) hours per week, or two (2) consecutive unexcused absences from a class that meets twice weekly, or once weekly in a three (3) hour block, will be reported as "stopped attending." Students who do not participate in an online course for one week will be reported as "stopped attending."
6. Students who exhibit a pattern of absences, even if not consecutive, may also be reported as "stopped attending."
7. A "stopped attending" designation may negatively impact receipt of current and future financial aid.
8. It is the student's responsibility to officially withdraw from a course if a "stopped attending" designation is reported or if continued, regular attendance proves impossible. In these circumstances, failure to withdraw from a course by the deadline listed in the Academic Calendar will result in a grade of "F" and may negatively impact eligibility for future financial aid and/or continued enrollment.
9. Nothing in this policy shall be construed as preventing an instructor from having a more restrictive attendance policy regarding absences for an individual class.

Class Attendance during Snow and/or Icy Conditions

The administrative offices remain open during inclement weather. Students should check the DSCC Web site (www.dsc.edu), the DSCC Update line (731/286-3303) or local media to learn of class cancellations or schedule alterations. Students must use their own discretion in attending classes when snow and/or icy conditions exist. Refer to the Student Handbook section for more details. The student is responsible for making up any missed work and for getting the information presented in the missed classes. If a student misses an exam, the student should make arrangements immediately to make up the exam.

Classification of Students

Classification of students is based on the number of earned hours as shown below:

- Freshman - 0 to 28 hours
- Sophomore - More than 28 hours
- Special Undergraduate - Student who is not working toward a degree

ORN 1010 - Orientation: Learning to Succeed

ORN 1010 – Orientation: Learning to Succeed is recommended for all degree-seeking freshmen who begin their college experience at Dyersburg State Community College and all degree-seeking transfer students who have not earned any college-level hours. Students who place in two or more Learning Support areas are required to take ORN 1010.

Computer Literacy

Each student entering Dyersburg State Community College is required to be “computer literate” upon graduation from the College. A student who is computer literate has the following competencies:

1. A basic knowledge of how computers function and an understanding of basic computer terminology;
2. An ability to utilize the computer and appropriate software for the following: (a) word processing, (b) self-instruction and (c) collection and retrieval of information;
3. A basic knowledge of how and when computers can be used in the individual’s field of work and daily life;
4. An appreciation of the ethical, economic and social impact of computers in the present and future.

Course Numbers

Learning Support courses are numbered 0700-0850 and do not apply toward the courses or credit hours required for graduation or certificate completion; courses beginning with “1” are freshman level; courses beginning with “2” are sophomore level.

Dean’s List

Students who complete 12 or more college-level hours with a 3.50-4.00 Grade Point Average will be placed on the Dean’s List for that semester. This honor is based on calculations made at the end of the semester and cannot be updated later to reflect grade changes, such as the removal of incomplete (I) grades.

Directory Information

Directory information relating to students will be considered public information unless the student requests in writing that such information remain confidential. Directory information is as follows: name, address, telephone listing, e-mail address, date and place of birth,

major field of study, photograph, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and the most recent previous educational agency or institution attended by the student.

Dismissal from the College

A student may be dismissed from the College for failure to meet minimum academic standards. Other reasons for dismissal are addressed in the Student Handbook section of this catalog.

Dropping Courses

Dropping a course section is available online until the last Day to Drop, Withdraw or Change to Audit as listed in the Academic Calendar for each term or summer session.

Enrollment, Certification and Status

The following schedule of hours attempted will be used to determine the status for various certifications of attendance requested by students: full-time is 12 or more semester hours; three-quarter time is 9-11 hours; one-half time is 6-8 hours; less than half-time is 5 or fewer hours.

Grade Appeal Procedure for Courses (See below for RODP Grade Appeal Procedure)

The procedure for appealing grades is designed to provide any student at DSCC with a clearly defined avenue for appealing the assignment of the final grade which he/she believes to be unjust. The complaining student has the burden of proof in all cases. The procedure will be terminated at the level at which the student and the instructor are brought into agreement on the appealed grade or at the level at which the student ceases to pursue the proper process.

1. A student with a question about a grade shall first consult the instructor who recorded the grade in an attempt to achieve a satisfactory resolution. The consultation shall be within 10 class days following the commencement of the subsequent semester.
2. If a satisfactory resolution is not reached, the student may submit a written complaint to the appropriate academic officer: the Assistant Vice President for Learning or the Dean of Nursing & Allied Health. (In the event that the instructor and the academic officer are the same, or if the academic officer disqualifies himself/herself for any reason, the Vice President for the College shall receive the complaint.) The academic officer will attempt to resolve the complaint in consultation with the student and the instructor within five class days of the formal presentation of the written complaint. The academic officer may consult with appropriate faculty members. A change of grade request may be initiated at this time.
3. If a satisfactory resolution is not reached in Step 2, the student may inform both the instructor and the academic officer that he/she wishes to make a written request for a review to the Appeals Board. The student shall make a written request to the appropriate academic officer to request a review by the

Appeals Board within five days following the end of the prescribed time in Step 2 and shall include in the request a rationale for this request. The academic officer, within five days of receiving the student's request, must forward the student's request to the Appeals Board, together with copies of all correspondence and records pertaining to the complaint.

4. Upon receipt of a request for review, the Chairperson of the Appeals Board shall set a meeting date and provide written notification to the student, the instructor, the appropriate academic officer and the Vice President for the College of the meeting date. (The meeting date shall be within seven days of the receipt of the request.) The rationale for the decision to review the grade shall be included. The student and the involved instructor will be included. They will appear before the Board to clarify the written reports.
5. The Appeals Board shall submit its findings in sufficient explicit detail to explain these findings.
6. The Vice President for the College, the appropriate academic officer and the instructor shall jointly review the findings of the Appeals Board, and a final decision shall be made and announced.

Grade Appeal Process and Procedures for RODP Courses

1. Student contacts his/her Home RODP Campus Contact (submit concern in writing via e-mail).
2. The Home RODP Campus Contact communicates with the RODP Campus Contact from the delivering institution and explains the student's concerns.
3. The RODP Campus Contact from the delivering institution notifies the instructor or department chair of the situation.
4. Once the situation has been resolved, the RODP Campus Contact from the delivering institution communicates back to the Home RODP Campus Contact.
5. The Home RODP Campus Contact records the resolution and communicates with the student.
6. The student has the right to appeal the decision following the Student Rights and Appeal process at the student's home campus.

Grades, Availability of

Students may view and print their grades for a particular term by accessing MyDSCC from the DSCC Web page (www.dsc.edu). To protect the confidential nature of the student's record, no grades will be released by phone. For additional information, see Transcript of Credits in this section.

Dyersburg State Community College operated on the quarter system from Fall 1969 – Summer 1988 and converted to the semester system in Fall 1988. All course work, including quarter terms, is listed in semester hours on the academic transcript.

Grading System:

- A – Excellent
- AP – Advanced Placement

- AU – Audit - no credit
- B – Good
- C – Satisfactory
- CL – CLEP
- D – Passing but less than satisfactory
- E – In Progress
- EQ – Equivalency
- F – Failure
- I – Incomplete
- P – Pass
- PR – Proficiency
- S – Satisfactory
- T – Beginning letter for grades in transfer courses
- U – Unsatisfactory
- W – Withdrawn
- Z – Final grade not submitted

Quality Point System:

Only grades of A (4.00), B (3.00), C (2.00), and D (1.00) carry quality points.

The Grade Point Average (GPA) is determined by dividing the total number of quality points earned by the total number of GPA Hours. Courses which have been officially dropped are not included in GPA Hours.

A transcript will include term and cumulative GPA calculations which ensure that all Tennessee Board of Regents (TBR) institutions treat Learning Support hours alike in calculating the GPA. The transcript will include the following: (1) a GPA comprised only of hours taken in courses numbered 100 and above ("college only" GPA) and (2) a GPA comprised of hours taken in courses numbered 100 and above and hours taken in Learning Support courses ("combined" GPA).

The following are based on each calculation:

1. The "college only" GPA will be used in calculating the required GPA for graduation.
2. The "college only" GPA will be used in determining graduation honors.
3. The "college only" GPA will be used in determining term honors.
4. The "combined" GPA will be used in determining suspension and probation.
5. The "combined" GPA will be used in determining financial aid eligibility.
6. The "combined" GPA will be used in determining athletic eligibility.

Honor Roll

Students who complete 12 or more college-level hours with a 3.00-3.49 grade point average will be placed on the Honor Roll for that semester. This honor is based on calculations made at the end of the semester and cannot be updated later to reflect grade changes, such as the removal of incomplete grades.

Incomplete

A grade of “I” indicates the student has not completed requirements of a course due to mitigating circumstances acceptable to the instructor. All course requirements necessary to complete an “I” must be accomplished within 14 calendar days from the first day of classes in the next semester. A grade of “I” which is not completed within 14 calendar days from the first day of classes in the next semester becomes a grade of “F”. The one exception is that the time limit for removing an “I” received spring semester carries over until the fall semester. The Office of Admissions and Records will notify students whose grades of “I” are changed to “F” within six weeks from the first day of class. Grades of incomplete “I” earned during the student’s semester of proposed graduation will delay the student’s graduation until another term.

Extended

Students placed in Learning Support courses at Dyersburg State will be graded on the same basis as students in other courses at the College with the following exception. In order to successfully complete a Learning Support course, the student must earn a grade of “C” or higher. A grade of “E” will be awarded to those students who have made a significant effort to complete the coursework required in a particular course but who have not completed all course objectives in that course; these students must repeat the course in order to meet the requirements for successful completion. There are no quality points, GPA Hours, or Earned Hours awarded for a grade of “E”.

Audit

A grade of Audit “AU” will be given to those students who officially enroll in a course for auditing purposes. This grade does not affect the term or the cumulative Grade Point Average. Auditors are not required to prepare lessons or papers or take examinations. The deadline to change from credit (grade earned) to audit is printed in the Academic Calendar. A student who has enrolled in a course for a grade of Audit is not allowed to change to credit (grade earned). Fees for audit courses are assessed on the same basis as fees for credit courses.

Graduation

Dyersburg State Community College offers four degrees; these are Associate of Arts (AA), Associate of Science (AS), Associate of Fine Arts (AFA) and Associate of Applied Science (AAS.) Students completing certificates are also recognized for their accomplishment.

Intent to Graduate forms must be filled out by each prospective degree or certificate candidate no later than the date specified in the Academic Calendar of the *DSCC College and Student Handbook*. Commencement is held in May. Students completing degree and/or certificate requirements in December or in May are invited to participate in the May Commencement. Students completing graduation requirements at the completion of the summer term are also invited to participate in the May Commencement but will not receive their diploma until degree or certificate requirements are met.

Graduation Requirements for Degree-seeking Students

Dyersburg State awards the Associate of Science (AS) degree, the Associate of Arts (AA) degree, and the Associate of Applied Science (AAS) degree.

Graduation Requirements for All Students Seeking Degrees:

1. Complete at least 60 semester credit hours of college-level courses.
2. Meet general education requirements and specific requirements for the selected program of student as listed in the *DSCC Catalog and Student Handbook*.
3. Must complete at least 25 percent of the credit hours for the degree through DSCC instruction.
4. Must have a cumulative Grade Point Average of at least 2.00 in college-level courses.
5. Must complete an Intent to Graduate form and submit it to the Office of Admissions and Records, located in the Student Center on the Dyersburg Campus, no later than the date specified in the Academic Calendar of the *DSCC Catalog and Student Handbook*.
6. If applicable, complete all Learning Support courses.
7. Participate in the testing and assessment program required by the DSCC Office of Institutional Advancement.*
8. Submit order information for a cap and gown to the DSCC Bookstore before March 1 of the intended year of graduation.

*** Additional Testing Requirement for Specific Majors**

Students pursuing the AAS degree in the following majors must complete the Career Readiness Certificate (CRC) exam:

- *Business Related Technology*
- *Computer Information Technology*
- *General Technology*
- *Health Information Technology*
- *Justice Services*

*** Additional Testing Requirement for Specific Certificates**

Most DSCC certificates require the completion of the Career Readiness Certificate (CRC) exam. Students completing a certificate should check with the Office of Institutional Advancement or the Office of Admissions and Records for CRC requirements for a specific certificate.

The CRC exam is offered each term on the Dyersburg Campus, the DSCC Jimmy Naifeh Center at Tipton County, the DSCC Gibson County Center and at any Tennessee Career Center. Failure to complete the CRC exam will prohibit the release of the candidate’s diploma or official copies of the academic transcript.

Catalog Option

Students are allowed to graduate under the requirements of the *DSCC Catalog and Student Handbook* under which they entered or any subsequent catalog, provided that the catalog containing the program being followed is not more than five years old based on the date of completion of graduation requirements. Students may not elect catalogs from an academic year in which they were not enrolled at least one term.

For the process of auditing the completion of graduation requirements, candidates must submit an Intent to Graduate to the Office of Admissions and Records. After a review of the academic transcript and the required courses in the program of study, the candidate and his/her academic advisor will begin receiving information from the Office of Admissions and Records.

Prior to graduation, each candidate will be required to confirm with the Office of Admissions and Records that all graduation requirements have been met.

Additional Graduation Requirements for Nursing Students

To qualify for the Associate of Applied Science degree in Nursing, the student must complete a minimum of 66 semester hours (2 hours preadmission and 64 program curriculum hours) in the generic nursing program or 63 semester hours in the Advanced Standing LPN-RN Fast Track with a grade point average of 2.0. The student must be enrolled in Nursing courses on the Dyersburg State campus for at least 2 semesters to include Nursing courses numbered 200 (NUR 213 does not meet this requirement). A nursing student is to graduate under the curriculum in place upon admission to the Nursing program. If the student is readmitted into the Nursing program, he/she will graduate under the catalog in place at the time of readmission.

Additional Graduation Requirements for Health Information Technology Students

In addition to the graduation requirements for all candidates, those candidates seeking the Associate of Applied Science in Health Information Technology must earn a "C" or higher in each required course.

Additional Graduation Requirements for Emergency Services Students

In addition to the graduation requirements for all candidates, those candidates seeking the Associate of Applied Science in Emergency Services must earn a "C" or higher in each required course.

Completion Requirements for Certificate-seeking Students

Dyersburg State awards certificates in several areas.

Completion Requirements for All Candidates:

1. Meet general education requirements and specific requirements for the selected certificate as listed in the *DSCC Catalog and Student Handbook*.
2. Must complete at least 25 percent of the credit hours for the certificate through DSCC instruction.
3. Must have a cumulative Grade Point Average of at least 2.00 in college-level courses.
4. Must complete an Intent to Graduate form and submit it to the Office of Admissions and Records, located in the Student Center on the Dyersburg Campus, no later than the date specified in the Academic Calendar of the *DSCC Catalog and Student Handbook*.
5. If applicable, complete all Learning Support courses.
6. Participate in the testing and assessment program required by the DSCC Office of Institutional Advancement.*
7. Submit order information for a cap and gown to the DSCC Bookstore before March 1 of the intended year of certificate completion.

***Additional Testing Requirement for Specific Certificates**

Most DSCC certificates require the completion of the *Career Readiness Certificate (CRC)* exam. Students completing a certificate should check with the Office of Institutional Advancement or the Office of Admissions and Records for CRC requirements for a specific certificate.

The CRC exam is offered each term on the Dyersburg Campus, the DSCC Jimmy Naifeh Center at Tipton County, the DSCC Gibson County Center and at any Tennessee Career Center. Failure to complete the CRC exam will prohibit the release of the student's diploma or official copies of the academic transcript.

Graduation Honors

Students graduating with the following grade point averages in college-level courses taken at Dyersburg State Community College will receive the corresponding honor designations: 3.00-3.49, Cum laude; 3.50-3.74, Magna cum laude; 3.75 or higher, Summa cum laude. Only those students who complete a minimum of 30 college-level hours in DSCC courses will be considered for the honor of top academic graduate.

Catalog Option

Students are allowed to graduate by the requirements of the *DSCC Catalog and Student Handbook* under which they entered or any subsequent catalog, provided the catalog containing the program being followed is not more than five years old based on the date of completion of graduation requirements. Students may not elect catalogs from a year they were not enrolled at least one term.

Withholding of Degree

Prior to graduation, the prospective candidate's file will be reviewed. The student must meet all requirements for graduation

and be free of debts to Dyersburg State and must be approved for graduation by the Office of Admissions and Records. Students who fail to meet these requirements will have the degree withheld.

Obtaining a Second Degree

While a student may earn only one Associate of Science degree or one Associate of Arts degree or one Associate of Applied Science degree, a student may earn a combination of the above degrees. For example, a student may earn the Associate of Science degree and the Associate of Applied Science degree. If a student wishes to complete the requirements for a major in a different degree, the student must complete all curriculum requirements and a minimum of 16 semester credit hours beyond the requirements for the first associate degree. The student will receive a second diploma. The Dyersburg State transcript will indicate the completion of the requirements for a second degree and major and concentration.

Obtaining a Second Major

A second major may be obtained under the Associate of Applied Science degree and the Associate of Science degree. The student must complete all curriculum requirements for the second major. There will be no second diploma. The Dyersburg State transcript will indicate the completion of the requirements of a second major.

Obtaining a Second Area of Emphasis or Concentration

A second area of emphasis may be obtained under the Associate of Arts degree and the Associate of Science degree. A second concentration may be obtained under the Associate of Applied Science degree. The student must complete all curriculum requirements for the second area of emphasis or concentration. There will be no second diploma. The Dyersburg State transcript will indicate the completion of the requirements for a second area of emphasis or concentration.

Prior to graduation, the student seeking more than one degree, or more than one major or more than one area of emphasis or concentration may use the same *DSCC Catalog and Student Handbook*. Following the initial graduation, however, the student seeking a subsequent degree, or major area of emphasis or concentration must adhere to the course requirements of the current or later *DSCC Catalog and Student Handbook*.

Participation in Testing

To assess and improve its academic programs, the College requires all graduation candidates to take one or more tests designed to measure general education achievement and/or achievement in selected major areas as a prerequisite to graduation. Participation in testing may be required of all students or students in selected programs of study or students on a sample basis. The evaluative information obtained through the testing is used solely to improve the quality of the educational experience for future generations of students.

Honors Program

The Honors Program provides exceptional educational opportunities for highly motivated and well-prepared students. The program works individually with students in planning their educational experiences at Dyersburg State Community College. Students may earn Honors distinction by meeting these requirements: attendance at honors orientation; completion of a minimum of 12 hours of Honors coursework with at least a grade of “B” in each course; and completion of an Honors Project with a minimum grade of “B.” To become a member of the Honors program, an incoming freshman

must have a minimum ACT composite of 26 and a 3.5 high school Grade Point Average (GPA). An existing student must have a minimum GPA of 3.0 and have completed 12 hours of college-level coursework. To remain in the program, a student must maintain a minimum GPA of 3.0. An appropriate Honors distinction is indicated on the student’s transcript and the Honors student is recognized at Commencement. For more information about the Honors Program, contact Dr. Dave Strong at 731/286-3343 or strong@dsc.edu.

Planning Courses of Study

The responsibility for selecting a program of studies rests upon the individual student. Dyersburg State Community College does, however, furnish its students with the guidance and assistance in outlining and following through with a program of studies leading to the successful completion of the student’s objectives.

Successful completion of college-level courses requires a specified amount of study outside the classroom as well as within the classroom. Successful completion of a degree program is dependent upon the student’s commitment to study beyond the classroom.

Records

Records of each student’s grades are kept on permanent file by the Office of Admissions and Records. Since these records are permanent and are frequently referred to for the purpose of supplying information to legitimate sources, students should be acutely conscious that they are building a future and that diligent study will stand them in good stead after graduation.

Access to Records

Students may have access to official school records that directly concern them by filing a written request. Forms for this purpose are available at the DSCC One Stop Center, located in the Student Center on the Dyersburg Campus and at the One Stop Centers at the Gibson County and Jimmy Naifeh Centers. An online copy is also available at www.dsc.edu. Students may challenge the records if inaccuracies are found.

The following information is available to students: 1) letters and statements of recommendation in files prior to January 1, 1975; 2) financial information provided by parents; and 3) medical or psychological records which are created, maintained or used only in connection with the treatment of the student.

Registration for Courses

Detailed procedures for registration are given each semester in the class schedule. Registration is available online through MyDSCC, which is accessed from www.dsc.edu. More information about registration for courses and other student information services can be found at this address.

Dyersburg State conducts Priority Registration (pre-selection of classes) for current students. Registration information is posted on the DSCC Web site and is e-mailed to each student's DSCC email account. Announcements about Priority Registration are also posted on MyDSCC.

Following Priority Registration, pre-registration is conducted for first-time students and for those who apply for readmission.

A student is not officially enrolled until he/she has completed all the requirements of registration including payment of fees.

Repeating Courses

For the purpose of increasing mastery in a course for successful performance in a subsequent course or for the purpose of increasing the grade point average, a student may repeat a course in which the final grade received was "C" or lower. A student may be permitted to repeat a course in which a grade of "B" or higher was earned only with the approval of the Vice President for the College. The credit hours earned by repeating a course will be counted only one time in the cumulative total hours earned. Grades in the third and subsequent attempts are used in calculating the Grade Point Average.

If a course is repeated once or twice, with the exception of the grade of "W" or "AU," the last grade earned will stand even if the last grade is an "F" and the student has previously received a grade higher than an "F". If a course is repeated more than twice, the grades in the third and subsequent attempts are used in calculating the GPA. All repeated courses will remain on the student's transcript.

The academic transcript reflects all grades earned in the same courses. Repeated courses are designated by the following notations:

- E – Exclude from Grade Point Average (GPA)
- I – Include in Grade Point Average (GPA) and Earned Hours
- A – Include in Grade Point Average (GPA)

Veterans receiving educational assistance benefits may not repeat courses previously passed and for which financial assistance was received.

Semester Hour Load of Students

Sixteen to 17 credit hours is the regular or normal load per semester, and 19 credit hours is the maximum load. Any student desiring to register for more than 19 credit hours during the fall or spring semesters must (1) have completed all required Learning Support courses; (2) have earned a minimum cumulative Grade Point Average of 3.0; (3) obtain a Request for Overload form from a DSCC One Stop Center or online at www.dsc.edu; (4) present the completed form to the Vice President for the College.

The following guide is offered to help evaluate the number of hours one should carry in accordance with the number of hours one works:

| <i>Hours worked per week</i> | <i>Suggested Semester Hours</i> |
|------------------------------|---------------------------------|
| 40 | 3-6 |
| 30 | 9-12 |
| 20 | 12-15 |
| 15 | 15-17 |

Schedule of Classes

The schedule of classes provided each semester is for the convenience and guidance of students and faculty. The College reserves the right to cancel classes that do not have sufficient enrollment. Divisions offering more than one section of the same course may cancel sections as necessary to promote the most effective instruction. Faculty assignments are also subject to change.

The following policies and procedures govern the credit that will be granted by Dyersburg State Community College for courses completed at other colleges and universities:

1. Official transcripts of credits attempted from all institutions of higher education must be sent to the Dyersburg State Office of Admissions and Records at the time of application.
2. Credit may be granted for courses completed at other institutions of higher education. Decisions concerning the acceptance of transfer work will be determined by the following factors: (a) the educational quality of the institution from which the student transfers; (b) the comparability of the nature, content, or level of credit earned to that offered by Dyersburg State Community College; and (c) the appropriateness and applicability of credit earned to the programs offered by Dyersburg State Community College.
3. College-level courses completed with a grade of "C" or higher at comparable institutions will be posted on the academic record as earned hours only. Grades and quality points will not be calculated in the Dyersburg State Grade Point Average.
4. Learning Support courses completed with a grade of "C" or higher at other Tennessee Board of Regents institutions will be posted on the academic record as earned hours only. Grades and quality points will not be calculated in the Dyersburg State Grade Point Average.
5. The student is responsible for notifying the Dyersburg State Office of Admissions and Records if a grade of "Incomplete" from a transfer institution is removed and to request that an official transcript indicating the grade change be sent to the Dyersburg State Office of Admissions and Records.
6. There is no maximum number of credit hours that can be transferred to Dyersburg State; however, at least 25 percent of the credit hours required for the degree must be earned through DSCC instruction.

- Efforts are made to evaluate official transcripts prior to a student's initial enrollment; after the evaluation is completed, the student and his/her advisor are informed when the evaluation is complete.

Additional Means of Earning Credit

Additional credit may be awarded according to the guidelines listed below. A maximum of 27 semester hours credit will be allowed utilizing any combination of the following methods. Exceptions to the 27 hour maximum may be made in case of veterans receiving educational benefits.

Advanced Placement (AP)

Dyersburg State Community College participates in the Advanced Placement Program of the College Entrance Examination Board (CEEB). Students who have been admitted or are enrolled at Dyersburg State may receive credit on the basis of the examination conducted by CEEB. To be eligible for credit, official scores of 3, 4, or 5 on the Advanced Placement Test must be submitted to the Office of Admissions and Records.

Armed Services Credit

A student who has completed six months or more of continuous full-time active military service will be awarded two credit hours of physical education activity credit upon presentation of a copy of the service member's report of separation (DD214) indicating an honorable discharge.

Students who plan to receive educational benefits through the Veterans Administration must provide documentation concerning all prior learning, including, but not limited to transcripts from all regionally accredited colleges and universities. These students must also submit the following documents for the evaluation of military training:

| Branches | Documents Needed |
|-----------------------------------|---|
| Army Air Force | DD214 & AARTS transcript or DD295 DD214 & Community College of the Air Force Transcript or DD295 |
| Army Ntl Guard Marines Navy | DD214 & AARTS transcript DD214 & DD295 or DD2586 DD214 & DD295 or DD2586 or the Sailor/Marine Corps American Council on Education Registry Transcript (SMART) |
| Veterans (Ret. or Discharged) | DD214 with characterization of service |

Credit may also be awarded for other types of prior learning. It is the student's responsibility to inform the Office of Admissions and Records about any prior learning and to see that official documents are submitted to that office. Please note that "official" transcripts and test scores are those sent directly to the Office of Admissions and Records from the issuing institution or agency.

Those service members requesting Advanced Pay must see that all required documents are submitted to the Office of Admissions & Records and the Veterans Affairs Counselor at least six weeks prior to the deadline for requesting Advanced Pay.

Educational benefits through the Veterans Affairs may not be paid until the service member desiring to attend Dyersburg State has met all admissions requirements and has been admitted to a degree-seeking or approved certificate program. For more information about receiving credit for prior learning, contact the Office of Admissions and Records or the Veterans Affairs Counselor.

College Level Examination Program

A student may earn credit for college course material through the College Level Examination Program (CLEP) according to the following criteria:

- Credit will be given for acceptable scores in Subject Examinations only.
- Credit will not be given for scores in CLEP General Examinations.
- The English Composition CLEP examination must include a written essay for credit to be awarded.

To receive credit for a CLEP examination, a student must attain a score of at least 50 as recommended by the American Council on Education (ACE). Official test scores from Educational Testing Service must be submitted to the Office of Admissions and Records before credit can be awarded. CLEP examinations are not given at Dyersburg State locations.

Credit for Certified Professional Secretary (CPS) Rating

Dyersburg State Community College awards up to 16 semester hours of college credit for successful completion of the CPS Examination. Students enrolled at Dyersburg State who have passed the CPS Examination may be awarded 16 semester hours of credit from the following list:

| | | |
|-----------|---|-----------------|
| AOS 122 | Keyboarding II | 3 semester hrs. |
| AOS 205 | Records & Information Management | 3 semester hrs. |
| or | | |
| AOS 239 | Administrative Office Procedures & Management | 4 semester hrs. |
| AOS 221 | Business & Office Communication | 3 semester hrs. |
| ACCT 1010 | Principles of Accounting I | 3 semester hrs. |
| BUS 201 | Business Law | 3 semester hrs. |
| ECON 2010 | Macroeconomics | 3 semester hrs. |
| MGT 101 | Introduction to Management | 3 semester hrs. |
| MGT 102 | Human Relations | 3 semester hrs. |

A student desiring to receive credit for the CPS exam should request that his/her test scores or pass/fail results of the exam be sent from the Professional Secretaries International (PSI) directly to the Office of Admissions and Records. The student should then contact the Assistant Vice President for Learning for a determination of specific course credit to be awarded. A written verification of the credit to be awarded should be sent to the Office of Admissions and Re-

cords. The specified courses will then be posted to the DSCC transcript; the student will receive a grade of Proficiency (PR) for each course recommended by the Assistant Vice President for Learning. The student will receive earned hours but no quality points; therefore, the awarding of this credit will not affect the student's Grade Point Average.

Credit by Department Examination

Students who have achieved competence equivalent to that offered in a course of instruction at Dyersburg State through on-the-job training, previous instruction, or other methods may receive credit by challenge examination. To receive credit by examination a student must:

1. Be admitted to Dyersburg State Community College.
2. Make application with the Assistant Vice President for Learning during the semester before credit is to be given, in any case, no later than the last day of regular registration as listed in the Academic Calendar.

Note: Some programs at Dyersburg State are not eligible for credit under this policy. The Assistant Vice President for Learning will inform the applicant if a Department Examination is not an option.

3. The student must demonstrate completion of all course prerequisites.
4. If the Assistant Vice President for Learning is satisfied that the student has a reasonable chance to be successful on the examination, an examination of the course will be scheduled not later than the first week of classes.
5. The student will be required to pay the appropriate fee for the challenge examination before testing. (See *Fees and Expenses* section of this catalog.)
6. The Assistant Vice President for Learning or a designee will administer the examination at the scheduled time. The score will be "Pass" or "Fail".
7. The Assistant Vice President for Learning will indicate the score of the examination on the application and forward the application to the Office of Admissions and Records. If the score on the examination is "Pass," the student will be given credit for the course. If the score is "Fail," the application will be placed in the student's record.
8. If a student makes a score of "Fail" on a challenge examination, on or before the Last Day to Add, the student may register for the course section if an opening is available. Any additional fees for the course must be paid at the time of registration.

Students must complete 12 credit hours prior to having Credit by Examination credit hours placed on their transcripts. Department examinations may not be taken in the elementary level of a field in which the student has received credit for advanced work. A student may challenge a course only one time, and a challenge may not be used to remove any grade previously recorded.

Credit for Experiential Learning

A student who receives permission in advance from the Assistant Vice President for Learning may request up to 24 semester hours of college credit through the portfolio process using Council for Adult and Experiential Learning (CAEL) guidelines. Eligibility for credit under this policy requires that the student must have completed all Learning Support courses and 12 semester hours of college-level courses with a Grade Point Average of 2.0 or higher. A non-refundable fee per semester hour requested (subject to TBR approval) must be paid to the Business Office prior to the assessment process. For additional information, contact the Assistant Vice President for Learning at 731/286-3370.

Dual Credit for Career Technical Education

Through articulation, Dual Credit is an opportunity available to recent high school graduates (within two years of graduation) to receive credit and/or advanced placement at Dyersburg State Community College for specific Career Technical Education (CTE) courses completed in high school.

The Dual Credit process begins while the student is enrolled in high school and culminates after the student graduates from high school and enrolls at Dyersburg State.

To apply for Dual Credit, a high school student must adhere to the following procedures:

1. Complete a high school CTE course which aligns with a DSCC course leading to an Associate of Applied Science (AAS) degree and/or certificate (articulated course)
2. Pass the challenge exam for the Dyersburg State articulated course
3. With the assistance of the high school guidance counselor and/or CTE instructor, complete an Application for Dual Credit and send it to the DSCC CTE Advisor/Coordinator .

Following high school graduation:

1. Within two years of high school graduation, enroll as a degree-seeking student at Dyersburg State.
2. After successful completion (grade of "C" or higher) of at least three credit hours at Dyersburg State, dual credit for the articulated course will be posted to the Dyersburg State transcript.

Note: Articulated credit applications will be held for two years after the student has graduated from high school.

Credit for Tennessee Law Enforcement/ Corrections Academy

All Tennessee Law Enforcement/Corrections officers are required to complete an extensive training program at the Tennessee Law Enforcement Training Academy or the Tennessee Correction Academy. Students enrolled at Dyersburg State Community College who have completed specific training programs at these academies may be granted up to nine credit hours as listed below.

Students completing the prescribed training in 1991 or thereafter at the Tennessee Correction Academy may receive the following credit: CRMJ 1010 - Introduction to Criminal Justice, and three semester credit hours of JST electives. Students completing the prescribed training in 1989 or thereafter at the Tennessee Law Enforcement Training Academy may receive the following credit: CRMJ 1010 - Introduction to Criminal Justice and six semester credit hours of JST electives. This credit may be awarded once the student has completed a minimum of 12 college-level semester credit hours at Dyersburg State Community College.

Students who want to receive this credit must submit an Academy diploma or certificate to the Office of Admissions and Records. The diploma or certificate must indicate the date training was completed since restrictions do apply.

Credit for Tennessee Technology Center Training

Students who complete certain courses at the Tennessee Technology Center (TTC) in Newbern, Ripley, or Covington may be eligible to receive credit in specific DSCC courses. Restrictions apply; for more information, contact the Director of the TTC, or the DSCC Office of Admissions and Records or the Assistant Vice President for Learning.

Transcript of Credits

Transcripts will be furnished free of charge up to a maximum of six copies per semester. A fee of \$1 will be charged for each additional transcript. All transcript requests must be in writing. No telephone requests will be accepted. While facsimile transcript requests will be accepted, Dyersburg State does not send transcripts to individuals, agencies or other institutions by facsimile.

Withdrawal from the College

Students who find it necessary to withdraw from the College must do so within the Academic Calendar deadlines stated in the *DSCC Catalog and Student Handbook*. Students may withdraw online from all courses up until the deadline to drop, withdraw, or change to audit.

Dropping Or Withdrawing Due To Mitigating Circumstances

Students who drop a class in compliance with the stated deadlines will not receive a punitive grade in the class. Students who withdraw from a class after the stated deadlines will receive a grade of "F" unless existing mitigating circumstances are approved by the Dean of Student Services.

If a student feels he/she has mitigating circumstances for dropping a course(s) or withdrawing from the College AFTER the last day to officially drop or withdraw without receiving punitive grade(s) of "F", the student must:

1. Submit a letter stating the need and reason for the drop or withdrawal.
2. Provide adequate, written documentation to support the miti-

gating circumstances claimed in the request for the non-punitive withdrawal or drop after the official deadline.

3. Secure the approval (signature) of his/her instructor(s) AND advisor. If the student is not degree seeking, only the signature of the instructor(s) is required.
4. Request a "case review" from the Dean of Student Services. The Dean of Student Services will review the documentation and make a recommendation on the petition for change in enrollment status.

Please note: A case review does not guarantee automatic approval of a class drop or withdrawal from the College without punitive grades.

Approved mitigating circumstances for changing registration after stated deadlines are as follows:

1. Illness of the student or immediate family;
2. Death in the immediate family;
3. Change of conditions of employment;
4. Financial emergency;
5. Other circumstances beyond the student's control which are deemed to justify exception to the withdrawal policy.

The student is required to provide adequate written documentation to support the specific mitigating circumstances claimed in the request for non-punitive change in enrollment status after the published deadline.

If a student submits a request for a late drop or withdrawal due to mitigating circumstances AFTER the final day of the semester, in addition to Steps 1-4 above, he/she must request a grade change from each instructor involved or pursue the Grade Appeal Procedure outlined in the Academic Affairs and Regulations section of this catalog.

Withholding of Grades/Transcript

Students who do not have all the required credentials on file in the Office of Admissions and Records will not be able to participate in pre-registration for the next term(s). Additionally, if the required credentials are not on file in the Office of Admissions and Records by the end of an academic term, grades will be withheld. Students who owe any debts to the College or have delinquent library materials will not have access to their grades/transcript until these discrepancies are removed.

Programs of Instruction

Statement of General Education Outcomes

The general education program at Dyersburg State Community College provides a foundation that ensures that its graduates possess the knowledge and skills to be active participants of a continually changing global community. Specifically, the general education program provides graduates with the knowledge and skills to:

1. Think critically and use ethical reasoning;
2. Communicate effectively through various methods;
3. Examine diverse cultural values, norms, and beliefs;
4. Recognize the role of humanities/fine arts in the enrichment of life;
5. Apply mathematical processes and/or scientific principles in solving real-life problems;
6. Interpret contemporary issues within their historical and social contexts.

Tennessee Board of Regents Philosophy of General Education

The purpose of the Tennessee Board of Regents general education core is to ensure that college students have the broad knowledge and skills to become life-long learners in a global community that will continue to change. Because courses in general education should emphasize breadth, they should not be reduced in design to the skills, techniques, or procedures associated with a specific occupation or profession. As a fundamental element of the baccalaureate degree, essential for full completion of all majors and minors, the general education core is included in lower division courses, but universities may add general education courses at the upper division as well.

General education provides critical thinking skills for analysis to continue to seek truths, to discover answers to questions, and to solve problems. Specifically, educated people practice and are literate in the various methods of communication. They recognize their place in the history, culture, and diverse heritages of Tennessee, the United States and the world. They appreciate the web of commonality of all humans in a multicultural world and are prepared for the responsibilities of an engaged citizenship. They recognize the ethical demands of our common lives. They demonstrate the skills and knowledge of the social and behavioral sciences to analyze their contemporary world. They are familiar with the history and aesthetics of the fine arts. They understand and practice the scientific and mathematical view of the world.

Finally, Tennessee's general education core provides for its citizens the means to make a better living. It also, perhaps above all, enables its citizens to make a better life.

Planning Programs of Study

The responsibility for selecting a program of study rests upon the individual student. Dyersburg State Community College does, however, furnish its students with guidance and assistance in outlining a program of studies leading to an associate's degree. Dyersburg State offers the Associate of Science, the Associate of

Arts, and the Associate of Applied Science degrees. Depending on the degree, there are majors and within them areas of emphasis or concentrations for specific fields of study. The list of areas of emphasis and concentrations, however, should not be viewed as a major or as a degree. The area of emphasis or concentration is merely a guide to the student to use in planning the chosen field of study.

Dyersburg State Community College also offers certificates.

Successful completion of college-level courses requires a specified amount of study outside the classroom as well as within the classroom. Successful completion of a degree program is dependent upon the student's commitment to study beyond the classroom.

University Parallel Programs Leading to the Associate of Arts (AA) or the Associate of Science (AS) Degree

For the student who plans to transfer to a four-year college or university, Dyersburg State Community College offers the University Parallel major leading to the Associate of Arts, the Associate of Science and the Associate of Fine Arts degrees.

Within the University Parallel Major are Areas of Emphasis which are designated as Tennessee Transfer Pathway and Areas of Emphasis which are not designated as Tennessee Transfer Pathway.

Areas of Emphasis with the Tennessee Transfer Pathway designation – The curriculum in each of these has been approved by faculty representatives from community colleges and universities within the Tennessee Board of Regents (TBR) and by faculty representatives from the University of Tennessee System. Students completing the course requirements in a Tennessee Transfer Pathway are assured that the courses will transfer to any public university in Tennessee.

Areas of Emphasis without the Tennessee Transfer Pathway designation – Unlike the Tennessee Transfer Pathway, the curriculum in each of these has not been universally approved; however, students who complete the course requirements in an Area of Emphasis are assured that the 41 hour general education core curriculum will transfer to any other TBR institution.

The areas of emphasis which have been designated as Tennessee Transfer Pathway are the following:

- Accounting
- Agricultural Business
- Agriculture - Plant and Soil Science
- Biology
- Business Administration
- Chemistry
- Criminal Justice
- English
- Foreign Language
- History
- Information Systems
- Mathematics
- Pre-Health Professions
- Pre-Nursing (*one year curriculum*)
- Pre-Occupational Therapy
- Pre-Physical Therapy
- Psychology
- Social Work
- Sociology
- Teaching K-6

The areas of emphasis which do not have the designation of Tennessee Transfer Pathway are the following:

- General Studies
- Health, Physical Education & Recreation
- Music
- Secondary Education

The student who plans to transfer to a specific four-year institution should refer to the DSCC Catalog and Student Handbook and to the catalog of the four-year school and consult his/her academic advisor to plan a program of study. The student should complete the courses outlined in the area of emphasis.

The student who desires a university or four-year college major which is not addressed in a specific DSCC area of emphasis should refer to the General Studies area of emphasis.

Tennessee Board of Regents Minimum Degree Requirements and Transferability of Courses That Fulfill Minimum Degree Requirement

Each institution in the State University and Community College System of Tennessee (the Tennessee Board of Regents System) shares a common lower-division general education core curriculum of forty-one (41) semester hours for baccalaureate degrees and the Associate of Arts and the Associate of Science degrees. Lower-division indicates freshman level and sophomore level courses. The courses comprising the general education curriculum are contained within the following subject categories:

Baccalaureate Degrees and Associate of Arts and Associate of Science Degrees*

| | |
|---|----------------|
| Communication | 9 hours** |
| Humanities/Fine Arts (at least one course must be in literature) | 9 hours |
| Social/Behavioral Sciences | 6 hours |
| History | 6 hours |
| Natural Sciences | 8 hours |
| Mathematics | 3 hours |
| | Total 41 hours |

*Foreign language courses are an additional requirement for the Associate of Arts (AA) and Bachelor of Arts (BA) degrees. Six hours of foreign language are required for the AA degree and twelve hours are required for the BA.

**Six hours of English Composition and three hours in English oral presentational communication are required.

Although the courses designated by Tennessee Board of Regents (TBR) institutions to fulfill the requirements of the general education subject categories vary, transfer of the courses is assured through the following means:

1. Upon completion of an AA or AS degree, the requirements of the lower-division general education core will be complete and accepted by a TBR university in the transfer process
2. If an AA or AS is not obtained, transfer of general education courses will be based upon fulfillment of complete subject categories. (Example: If all eight hours in the category of Natural Sciences are complete, then this "block"

of the general education core is complete.) When a subject category is incomplete, course-by-course evaluation will be conducted.

The provision of block fulfillment pertains also to students who transfer among TBR universities.

1. Institutional/departmental requirements of the grade of "C" will be honored. Even if credit is granted for a course, any specific requirements for the grade of "C" by the receiving institution will be enforced.
2. In certain majors, specific courses must be taken also in general education. Students and advisors should be aware of any major requirements that must be fulfilled under lower-division general education.
3. A degree may not be granted for fewer than 60 semester hours of college-level credit.
4. At least 25 percent of the credit hours required for a degree must be obtained through DSCC instruction.
5. A minimum college-level cumulative Grade Point Average of 2.00 is required for graduation.
6. Credit hours earned in Learning Support courses do not count toward graduation.

Courses designated to fulfill general education by Dyersburg State Community College are listed below. A complete listing of the courses fulfilling general education requirements for all system institutions is available on the TBR Web site (www.TBR.edu) under Transfer and Articulation Information.

Dyersburg State Community College Courses Fulfilling General Education Core Curriculum Requirements

Category: Communication

| | |
|-----------|--------------------------------------|
| ENGL 1010 | Composition I |
| ENGL 1020 | Composition II |
| SPCH 1010 | Fundamentals of Speech Communication |

Category: Humanities/Fine Arts

| | |
|-----------|----------------------------|
| ART 1030 | Art Appreciation |
| ARTH 2010 | Survey of Art History I |
| ARTH 2020 | Survey of Art History II |
| ENGL 2110 | American Literature I |
| ENGL 2120 | American Literature II |
| ENGL 2210 | English Literature I |
| ENGL 2220 | English Literature II |
| ENGL 2310 | World Literature I |
| ENGL 2320 | World Literature II |
| MUS 1030 | Music Appreciation |
| MUS 2110 | Masterpieces of Music I |
| MUS 2120 | Masterpieces of Music II |
| PHIL 1030 | Introduction to Philosophy |
| PHIL 1040 | Introduction to Ethics |
| PHIL 2030 | Survey of World Religions |
| THEA 1030 | Introduction to Theatre |

Category: Social/Behavioral Sciences

| | |
|-----------|----------------|
| ECON 2010 | Macroeconomics |
| ECON 2020 | Microeconomics |

| | |
|-----------|---------------------------|
| GEOG 2010 | World Regional Geography |
| POLS 1030 | American Government |
| PSYC 1030 | General Psychology |
| PSYC 2120 | Social Psychology |
| PSYC 2130 | Life Span Psychology |
| SOCI 1010 | Introduction to Sociology |
| SOCI 1020 | Social Problems |
| SOCI 2010 | Marriage and Family |

Category: History

| | |
|-----------|-----------------------|
| HIST 1110 | World Civilization I |
| HIST 1120 | World Civilization II |
| HIST 2010 | American History I |
| HIST 2020 | American History II |
| HIST 2030 | Tennessee History |

Category: Natural Sciences

| | |
|-----------|-------------------------------|
| BIOL 1110 | General Biology I |
| BIOL 1120 | General Biology II |
| BIOL 2010 | Human Anatomy & Physiology I |
| BIOL 2020 | Human Anatomy & Physiology II |
| CHEM 1110 | General Chemistry I |
| CHEM 1120 | General Chemistry II |
| PHYS 2010 | General Physics I |
| PHYS 2020 | General Physics II |
| PSCI 1110 | Physical Science I |
| PSCI 1120 | Physical Science II |

Category: Mathematics

| | |
|-----------|---------------------------------------|
| MATH 1410 | Concepts of Modern Mathematics I |
| MATH 1420 | Concepts of Modern Mathematics II |
| MATH 1530 | Elementary Probability and Statistics |
| MATH 1630 | Finite Mathematics |
| MATH 1710 | College Algebra |
| MATH 1830 | Elementary Calculus |
| MATH 1910 | Calculus and Analytic Geometry I |

Regents Online Degree Programs Leading to the Associate of Arts (AA) or the Associate of Science (AS) Degree

The Tennessee Board of Regents (TBR) colleges and universities have joined together in offering the Regents Online Degree Program (RODP). Courses completed in the Regents Online Degree Program will be entirely online and will be transferable among all TBR institutions and to many other institutions outside the TBR System. Students will be able to choose the college or university that will award their degree. All thirteen TBR two-year colleges will deliver and award associate degrees, while all six TBR universities will deliver and award bachelor degrees.

Two university parallel programs leading to the Associate of Arts or the Associate of Science degree are available through Dyersburg State Community College. These are the following:

Associate of Arts degree in the University Parallel major with an area of emphasis in General Studies

Associate of Science degree in the University Parallel major with an area of emphasis in General Studies

Students can further their education after the associate degree by pursuing one of these online bachelor degree programs:

Bachelor of Professional Studies with a concentration in Information Technology or Organizational Leadership

Bachelor of Interdisciplinary Studies with a concentration in General Studies, Liberal Studies, or University Studies

Students who pursue online programs should be highly motivated, independent, active learners who have good organizational and time management skills. Students should also have the discipline to study without external reminders and be able to adapt to new learning environments. Visit www.rodpo.org/home.htm for more information.

Programs Leading to the Associate of Applied Science (AAS)

The majors and concentrations leading to the Associate of Applied Science (AAS) degree allow students to enter the workforce. The curriculum in each program is continually revised to reflect current occupational trends. DSCC offers The various concentrations are below:

Concentrations in the Business Related Technology Major:

- Accounting Technology
- Administrative Office Support
- Business Administration
- Management

Concentrations in the Computer Information Technology Major:

- Software Application
- Networking & Cyber Security

Major and Concentration in Early Childhood Education

Concentrations in the Emergency Services Major:

- EMT
- EMT-Paramedic

Major and Concentration in General Technology

Major and Concentration in Health Information Technology

Major and Concentration in Justice Services

Major and Concentration in Nursing

Regents Online Degree Programs Leading to the Associate of Applied Science (AAS) Degree

The Tennessee Board of Regents (TBR) colleges and universities have joined together in offering the Regents Online Degree Program (RODP). Courses completed in the Regents Online Degree Program will be entirely online and will be transferable among all TBR institutions and to many other institutions outside the TBR System. Students will be able to choose the college or university that will award their degree. All thirteen TBR two-year colleges will deliver and award associate degrees, while all six TBR universities will deliver and award bachelor degrees. The following career programs leading to the Associate of Applied Science (AAS) degree are available through Dyersburg State Community College:

Associate of Applied Science (AAS) degree in the major of Professional Studies with a concentration in Information Technology

Associate of Applied Science (AAS) degree in the major and concentration of Early Childhood Education

Associate of Applied Science (AAS) degree in the major and concentration in Health Information Technology

Students can further their education after the associate degree by pursuing the following online bachelor degree program:

Bachelor of Professional Studies with a concentration in Information Technology or Organizational Leadership
Students who pursue online programs should be highly motivated, independent, active learners who have good organizational and time management skills. Students should also have the discipline to study without external reminders and be able to adapt to new learning environments. Visit www.rodpc.org/home.htm.

Minimum Course Requirements for the Associate of Applied Science Degree

Any student pursuing a major leading to the Associate of Applied Science degree must complete, prior to graduation, the core curriculum courses listed below:

| | |
|---|--------------------|
| English Composition* | 3 semester hours |
| Humanities/Fine Arts* | 3 semester hours |
| Social/Behavioral Sciences* | 3 semester hours |
| Natural Science/Mathematics* | 3-4 semester hours |
| One additional course from the categories of Communication, Humanities/Fine Arts, Social/Behavioral Sciences, or Natural Science/Mathematics* | 3-4 semester hours |

*Courses fulfilling this category are listed for each concentration.

Notes:

1. If appropriate, substitutions can be made to the concentration's curricula through the submission and approval of the Modification to Degree Concentration. No substitutions can be made, however, for the Minimum Course Requirements, which are capitalized in each concentration.
2. A degree may not be granted for fewer than 60 semester hours of college-level credit.
3. At least 25 percent of the credit hours required for a degree must be obtained through DSCC instruction.
4. A minimum college-level cumulative grade point average of 2.00 is required for graduation.
5. Credit hours earned in Learning Support courses do not count toward graduation.

DSCC and RODP Certificate Programs

Agriculture Applications
Child Development [*Pending TBR Approval*]
Computer Systems Operations and Maintenance
Corrections & Law Enforcement
Early Childhood Education
Electronic Health Record
EMT-Paramedic
General Education Core (AA/AS)
General Education Core (AAS)
Medical Coding
Network & Cyber Security.
Pre-Allied Health

A certificate in Web Page Authoring is also available to DSCC students through the Regents Online Degree Program (RODP). For more information, visit www.rodpc.org/home.htm.

Transfer of DSCC Courses

Dyersburg State Community College strives for the transferability of its courses. Effective Fall 2011, an area of emphasis which has been designated as a Tennessee Transfer Pathway (TTP) assures students who complete the prescribed curriculum that their courses will be accepted at any university in the Tennessee Board of Regents system and the University of Tennessee system. Consequently, Dyersburg State courses in the general education core and in the areas of emphasis will satisfy 60 credit hours of the 120 credit hours required for graduation from a Tennessee public university.

Course-by-course equivalencies can be located on the Web site of the following institutions:

Austin Peay State University
Bethel University
Christian Brothers University
East Tennessee State University
Middle Tennessee State University
Southeast Missouri State University
Tennessee State University
Tennessee Technological University
The University of Memphis
Union University
The University of Tennessee at Knoxville
The University of Tennessee at Martin

The omission of a four-year institution from the above list does not imply that Dyersburg State courses will not transfer to that institution.

For more information about the transfer of courses to either four-year or two-year institutions, visit the DSCC Web site or contact the Office of Admissions and Records.

Associate of Applied Science in Nursing and Allied Health

Philosophy of the Division of Nursing and Allied Health

The Division of Nursing and Allied Health functions within the statement of mission of the College emphasizing (a) the development of each person through intellectual, cultural, physical, and technical education, (b) the acceptance of each student as a worthy person with unique abilities and capabilities, and (c) leadership and guidance which will enable each person to develop their intellectual and personal potential.

We, as a faculty, believe nursing is a unique humanistic science and art with a theoretical base established in related sciences and disciplines. Principles from the sciences are integrated into the curriculum and reflected in the nursing process. This process is the medium through which nursing contributes to the person's level of health, quality of life, or death with dignity at any developmental stage. Ultimately, nursing has a responsibility to society for health promotion, illness prevention, and rehabilitation throughout the person's life span.

We believe persons are holistic adaptive systems who interact continually with their environment and all parameters of their existence in an effort to meet their basic needs. This is based on a belief that the human system has the inherent ability to effectively

adjust to changes in the world within and around the person. According to Roy, this interaction causes human behavioral responses of continual adaptation to the physiological, self concept, role function, and interdependence modes. We further believe that persons interact as unique individuals within the family, groups, communities, and society.

The faculty supports the idea that learning is a continuous process, which is evidenced by a change in behavior, and that each student is unique with their own individual learning needs. Learning occurs in a positive environment that facilitates student activity and motivation with reinforcement of desired behaviors. The faculty believes that learning is facilitated by opportunities for practice, self-discovery, critical thinking and decision-making.

The faculty believes that teaching-learning is an enabling process in which students and faculty grow together in a mutually helpful relationship. Furthermore, the student and faculty share mutual responsibility in the educational process.

The associate degree nursing program prepares graduates for entry-level practice. Upon graduation, the associate degree nurse is prepared to: 1) provide quality, direct patient care in diverse settings, 2) manage the care of patients, and 3) become a member within the discipline of nursing. The program prepares the graduate to practice within acute and long-term health care settings where policies and procedures are specified and supportive guidance is available. Within these settings, the graduate is prepared to utilize the nursing process in the care of patients across the life span, with emphasis on adults who have health needs and require assistance to maintain or restore their optimum states of health or support to die with dignity.

The associate degree graduate of this program will demonstrate competencies, as outlined by the National League for Nursing, necessary to assume the role of a beginning practitioner of nursing. The graduate will be eligible to write the National Council Licensure Exam-RN (NCLEX) for licensure as a Registered Nurse. This career education program can serve as a base for further formal study. Associate degree graduates function under the Nurse Practice Act of the state in which they are employed. Dyersburg State Nursing program prepares graduates to be competent nurse who will meet the current and emerging needs of the workplace.

Student Learning Outcomes

In order to facilitate the achievement of the Program Outcomes, the following student learning outcomes have been identified. The Associate of Applied Science in Nursing Degree program is designed to provide a graduate who will:

1. Utilize the nursing process which integrates principles from nursing and the physical, biological, social and behavioral sciences in the delivery of care to patients across the life span in a variety of health care settings.
2. Support the person's individual unique capacities in adapting to his/her level of health, quality of life, or death with dignity at any developmental stage.
3. Assume responsibility for ethical, legal, and professional accountability within the scope of nursing practice.
4. Participate in activities which promote the advancement, improvement, and professionalism of nursing.

5. Demonstrate critical thinking and problem solving skills.
6. Use effective communication and informatic skills to interact with patients, families, and healthcare providers.

Allied Health Programs

DSCC offers the following options for students interested in Emergency Medical Technology (EMT) and Paramedic (PARA) courses:

Option One: EMT I and EMT II

EMT I and EMT II are approved by the Tennessee Department of Health, Division of Emergency Medical Services. Upon successful completion of both courses and a passing score on the state examination, students may apply for state licensure as an Emergency Medical Technician. For more information, see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1.04 and 1200-12-1-.13) pursuant to T.C.A. Title 68, Chapter 140.

Prerequisites:

1. Must be at least 18 years of age;
2. Must possess a regular or academic high school diploma or GED; Must hold a current CPR certification as an American Heart Association Healthcare Provider or must complete EMT 1000 with a "C" or better;
3. Must pass a criminal background check and a drug screen for all EMT courses. EMT 101 and EMT 102 must be completed in the same academic year. A minimum grade of "C" in EMT 101 is required to progress to EMT 102.

Option Two: AAS in Emergency Services Major with a Concentration in EMT

The prerequisites listed under Option One apply to this option unless transfer credit is awarded for EMT course work with a "C" or better.

Option Three: EMT-Paramedic Technical Certificate

Prerequisites:

1. Must undergo a psychological profile conducted by a licensed psychologist;
2. Must complete an EMT knowledge test;
3. Must complete an oral interview; Must complete the following Learning Support courses, if applicable: DSPR 0800, DSPW0800, DSPM0800; minimum grade of "C" is required;
4. Must complete BIOL 2010 and BIOL 2020 or BIOL 1000 or equivalent with a "C" or better in each course.
5. Must pass a criminal background check and a drug screen for all PARA courses.

Option Four: AAS in Emergency Services Major with a Concentration in EMT-Paramedic

This program is approved by the Tennessee Department of Health, Division of Emergency Medical Services. Upon successful comple-

tion of the required course work and a passing score on the state examination, the student may apply for state licensure as an EMT-Paramedic. For more information, see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1.04 and 1200-12-1-.13) pursuant to T.C.A. Title 68, Chapter 140.

Prerequisites:

1. The above prerequisites apply unless the student is transferring Paramedic program courses with a "C" or better.
2. Students must earn a "C" or better to progress to other PARA courses and to complete the program.

Note: The following criteria are required by clinical affiliates. These requirements may have different timelines than those of the state EMS rules and regulations.

3. Proof of satisfactory physical and mental condition – Cost is the student's responsibility.
4. Proof of current immunizations – In addition to proof of other immunizations as required by Tennessee law, effective July 1, 2011, students expected to have patient contact must present proof of protection against hepatitis B before patient contact begins.
5. Proof of a negative TB skin test or chest X-ray, as indicated. TB skin tests are required yearly.
6. Proof of background check and drug screen – Detailed instructions will be given during the first class meeting. Costs of background check and drug screen are the student's responsibility.

For the assurance of patient safety, clinical facilities require a criminal background check and drug screen before a student begins any clinical lab experience involving patient contact. Based on the results of these procedures, an affiliated clinical site may prohibit a student's presence at the facility. Such action will result in the student's inability to successfully complete course and program requirements. Additionally, conviction of certain crimes may make applicants ineligible for licensure even if they successfully complete the EMT-Paramedic program. Students who have not completed the background check or paid for the drug screen within three working days after class begins will be withdrawn from the program.

Healthcare insurance is highly recommended.

For more information, contact the EMT/Paramedic program director.

Cooperative Education

Cooperative Education (Co-op) is a program in which the College, the students, and the local business community combine their efforts to provide students with a relevant and meaningful educational experience in a real life occupational environment. The purpose of Cooperative Education is to train students for their roles in the occupational world through experiences in a day-to-day operational setting while providing financial support for further education. The Co-op program combines the lessons of both classroom theory and actual job conditions as a part of the total educational experience and helps students see the integration of

classroom work with their future profession.

Students reap many benefits from participation in the Co-op program. Co-op opportunities add relevance to education, increase motivation, develop maturity, introduce the student to the world of work, provide experience and give the student a chance to earn while learning.

The Co-op Coordinator will accept applications and screen applicants for the Co-op program. Only students who exhibit sincerity, appropriate skill levels, and ability to successfully complete a co-op assignment will be recommended to the employers. The Co-op Coordinator and faculty will help over-see students' progress during their terms of employment as part of the Co-op program. The Coordinator will provide guidance and counseling to both students and employers as requested.

For more information, contact the Assistant Vice President for Learning at 731/286-3207.

Policy

A student must have completed 12 semester hours of college-level courses, must have completed all Learning Support requirements and must have a cumulative grade point average of 2.5 or higher and maintain it during the Co-op assignment.

A student must complete an application form for the Co-op program and furnish a copy of a current resume and a copy of his/her current class schedule in order to be considered for entry into the Co-op program.

In order to receive credit for the Co-op assignment, a student must remain in the job assignment for the entire semester and complete additional academic requirements assigned by the instructor. Failure to accomplish this will result in an "F" for the course.

Credit for Cooperative Education is limited to no more than 6 semester hours. Cooperative Education credits can be used as career electives/general electives in all programs and may be substituted for another course in career degree programs upon approval of the Vice President for the College.

The following Cooperative Education Work Experience courses are currently available:

| | | |
|---------|--------------------------------|-----------------|
| AOS 274 | AOS Cooperative Education | 3 Semester Hrs. |
| BUS 291 | Cooperative Work Experience I | 3 Semester Hrs. |
| BUS 292 | Cooperative Work Experience II | 3 Semester Hrs. |
| JST 291 | Cooperative Work Experience I | 3 Semester Hrs. |
| JST 292 | Cooperative Work Experience II | 3 Semester Hrs. |
| CIT 251 | Software Co-op Education | 3 Semester Hrs. |
| CIT 295 | Networking Co-op Education | 3 Semester Hrs. |

Students are reminded that Dyersburg State Community College does not guarantee transferability of these courses to other institutions.

For additional information regarding the Cooperative Education program at Dyersburg State, contact the Assistant Vice President for Learning in Glover 146 or call 731/286-3207.

The Associate of Science Degree

Areas of Emphasis in the University Parallel Major

Education, Secondary
General Studies
Health, Physical Education & Recreation
Music

Areas of Emphasis in the University Parallel Major Approved Tennessee Transfer Pathway

Accounting
Agricultural Business
Agriculture - Plant and Soil Science
Biology
Business Administration
Chemistry
Criminal Justice
History
Information Systems
Mathematics
Pre-Health Professions
Pre-Nursing (*one year curriculum*)
Pre-Occupational Therapy
Pre-Physical Therapy
Psychology
Social Work
Sociology

Area of Emphasis in the Teaching Major Tennessee Transfer Pathway

Teaching K-6

The Associate of Arts Degree

Area of Emphasis in the University Parallel Major

General Studies

Areas of Emphasis in the University Parallel Major Approved Tennessee Transfer Pathway

Criminal Justice
English
Foreign Language
History
Psychology
Social Work
Sociology

The Associate of Applied Science Degree

Concentrations in the Business-Related Technology Major

Accounting Technology
Administrative Office Support
Business Administration
Management

Concentrations in the Computer Information Technology Major

Networking and Cyber Security
Software Application

Concentration in the Early Childhood Education Major

Early Childhood Education

Concentration in the General Technology Major

General Technology

Concentration in the Health Information Technology Major

Health Information Technology

Concentrations in the Emergency Services Major

Emergency Medical Technology
EMT-Paramedic

Concentration in the Justice Services Major

Justice Services

Concentrations in the Nursing Major

Nursing
LPN to RN Fast Track

Certificates

Agriculture Applications
Child Development [*Pending TBR Approval*]
Computer Systems Operations and Maintenance
Corrections & Law Enforcement
Early Childhood Education
Electronic Health Record
EMT-Paramedic
General Education Core (AA/AS) [*Pending TBR Approval*]
GenerEducation Core (AAS) [*Pending TBR Approval*]
Medical Coding
Network & Cyber Security.
Pre-Allied Health [*Pending TBR Approval*]

**Associate of Science Degree
University Parallel Major
Accounting Emphasis
Tennessee Transfer Pathway**

The Accounting emphasis is designed to provide the student with the first two years of academic training necessary to complete a baccalaureate degree in Accounting.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|--|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^ECON 2010 | MACROECONOMICS | 3 |
| ^ECON 2020 | MICROECONOMICS | 3 |
| ^HISTORY ELECTIVES** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1630 | FINITE MATHEMATICS | 3 |
| ACCT 1010 | Principles of Accounting I | 3 |
| ACCT 1020 | Principles of Accounting II | 3 |
| MATH 1530 | Elementary Probability & Statistics*** | 3 |
| MATH 1830 | Elementary Calculus | 3 |
| INFS 1010 | Computer Applications | 3 |
| General Electives**** | | 4 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

***Students who plan to transfer to UT Knoxville must complete MATH 2050 - Calculus-based Probability & Statistics.

****General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^ All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee

system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Agricultural Business Emphasis
Tennessee Transfer Pathway**

The Agricultural Business emphasis is designed so that students completing this program can transfer with junior status to any public institution in the state of Tennessee.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|--|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^ECON 2010 | MACROECONOMICS | 3 |
| ^ECON 2020 | MICROECONOMICS | 3 |
| ^HISTORY ELECTIVES** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^CHEM 1110 | GENERAL CHEMISTRY I | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS*** | 3 |
| MATH 1830 | Elementary Calculus | 3 |
| AGRI 1010 | Introduction to Agricultural Business | 3 |
| AGRI 1020 | Introduction to Animal Science | 3 |
| AGRI 1030 | Introduction to Plant Science | 3 |
| Agriculture Electives | | 3 |
| General Electives**** | | 4 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

***Students who plan to transfer to UT Knoxville must complete MATH 2050 - Calculus-based Probability & Statistics.

****General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^ All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Agriculture - Plant & Soil Science Emphasis
Tennessee Transfer Pathway**

The Agriculture - Plant & Soil Science emphasis is designed so that students completing this program can transfer with junior status to any public institution in the state of Tennessee.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^ECON 2010 MACROECONOMICS | |
| or | |
| ^ECON 2020 MICROECONOMICS | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | 3 |
| ^HISTORY ELECTIVES*** | 6 |
| ^BIOL 1110 GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 GENERAL BIOLOGY II | 4 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | 3 |
| CHEM 1110 General Chemistry I | 4 |
| CHEM 1120 General Chemistry II | 4 |
| AGRI 1020 Introduction to Animal Science | 3 |
| AGRI 1030 Introduction to Plant Science | 3 |
| AGRI 1050 Introduction to Soil Science | 4 |
| General Elective**** | 1 |
| | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences elective (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

****General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course De-

scription section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^ All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Biology Emphasis
Tennessee Transfer Pathway**

The Biology emphasis allows the student to acquire the basic skills in preparation for advanced biological principles and concepts. This curriculum provides the transfer credits that satisfy the requirements of the first two years in biology.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | 6 |
| ^HISTORY ELECTIVES*** | 6 |
| ^BIOL 1110 GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 GENERAL BIOLOGY II | 4 |
| ^MATH 1910 CALCULUS & ANALYTIC GEOMETRY I | 4 |
| MATH 1920 Calculus & Analytic Geometry II**** | |
| or | |
| MATH 1530 Elementary Probability & Statistics | 3-4 |
| CHEM 1110 General Chemistry I | 4 |
| CHEM 1120 General Chemistry II | 4 |
| CHEM 2010 Organic Chemistry I | 4 |
| CHEM 2020 Organic Chemistry II***** | 4 |
| | 61-62 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

****Students who plan to transfer to UT Knoxville must complete MATH 1920 - Calculus & Analytic Geometry II.

****Students who plan to transfer to UT Knoxville must complete CHEM 2010 - Organic Chemistry I and either a course in cell biology with a laboratory or in genetics with a laboratory.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Business Administration Emphasis
Tennessee Transfer Pathway**

The Business Administration emphasis is designed to provide the student with the first two years of academic training necessary to complete a bachelor's degree in Business Administration.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|--|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^ECON 2010 MACROECONOMICS | 3 |
| ^ECON 2020 MICROECONOMICS | 3 |
| ^HISTORY ELECTIVES** | 6 |
| ^NATURAL SCIENCE ELECTIVES | 8 |
| ^MATH 1630 FINITE MATHEMATICS | 3 |
| ACCT 1010 Principles of Accounting I | 3 |
| ACCT 1020 Principles of Accounting II | 3 |
| MATH 1830 Elementary Calculus | 3 |
| MATH 1530 Elementary Probability & Statistics*** | 3 |
| INFS 1010 Computer Applications | 3 |
| General Electives**** | 4 |
| | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART

1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

***Students who plan to transfer to UT Knoxville must complete MATH 2050 - Calculus-based Probability & Statistics.

****General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^ All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

**Associate of Science Degree
University Parallel Major
Chemistry Emphasis
Tennessee Transfer Pathway**

The Chemistry emphasis provides the student with the basic skills in preparation for advanced chemical principles. This curriculum includes transfer credits that satisfy the requirements of the first two years in chemistry. Generally, this program provides the student with an understanding of the material world, with knowledge of the ever-changing processes of life, with the skills of inquiry necessary for work in chemistry, and with an understanding of the ethical responsibilities of being a scientist. Students enrolling in the Chemistry emphasis should plan to pursue a baccalaureate degree with a major in chemistry that prepares them for opportunities in such diverse areas as secondary teaching, laboratory science, industrial research, the allied health fields and chemical engineering.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | 6 |
| ^HISTORY ELECTIVES*** | 6 |
| ^CHEM 1110 GENERAL CHEMISTRY I | 4 |
| ^CHEM 1120 GENERAL CHEMISTRY II | 4 |
| ^MATH 1910 CALCULUS & ANALYTIC GEOMETRY I | 4 |
| MATH 1920 Calculus & Analytic Geometry II | 4 |
| CHEM 2010 Organic Chemistry I | 4 |
| CHEM 2020 Organic Chemistry II | 4 |
| PHYS 2110 Calculus-based Physics I | 4 |
| PHYS 2120 Calculus-based Physics II | 4 |
| | 62 |

*The Humanities/Fine Arts electives (three courses, one of which

must be in literature) must be completed from the following: ART 1030, ARTY 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

^ All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Arts Degree
University Parallel Major
Criminal Justice Emphasis
Tennessee Transfer Pathway**

The Criminal Justice emphasis provides the student with transfer credit for the first two years of a bachelor's degree in Criminal Justice or Law Enforcement.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^SOCI 1010 INTRODUCTION TO SOCIOLOGY | 3 |
| ^PSYC 1030 GENERAL PSYCHOLOGY | 3 |
| ^ HISTORY ELECTIVES** | 6 |
| ^NATURAL SCIENCE ELECTIVES | 8 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | |
| or | |
| ^MATH 1710 COLLEGE ALGEBRA | 3 |
| CRMJ 1010 Introduction to Criminal Justice | 3 |
| CRMJ 1020 Introduction to the Legal Process | 3 |
| CRMJ 2010 Introduction to Law Enforcement | 3 |

| | |
|---------------------------------------|----------|
| CRMJ 2020 Introduction to Corrections | 3 |
| Foreign Language I | 3 |
| Foreign Language II | 3 |
| General Elective*** | <u>1</u> |
| | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as *Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

Requirements for a Bachelor of Arts degree at universities include demonstrated competency in foreign language at the intermediate level. Community college students are encouraged to attain intermediate-level competency in foreign language *before transferring*.

Complete information regarding foreign language requirements at each university may be found on the transfer and articulation web sites of the Tennessee Board of Regents and the University of Tennessee System. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Criminal Justice Emphasis
Tennessee Transfer Pathway**

The Criminal Justice emphasis provides the student with transfer credit for the first two years of a bachelor's degree in Criminal Justice or Law Enforcement.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^SOCI 1010 INTRODUCTION TO SOCIOLOGY | 3 |
| ^PSYC 1030 GENERAL PSYCHOLOGY | 3 |
| ^ HISTORY ELECTIVES** | 6 |

| | |
|--|-----------|
| ^NATURAL SCIENCE ELECTIVES | 8 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS or | |
| ^MATH 1710 COLLEGE ALGEBRA | 3 |
| CRMJ 1010 Introduction to Criminal Justice | 3 |
| CRMJ 1020 Introduction to the Legal Process | 3 |
| CRMJ 2010 Introduction to Law Enforcement | 3 |
| CRMJ 2020 Introduction to Corrections | 3 |
| INFS 1010 Computer Applications | 3 |
| General Electives*** | 4 |
| | <u>60</u> |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as *Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
Teaching Major
K-6 Emphasis**

The Tennessee Board of Regents two-year and four-year institutions developed the K-6 emphasis for the Associate of Science in Teaching Degree to ensure a smooth transfer among the 19 TBR institutions of higher education. This emphasis is common among all TBR institutions and is considered as fulfilling the coursework for the freshman and sophomore years at those institutions. This emphasis also fulfills the requirements for the first two years of the K-6 Integrated Studies degree at the University of Tennessee, Martin.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | |
|--------------------------|----------------|
| | Semester Hours |
| ^ENGL 1010 COMPOSITION I | 3 |

| | |
|--|-----------|
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^ENGL 2310 WORLD LITERATURE I or | |
| ^ENGL 2320 WORLD LITERATURE II | 3 |
| ^ART 1030 ART APPRECIATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^GEOG 2010 WORLD REGIONAL GEOGRAPHY | 3 |
| ^POLS 1030 AMERICAN GOVERNMENT or | |
| ^SOCL 1010 INTRODUCTION TO SOCIOLOGY HISTORY ELECTIVES** | 3 |
| ^BIOL 1110 GENERAL BIOLOGY I | 4 |
| ^PSCI 1110 PHYSICAL SCIENCE I | 4 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS or | |
| ^MATH 1710 COLLEGE ALGEBRA*** | 3 |
| EDU 230 Introduction to Education | 3 |
| EDU 240 Development of the Exceptional Child | 3 |
| PSYC 2130 Life Span Psychology | 3 |
| MATH 1410 Concepts of Modern Math I | 3 |
| MATH 1420 Concepts of Modern Math II | 3 |
| ASTR 1030 Astronomy | 4 |
| | <u>60</u> |

Additional Degree Requirements:

Attainment of 2.75 cumulative grade point average

An ACT score of 22 or successful completion of Praxis I (DSCC's recipient code is 3262. Use this code to request that your official scores are sent to the Office of Admissions and Records.)

Satisfactory rating on an index of suitability for the teaching profession.

Students transferring to UT Martin must complete both World Literature I & II. One of these courses replaces the Humanities/Fine Arts elective in this degree plan.

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students transferring to UT Martin should take HIST 2010 and 2020.

***Students transferring to UT Martin should take MATH 1710.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional coursework accepted by UT Martin: CIT 290 - Introduction to Educational Technology (3), SOCL 1020 - Social Problems (3), ECON 2020 - Microeconomics (3) and PSYC 1030 - General Psychology (3).

Associate of Science Degree University Parallel Major Secondary Education Emphasis

Students who follow this emphasis will complete necessary core courses required by Tennessee public universities. They will be ready to move into upper division education courses at senior institutions.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|--|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^ENGL 2310 | WORLD LITERATURE I | 3 |
| ^ENGL 2320 | WORLD LITERATURE II | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^ MATH 1710 | COLLEGE ALGEBRA | 3 |
| or | | |
| ^ MATH 1910 | CALCULUS & ANALYTIC GEOMETRY I | (4) |
| General Electives**** | | 10 |
| Humanities or Social Sciences Electives***** | | 9 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

****Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Associate of Arts Degree University Parallel Major English Emphasis Tennessee Transfer Pathway

The student who acquires an Associate of Arts degree may further their education at a four-year school as an English major, a liberal arts major, a pre-professional major or an education major. Students are encouraged to contact the transfer institution to inquire about the requirements of their proposed major so that they may plan their program of study at Dyersburg State Community College accordingly.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|---|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^ MATH 1710 | COLLEGE ALGEBRA | 3 |
| English Electives**** | | 6 |
| Foreign Language Sequence I, II, III & IV | | 12 |
| General Elective***** | | 1 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

****The English electives (two courses) must be completed from the following: ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310 or ENGL 2320.

***** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees de-

signed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

**Associate of Arts Degree
University Parallel Major
Foreign Language Emphasis
Tennessee Transfer Pathway**

The student who acquires an Associate of Arts degree may further their education at a four-year institution as a foreign language major or as an education major. Students should contact the transfer institution about the requirements of their proposed major so that they can plan their program of study at Dyersburg State Community College accordingly.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|--|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^Foreign Language Sequence I, II, III & IV | | 12 |
| General Electives**** | | 7 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

**** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees de-

signed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

**Associate of Arts Degree
University Parallel Major
General Studies Emphasis**

The General Studies emphasis guides students who are undecided about career and choice of transfer institutions but who anticipate the need for a modern language. It also guides students whose academic goals cannot be met by other areas of emphasis in this catalog.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|-----------------------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^ENGL 2310 | WORLD LITERATURE I | |
| or | | |
| ^ENGL 2320 | WORLD LITERATURE II | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 6 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| Foreign Language Sequence I & II | | 6 |
| General Electives**** | | 10 |
| Humanities/Fine Arts Elective**** | | 3 |
| | | 60 |

*The Humanities/Fine Arts electives (two courses) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

****Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Associate of Science Degree University Parallel Major General Studies Emphasis

The General Studies emphasis guides students who are undecided about career and choice of transfer institution. It also guides students whose academic goals cannot be met by other areas of emphasis in this catalog.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^ENGL 2310 | WORLD LITERATURE I | |
| or | | |
| ^ENGL 2320 | WORLD LITERATURE II | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 6 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| or | | |
| ^MATH 1910 | CALCULUS & ANALYTIC GEOMETRY I | (4) |
| General Electives**** | | 18-19 |
| | | 60 |

*The Humanities/Fine Arts electives (two courses) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

****Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Associate of Science Degree University Parallel Major Health, Physical Education & Recreation Emphasis

The Health, Physical Education and Recreation emphasis is designed to meet the needs of students who desire to transfer to a four-year institution and complete a baccalaureate degree with a major or minor in this area. The curriculum provides the student

with the general education courses required for the baccalaureate degree at the transfer institution.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|---------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^ENGL 2310 | WORLD LITERATURE I | 3 |
| ^ENGL 2320 | WORLD LITERATURE II | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^SOCIAL SCIENCES ELECTIVES ** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^BIOL 2010 | ANATOMY & PHYSIOLOGY I | 4 |
| ^BIOL 2020 | ANATOMY & PHYSIOLOGY II | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| HED 101 | Personal Health | 3 |
| HED 200 | First Aid/Standard Safety | 3 |
| HED 202 | Principles of Nutrition | 3 |
| PHED 2070 | Wellness & Physical Activity I | 2 |
| PED 101 | Intro to Physical Education | 3 |
| PED 202 | Athletic Coaching of Baseball | |
| or | | |
| PED 203 | Sports Officiating | 2 |
| SOCI 1010 | Introduction to Sociology | 3 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Associate of Arts Degree University Parallel Major History Emphasis Tennessee Transfer Pathway

The History emphasis provides the basic coursework designed to prepare the student for advanced studies in history at the transfer institution.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HIST 2010 | AMERICAN HISTORY I | 3 |
| ^HIST 2020 | AMERICAN HISTORY II | 3 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| HIST 1110 | World Civilization I | 3 |
| HIST 1120 | World Civilization II | 3 |
| History Elective*** | | 3 |
| Foreign Language I & II | | 6 |
| General Electives*** | | 4 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ***Not Part of a Tennessee Transfer Pathway should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year all students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

Requirements for a Bachelor of Arts degree at universities include demonstrated competency in foreign language at the intermediate level. Community college students are encouraged to attain intermediate-level competency in foreign language *before transferring*.

Complete information regarding foreign language requirements at each university may be found on the transfer and articulation web sites of the Tennessee Board of Regents and the University of Tennessee System. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
History Emphasis
Tennessee Transfer Pathway**

The History emphasis provides the basic coursework designed to prepare the student for advanced studies in history at the transfer institution.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HIST 2010 | AMERICAN HISTORY I | 3 |
| ^HIST 2020 | AMERICAN HISTORY II | 3 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| HIST 1110 | World Civilization I | 3 |
| HIST 1120 | World Civilization II | 3 |
| History Elective*** | | 3 |
| General Electives*** | | 10 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year all students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring

Associate of Science Degree University Parallel Major Information Systems Emphasis Tennessee Transfer Pathway

The Information Systems emphasis is designed so that students completing this program will be able to transfer into a baccalaureate program in Information Systems.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|--|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^ECON 2010 | MACROECONOMICS | 3 |
| ^ECON 2020 | MICROECONOMICS | 3 |
| ^HISTORY ELECTIVES** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1630 | FINITE MATHEMATICS | 3 |
| ACCT 1010 | Principles of Accounting I | 3 |
| ACCT 1020 | Principles of Accounting II | 3 |
| MATH 1530 | Elementary Probability & Statistics*** | 3 |
| MATH 1830 | Elementary Calculus | 3 |
| INFS 1010 | Computer Applications**** | 3 |
| General Electives**** | | 4 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

***Students who plan to transfer to UT Knoxville must complete MATH 2050 - Calculus-based Probability & Statistics.

****General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ***Not Part of a Tennessee Transfer Pathway*** should not be taken as general electives.. *Students who plan to transfer to Austin Peay State University or East Tennessee State University or the University of Tennessee, Chattanooga must complete Computer Science I & II (Programming) instead of Computer Applications and electives. For these students, the total hours in the area of emphasis will be 20, and the total hours in the Tennessee Transfer Pathway will be 61.*

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year all students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

Associate of Science Degree University Parallel Major Mathematics Emphasis Tennessee Transfer Pathway

The Mathematics emphasis is designed to satisfy the requirements of the first two years of a transfer program in mathematics. Students will find this area of emphasis appropriate for majoring in science or engineering at the transfer institution.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|--|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | | 6 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^NATURAL SCIENCE ELECTIVES | | 8 |
| ^MATH 1910 | CALCULUS & ANALYTIC GEOMETRY I | 4 |
| MATH 1920 | Calculus & Analytic Geometry II | 4 |
| MATH 2110 | Calculus & Analytic Geometry III | 4 |
| MATH 2010 | Linear Algebra | 3 |
| MATH 2120 | Introduction to Differential Equations | 3 |
| CIT 120 | Introduction to Visual BASIC | 3 |
| General Elective**** | | 1 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010. *Students who wish to pursue a concentration in actuarial science available at UT Knoxville, Middle Tennessee State University or Tennessee State University should complete ECON 2010 - Macroeconomics and ECON 2020 - Microeconomics to fulfill the requirement in Social Sciences.*

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

**** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives..

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year all students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Music Emphasis**

The Associate of Science degree, Music concentration, prepares the student for transfer to their chosen four-year college. The courses included here parallel the basic first two years of the four-year music curriculum to enable the student to major in music education, church music, music business, or performance.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | | Semester Hours |
|-------------------------------|--------------------------------------|--|----------------|
| ^ENGL 1010 | COMPOSITION I | | 3 |
| ^ENGL 1020 | COMPOSITION II | | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | | 3 |
| ^ENGL 2310 | WORLD LITERATURE I | | 3 |
| or | | | |
| ^ENGL 2320 | WORLD LITERATURE II | | |
| ^MUS 2110 | MASTERPIECES OF MUSIC I | | 3 |
| ^MUS 2120 | MASTERPIECES OF MUSIC II | | 3 |
| ^SOCIAL SCIENCES ELECTIVES* | | | 6 |
| ^HISTORY ELECTIVES** | | | 6 |
| ^NATURAL SCIENCE ELECTIVES*** | | | 8 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | | |
| or | | | |
| ^MATH 1710 | COLLEGE ALGEBRA | | 3 |
| MUS 1010 | Music Theory and Harmony I | | 4 |
| MUS 1020 | Music Theory and Harmony II | | 4 |
| MUS 2010 | Advanced Theory and Harmony I | | 4 |
| MUS 2020 | Advanced Theory and Harmony II | | 4 |
| Music Principal Applied | | | 3 |
| | | | 60 |

*The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

***Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

All music majors should enroll in 2 hours of private instruction on their major instrument each semester.

All music majors must enroll in at least one ensemble each semester.

All music majors must pass a piano proficiency test upon entrance or enroll in a minimum of 2 credit hours of MUS 110.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Pre-Health Professions Emphasis
Tennessee Transfer Pathway**

The Pre-Health Professions emphasis is designed for students whose career goal is one of the following health professions: Dentistry, Medicine, Optometry, Pharmacy or Veterinary Medicine. This emphasis is designed to provide students with a seamless transition to their chosen program at a public university in Tennessee.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | | Semester Hours |
|---------------------------------|--------------------------------------|--|----------------|
| ^ENGL 1010 | COMPOSITION I | | 3 |
| ^ENGL 1020 | COMPOSITION II | | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | | | 6 |
| ^HISTORY ELECTIVES*** | | | 6 |
| ^CHEM 1110 | GENERAL CHEMISTRY I | | 4 |
| ^CHEM 1120 | GENERAL CHEMISTRY II | | 4 |
| ^MATH 1830 | ELEMENTARY CALCULUS | | 3 |

Choose two of the following three sequences****

| | | | |
|---------------|--------------------|--|---|
| BIOL 1110 | General Biology I | | |
| and BIOL 1120 | General Biology II | | 8 |
| Or | | | |

| | | |
|----------------------|----------------------|-----------|
| CHEM 2010 | Organic Chemistry I | |
| and CHEM 2020 | Organic Chemistry II | 8 |
| Or | | |
| PHYS 2010 | General Physics I | |
| and PHYS 2010 | General Physics II | 8 |
| General Elective**** | | 3 |
| | | <u>60</u> |

* The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

*** The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

****General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives..

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring

Pre-Nursing Curriculum

This curriculum is specifically designed for students who plan to transfer to pursue a baccalaureate degree. Students who desire to enter DSCC's Nursing Program should refer to the admission requirements for Nursing and the curriculum requirements for the Associate of Applied Science in the Nursing major.

Because of the varying entry points for acceptance/entrance into baccalaureate nursing programs and the different structures of nursing curricula, community college students who wish to transfer to university programs are advised to follow a freshman year curriculum, as prescribed below, applicable to all university nursing majors.* By completing this one-year plan of studies and then transferring before the sophomore year to a university, community college students will be on par with prospective nursing students who began the freshman year at a public university in Tennessee. Community college students who pursue this plan will then be

eligible at the earliest opportunity to compete for acceptance to a four-year nursing program leading to the Bachelor of Science in Nursing (BSN)

*Please note that the completion of the pre-nursing community college curriculum and the subsequent courses taken at a university do not guarantee acceptance into a baccalaureate nursing program. Nursing is a highly competitive major, and only the most highly qualified students are admitted.** The specific requirements for admission to university nursing programs may be found in the catalogs of the various universities.*

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|-----------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^SOCI 1010 | INTRODUCTION TO SOCIOLOGY | 3 |
| ^BIOL 2010 | HUMAN ANATOMY & PHYSIOLOGY I | 4 |
| ^BIOL 2020 | HUMAN ANATOMY & PHYSIOLOGY II | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | 3 |
| ^HISTORY ELECTIVES*** | | 6 |
| | | <u>32</u> |

*The University of Tennessee, Knoxville does not accept transfer students. Nursing students are admitted in the freshman year at UT Knoxville.

**Community college students may also pursue various RN to BSN programs as a means of attaining the BSN degree. These programs assume the completion of the Associate of Applied Science degree with a major in Nursing, licensure as a Registered Nurse and fulfillment of other criteria. Information concerning these programs is available in university catalogs.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

****Students who plan to attend the University of Tennessee, Chattanooga or the University of Tennessee, Martin are strongly encouraged to complete BIOL 2230 - Microbiology and CHEM 1110 - General Chemistry I before transferring to these institutions.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

**Associate of Science Degree
University Parallel Major
Pre-Occupational Therapy Emphasis
Tennessee Transfer Pathway**

The Pre-Occupational Therapy emphasis is designed to provide students with a seamless transfer to a public university in Tennessee. To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | | 3 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 | GENERAL BIOLOGY II | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | 3 |
| BIOL 2010 | Human Anatomy & Physiology I | 4 |
| BIOL 2020 | Human Anatomy & Physiology II | 4 |
| CHEM 1110 | General Chemistry I | 4 |
| PHYS 2010 | General Physics I | 4 |
| MATH 1720 | College Trigonometry | 3 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Pre-Physical Therapy Emphasis
Tennessee Transfer Pathway**

The Pre-Physical Therapy emphasis is designed to provide students with a seamless transition to a public university in Tennessee.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|--|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 9 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | | 3 |
| ^HISTORY ELECTIVES*** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 | GENERAL BIOLOGY II | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | 3 |
| Choose two of the following three sequences**** | | |
| BIOL 2010 | Human Anatomy & Physiology I | |
| and BIOL 2010 | Human Anatomy & Physiology II | 8 |
| <i>Or</i> | | |
| CHEM 1110 | General Chemistry I | |
| and CHEM 1120 | General Chemistry II | 8 |
| <i>Or</i> | | |
| PHYS 2010 | General Physics I | |
| and PHYS 2010 | General Physics II | 8 |
| MATH 1720 | College Trigonometry | |
| <i>or</i> | | |
| MATH 1830 | Elementary Calculus | 3 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences elective (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

**** Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring

**Associate of Arts Degree
University Parallel Major
Psychology Emphasis
Tennessee Transfer Pathway**

The Psychology emphasis provides students with the freshman and sophomore-level course requirements leading toward a bachelor's degree. Students completing the Psychology emphasis will be ready to move into upper-division psychology courses at four-year institutions.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^HISTORY ELECTIVES** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 | GENERAL BIOLOGY II | 4 |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^SOCIAL SCIENCES ELECTIVES*** | | 6 |
| PSYC 1030 | General Psychology | 3 |
| MATH 1530 | Elementary Probability & Statistics | 3 |
| PSYC 2120 | Social Psychology | 3 |
| PSYC 2130 | Life Span Psychology | 3 |
| Foreign Language Sequence I & II | | 6 |
| General Electives**** | | 1 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

***The Social Sciences electives (two courses) must be completed from the following: SOCI 1010, SOCI 1020 or SOCI 2010.

**** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

Additional information regarding foreign language:

Requirements for a Bachelor of Arts degree at universities include demonstrated competency in foreign language at the intermediate level. Community college students are encouraged to attain intermediate-level competency in foreign language before transferring.

Complete information regarding foreign language requirements at each university may be found on the transfer and articulation web sites of the Tennessee Board of Regents and the University of Tennessee System. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Psychology Emphasis
Tennessee Transfer Pathway**

The Psychology emphasis provides students with the freshman and sophomore-level course requirements leading toward a bachelor's degree. Students completing the Psychology emphasis will be ready to move into upper-division psychology courses at four-year institutions.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|---------------------------------|---|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 9 |
| ^HISTORY ELECTIVES** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 | GENERAL BIOLOGY II | 4 |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^SOCIAL SCIENCES ELECTIVES*** | | 6 |
| PSYC 1030 | General Psychology | 3 |
| MATH 1530 | Elementary Probability & Statistics | 3 |
| PSYC 2120 | Social Psychology | 3 |
| PSYC 2130 | Life Span Psychology | 3 |
| General Electives**** | | 7 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

***The Social Sciences electives (two courses) must be completed from the following: SOCI 1010, SOCI 1020 or SOCI 2010.

**** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Note: During the sophomore year students planning to teach should meet the PRAXIS or ACT testing requirements for their transfer institution.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Arts Degree
University Parallel Major
Social Work Emphasis
Tennessee Transfer Pathway**

The Social Work emphasis provides students various foundational courses in the field of social work. The student completes the first two years of requirements leading toward a bachelor's degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOC1 1010 | INTRODUCTION TO SOCIOLOGY | 3 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^HISTORY ELECTIVES** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 | GENERAL BIOLOGY II | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | 3 |
| SWRK 2010 | Introduction to Social Work | 3 |
| SOCI 1020 | Social Problems | 3 |
| ECON 2010 | Macroeconomics | |
| or | | |
| ECON 2020 | Microeconomics | 3 |
| POLS 1030 | American Government | 3 |
| Foreign Language I & II | | 6 |
| General Elective*** | | 1 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

*** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

Requirements for a Bachelor of Arts degree at universities include demonstrated competency in foreign language at the intermediate level. Community college students are encouraged to attain intermediate-level competency in foreign language before transferring.

Complete information regarding foreign language requirements at each university may be found on the transfer and articulation web sites of the Tennessee Board of Regents and the University of Tennessee System. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Social Work Emphasis
Tennessee Transfer Pathway**

The Social Work emphasis provides students various foundational courses in the field of social work. The student completes the first two years of requirements leading toward a bachelor's degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|----------------------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^ENGL 1020 | COMPOSITION II | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | | 9 |
| ^SOC1 1010 | INTRODUCTION TO SOCIOLOGY | 3 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^HISTORY ELECTIVES** | | 6 |
| ^BIOL 1110 | GENERAL BIOLOGY I | 4 |
| ^BIOL 1120 | GENERAL BIOLOGY II | 4 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | 3 |
| SWRK 2010 | Introduction to Social Work | 3 |
| SOCI 1020 | Social Problems | 3 |
| ECON 2010 | Macroeconomics | |
| or | | |
| ECON 2020 | Microeconomics | 3 |
| POLS 1030 | American Government | 3 |
| General Electives*** | | 7 |
| | | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030. Students who plan to transfer to UT Knoxville are strongly encouraged to take non-U.S. history courses to fulfill the General Education history requirement.

***Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Arts Degree
University Parallel Major
Sociology Emphasis
Tennessee Transfer Pathway**

The Sociology emphasis provides students various foundational courses in the social sciences. The student completes the first two years of requirements leading toward a bachelor's degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | 6 |
| ^HISTORY ELECTIVES*** | 6 |
| ^NATURAL SCIENCE ELECTIVES | 8 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | 3 |
| SOCI 1010 Introduction to Sociology | 3 |
| SOCI 1020 Social Problems | 3 |
| Sociology Elective**** | 3 |
| Foreign Language I & II | 6 |
| General Electives***** | 4 |
| | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

****Universities will determine whether the sociology elective course counts toward requirements of the sociology major or a selective credit applied to the requirements of the baccalaureate degree.

***** General electives must be selected from courses which are part of a Tennessee Transfer Pathway. Consult the Course Description section in this catalog. Courses which are designated as ****Not Part of a Tennessee Transfer Pathway**** should not be taken as general electives.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

Requirements for a Bachelor of Arts degree at universities include demonstrated competency in foreign language at the intermediate level. Community college students are encouraged to attain intermediate-level competency in foreign language before transferring.

Complete information regarding foreign language requirements at each university may be found on the transfer and articulation web sites of the Tennessee Board of Regents and the University of Tennessee System. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Science Degree
University Parallel Major
Sociology Emphasis
Tennessee Transfer Pathway**

The Sociology emphasis provides students various foundational courses in the social sciences. The student completes the first two years of requirements leading toward a bachelor's degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^ENGL 1020 COMPOSITION II | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVES* | 9 |
| ^SOCIAL SCIENCES ELECTIVES** | 6 |
| ^HISTORY ELECTIVES*** | 6 |
| ^NATURAL SCIENCE ELECTIVES | 8 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | 3 |
| SOCI 1010 Introduction to Sociology | 3 |
| SOCI 1020 Social Problems | 3 |
| Sociology Elective***** | 3 |
| General Electives***** | 10 |
| | 60 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL

2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130 or SOCI 2010.

***The History electives (two courses) must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

****Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

*****Universities will determine whether the sociology elective course counts toward requirements of the sociology major or as elective credit applied to the requirements of the baccalaureate degree.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Additional information regarding foreign language:

At some universities, foreign language may be required in certain programs that lead to the Bachelor of Science Degree. Complete information regarding foreign language requirements at each university may be found on the transfer and articulation Web sites of the Tennessee Board of Regents and the University of Tennessee system. Community college students are encouraged to be familiar with foreign language requirements at the universities and, if applicable, complete the requirements before transferring.

**Associate of Applied Science Degree
Business Related Technology Major
Accounting Technology Concentration**

The Accounting Technology concentration provides a strong background in the fundamentals of accounting theory and practice.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Accounting emphasis in the University Parallel Major leading to the Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Supervisory positions in accounting departments; branch supervisor for accounts payable, accounts receivable, payroll, bookkeeping, purchasing, and customer sales; assistant controller/comptroller

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^ECON 2010 MACROECONOMICS | 3 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ACCT 1010 Principles of Accounting I | 3 |
| ACCT 1020 Principles of Accounting II | 3 |
| ACC 211 Income Tax Accounting I | 3 |
| ACC 221 Cost Accounting | 3 |

| | |
|--|----|
| ACC 231 Intermediate Accounting I | 3 |
| ACC 241 Computerized Accounting | 3 |
| ACC 255 Certified Bookkeeper Review | 3 |
| INFS 1000 Computer Basics | |
| or | |
| AOS 108 Word | 3 |
| AOS 221 Business & Office Communications | 3 |
| BUS 110 Introduction to Business | 3 |
| BUS 201 Business Law | 3 |
| Career Elective** | 3 |
| FIN 101 Personal Finance | 3 |
| INFS 1010 Computer Applications | 3 |
| CIT 165 Spreadsheet Applications | 3 |
| | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Career elective may be taken from courses in the following disciplines: ACCT, AOS, BUS, CIT, ECON, INFS, MGT or MKT.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

**Associate of Applied Science Degree
Business Related Technology Major
Administrative Office Support Concentration**

The Administrative Office Support concentration provides students with the skills required to become successful in an office environment.

TYPICAL JOBS: Executive or administrative assistant; administrative or office manager; legal or medical assistant; medical insurance clerk; electronic information processor; administrative support manager, supervisor or coordinator; medical, legal or information specialist; records manager; computer applications specialist

Students must complete all core courses and 12 credit hours in one emphasis.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Business Administration emphasis in the University Parallel Major leading to the Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|--|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^ECON 2010 MACROECONOMICS | 3 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | |
| or | |
| ^MATH 1710 COLLEGE ALGEBRA | 3 |

| | | |
|------------|---|---|
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ACCT 1010 | Principles of Accounting I | 3 |
| AOS 103 | Office & Machine Procedures | 4 |
| AOS 108 | Word | 3 |
| AOS 122 | Keyboarding II | 3 |
| AOS 201 | Professional Development | 3 |
| AOS 205 | Records and Information Management | 3 |
| AOS 209 | Advanced Word | 3 |
| AOS 216 | Document Production & Integrated Applications | 3 |
| AOS 221 | Business & Office Communications | 3 |

| | | |
|------------------|----------------------------------|-----------|
| AOS 239 | Administrative Office Management | 4 |
| General Elective | | 1 |
| | | <u>48</u> |

Administrative Office Emphasis

| | | |
|--------------|---------------------------|-----------|
| AOS 250 | Desk Top Publishing | 3 |
| AOS Elective | | 3 |
| AOS 274 | AOS Cooperative Education | 3 |
| BUS 201 | Business Law | 3 |
| | | <u>12</u> |

Legal Office Emphasis

| | | |
|---------|---------------------------|-----------|
| AOS 250 | Desk Top Publishing | 3 |
| AOS 274 | AOS Cooperative Education | 3 |
| BUS 201 | Business Law | 3 |
| JST 111 | Criminal Law | 3 |
| | | <u>12</u> |

Medical Office Emphasis

| | | |
|------------------------------|---|-----------|
| AOS 274 | AOS Cooperative Education | 3 |
| HIT 1010 | Medical Terminology | 3 |
| HIT 1011 | Introduction to Health Information Technology | 3 |
| AOS Elective or HIT Elective | | 3 |
| | | <u>12</u> |

Information Specialist Emphasis

| | | |
|---------|---------------------------|-----------|
| AOS 250 | Desk Top Publishing | 3 |
| AOS 274 | AOS Cooperative Education | 3 |
| CIT 165 | Spreadsheet Applications | 3 |
| CIT 220 | Data Base Management | 3 |
| | | <u>12</u> |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

**Associate of Applied Science Degree
Business Related Technology Major
Business Administration Concentration**

The Business Administration concentration provides students with knowledge and skills used in a business environment. A solid foundation in business is built with courses in general business, marketing, management, information systems, accounting, economics and business law.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Business

Administration emphasis in the University Parallel Major leading to the Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Branch manager, manager trainee, personnel assistant, office manager

| | | Semester Hours |
|---------------------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^ECON 2010 | MACROECONOMICS | 3 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ACCT 1010 | Principles of Accounting I | 3 |
| ACCT 1020 | Principles of Accounting II | 3 |
| INFS 1000 | Computer Basics | |
| or | | |
| AOS 108 | Word | 3 |
| AOS 221 | Business & Office Communications | 3 |
| BUS 110 | Introduction to Business | 3 |
| BUS 201 | Business Law | 3 |
| Career Elective** | | 3 |
| ECON 2020 | Microeconomics | 3 |
| FIN 101 | Personal Finance | 3 |
| MGT 101 | Introduction to Management | 3 |
| MGT 102 | Human Relations | 3 |
| MGT 213 | Small Business Management | 3 |
| MKT 101 | Introduction to Marketing | 3 |
| INFS 1010 | Computer Applications | 3 |
| CIT 165 | Spreadsheet Applications | 3 |
| | | <u>60</u> |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Career elective may be taken from courses in the following disciplines: ACCT, AOS, BUS, CIT, ECON, INFS, MGT or MKT.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

**Associate of Applied Science Degree
Business Related Technology Major
Management Concentration**

The Management concentration is designed for students who intend to pursue a career in banking, government, retailing or any mid-level management position.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Business Administration emphasis in the University Parallel Major leading to the Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Head teller, assistant manager, supervisor, sales, research assistant, marketing assistant

| | | Semester Hours |
|--|--|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^ECON 2010 | MACROECONOMICS | 3 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| ACCT 1010 | Principles of Accounting I | 3 |
| ACCT 1020 | Principles of Accounting II | 3 |
| INFS 1000 | Computer Basics | |
| or | | |
| AOS 108 | Word | 3 |
| BUS 110 | Introduction to Business | 3 |
| BUS 201 | Business Law | 3 |
| ECON 2020 | Microeconomics | 3 |
| FIN 101 | Personal Finance | 3 |
| MGT 101 | Introduction to Management | 3 |
| INFS 1010 | Computer Applications | 3 |
| CIT 165 | Spreadsheet Applications | 3 |
| Choose 15 hours of electives from the following | | |
| MGT 102 | Human Relations | |
| MGT 210 | Human Resource Management | |
| MGT 213 | Small Business Management | |
| MKT 201 | Salesmanship | |
| MKT 210 | Retail Management | |
| MKT 220 | Sales Management | |
| AOS 110 | PowerPoint | |
| AOS 221 | Business & Office Communications | |
| AOS 239 | Administrative Office Management | |
| BUS 291 | Cooperative Education Work Experience I | |
| BUS 292 | Cooperative Education Work Experience II | |
| | | 15 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Associate of Applied Science Degree Computer Information Technology Major Software Application Concentration

The Software Application concentration provides students with a wide range of skills required for success in information systems. Upon completion of the concentration, students will be qualified in document production, spreadsheet development, web page design, and system development including software programming.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Information Systems emphasis in the University Parallel Major leading to the Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Office programmer, desktop publisher, database administrator, system administrator/developer, software specialist

| | | Semester Hours |
|---------------------------------|---------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^ECON 2010 | MACROECONOMICS | |
| or | | |
| ECON 2020 | MICROECONOMICS | 3 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| AOS 108 | Word | 3 |
| AOS 110 | PowerPoint | 3 |
| AOS 221 | Business & Office Communications | 3 |
| INFS 1010 | Computer Applications | 3 |
| CIT 112 | Introduction to Operating Systems | 3 |
| CIT 120 | Introduction to Visual BASIC | 3 |
| CIT 165 | Spreadsheet Applications | 3 |
| CIT 220 | Database Management | 3 |
| CIT 230 | Systems Design | 3 |
| CIT 251 | Software Co-op Education | 3 |
| CIT 255 | Web Design | 3 |
| CIT 266 | Graphic Design | 3 |
| CIT 270 | Computer Installation and Maintenance | 3 |
| CIT 280 | Introduction to Visual C++ | 3 |
| Career Elective** | | 3 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**Select from one of the following: ACCT, AOS, BUS, CIT, ECON, MGT or MKT.

Associate of Applied Science Degree Computer Information Technology Major Networking & Cyber Security Concentration

The Networking & Cyber Security concentration provides students with a wide range of skills required for success in information systems. Upon completion of the concentration, students will be qualified to test in the A+ Certification, Cisco Networking, Security and Microsoft Professional areas.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Information Systems emphasis in the University Parallel Major leading to the Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Network administrator, server administrator, office programmer, security consultant

| | | Semester Hours |
|---------------------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^ECON 2010 | MACROECONOMICS | |
| or | | |
| ECON 2020 | MICROECONOMICS | 3 |
| ^MATH 1530 | ELEMENTARY PROBABILITY & STATISTICS | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| AOS 221 | Business & Office Communications | 3 |
| INFS 1010 | Computer Applications | 3 |
| CIT 112 | Introduction to Operating Systems | 3 |
| CIT 120 | Introduction to Visual BASIC | 3 |
| CIT 170 | Principles of Information Assurance | 3 |
| CIT 173 | Digital Forensics | 3 |
| CIT 242 | Microsoft Server Operating System | 3 |
| CIT 261 | CCNA 1 Cisco Networking I | 3 |
| CIT 262 | CCNA 2 Cisco Networking II | 3 |
| CIT 263 | CCNA 3 Cisco Networking III | 3 |
| CIT 264 | CCNA 4 Cisco Networking IV | 3 |
| CIT 270 | Computer Installation & Maintenance | 3 |
| CIT 280 | Introduction to Visual C++ | 3 |
| CIT 295 | Networking Co-op Education | 3 |
| Career Elective** | | 3 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Career elective may be taken from courses in the following disciplines: ACCT, AOS, BUS, CIT, ECON, MGT or MKT.

Associate of Applied Science Degree Early Childhood Education Major & Concentration

The Early Childhood concentration provides the educational needs of the child care industry as well as the Head Start teachers and teacher assistants in public Early Childhood and Early Childhood Special Education classrooms.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Head start teacher, teacher assistant in public school, Department of Education Pre-K assistant, lead teacher in child care program, possibly child care director, preschool curriculum coordinator, CDA advisor, consultant

| | | Semester Hours |
|---------------------------------|--------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | | 3 |
| ^MATH 1410 | CONCEPTS OF MODERN MATHEMATICS I | |
| or | | |
| ^MATH 1710 | COLLEGE ALGEBRA | 3 |
| ^NATURAL SCIENCE ELECTIVE | | 4 |
| ^HISTORY ELECTIVE*** | | 3 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |

| | | |
|-------------------|---|----|
| ECEd 1010 | Introduction to Early Childhood Education | 2 |
| ECEd 2010 | Safe, Healthy Learning Environments | 3 |
| ECEd 2015 | Early Childhood Curriculum | 3 |
| ECEd 2020 | Infant, Toddler, Child Development | 3 |
| ECEd 2040 | Family Dynamics & Community Involvement | 3 |
| ECEd 2060 | Development of Exceptional Children | 3 |
| ECEd 2070 | Developmental Assessment | 3 |
| ECEd 2080 | Language and Literacy in Early Childhood | 3 |
| ECEd 2085 | Math and Science in Early Childhood | 3 |
| ECEd 2130 | Initial Practicum | 3 |
| ECEd 2160 | Final Practicum | 3 |
| ECEd Elective**** | | 3 |
| INFS 1000 | Computer Basics | 3 |
| | | 60 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***The History elective (one course must be completed from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020 or HIST 2030.

****The ECEd elective (one course) must be completed from the following: ECEd 2030, ECEd 2050, ECEd 2090, ECEd 2100, ECEd 2110 or ECEd 2120.

^All universities and community colleges in the Tennessee Board of Regents System (TBR) share a common set of Minimum Requirements for baccalaureate degrees or associate degrees designed for transfer. This course is part of the common set.

Associate of Applied Science Degree Emergency Services Major EMT Concentration

The EMT concentration provides a student the competencies necessary to assume the role of a leader in Emergency Medical Services or Public Safety. Upon completion of this concentration, the graduate possess the skills and abilities to function in the workforce as an Emergency Medical Technician.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | | Semester Hours |
|---------------------------------------|---------------------------------------|----------------|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | | 3 |
| ^NATURAL SCIENCE/MATHEMATICS ELECTIVE | | 3-4 |
| ^SPCH 1010 | FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| EMT 101 | Basic Emergency Medical Technology I | 7 |
| EMT 102 | Basic Emergency Medical Technology II | 8 |
| PSYC 2120 | Social Psychology | 3 |
| JST 205 | Drugs, Society, and the Law | 3 |
| JST 213 | Crime Scene Investigation | 3 |
| MGT 101 | Introduction to Management | 3 |

| | | |
|-------------------|--------------------------|-------|
| MGT 102 | Human Relations | 3 |
| ENGL 1020 | Composition II | 3 |
| CIT 165 | Spreadsheet Applications | 3 |
| General Electives | | 9 |
| | | 60-61 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences elective (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

Associate of Applied Science Degree Emergency Services Major EMT-Paramedic Concentration

The EMT-Paramedic concentration provides a student the competencies necessary to assume the role of a leader in Emergency Medical Services or Public Safety. Upon completion of this concentration, the graduate possesses the skills and abilities to function in the workforce as a Paramedic in a leadership role.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | 3 |
| ^NATURAL SCIENCE/MATHEMATICS ELECTIVE | 3-4 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| PARA 2100 Paramedic I | 17 |
| PARA 2115C Paramedic Clinical I | 3 |
| PARA 2200 Paramedic II | 14 |
| PARA 2221C Paramedic Clinical II | 3 |
| PARA 2300 Paramedic III | 4 |
| PARA 2311C Paramedic Field Internship | 3 |
| General Elective | 1 |
| 60 (61) | |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences elective (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

Associate of Applied Science Degree General Technology Major & Concentration

The General Technology concentration provides a seamless transition for students who have completed a diploma program consisting of at least 900 contact hours at a Tennessee Technology Center.

Students will receive credit toward the General Technology concentration by meeting the following requirements:

1. Provide official transcript from the Tennessee Technology Center.
2. Complete all applicable requirements of the Learning Support Program as indicated by initial placement.
3. Complete the general education component (15 credit hours) of the General Technology concentration at DSCC.

Upon fulfillment of the requirements stated above, the student will receive 30 semester hours credit toward the General Technology major and concentration..

Credit previously awarded for a diploma from a Tennessee Technology Center will be posted on the DSCC transcript but will not count in the calculation of the student's grade point average.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | Semester Hours |
|--|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^ECON 2010 MACROECONOMICS | |
| or | |
| ^ECON 2020 MICROECONOMICS | 3 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | |
| or | |
| ^MATH 1710 COLLEGE ALGEBRA | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| 15 | |
| 30 Semester Hours for Tennessee Technology Center Diploma (900 contact hour minimum) | 30 |

Choose 15 hours of electives from the following areas**

| | |
|---|----|
| Accounting | |
| Administrative Office Support | |
| Business | |
| Economics | |
| Finance | |
| Management | |
| Marketing | |
| Computer Information Technology/Information Systems | 15 |
| 60 | |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**Electives must be non-duplicative of courses completed at the Tennessee Technology Center. For information about course equivalencies, contact the Assistant Vice President for Learning.

Associate of Applied Science Degree Health Information Technology Major & Concentration

The Health Information concentration provides students with a wide range of skills required to be successful in the Health Information Department of a medical facility. The graduate is eligible to write the national examination for Registered Health Information Technician (RHIT).

Students must be aware that ICD-10 will be the coding system utilized in healthcare facilities and required by the CCA and RHIT examinations beginning in January 2013.

The Health Information Technology program at DSCC is an on-line program. All HIT courses are offered online.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Director of a health information management department, assistant director/supervisor or clinical coder for a health care facility

| | Semester Hours |
|--|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^SOCIAL SCIENCES ELECTIVE** | 3 |
| ^BIOL 2010 HUMAN ANATOMY & PHYSIOLOGY I | 4 |
| ^BIOL 2020 HUMAN ANATOMY & PHYSIOLOGY II | 4 |
| INFS 1010 Computer Applications | 3 |
| HIT 1010 Medical Terminology | 3 |
| HIT 1011 Introduction to Health Information Technology | 3 |
| HIT 1111 Legal Aspects of Health Information | 3 |
| HIT 1120 Fundamentals of Disease Processes | 4 |
| HIT 1131 ICD-10-CM Coding System | 3 |
| HIT 1140 Computer Applications in Health Information | 3 |
| HIT 2110 Management & Supervision: Health Information | 2 |
| HIT 2121 Healthcare Statistics & Reporting | 2 |
| HIT 2130 CPT Coding System | 3 |
| HIT 2131 ICD-10-PCS Coding System | 3 |
| HIT 2140 Professional Practice Experience I | 3 |
| HIT 2211 Healthcare Quality Management | 2 |
| HIT 2221 Healthcare Reimbursement Methodologies | 3 |
| HIT 2230 Advanced Coding & Classification Systems | 3 |
| HIT 2240 Professional Practice Experience II | 3 |
| HIT 2250 Seminar in Health Information Technology | 3 |
| | 66 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences elective (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

The Health Information Technology Program at DSCC is fully accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

Associate of Applied Science Degree Justice Services Major & Concentration

The Justice Services concentration provides students with a wide range of information needed by today's law enforcement and correctional officers.

This concentration is specifically designed for students who plan to enter the workforce after graduation. Students who plan to pursue a baccalaureate degree should follow the Criminal Justice emphasis in the University Parallel Major leading to the Associate of Arts or Associate of Science degree.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

TYPICAL JOBS: Police officer, juvenile officer, correctional officer, city/county jailer, private security agency investigator, security officer, corrections officer, juvenile institution staff member

| | Semester Hours |
|---|----------------|
| ^ENGL 1010 COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | 3 |
| ^SOCI 1010 INTRODUCTION TO SOCIOLOGY | 3 |
| ^MATH 1530 ELEMENTARY PROBABILITY & STATISTICS | 3 |
| or | |
| ^MATH 1710 COLLEGE ALGEBRA | 3 |
| ^SPCH 1010 FUNDAMENTALS OF SPEECH COMMUNICATION | 3 |
| AOS 221 Business & Office Communications | 3 |
| CRMJ 1010 Introduction to Criminal Justice | 3 |
| JST 111 Criminal Law | 3 |
| JST 113 Criminal Evidence & Procedures | 3 |
| JST 211 Juvenile Justice | 3 |
| JST 213 Crime Scene Investigation | 3 |
| INFS 1010 Computer Applications | 3 |
| PSYC 1030 General Psychology | 3 |
| PSYC 2120 Social Psychology | 3 |
| SOCI 1020 Social Problems | 3 |
| SOCI 2010 Marriage and Family | 3 |

Choose 12 hours of electives from the following:

| | |
|--|--|
| CRMJ 2020 Introduction to Corrections | |
| JST 205 Drugs, Society, and the Law | |
| JST 218 Criminology | |
| JST 221 Policing in America | |
| JST 226 Special Topics I | |
| JST 227 Special Topics II | |
| JST 291 Cooperative Work Experience I | |
| JST 292 Cooperative Work Experience II | |

12
60

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030. (PHIL 1040 is suggested.)

Associate of Applied Science Degree Nursing Major & Concentration

The Nursing Program graduate possesses the competencies necessary to assume the role of a beginning practitioner in a structured healthcare setting such as a hospital or extended care facility. The graduate is eligible to write the National Council Licensure Examination (NCLEX-RN) for licensure as a Registered Nurse.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | |
|--|----------------|
| | Semester Hours |
|--|----------------|

| | | |
|------------|------------------------|---|
| *MATH 1020 | MATH FOR ALLIED HEALTH | 2 |
|------------|------------------------|---|

MATH 1020 is a Prerequisite Course for Admission to the Nursing Program and must be completed at least one semester prior to application to the Nursing Program and within five years of admission to the Nursing Program

| | | |
|---------------------------------|---------------------------------|----|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^BIOL 2010 | HUMAN ANATOMY & PHYSIOLOGY I | 4 |
| BIOL 2020 | Human Anatomy and Physiology II | 4 |
| BIOL 2230 | Microbiology | 4 |
| NUR 111 | Foundations of Nursing | 9 |
| NUR 112 | Nursing Care I | 10 |
| NUR 113 | Introduction to Pharmacology | 2 |
| NUR 211 | Nursing Care II | 10 |
| NUR 212 | Nursing Care III | 10 |
| NUR 213 | Dimensions of Practice | 2 |
| | | 66 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

For prerequisites (including general education course prerequisites), refer to the Nursing course descriptions in the *Course Descriptions* section of this catalog.

Nursing courses must be taken in sequence.

Associate of Applied Science Degree Nursing Major & Concentration Advanced Standing LPN to RN Fast Track

The Nursing Program graduate possesses the competencies necessary to assume the role of a beginning practitioner in a structured healthcare setting such as a hospital or extended care facility. The graduate is eligible to write the National Council Licensure Examination (NCLEX-RN) for licensure as a Registered Nurse.

To facilitate success in this program, all students should enroll in ORN 1010 Orientation: Learning to Succeed during their first semester at DSCC.

| | |
|--|----------------|
| | Semester Hours |
|--|----------------|

| | | |
|-----------|------------------------|---|
| MATH 1020 | MATH FOR ALLIED HEALTH | 2 |
|-----------|------------------------|---|

MATH 1020 is a Prerequisite Course for Admission to the Nursing Program and must be completed at least one semester prior to application to the Nursing Program and within five years of admission to the Nursing Program

ing Program and must be completed at least one semester prior to application to the Nursing Program and within five years of admission to the Nursing Program

| | | |
|---------------------------------|---------------------------------|----|
| ^ENGL 1010 | COMPOSITION I | 3 |
| ^HUMANITIES/FINE ARTS ELECTIVE* | | 3 |
| ^PSYC 1030 | GENERAL PSYCHOLOGY | 3 |
| ^BIOL 2010 | HUMAN ANATOMY & PHYSIOLOGY I | 4 |
| BIOL 2020 | Human Anatomy and Physiology II | 4 |
| BIOL 2230 | Microbiology | 4 |
| NUR 100 | Introduction to Nursing | 2 |
| NUR 101 | Transitions to Nursing Care I** | 5 |
| NUR 113 | Introduction to Pharmacology | 2 |
| NUR 211 | Nursing Care II | 10 |
| NUR 212 | Nursing Care III | 10 |
| NUR 213 | Dimensions of Practice | 2 |

• LPN-RN Fast Track students are awarded 9 credit hours for NUR 111 on the basis of their prior LPN educational program and a score of 75 or better on the National League for Nursing, Nursing Acceleration Challenge Exam I - Foundations of Nursing. The student must successfully complete NUR 100 to receive the 9 credit hours.

| | |
|--|----|
| | 9 |
| | 63 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

For prerequisites (including general education course prerequisites), refer to the Nursing course descriptions in the *Course Descriptions* section of this catalog.

**BIOL 2010 and PSYC 1030 are prerequisites for NUR 101.

Nursing courses must be taken in sequence.

Certificates

Agriculture Applications Certificate

The Agriculture Applications certificate combines general education courses with agriculture courses to allow students to attain a general understanding of life sciences and business while focusing on agriculture. This certificate is designed for individuals seeking entry-level positions in agribusiness, farming or biofuels.

TYPICAL JOBS: Pesticide applicator, skilled farm worker, entry precision agriculture position

| | | |
|-----------|--------------------------------------|----|
| | Semester Hours | |
| ECON 2010 | Macroeconomics | 3 |
| ECON 2020 | Microeconomics | 3 |
| BIOL 1110 | General Biology I | 4 |
| BIOL 1120 | General Biology II | 4 |
| AGRI 1010 | Introduction to Agriculture Business | 3 |
| AGRI 1030 | Introduction to Plant Science | 3 |
| AGRI 2010 | Career Planning in Agriculture | 2 |
| AGRI 2040 | Introduction to Pesticides | 1 |
| | | 23 |

Child Development Certificate

The Child Development certificate provides students with the four courses required to receive the Child Development Associate (CDA) credential.

Students wishing to apply for a CDA credential must currently work in a child care facility, must complete a 30-hour TECTA orientation and must submit a portfolio and the required fee to the Council for Professional Recognition. For specific information, please contact the Tennessee Early Childhood Training Alliance (TECTA) Office, located in the DSCC Gibson County Center, at 731/855-9198 or visit the TECTA Web site at www.tecta.info.

TYPICAL JOB: Child care provider

| | | Semester Hours |
|-----------|---|----------------|
| ECEd 2010 | Safe, Healthy Learning Environment | 3 |
| ECEd 2015 | Early Childhood Curriculum | 3 |
| ECEd 2040 | Family Dynamics & Community Involvement | 3 |
| ECEd 2130 | Initial Practicum | 3 |
| | | <u>12</u> |

Computer Systems Operations & Maintenance Certificate

The Computer Systems Operations & Maintenance certificate provides a concentrated study in the skills and specialized knowledge needed to be successful in today's workplace. This certificate is designed to qualify students for a variety of entry-level positions.

TYPICAL JOBS: Data entry clerk, accounting clerk, information systems worker

| | | Semester Hours |
|---------|-------------------------------------|----------------|
| AOS 108 | Word | 3 |
| CIT 112 | Introduction to Operating Systems | 3 |
| CIT 120 | Introduction to Visual Basic | 3 |
| CIT 165 | Spreadsheet Applications | 3 |
| CIT 220 | Data Base Management | 3 |
| CIT 230 | Systems Design | 3 |
| CIT 270 | Computer Installation & Maintenance | 3 |
| | | <u>21</u> |

Note: This certificate will prepare students to take the Microsoft Office User's Examination. This exam may be taken in the Learning Resource Center (LRC) on the Dyersburg campus.

Corrections and Law Enforcement Certificate

The Corrections and Law Enforcement certificate is designed for persons interested in entry-level positions in law enforcement, court systems or correctional facilities. This certificate is designed to help students increase their knowledge of the corrections/law enforcement profession while improving human relations and communication skills. Each course in this certificate may be applied to the Justice Services major and concentration.

TYPICAL JOBS: Correctional officer, jailer, security officer, juvenile/adult institutional staff member, clerk for a correctional or law enforcement agency

| | | Semester Hours |
|-----------|--------------------------------------|----------------|
| ENGL 1010 | Composition I | 3 |
| SPCH 1010 | Fundamentals of Speech Communication | 3 |

| | | |
|-----------|----------------------------------|-----------|
| SOCI 1010 | Introduction to Sociology | 3 |
| INFS 1010 | Computer Applications | 3 |
| PSYC 1030 | General Psychology | 3 |
| CRMJ 1010 | Introduction to Criminal Justice | 3 |
| JST 111 | Criminal Law | 3 |
| | | <u>21</u> |

Early Childhood Education Certificate

The Early Childhood Education certificate is designed to provide students with the knowledge and hands-on experience to successfully work with children birth through age 8 in a child care setting. Each course in this certificate may be applied to the Early Childhood Education major and concentration.

TYPICAL JOBS: Child care provider, child care owner/operator, Department of Education Pre-K assistant

| | | Semester Hours |
|-----------|--|----------------|
| ECEd 1010 | Introduction to Early Childhood Education | 2 |
| ECEd 2010 | Safe, Healthy Learning Environment* | 3 |
| ECEd 2015 | Early Childhood Curriculum* | 3 |
| ECEd 2020 | Infant, Toddler, Child Development | 3 |
| ECEd 2040 | Family Dynamics and Community Involvement* | 3 |
| ECEd 2060 | Development of Exceptional Children | 3 |
| ECEd 2080 | Language and Literacy in Early Childhood | 3 |
| ECEd 2085 | Math and Science in Early Childhood | 3 |
| ECEd 2130 | Initial Practicum* | 3 |
| ECEd 2160 | Final Practicum | 3 |
| | | <u>29</u> |

*These courses meet the education requirements for a Child Development Associate (CDA) credential. If you currently work in a child care area and are interested in applying for a CDA credential, please call 731/855-9198 to contact the Tennessee Early Childhood Training Alliance (TECTA) Office, located at the DSCC Gibson County Center or visit the TECTA Web site at www.tecta.info for more information.

Electronic Health Record Certificate

The Electronic Health Record certificate (EHR) prepares students to work in an electronic health record environment. The students become familiar with the electronic health record, the legal aspects of health records in an electronic environment (including HIPAA laws regarding the EHR) and the software programs used in a Health Information Management Department for storage and retrieval of the EHR. Each course in this certificate may be applied to the Health Information Technology major and concentration.

TYPICAL JOBS: Assistant in EHR in all types of health care facilities, hospitals, nursing facilities (intermediate and skilled), rehabilitation (physical and mental), same-day surgery centers

| | | Semester Hours |
|-----------|---|----------------|
| HIT 1010 | Medical Terminology | 3 |
| HIT 1011 | Introduction to Health Information Technology | 3 |
| INFS 1010 | Computer Applications | 3 |
| HIT 1111 | Legal Aspects of Health Information | 3 |
| HIT 1140 | Computer Applications in Health Information | 3 |
| HIT 205 | Directed Practice for EHR Certificate | 3 |
| | | <u>18</u> |

Emergency Medical Technician-Paramedic Certificate

The EMT-Paramedic is the advanced EMS Provider. The paramedic has successfully completed the basic EMT requirements plus the educational requirements for licensure as a paramedic. The paramedic program is a twelve month, three (3) semester - program that includes classroom and laboratory, clinical, and field internship learning opportunities. Paramedics are responsible for all basic EMT skills plus advanced life support (ALS) skills such as medication administration, endotracheal intubation, ECG monitoring and interpretation, defibrillation and synchronized cardioversion, comprehensive patient assessment, and advanced management of medical and trauma emergencies in all age groups. EMT-Paramedics are licensed by the Tennessee Department of Health, Division of Emergency Medical Services.

Prerequisites:

- Must be a licensed Tennessee EMT;
 - Must complete entrance criteria which include completing a psychological profile by a licensed psychologist, an EMT knowledge test, and an oral interview;
 - Show proficiency in reading and English for college entrance;
 - Complete DSPM 0800 if required;
- Complete BIOL 2010 and 2020 -Anatomy and Physiology I & II -or equivalent courses with a "C" or better.

| | | Semester Hours |
|------------|----------------------------|----------------|
| PARA 2100 | Paramedic I | 17 |
| PARA 2115C | Paramedic Clinical I | 3 |
| PARA 2200 | Paramedic II | 14 |
| PARA 2221C | Paramedic Clinical II | 3 |
| PARA 2300 | Paramedic III | 4 |
| PARA 2311C | Paramedic Field Internship | 3 |
| | | 44 |

Retention in the EMT-Paramedic program is based upon successful completion of the core curriculum courses with a grade of "C" or above in each course. The student must also maintain a current EMT license and meet all the State EMS rules and regulations.

General Education Core Certificate (AA/AS)

The General Education Core certificate provides students with the required coursework in the general education core for the Associate of Arts and the Associate of Science degrees offered at each community college in Tennessee and also fulfills the general education core requirements at each Tennessee Board of Regents university.

| | | Semester Hours |
|---------------------------------|--------------------------------------|----------------|
| ENGL 1010 | Composition I | 3 |
| ENGL 1020 | Composition II | 3 |
| SPCH 1010 | Fundamentals of Speech Communication | 3 |
| Humanities/Fine Arts Electives* | | 9 |
| Social Sciences Electives** | | 6 |
| History Electives*** | | 6 |
| Natural Science Electives**** | | 8 |
| Mathematics Elective***** | | 3 |
| | | 41 |

*The Humanities/Fine Arts electives (three courses, one of which must be in literature) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS

2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences electives (two courses) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***Students who lack the required one unit (one year) of American History from high school as an admissions requirement must complete six semester hours of American History or three semester hours of American History and three semester hours of Tennessee History to fulfill the history requirement in general education. Otherwise, students must complete two courses from the following: HIST 1110, HIST 1120, HIST 2010, HIST 2020, or HIST 2030.

****Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

Students pursuing an Associate of Arts degree will be required to demonstrate proficiency in a foreign language equivalent to completion of one year of college-level work.

General Education Core Certificate (AAS)

The General Education Core certificate (AAS) provides students with the required coursework in the general education core for the Associate of Applied Science degrees offered at each community college in Tennessee.

| | | Semester Hours |
|---|---------------|----------------|
| ENGL 1010 | Composition I | 3 |
| Humanities/Fine Arts Electives* | | 3 |
| Social Sciences Elective** | | 3 |
| Mathematics/Natural Science Elective*** | | 3-4 |
| General Elective**** | | 3-4 |
| | | 15-17 |

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, ENGL 2110, ENGL 2120, ENGL 2210, ENGL 2220, ENGL 2310, ENGL 2320, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

**The Social Sciences elective (one course) must be completed from the following: ECON 2010, ECON 2020, GEOG 2010, POLS 1030, PSYC 1030, PSYC 2120, PSYC 2130, SOCI 1010, SOCI 1020 or SOCI 2010.

***If transferring, students should consult the catalog of their transfer institution for guidance in selecting elective hours. These hours must be selected from the list of approved general education core courses.

****Students must select one additional course from the categories of Communication, Humanities/Fine Arts, Social Sciences or Natural Science/Mathematics.

Medical Coding Certificate

The Medical Coding certificate recipient possesses all the competencies necessary to assume the role of a beginning medical coder for reimbursement in a structured healthcare setting such as a hospital, extended care facility, home health office, physician's office or other healthcare facility.

May 2013 certificate recipients are required to take ICD-10-CM/PCS Coding Systems. The Certified Coding Associate (CCA) examination will include ICD-10-CM/PCS Coding Systems for students completing this certificate in May 2013 or thereafter.

TYPICAL JOB: Coder for reimbursement in a hospital, physician's office or other healthcare facility.

| | | Semester Hours |
|------------------------|--|----------------|
| <i>First Semester</i> | | |
| BIOL 2010 | Human Anatomy & Physiology I | 4 |
| ENGL 1010 | Composition I | 3 |
| HIT 1010 | Medical Terminology | 3 |
| HIT 1011 | Intro to Health Information Technology | 3 |
| HIT 1131 | ICD-10-CM Coding System | 3 |
| <i>Second Semester</i> | | |
| BIOL 2020 | Human Anatomy & Physiology II | 4 |
| HIT 1120 | Fundamentals of Disease Processes | 4 |
| HIT 2130 | CPT Coding System | 3 |
| HIT 2131 | ICD-10-PCS Coding System | 3 |
| HIT 204 | Directed Practice for Coding Certificate | <u>1</u> |
| | | 31 |

Networking and Cyber Security Certificate

The Networking and Cyber Security certificate provides students with a wide range of skills required for success in cyber security and computer networking areas. Upon completion of the certificate, students will be qualified to test for the Cisco Certified Entry Networking Technician (CCENT) and the CISCO Certified Network Associate (CCNA) credentials. This certificate is designed to prepare students for a variety of entry-level positions.

TYPICAL JOBS: Network administrator, network technician, server technician and security technician

| | | Semester Hours |
|---------|-------------------------------------|----------------|
| CIT 270 | Computer Installation/Maintenance | 3 |
| CIT 170 | Principles of Information Assurance | 3 |
| CIT 173 | Digital Forensics | 3 |
| CIT 261 | CCNA 1 Cisco Networking I | 3 |
| CIT 262 | CCNA 2 Cisco Networking II | 3 |
| | | |
| CIT 263 | CCNA 3 Cisco Networking III | 3 |
| CIT 264 | CCNA 4 Cisco Networking IV | <u>3</u> |
| | | 21 |

Pre-Allied Health Certificate

The Pre-Allied Health certificate provides students with a variety of delivery methods to complete required general education coursework for pre-nursing and pre-allied health programs. This certificate also encompasses the general education coursework required for the Associate of Applied Science degree.

| | | Semester Hours |
|--------------------------------|---------------------------------|----------------|
| BIOL 2010 | Human Anatomy and Physiology I | 4 |
| BIOL 2020 | Human Anatomy and Physiology II | 4 |
| ENGL 1010 | English Composition I | 3 |
| Humanities/Fine Arts Elective* | | 3 |
| PSYC 1030 | General Psychology** | 3 |
| Or | | |
| PSYC 2130 | Life Span Psychology** | 3 |

| | |
|-------------|---|
| Electives** | 6 <hr style="width: 100%; border: 0.5px solid black;"/> 23 |
|-------------|---|

*The Humanities/Fine Arts elective (one course) must be completed from the following: ART 1030, ARTH 2010, ARTH 2020, MUS 1030, MUS 2110, MUS 2120, PHIL 1030, PHIL 1040, PHIL 2030 or THEA 1030.

** Students should consult the catalog of their transfer institution for guidance in selecting elective hours.

Course Descriptions

The courses designated to fulfill the Minimum Degree Requirements are denoted by the ^ symbol. Every Tennessee Board of Regents (TBR) institution incorporates the forty-one semester hour degree program requirements and accepts all courses designated as meeting these requirements at other TBR institutions.

DSCC courses are offered in rotation. The frequency of course offerings is designated by (F) for fall semester, (Sp) for spring semester, (Su) for summer semester, or As Needed; location is designated by (Dyersburg) for Dyersburg, (GCC) for DSCC Gibson County Center and (JNC) for DSCC Jimmy Naifeh Center at Tipton County. The frequency and location of courses are listed in the following descriptions; while DSCC makes every attempt to offer courses as indicated, course offerings and locations are subject to change.

Some courses offered at Dyersburg State Community College are designed for transfer for completion of a bachelor's degree while other courses focus on specific career skills rather than for transfer. Courses to increase career skills are designated as ****Not Part of a Tennessee Transfer Pathway**** in the course description.

Accounting

ACCT 1010—Principles of Accounting I 3 sem. hrs.

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisites: DSPR 0800, DSPW 0800)

This course is an introductory accounting course which introduces students to basic principles followed to record financial transactions. Emphasis is placed on income measurement and financial position presentation. Instruction includes the procedures necessary to complete the accounting cycle and account for proprietorships, partnerships, and corporations. Financial accounting is the primary emphasis of ACCT 1010. 3 hours lecture.

RODP Equivalent Course - ACCT 1010

ACCT 1020—Principles of Accounting II 3 sem. hrs.

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisite: ACCT 1010)

This course is a continuation of ACCT 1010 and includes both financial and managerial accounting. 3 hours lecture.

RODP Equivalent Course - ACCT 1020

ACC 211—Income Tax Accounting 3 sem. hrs. ****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC
(Prerequisite: ACCT 1010)

This course is an introduction to the study of federal taxes on income. Emphasis is placed on the preparation of income tax returns; individual returns, capital gains and losses, basis of property sold, tax free exchanges, deductible expenses, taxes, interests, contributions, bad debts, losses, partnerships and inventories. 3 hours lecture.

ACC 221—Cost Accounting 3 sem. hrs. ****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisite: ACCT 1020)

This course is an intensive examination of the determination of the unit cost of manufacturing. Service costs, departmental costs, types of cost systems and the use of accounting data are studied and analyzed. 3 hours lecture.

ACC 231—Intermediate Accounting I 3 sem. hrs. ****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC
(Prerequisite: ACCT 1020)

This course is an In-depth study of accounting theory and practice emphasizing generally accepted accounting principles relating to the accounting information flow and reporting functions. 3 hours lecture.

ACC 241—Computerized Accounting 3 sem. hrs. ****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisite: ACCT 1010)

This course uses a Windows-based general ledger software package and allows students to apply accounting principles learned in ACCT 1010 in a computerized accounting environment. The student will create company files, make journal entries and maintain a general ledger and special journals. The student will also manage accounts receivable, accounts payable, inventory, fixed assets, payroll and generate financial statements. 3 hours lecture.

ACC 255—Certified Bookkeeper Review 3 sem. hrs. ****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisite: ACCT 1020)

This course prepares students for the American Institute of Professional Bookkeepers (AIPB) Certified Bookkeeper examination and review of accounting theory and practical bookkeeping skills. It also includes the certified bookkeeper program; accruals, deferrals, and the adjusted trial balance; correction of accounting errors and the bank reconciliation; payroll; depreciation; inventory; and internal controls and fraud prevention. 3 hours lecture.

Administrative Office Support

AOS 103—Office and Machines Procedures 4 sem. hrs. ****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg
(Prerequisite: DSPR 0700)

This course includes the technological advances, practices and procedures of the modern electronic office. The course will give students hands-on experience at entering numeric data by use of desktop calculators and the computer numeric keypad. 4 hours lecture.

AOS 108—Word **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp, Su - GCC
(Prerequisite: DSPR 0700)

This course covers basic to mid-level microcomputer and word processing application. The course introduces the components in word/information processing systems to include identifying computer hardware, properly maintaining disks, using the mouse, choosing commands, creating, printing, and editing Word documents, formatting characters using the Help feature, formatting paragraphs, formatting documents and sections, using writing tools, manipulating tabs, manipulating text within and between documents, formatting with special features, creating headers and footers in a document and creating footnotes and endnotes. 3 hours lecture.

AOS 110—PowerPoint **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisite: DSPR 0700)

This course offers basic skills in using Microsoft PowerPoint to develop and present various forms of educational/business presentations. 3 hours lecture.

AOS 122—Keyboarding II **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg
(Prerequisites: DSPR 0800, AOS 108, INFS 1000)

This course emphasizes production and mailable output of manuscripts, business letters, tabulations and business reports. The advanced features of automated equipment will be introduced. This course increases keyboarding speed and accuracy through drills and timed writings. 3 hours lecture.

AOS 201—Professional Development **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg
(Prerequisite: ENGL 1010)

This course is designed to strengthen success potential for the student preparing for a professional career through the realistic assessment of strengths and attitudes. Blending knowledge and skill with personal attributes, the focus is on development of personal autonomy, interpersonal skills and life career paths. The student will identify and better understand the forces affecting relationships within the organizational setting including customer/human relations, verbal and nonverbal communications. Also included in the curriculum will be the principles and techniques of interviewing, technical/business report writing and resume preparation; a written presentation of both is required of all business-technology related majors. 3 hours lecture.

AOS 205—Records & Information Management **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg
(Prerequisite: DSPR 0800)

This course focuses on the equipment and systems used for information storage, retrieval, transfer, retention and disposal of records, with emphasis on electronic storage and retrieval. The course includes filing, microfilming and various communications storage functions in the office as well as procedures for establishing and using various filing methods including alphabetic, numeric, geographic, chronological and subject. 3 hours lecture.

AOS 209—Advanced Word **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp, Su - GCC
(Prerequisite: DSPR 0800)

This course is designed to develop industry proficiency in the production of business documents using the microcomputer. Document formatting and proofreading are stressed. Emphasis is placed on advanced word processing applications with an introduction to exploring the Internet. 3 hours lecture.

AOS 216—Document Production & Integrated Applications **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg
(Prerequisites: DSPW 0800, AOS 108, AOS 122 with a minimum grade of "C")

This course emphasizes production of business correspondence, business forms, financial reports, manuscripts, tables and timed writings. The essential competencies for Excel, PowerPoint, Access and Outlook will be used in real-world projects. 3 hours lecture.

AOS 221—Business and Office Communications **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisite: ENGL 1010)

This course is a study of the principles, practices and mechanics of all types of business letters, memos and reports. This course stresses the importance of communications in business as well as organization and expression of ideas in writing. 3 hours lecture.

AOS 239—Administrative Office Management **4 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg
(Prerequisite: DSPR 0800)

This course is designed to study the basic principles of office management including areas of recruiting and orienting the office staff, supervising and promoting office personnel, problem solving and communication processes to include coverage of telephone techniques, ergonomics and office productivity. In addition to classroom activities, this course includes 14 hours of assisting in an office setting. 4 hours lecture.

AOS 250—Desktop Publishing **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisites: DSPR 0800, DSPW 0800, AOS 108 with a minimum grade of "C")

This course is designed for the first-time desktop publishing user in creating/producing, illustrating, evaluating, and designing all types of business forms, reports, and other documents. Some familiarity with the computer, word processing (Word), and keyboard are expected. Initial emphasis is placed on desktop concepts, desktop applications, learning and working in the windows and desktop environment. 3 hours lecture.

AOS 274—AOS Cooperative Education 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp, Su - GCC
(Prerequisite: Students must have completed 12-15 hours in AOS courses prior to enrolling in this course.)

The course requires students to spend 135 hours working in an office environment. Students submit electronic summaries of their activities biweekly. Students will secure an appropriate work environment and will be under the supervision of an experienced supervisor/manager. The on-the-job supervisor/manager is asked to complete an evaluation of student performance at the completion of the experience.

Agriculture

AGRI 1010—Introduction to Agricultural Business 3 sem. hrs.

F - Dyersburg/F - JNC
(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an introduction to the field of agricultural business and some of the basic tools and concepts of decision making. Concepts are illustrated in terms of selected current social and economic issues in the industry of production agriculture, agricultural business, and the computer application of those concepts. 3 hours lecture.

AGRI 1020—Introduction to Animal Science 3 sem. hrs.

F - Dyersburg/F - JNC
(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course introduces students to the fundamental principles of animal agriculture and companion animal management. Biological and scientific aspects of development, inheritance, and feeding will be introduced in addition to an overview of the animal industry and its products. 3 hours lecture.

AGRI 1030—Introduction to Plant Science 3 sem. hrs.

F - Dyersburg/F - JNC
(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is designed to emphasize the economic importance of plants and their relationship to agriculture and society. Topics include plant structure, physiology, heredity, factors of the environment in relation to growth, adaptation, management of plants, and utilization of plant products. 3 hours lecture.

AGRI 1050—Introduction to Soil Science 4 sem. hrs.

Sp - Dyersburg/Sp - JNC
(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course will engage students in understanding soil management relative to fertility, plant nutrition, tillage, erosion and environmental conditions as the origins of soils and soil properties are examined. The physical, chemical, and biological processes of soil will be introduced in addition to the relation of soil and land use management. 3 hours lecture, 2 hours laboratory.

AGRI 2010—Career Planning in Agriculture 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC
(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an assessment of personal and academic potential for professional careers. This course covers: preparing for, interviewing for and securing a position; critiques of related extracurricular events; survey of the history, philosophy and ethics of Agriculture and Natural Resources Management and crucial issues affecting agriculture and natural resources. Students are required to write reports and present professional oral presentations. 2 hours lecture.

AGRI 2040—Introduction to Pesticides 1 sem. hr.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC

This course focuses on the biological, chemical and non-chemical approaches for effective pest control. Course topics cover the manufacture, regulation, marketing and safe handling practices of pesticides. Chemical modes of action, toxicities and environmental impact are covered. Subject matter serves as preparation material for the Commercial Applicator of Pesticides Exam. 1 hour lecture.

Allied Health

ALH 1000—Careers in Healthcare 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp, Su - GCC
(Prerequisites: DSPR 0700, DSPW 0700)

This course is designed to explore careers in health care that require skilled health care professionals and practitioners. Discussion includes places of employment, educational requirements, licensures, occupational descriptions and career opportunities. 3 hours lecture.

Art

ART 1030—Art Appreciation 3 sem. hrs.

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisites: DSPR 0700, DSPW 0700)

This course is an introduction to the visual arts, with particular emphasis on sculpture, painting, and architecture. Students will use the formal elements of design to analyze world art in the context of historical periods and cultural frameworks. 3 hours lecture.

RODP Equivalent Course - ART 1030

^ARTH 2010—Survey of Art History I 3 sem. hrs.

As Needed

(Prerequisites: DSPR 0700, DSPW 0700)

This course is a survey of the history of art from Paleolithic times through the reign of the Roman Emperor Constantine. Special attention is given to the history of the pre-Christian era and art as a reflection of man's endeavors. 3 hours lecture.

RODP Equivalent Course - ARTH 2010

^ARTH 2020—Survey of Art History II 3 sem. hrs.

As Needed

(Prerequisites: DSPR 0700, DSPW 0700)

This course is a survey of the history of art from the Early Christian and Byzantine era through medieval times, culminating with the Renaissance. 3 hours lecture.

RODP Equivalent Course - ARTH 2020

Astronomy

ASTR 1030—Astronomy 4 sem. hrs.

Sp - Dyersburg/F - JNC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an introduction to astronomy, with particular emphasis on what is known about the solar system and the basis for that knowledge. Topics include the history and methods of astronomy, the formation of the solar system, and the physical characteristics of the sun, planets, moons, and minor members of the solar system (asteroids, meteoroids, and comets). 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - ASTR 1030

Biology

BIOL 1000—Basic Anatomy & Physiology 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course introduces the allied health student to the basics of anatomy and physiology. These basics will include integumentary, skeletal, cardiovascular, respiratory, digestive, genitourinary, reproductive and endocrine systems. 3 hours lecture.

^BIOL 1110—General Biology I 4 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp - JNC/F - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course is an introduction to biology with emphasis on chemical, molecular and cellular biology, genetics, evolution and ecological relationships. This course surveys the kingdoms Monera, Protista, and Fungi, with emphasis on morphological and reproductive aspects of these organisms. 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - BIOL 1010 or BIOL 1110

^BIOL 1120—General Biology II 4 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp - JNC/Sp - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course is a survey of the animal kingdom including embryonic development, structure and function of organ systems and behavioral concepts. This course surveys the plant kingdom with emphasis on morphological, physiological and reproductive aspects of plants. 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - BIOL 1020 or BIOL 1120

^BIOL 2010—Human Anatomy & Physiology I 4 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course focuses on the gross anatomical structure and physiology of the human body pertaining to cells, tissues, organs and the integumentary, skeletal, articular, muscular and nervous systems. 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - BIOL 2010

^BIOL 2020—Human Anatomy & Physiology II 4 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/Sp - GCC

(Prerequisite: BIOL 2010)

This course is a continuation of BIOL 2010 and emphasizes the following: circulatory, lymphatic, respiratory, digestive, urinary (including fluids and electrolytes), endocrine and reproductive systems, as well as human development and human genetics. 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - BIOL 2020

BIOL 2230—Microbiology 4 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp, Su - JNC

(Prerequisites: BIOL 1110 or BIOL 2010 or CHEM 1110)

This course is an introductory study of bacteria, viruses, rickettsia and fungi with emphasis on morphology, classification, mechanisms of pathogenesis and body defenses. This course meets all the requirements of a single course in microbiology. 3 hours lecture, 3 hours laboratory.

RODP Equivalent Course - BIOL 2230

Business

BUS 110—Introduction to Business 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course is a survey of the field of business covering introductory information concerning ownership, finance, physical factors, personnel, marketing, manufacturing, management, law, environmental issues and taxation. 3 hours lecture.

BUS 201—Business Law **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course is a survey of the legal environment of the business community, including legal ethics, constitutional and administrative law, anti-trust law, product liability law, labor law, environmental law and international law. 3 hours lecture.

BUS 291—Cooperative Education Work Experience I **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisite: Completion of a minimum of 24 semester hours in the Management concentration with at least 6 semester hours in Management (MGT) courses.

This course allows the student to acquire work experience in accounting, banking, general business, marketing or management under the supervision of an experienced manager. This course will be completed entirely in an off-campus work setting.

BUS 292—Cooperative Education Work Experience II **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisite: BUS 291)

This course is the second of a two-semester sequence in which the student gains experience in an off-campus work setting.

Chemistry

CHEM 1030—Introduction to Chemistry **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed
(Prerequisite: DSPM 0850)

This course is an introduction to the basic principles of chemistry. The course emphasizes measurements, factor-label method of solving problems, chemical formulas, naming compounds, chemical equations, mass relationships and gas laws. 3 hours lecture.

^CHEM 1110—General Chemistry I **4 sem. hrs.**

F, Sp, Su - Dyersburg/F, Sp - JNC
(Prerequisites: DSPM 0850, DSPR 0800, DSPW 0800)

This course is an introduction to the fundamental principles of chemistry. Topics discussed include chemical notation and equations, the chemical mole concept, mass relationships, gases, energy changes and chemical reactions, atomic theory, periodic relationships, chemical bonding and molecular geometry. 3 hours lecture, 3 hours laboratory.

RODP Equivalent Course - CHEM 1010 or CHEM 1110
^CHEM 1120—General Chemistry II **4 sem. hrs.**

Sp, Su - Dyersburg/Sp - JNC

(Prerequisite: CHEM 1110)

This course is a continuation of CHEM 1110. Topics discussed include chemical and physical states of matter, stoichiometric relationships, chemistry of solutions, chemical kinetics, equilibrium, acid-base equilibria, chemical thermodynamics, electrochemistry and organic chemistry. 3 hours lecture, 3 hours laboratory.

RODP Equivalent Course - CHEM 1020 or CHEM 1120

CHEM 2010—Organic Chemistry I **4 sem. hrs.**

F - Dyersburg/F - JNC
(Prerequisite: CHEM 1120)

This course is an introduction to organic chemistry and includes the study of aliphatic and aromatic organic compounds with the emphasis on nomenclature, structure, reactions, reaction mechanisms, simple organic synthesis and stereochemistry. 3 hours lecture, 4 hours laboratory.

CHEM 2020—Organic Chemistry II **4 sem. hrs.**

Sp - Dyersburg/Sp - JNC
(Prerequisite: CHEM 2010)

This course is a continuation of CHEM 2010. Topics discussed include structures, reactions and synthesis of aliphatic and aromatic organic compounds with various important functional groups. Emphasis is given to carbonyl-group compounds and their applications in organic synthesis as well as spectroscopic studies of both aliphatic and aromatic compounds. 3 hours lecture, 4 hours laboratory.

Chinese

CHIN 1010—Beginning Mandarin Chinese I **3 sem. hrs.**

As Needed
(Prerequisite: DSPW 0800)

This course emphasizes the acquisition of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enroll in Chinese 1020. Insights into Chinese culture, customs and ways of life are presented regularly. 3 hours lecture.

CHIN 1020—Beginning Mandarin Chinese II **3 sem. hrs.**

As Needed
(Prerequisite: CHIN 1010)

This course emphasizes the development of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enroll in an intermediate or second year Chinese course. Insights into Chinese culture, customs and ways of life are presented regularly. 3 hours lecture.

The College Experience

COL 101—The College Experience: Teamwork **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

This course is only offered through RODP.

This course is recommended for all first-time students and degree-seeking transfer students who have not earned previous college-level hours. This course is designed to promote success in college students and the workplace through an orientation to readings about education, teamwork and leadership practices. Class assignments are selected to maximize and advance a connection between success in college and the workplace. 3 hours lecture.

RODP Equivalent Course: COL 101

Computer Information Technology

INFS 1000—Computer Basics 3 sem. hrs.

F, Sp - Dyersburg/F, Sp, - JNC/F, Sp - GCC

This course is designed to help students master basic computer and keyboarding skills for inputting data into information system workstations and computers. Topics include computer terminology, file management skills, developing basic email skills, working with the Internet, using a course management system and word processing skills. This course is designed for students with no previous basic computer or keyboarding experience. 3 hours lecture.

INFS 1010—Computer Applications 3 sem. hrs.

F, Sp - Dyersburg/F, Sp, - JNC/F, Sp - GCC

Prerequisites: DSPR 0800, DSPW 0800)

This course enables students to achieve introductory levels of proficiencies using Microsoft Office software. The course focuses on developing critical thinking skills using features of document processing, spreadsheet, and presentation graphics applications. Furthermore, the student learns how to integrate external information from sources such as the Internet or other applications into documents or presentations. Students gain these competencies through project-based assignments. Additional subject matter includes hardware and software terminology used in the business environment. 3 hours lecture.

This course is best suited for the individual who already possesses a basic understanding of computer file management, operating systems and productivity software applications.

CIT 112—Introduction to Operating Systems (Windows) 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

This course is a study of Windows operating system to include system, disk, and file management, Windows unique user interface, system architecture, plug and play device support, networking, installation and setup, and printing and communications. It is designed and taught in such a fashion that clearly implies that Windows is the operating system for now and the future. 3 hours lecture.

CIT 120—Introduction to Visual BASIC 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an introduction to the object-oriented/event-driven programming language Visual BASIC. Emphasis is upon using the computer to solve science and business problems. Topics include beginning fundamentals, GUI design skills and sequential file processing. 3 hours lecture.

RODP Equivalent Course - CIS 113

CIT 165—Spreadsheet Applications 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

This course is an introduction to the use of electronic spreadsheets in the microcomputer environment. The student will be familiar with the basic concepts of an electronic spreadsheet through advanced concepts of an electronic spreadsheet. Actual use and design of spreadsheets for practical business application will be an integral part of this course. 3 hours lecture.

CIT 170—Principles of Information Assurance 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course provides instruction on securing critical infrastructure components and implementing the latest security technologies. 3 hours lecture.

CIT 173—Digital Forensics 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course measures the ability to acquire and analyze digital evidence, investigate computer crime, use the latest tools for data recovery and recognize the need for ethics during case preparation. 2 hours lecture, 2 hours lab.

CIT 220—Data Base Management 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

This course is an introduction to Data Base processing. Using Relational Data Base Systems is discussed and implemented. 3 hours lecture.

RODP Equivalent Course - CIS 186

CIT 230—Systems Design 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: CIT 120, AOS 108)

This course involves applying network concepts in planning and designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting analysis, and designing solutions. 3 hours lecture.

CIT 242—Microsoft Server Operating System 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course measures the ability to manage and maintain a Microsoft Windows Server environment. This course will prepare the student for the Microsoft Certification Professional Exam 70-290. 3 hours lecture.

CIT 251—Software Co-op Education 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: Students must have completed a minimum of 12 credit hours in CIT/INFS courses prior to enrolling in this course.)

This course is a supervised practical experience in a computer information technology business/industry environment. Students will work a minimum of 120 hours in a business/industry technology environment and submit reports detailing activities and hours worked.

Students will work a minimum of 8 hours each week (120 hours total minimum) in a business/industry technology setting.

CIT 255—Web Design 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

(Prerequisite: AOS 108)

This course teaches construction of an interactive Web Page using the latest software. Students will be capable of developing, updating and administering a web site upon completion of this course. 3 hours lecture.

RODP Equivalent Course - CIT 255

CIT 261—CCNA 1 Cisco Networking I 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F-Dyersburg/F-JNC/F-GCC-Lab only offered in Dyersburg
(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an introduction to Cisco routers configuration and deployment. Topics include safety, network terminology and protocols, network standards, LANs, WANs, OSI models, cabling, cabling tools, routers, router programming, star topology, IP addressing, use of networking software, tools, and equipment, and all local, state, and federal safety, building, and environmental codes and regulations. 2 hours lecture, 2 hours laboratory.

CIT 262—CCNA 2 Cisco Networking II 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisite: CIT 261)

This course is a continuation of CIT 261. Topics include protocols, network standards, LANs, WANs, OSI models, Ethernet, Token Ring, Fiber Distributed Data Interface, TCP/IP Addressing Protocol, dynamic routing, routing, and the network administrator's role and function. 2 hours lecture, 2 hours laboratory.

CIT 263—CCNA 3 Cisco Networking III 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

(Prerequisite: CIT 262)

This course is a continuation of CIT 262. Topics include switches, Local Area Networks (LANs) and Virtual Local Area Networks (VLANs) design, configuration, and maintenance, Internetwork Packet Exchange (IPX) routing, Interior Gateway Routing Protocol (IGRP), and network troubleshooting. 2 hours lecture, 2 hours laboratory.

CIT 264—CCNA 4 Cisco Networking IV 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisite: CIT 263)

This course includes a study of Wide Area Networks (WANs), Integrated Services Data Networks (ISDN), Point-to-Point Protocols (PPP), and Frame Relay design, configuration and maintenance. 2 hours lecture, 2 hours laboratory.

CIT 265—eCommerce 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: CIT 255)

This course teaches construction of and administering of a Business Site on the Internet using various software packages and covers all aspects of security, marketing, digital imaging, and privacy issues. 3 hours lecture.

RODP Equivalent Course - MKT 2450

CIT 266—Graphic Design 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg

(Prerequisites: DSPR 0800, DSPW 0800, INFS 1010, CIT 112)

This course is designed to introduce students to graphic design and the role of graphic designers in today's society. Course content includes the basic principles of design and the use of graphic computer software. This course will be conducted as a project-oriented, highly interactive process designed to provide a constructive direction for creative students. 3 hours lecture.

RODP Equivalent Course - COM 1020

CIT 270—Computer Installation & Maintenance 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg

This course is an introduction to computers and computer networks. Emphasis will be placed on hands-on training in installing, upgrading, and troubleshooting hardware problems associated with the installation and upgrading of computers and computer networks.

CIT 280—Introduction to Visual C++ **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

This course is an introduction to the object-oriented/event-driven programming language Visual C++. Emphasis is upon creating structured programs to solve problems. Topics include beginning fundamentals, repetition for processing multiple entries, input (create a database) and output (retrieve data for processing) of data and file processing. 3 hours lecture.

RODP Equivalent Course - CIS 1610

CIT 294—Special Topics in Computer Information Technology **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is designed to advance study of current computer technology concepts. Topics covered in the course will change to reflect emerging trends in computer technology. 3 hours lecture.

CIT 295—Networking Co-op Education **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: Students must have completed 12 credit hours of CIT/INFS courses prior to enrolling in this course.)

This course is a supervised practical experience in a computer information technology business/industry environment. Students will work a minimum of 120 hours in a business/industry technology environment and submit reports detailing activities and hours worked.

Developmental Studies Program

Please refer to the section designated as *Learning Support*.

Economics

ECON 2010—Macroeconomics **3 sem. hrs.**

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course provides a study of macroeconomic principles in theory and policy that describes how the economy as a whole grows and changes over time. Major topics include resource scarcity, supply and demand, gross domestic product, national income, unemployment, inflation, aggregate supply and aggregate demand, fiscal policy, money and banking, monetary policy and international economics. 3 hours lecture.

RODP Equivalent Course - ECON 2010

ECON 2020—Microeconomics **3 sem. hrs.**

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course provides a study of microeconomic principles in theory and policy that describes the economic behavior of individual consumers, firms and industries and how production and pricing decisions are determined. Major topics include resource scarcity, individual and market supply and demand and the importance of prices in a market based economy, externalities, elasticity, consumer theory, costs of production, output and pricing decisions by market structure, effects of government regulations and international trade. 3 hours lecture.

RODP Equivalent Course - ECON 2020

Early Childhood Education

ECEd 1010—Introduction to Early Childhood Education **2 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is an introduction to the early childhood profession, including an emphasis on professionalism and developmentally appropriate practice. The course includes an overview of history of early education, theoretical program models, different types of contemporary trends and issues in programs for children ages birth through eight. Field experience is required. 2 hours lecture.

RODP Equivalent Course - ECEd 1010

ECEd 2010—Safe, Healthy Learning Environment **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is a study of the basic principles and practices of safety, health and nutrition as they relate to the early childhood setting, home and community for children ages birth through eight. Also included is a study of principles of creating appropriate learning environments for young children. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2010

ECEd 2015—Early Childhood Curriculum **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is a study of developmentally appropriate practices and the teacher's role in supporting development of young children ages birth through eight. The course emphasizes curriculum planning including goals, environment, roles of teachers and parents, materials and settings. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2015

ECEd 2020—Infant, Toddler, and Child Development **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is a study of the physical, cognitive, social, and emotional aspects of young children and their application to the care, guidance and development of the child, birth through eight. The course requires laboratory observation and interaction. 3 hours lecture.

RODP Equivalent Course - ECEd 2020

ECEd 2030—Infant and Toddler Care **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course focuses on the care and education of infants and toddlers, birth to age three, in group settings (i.e. child care centers, family child care homes, Early Head Start). The course includes rationales and strategies for supporting the whole child including cognitive, language, social-emotional and physical development in a safe, responsive environment. Emphasis is on relationship-based care and education with special attention to the unique environmental aspects of programs for the child under three. 3 hours lecture.

RODP Equivalent Course - ECEd 2030

ECEd 2040—Family Dynamics & Community Involvement **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course focuses on the role of the family and community in the physical, cognitive, social, and emotional growth of the child in a diverse society. Benefits of and strategies for developing positive, reciprocal relationships with families in an early childhood setting ages birth through eight are included. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2040

ECEd 2050—Psychomotor Development **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course discusses the major theories of psychomotor development and their application to the development of the young child ages birth through eight. Particular emphasis is placed on the positive development of motor skills. Field experience is required. 3 hours lecture.

ECEd 2060—Development of Exceptional Children **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course explores practices that early childhood professionals can apply to develop a more inclusive and accessible environment for all children ages birth through eight. The course provides students with skills to include children of all abilities through appropriate arrangement of the environment and includes strategies for developing strong relationships with families and community agencies. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2060

ECEd 2070—Developmental Assessment **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course covers assessment for children from birth through eight. Both formal and informal instruments will be discussed with the emphasis on tools that can be used by teachers of young children. Considerations in choosing, administering and reporting results of assessments are also addressed. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2070

ECEd 2080—Language and Literacy in Early Childhood **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course emphasizes research-based principles and practices for providing young children ages birth through eight a strong foundation in language and literacy within a developmentally appropriate approach. Field experiences required. 3 hours lecture.

RODP Equivalent Course - ECEd 2080

ECEd 2085—Math and Science in Early Childhood **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course focuses on the standards, principles and practices in teaching mathematics and science to young children ages birth through eight. Emphasis is placed on developing an integrated math and science curriculum that includes appropriate content, processes, environment and materials, and child-centered choices. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2085

ECEd 2090—Creative Development **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course provides strategies for promoting creative development of the child ages birth through eight. Students will gain an understanding of the concept of creativity: what it is, why it is important and how the development of creativity in young children can be encouraged. Emphasis is on the development of creativity in relation to art, music, language, movement and dramatic arts. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2090

ECEd 2100—The Mentoring Teacher **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****
As Needed

This course includes a study of the philosophy, principles and methods of mentoring adults who have varying levels of training. Emphasis is on the role of mentors as facilitators of adult learning while simultaneously addressing the needs of children, parents and other staff. 3 hours lecture.

ECEd 2110—Advanced Learning Environments 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course focuses on the skill, knowledge, and materials development that are necessary in the provision of a developmentally appropriate environment for young children ages birth through eight. Field experience is required. 3 hours lecture.

ECEd 2120—Administration of Child Care Centers 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course focuses on the organization and administration practices applicable to the child care center. Topics of special consideration include leadership, enrollment and public relations and program development. Field experience is required. 3 hours lecture.

RODP Equivalent Course - ECEd 2120

ECEd 2130—Initial Practicum 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is a supervised practicum with a minimum of 30 clock hours in seminar and 45 clock hours in early childhood practical experiences. The course includes a study of the physical and human qualities that combine to create an environment that is safe and healthy and that promotes optimum learning for young children ages birth through eight. 2 hours lecture, 1 hour laboratory.

ECEd 2160—Final Practicum 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: ECEd 2130. This should be one of the last courses taken in the ECEd program.)

This course is a supervised practicum with a minimum of 15 clock hours in seminar and 90 clock hours in a Clinical Site approved by the Department (accredited agency, 3-star or Department approved site). Up to 45 hours may be completed in the student's employment site with department approval. The course focuses on the student's demonstration of competencies that produce positive developmental outcomes for young children ages birth through eight. 1 hour lecture, 2 hours laboratory.

Education

EDU 230—Introduction to Education 3 sem. hrs.

F - Dyersburg/Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is an introduction to the field of education through an examination of the historical, philosophical, and sociological foundations of the American educational system. Students will clarify their position as potential teachers by learning about the structure of the system, the procedures for licensing, and the complexity of

the teacher's role. 3 hours lecture.

RODP Equivalent Course - EDU 201

EDU 240—Development of the Exceptional Child 3 sem. hrs.

Sp - Dyersburg/F - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is designed to introduce prospective teachers to the historical, legal, and pedagogical aspects of teaching individuals with various disabilities. 3 hours lecture.

Emergency Medical Technology Including PARA Courses

EMT 1000—Basic Life Support for the Healthcare Provider 1 sem. hr.

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course prepares the healthcare worker to administer basic life support (BLS) to the adult, child, and infant. This course is based upon guidelines set forth by the American Heart Association. Content areas include basic airway control, cardiopulmonary resuscitation (CPR), choking, and the use of airway adjuncts such as the pocket mask & bag-mask. The course consists of a watch-then-practice concept. 1 hour lecture, 1 hour laboratory.

EMT 101—Emergency Medical Technology I 7 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

(Prerequisites: Current CPR certification as an American Heart Association Healthcare Provider or EMT 1000 with a "C" or better. Individuals must be at least 18 years of age and possess a regular or Honors high school diploma or a GED.)

This course is the first of a two-course sequence and is required for licensure as an Emergency Medical Technician (EMT). EMT 101 is designed to prepare the student to become an EMT and emphasizes emergency medical care including skills that the EMT is permitted to provide. Topics include roles and responsibilities, patient assessment, CPR, splinting, bandaging, beginning IV therapy and medical emergencies. A minimum grade of "C" is required to progress to EMT 102. EMT 101 and 102 must be completed in the same academic year. 6 hours lecture, 2 hours laboratory.

EMT 102—Emergency Medical Technology II 8 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: Successful completion ("C" or better) of EMT 101 within the same academic year and possess a regular or Honors high school diploma or a GED.)

This course is a continuation of EMT 101. Topics include emergency childbirth, burns, environmental emergencies, IV therapy, cardiac emergencies and ambulance operations. Classroom and campus instruction is supplemented with experience in an area hospital and ambulance service. Following completion of this course, the student must successfully complete an EMT competency examination (written and practical) prior to state board testing. Upon successful completion of this course and the competency testing,

the student is eligible to take the State of Tennessee Basic EMT Licensure Examination. The student must complete EMT 101 and 102 in the same academic year. 6 hours lecture, 2 hours laboratory plus 12-24 hours for hospital/ambulance ride time.

PARA 2100—Paramedic I **17 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F - JNC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800, BIOL 2010 and BIOL 2020 or BIOL 1000 with a minimum "C" grade)

This course introduces the student to the role of the EMT-Paramedic in the health care delivery system. The well-being of the EMT-Paramedic, including illness and injury prevention, will be taught. Other topics include venous access and medication administration, therapeutic communication, and life span development. This section also introduces pathophysiology as it correlates to the disease process. Cellular composition and function, including alterations in body fluids environment, will be taught. Other topics include genetics, familial disease, hypoperfusion, the body's self-defense mechanisms, the inflammatory process, immunity, and stress response to diseases. The course introduces the student to patient assessment utilized by the EMT-Paramedic. History taking, techniques of physical exam, conceptual approach to the process of patient assessment, clinical decision making, patient interaction, and documentation will be taught. This section will lay the foundation for additional course work in patient assessment, stabilization, and treatment. The student will receive information relating to general groups of drugs and classifications of each. Topics include therapeutic effects of drugs, indications, contraindications, dosage and side effects. Also, the student will learn methods of administering medications after calculations of appropriate dosages. This unit is designed to help the EMT-Paramedic implement a patient management plan based on principles and applications of pharmacology. Issues such as personal responsibility for safe and therapeutically effective drug administration within legal and ethical realms will be taught. This section is designed to teach the EMT-Paramedic student how to establish and maintain a patent airway, oxygenate, and ventilate a patient. Details of upper and lower airways, including differences in pediatric variations, are taught. Other topics include detail of respiration, ventilation, measurement of gases, and causes of decreased oxygen concentrations in the blood. Psychomotor skill labs will be conducted.

This course provides the participant with an introduction to the Emergency Medical Services (EMS) system. Content includes ethics, legal considerations, critical incident stress management and a historical account of the EMS system.

Participants must achieve a "C" or better to progress in each Paramedic course and to successfully complete the program of study. Please see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1-.04 and 1200-12-1-.13) pursuant to T.C.A. Title 68, Chapter 140. 14 hours lecture and 3 hours lab.

Note: The following criteria are required by clinical affiliates, these requirements may have different time lines than the state EMS rules and regulations.

Before beginning any clinical lab experience, a criminal background check and drug screen is required by clinical facilities for assurance of patient safety. Based on the results of these procedures, an affiliated clinical site may prohibit a student's presence at their facility. This will result in the student's inability to success-

fully complete the requirements of the course and program. Additionally, applicants should be aware that conviction of certain crimes may make them ineligible for licensure even though they successfully complete the EMT/Paramedic program. Detailed instructions regarding the background check will be provided during the first day of class. The student will be responsible for the cost of a physical examination, drug screen, and background check. To obtain more information, please contact the EMT/Paramedic program director prior to registration.

Students must complete the background check and have paid for the drug screen within three(3) working days after class begins or they will be withdrawn from the course.

If accepted, the applicant must submit proof of satisfactory physical and mental condition, current immunizations, and a negative TB skin test or a chest X-ray, as indicated. TB skin tests are required yearly. Although hepatitis immunization is not required, it is highly recommended. Effective July 1, 2011, any DSCC student who is accepted into an allied health program and who will have patient contact must present proof of protection against hepatitis B before patient contact begins. Healthcare insurance is highly recommended.

PARA 2115C—Paramedic Clinical I **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - JNC

(Prerequisites: Admission to the EMT-Paramedic program, PARA 2100)

(Co-requisite: PARA 2200)

This clinical education course is comprised of time spent in various area hospitals, clinics, field trips, and EMS agencies. Major emphasis is placed on EMS observation, emergency room, labor and delivery, pediatrics, operating room, and recovery room. 13 clinical/laboratory hours per week. Participants must have a "C" or better to progress in each Paramedic course and to successfully complete the program of study. The student must maintain a Tennessee EMT license.

PARA 2200—Paramedic II **14 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - JNC

(Prerequisite: Admission to the EMT-Paramedic program, PARA 2100)

(Co-requisite: PARA 2115C)

This course provides an introduction for the student to medical illnesses as encountered by the EMT-Paramedic. This section incorporates previously learned abilities into teaching the pathophysiology, symptomology, and treatment for diseases and injury to the respiratory system, cardiovascular system, endocrine system, and nervous system. Topics include areas of instruction in pulmonary, cardiology, neurology, endocrinology, allergies, gastroenterology, renal and urology, toxicology, hematology, environmental disorders, infectious and communicable diseases, behavioral disorders, gynecology, and obstetrics. ACLS certification will be awarded during this course to students meeting the established criteria of the American Heart Association. The student will practice previously learned paramedic skills. Medical incident command, rescue operation and awareness, basic water rescue, confined space rescue awareness, highway/ vehicle rescue operations, hazardous terrain, hazardous materials awareness and operations, and crime scene awareness and operations will

be conducted. Pre-hospital Trauma Life Support concepts to the Standards of the American College of Surgeons will be presented. This section will allow the student to integrate pathophysiological trauma principles and assessment findings into an ability to formulate a general field impression and implement a patient treatment plan. Topics include trauma systems, mechanism of injury, hemorrhage, shock, soft tissue trauma, burns, head and facial trauma, spinal trauma, thoracic trauma, abdominal trauma, and musculoskeletal trauma. 10 hours lecture, 4 hours lab.

Participants must have a "C" or better to progress in each Paramedic course and to successfully complete the program of study. Please see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1-.04 and 1200-12-1-.13) pursuant to T.C.A. Title 68, Chapter 140. The student must maintain a Tennessee EMT license.

PARA 2221C—Paramedic Clinical II **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Su - JNC

(Prerequisites: Admission to the EMT-Paramedic program, PARA 2200 and PARA 2115C)
(Co-requisites: PARA 2300 and PARA 2311C)

This course is a continuation of PARA 2115C. Major emphasis includes the addition of coronary care, intensive care, and psychiatric unit. Minimum competencies are pursuant to T.C.A. Title 68, Chapter 140. The student must maintain a Tennessee EMT license required for successful completion. 7 clinical/laboratory hours per week. Participants must have a "C" or better to progress in each Paramedic course and to successfully complete the program of study. Please see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1-.04 and 1200-12-1-.13) pursuant to T.C.A. Title 68, Chapter 140. The student must maintain a Tennessee EMT license.

PARA 2300—Paramedic III **4 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Su - JNC

(Prerequisites: Admission to the EMT-Paramedic program, PARA 2100, PARA 2200, PARA 2115C)
(Co-requisites: PARA 2221C and PARA 2311C)

This course is a continuation of PARA 2200, Paramedic II. Topics to be covered will include: medical situations such as neonatology, pediatrics, geriatrics, abuse and assault, patients with special challenges, and care of chronic care patients. In addition, the student will practice patient assessment and management through simulated scenarios. 3 hours lecture, 1 hour lab.

Participants must have a "C" or better to progress in each Paramedic course and to successfully complete the program of study. Please see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1-.04 and 1200-12-1-.13) pursuant to T.C.A. Title 68, Chapter 140. The student must maintain a Tennessee EMT license.

PARA 2311C—Paramedic Field Internship **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Su - JNC

(Prerequisites: Admission to the EMT-Paramedic program, PARA 2200 and PARA 2115C)
(Co-requisites: PARA 2300 and PARA 2221C)

This course is a summative evaluation of experiences from classroom and clinical settings within Pre-hospital Advanced Life Support Units will be gained. This experience must be conducted under the direction of a licensed EMT-Paramedic or a course instructor. Under supervision, the student will be exposed to injuries and illnesses and will participate in the diagnosis and treatment of the patient while working in an environment approximating that found upon graduation. The intern will progress from observer through team membership to a leadership role as a pre-hospital provider as a part of the summative evaluation. Minimum competencies are required for successful completion. This course requires an average of 12 clinical hours per week.

Participants must have a "C" or better to progress in each Paramedic course and to successfully complete the program of study. Please see Criteria: State of Tennessee, Division of EMS Rule (1200-12-1-.04 and 1200-12-1-.13)

English

^ENGL 1010—Composition I **3 sem. hrs.**

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F - GCC

(Prerequisites: DSPR 0800, DSPW 0800)

This course focuses on writing, revising, intensive reading for meaning and ways of expressing meaning; writing with emphasis on paragraph and essay organization, structure and style; attention to grammar and mechanics; and the further use of critical thinking skills in the application of rhetorical modes to the study of the short story. 3 hours lecture.

RODP Equivalent Course - ENGL 1010

^ENGL 1020—Composition II **3 sem. hrs.**

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/Sp - GCC

(Prerequisite: ENGL 1010)

This course is a continuation of ENGL 1010 and focuses on writing based on poetry, drama and the novel as well as the use of the library and preparation of a documented paper. 3 hours lecture.

RODP Equivalent Course - ENGL 1020

ENGL 1040—Technical Writing **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: ENGL 1010)

This course considers specific forms of writing encountered in business, government, and industry and addresses needs common to all business and technical writing, including: (1) writing for a specific purpose and audience; (2) achieving a readable, appropriate style; (3) organizing, writing, and presenting technical and business reports. 3 hours lecture.

ENGL 2050—Advanced Composition/Creative Writing **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: ENGL 1020)

This course is a creative approach to the study of the principles of various writing forms, with practice in writing essays, short stories, poetry and short plays. 3 hours lecture.

^ENGL 2110—American Literature I 3 sem. hrs.

As Needed

(Prerequisite: ENGL 1020 or ENGL 1040)

This course is a survey of American literature from the colonial days through the time of Walt Whitman. 3 hours lecture.

RODP Equivalent Course - ENGL 2110

^ENGL 2120—American Literature II 3 sem. hrs.

As Needed

(Prerequisite: ENGL 1020 or ENGL 1040)

This course is a survey of American literature from the time of Emily Dickinson to the present. 3 hours lecture.

RODP Equivalent Course - ENGL 2120

^ENGL 2210—English Literature I 3 sem. hrs.

As Needed

(Prerequisite: ENGL 1020 or ENGL 1040)

This course is a survey of the literature of England from its beginning through the Neo-Classical Period. Representative literary selections are studied in the light of their times. 3 hours lecture.

RODP Equivalent Course - ENGL 2210

^ENGL 2220—English Literature II 3 sem. hrs.

As Needed

(Prerequisite: ENGL 1020 or ENGL 1040)

This course is a continuation of English 2210 and is a survey of the literature of England from the Pre-Romantic Period through the Modern Period. 3 hours lecture.

^ENGL 2310—World Literature I 3 sem. hrs.

F, Sp, Su - Dyersburg/F - JNC

(Prerequisite: ENGL 1020)

This course is a survey of literature of the world from the beginnings of civilization through 1650. Representative literary works are studied within their historical and cultural contexts. 3 hours lecture.

RODP Equivalent Course - ENGL 2410

^ENGL 2320—World Literature II 3 sem. hrs.

F, Sp - Dyersburg/Sp - JNC

(Prerequisite: ENGL 1020)

This course is a survey of literature of the world from 1650 through the present. Representative literary works are studied within their historical and cultural contexts. 3 hours lecture.

RODP Equivalent Course - ENGL 2420

ENGL 2530—African-American Literature 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: ENGL 1020)

This course is a survey of African-American literature from its beginnings through the present. Representative literary works are studied within their historical and cultural contexts. 3 hours lecture.

Finance

FIN 101—Personal Finance

3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course provides approaches to help individuals better manage their personal resources. Topics include budgeting, checkbook balancing, borrowing money, buying a house and auto, health and life insurance and general consumer information. 3 hours lecture.

French

FREN 1010—Beginning French I

3 sem. hrs.

As Needed

(Prerequisite: DSPW 0800)

This course emphasizes the acquisition of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enroll in French 1020. Insights into French culture, customs and ways of life are presented. 3 hours lecture.

FREN 1020—Beginning French II

3 sem. hrs.

As Needed

(Prerequisite: FREN 1010)

This course emphasizes the development of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enroll in an intermediate or second year French course. Insights into French culture, customs and ways of life are presented. 3 hours lecture.

Geography

^GEOG 2010—World Regional Geography

3 sem. hrs.

Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is a survey of the physical characteristics and the political and economic development of each region of the world. 3 hours lecture.

RODP Equivalent Course - GEOG 2010

German

GERM 1010—Beginning German I 3 sem. hrs.

As Needed

(Prerequisite: DSPW 0800)

This course emphasizes the acquisition of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enroll in GERM 1020. Insights into German culture, customs and ways of life are presented. 3 hours lecture.

GERM 1020—Beginning German II 3 sem. hrs.

As Needed

(Prerequisite: GERM 1010)

This course emphasizes the development of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enroll in an intermediate or second year German course. Insights into German culture, customs and ways of life are presented. 3 hours lecture.

Health

HED 101—Personal Health 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg

(Prerequisites: DSPR 0700, DSPW 0700)

This course is a study of personal health problems of college men and women and emphasizes mental health, communicable diseases, degenerative diseases, nutrition and other health problems of students and families. 3 hours lecture.

HED 200—First Aid and Standard Safety 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg

(Prerequisites: DSPR 0700, DSPW 0700)

This course is a study of first aid measures and accident prevention. Satisfactory completion of this course qualifies the student for the American Red Cross Standard Certificate and CPR. 3 hours lecture.

HED 202—Principles of Nutrition 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg

(Prerequisites: DSPR 0700, DSPW 0700)

This course focuses on nutritive value and the functions of food in the body. 3 hours lecture.

RODP Equivalent Course - BIOL 1430

Health Information Technology

HIT 204—Directed Practice for Coding Certificate 1 sem. hr.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisites: HIT 1131, HIT 2130)

This course consists of weekly clinical practice experience coding for reimbursement in a healthcare facility or physician's office. This includes the use of ICD-9-CM and CPT coding and classification systems. Students will meet course objectives through the assignment to a health care facility or through the use of virtual simulation projects. 1 hour laboratory.

HIT 205—Directed Practice for EHR 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Co-requisites: HIT 1010, HIT 1011, HIT 1140, INFS 1010)

This course is designed to provide simulated and actual experience in an electronic health record environment. Students will be placed in a health care setting approximately 50-96 hours during the semester. 3 hours laboratory.

HIT 1010—Medical Terminology 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp, Su - GCC

(Prerequisites: DSPR 0700, DSPW 0700)

This course is an introduction to the basic rules for using word parts to form medical terms. The approach applies medical terminology to anatomy and physiology content by body system. Phonetic pronunciation and an audio glossary assist with pronouncing and spelling the words. 3 hours lecture.

RODP Equivalent Course - HIT 1010

HIT 1011—Introduction to Health Information Technology 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisites: DSPR 0700, DSPW 0700)

This course is designed to introduce students to the principles of health information technology. The development, content and management of the medical record will be explored as well as a basic overview of the healthcare delivery system. Emphasis is placed on hospital and medical staff organization; patient record content; procedures in filing; numbering and retention of patient records; quantitative analysis; release of patient information; forms control and design; indexes and registers; regulatory and accrediting agencies; and the transition to an electronic health record. 3 hours lecture.

RODP Equivalent Course - HIT 1011

HIT 1111—Legal Aspects of Health Information 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

(Prerequisite: HIT 1011)

This course provides the student a foundation in federal and state legislation regarding health record release, retention, authorization and consents. The importance of confidentiality and personal ethics are emphasized. The health record in court and the medicolegal importance of accurate documentation are stressed. 3 hours lecture.

HIT 1120—Fundamentals of Disease Processes 4 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: BIOL 2010, HIT 1010)

This course is an introduction to disease processes in the human body with emphasis on the etiology, signs, symptoms, diagnostic aids and findings, and treatment, including medications. 4 hours lecture.

RODP Equivalent Course - HIT 1120

HIT 1131—ICD-10-CM Coding System 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/Sp - GCC

(Prerequisite: BIOL 2010)

This course is an introduction to the ICD-10-CM classification system of symptoms, conditions and diseases according to the International Classification of Diseases, Clinical Modification (ICD-CM). 3 hours lecture.

HIT 1140—Computer Applications in Health Information 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: HIT 1011, INFS 1010)

This course instructs students on health data structure, content and standards; information and communication technologies including uses of hardware, software, spreadsheets, databases, networks, electronic health records, personal health records, data storage and retrieval, data security; selection and implementation of healthcare information systems. The student will utilize several different software applications related to health records including spreadsheets, database applications, electronic health records, chart deficiencies, master patient index, chart locator, abstracting, and release of information software. 3 hours lecture.

HIT 2110—Management and Supervision in Health Information 2 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisite: HIT 1011)

This course is a study of supervisory and management functions with focus on planning, organizing, staffing, directing, and controlling in healthcare organizations. Special emphasis is placed on managerial techniques to supervise, motivate, counsel, lead, train, and communicate with staff in health information services. 2 hours lecture.

RODP Equivalent Course - HIT 2110

HIT 2121—Healthcare Statistics & Reporting 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway******F - Dyersburg/F - JNC/F - GCC**

(Prerequisites: DSPM 0850, HIT 1011)

This course is an introduction to healthcare data, indices and registries. The calculation of rates and percentages used by healthcare facilities will be emphasized. Manual and automated techniques of maintaining data will be discussed along with data display techniques. Methods for displaying data and the process for turning data into information will be covered. 2 hours lecture.

HIT 2130—CPT Coding System 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway******F, Sp - Dyersburg/F, Sp - JNC/F - GCC**

(Prerequisite: BIOL 2010)

This course is an introduction to the Current Procedural Terminology (CPT) coding system and specifically relates to its use in healthcare reimbursement. Practice includes coding outpatients using actual health records. 3 hours lecture.

HIT 2131—ICD-10-PCS Coding System 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway******F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC**

(Prerequisites: BIOL 2010)

This course is an introduction to the ICD-10-PCS classification system for coding procedures and surgeries according to the International Classification of Diseases Procedural Classification System. 3 lecture hours.

HIT 2140—Professional Practice Experience I 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway******F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC**

(Prerequisites: ENGL 1010, HIT 1011, HIT 1131)

This course provides opportunities for students to relate classroom theory to actual functions of health information, such as assembly and record analysis; medico legal procedures; information retention; filing and retrieval; and the use of technology. Students will meet objectives through assignment to a health care facility or through the use of virtual simulation projects. 3 hours clinical or simulation.

RODP Equivalent Course - HIT 2140

HIT 2211—Healthcare Quality Management 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway******Sp - Dyersburg/Sp - JNC/Sp - GCC**

(Prerequisites: HIT 1011, HIT 2121)

This course is designed to focus on quality improvement and assessment in a variety of healthcare settings. Emphasis will be placed on implementation of quality improvement tools and techniques as they relate to the health information department activities of acute care hospital outpatient and emergency departments, ambulatory care settings and other healthcare facilities. Quality improvement and assessment techniques as they relate to the medical staff will also be addressed. 2 hours lecture.

HIT 2221—Healthcare Reimbursement Methodologies **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC
(Prerequisites: HIT 1011, HIT 1131)

This course is a study of Prospective Payment systems (PPS) and other reimbursement methodologies for inpatient care [Diagnostic Related Groups (DRGs), Ambulatory Payment Classification (APC) , Home Health Resource Groups (HHRG), Resource Utilization Groups-version III (RUG-III) in skilled nursing facilities and Minimum Data Set for Post Acute Care (MDS-PAC) in inpatient rehabilitation facilities], as well as for outpatient care [Outpatient Prospective Payment System (OPPS) and Home Health Resource Groups (HHRG)]. 3 hours lecture.

HIT 2230—Advanced Coding & Classification Systems **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisites: HIT 1131, HIT 2131)

This course focuses on advanced topics in diagnosis and procedural coding including ICD-9-CM and CPT/HCPCS. The course concentrates on official coding guidelines, sequencing skills and use of ICD-9-CM in healthcare reimbursement as well as prospective payment system theory and methodology. The course includes practice in coding and optimization techniques using both case studies and actual health records as well as computerized coding and grouping software. 3 hours lecture.

HIT 2240—Professional Practice Experience II **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC
(Prerequisites: HIT 2130, HIT 1011)

This course provides students the chance to enhance professional skills, experience the structure and dynamics of health information services and establish a network for future employment opportunities. Students meet course objectives through assignment to a healthcare facility or through the use of virtual simulation projects. 3 hours laboratory.

HIT 2250—Seminar in Health Information Technology **3 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC
(Prerequisite: HIT 2140)

This course is a capstone course and includes research and testing based on all domains and knowledge clusters of the HIT curriculum to prepare the student for national certification. 3 hours lecture.

History

^HIST 1110—World Civilization I **3 sem. hrs.**

F - Dyersburg
(Prerequisites: DSPR 0800, DSPW 0800)

This course surveys world history from the beginnings of human society to the sixteenth century. Political, economic, social, and diplomatic history are included, as well as attention to the impact of race, class, gender, nationality and religion upon historical developments. 3 hours lecture.

RODP Equivalent Course - HIST 1110

^HIST 1120—World Civilization II **3 sem. hrs.**

Sp - Dyersburg
(Prerequisites: DSPR 0800, DSPW 0800)

This course surveys world history from the sixteenth century to the present. Political, economic, social and diplomatic history are included, as well as attention to the impact of race, class, gender, nationality and religion upon historical developments. 3 hours lecture.

RODP Equivalent Course - HIST 1120

^HIST 2010—American History I **3 sem. hrs.**

F, Sp, Su - Dyersburg/F, Sp - JNC/F - GCC
(Prerequisites: DSPR 0800, DSPW 0800)

This course examines the history of the United States from the pre-Colombian era to Reconstruction. 3 hours lecture.

RODP Equivalent Course - HIST 2010

^HIST 2020—American History II **3 sem. hrs.**

F, Sp, Su - Dyersburg/F, Sp - JNC/Sp - GCC
(Prerequisites: DSPR 0800, DSPW 0800)

This course examines the history of the United States from Reconstruction to the present. 3 hours lecture.

RODP Equivalent Course - HIST 2020

^HIST 2030—Tennessee History **3 sem. hrs.**

As Needed
(Prerequisites: DSPR 0800, DSPW 0800)

This course examines the history and culture of Tennessee from the pre-Colombian era to the present. 3 hours lecture.

RODP Equivalent Course - HIST 2030

HIST 2040—African-American History **3 sem. hrs.**

As Needed
(Prerequisites: DSPR 0800, DSPW 0800)

This course examines the history and culture of African-Americans in American history from the colonial era to the present. 3 hours lecture.

RODP Equivalent Course - HIST 220

Humanities

HUM 100—Exploring the World 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPR 0800, DSPW 0700)

This course focuses on the studies of the historical and creative expressions of another culture through a variety of means, including guest speakers with expertise in the history, literature, art, theatre and architecture of the particular culture of interest. Travel to explore the culture is an essential component of this course. 3 hours lecture.

HUM 101—Exploring the United States 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPR 0800, DSPW 0700)

This course focuses on the study of the historical and creative expressions of another region of the United States through a variety of means, including guest speakers with expertise in the history, literature, art, theatre and architecture of the particular region of interest. Travel to explore the region is an essential component of this course. 3 hours lecture.

HUM 201—Honors Seminar 1 sem. hr.
****Not Part of a Tennessee Transfer Pathway****

As Needed

This course is a seminar for honors students on a selected topic.

Justice Services Technology

CRMJ 1010—Introduction to Criminal Justice 3 sem. hrs.

F - Dyersburg/F, Sp - JNC/F - GCC

(Prerequisites: DSPR 0700, DSPW 0700)

This course is an introduction to the American criminal justice system, tracing its historical and legal development including the role of law enforcement, courts and corrections in federal, state, local and county jurisdictions of the United States. 3 hours lecture.

RODP Equivalent Course - CRMJ 1010

CRMJ 2020—Introduction to Corrections 3 sem. hrs.

F - Dyersburg

(Prerequisite: DSPR 0700, DSPW 0700)

This course is a study of the history of penology that examines the various types of penal institutions and the various methods of treating offenders. The social environment of the prison culture is examined and field trips to institutions give students insight into prison operations and behavior. 3 hours lecture.

RODP Equivalent Course - CRMJ 2020

JST 111—Criminal Law 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F - GCC

(Prerequisites: DSPR 0700, DSPW 0700)

This course examines the emergence of criminal law, criminal penalties and how law is used to regulate human behavior. The study of substantive law, which defines the elements, rights and responsibilities of law, constitutes the primary learning focus. 3 hours lecture.

JST 113—Criminal Evidence & Procedures 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPR 0700, DSPW 0700)

This course emphasizes all aspects of handling evidence and suspects, including individual rights, criminal court procedures, exclusionary rule, probable cause, arrest, search, search warrants, stop & frisk, admissions and confessions. 3 hours lecture.

JST 205—Drugs, Society and the Law 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - JNC

(Prerequisites: DSPR 0700, DSPW 0700)

This course provides useful perspective to help understand why and how drug abuse occurs, the results of drug abuse, how to prevent drug abuse and the legal ramifications of illegal drug use. The historical content of drugs in society will be discussed. 3 hours lecture.

JST 211—Juvenile Justice 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - JNC

(Prerequisites: DSPR 0700, DSPW 0700)

This course is an overview of the extent, causes, nature and control of juvenile delinquency from a sociological perspective. Various theories of delinquency causation, the role of social institutions, the main components of the juvenile justice system and traditional juvenile corrections will be presented. 3 hours lecture.

JST 213—Crime Scene Investigation 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - JNC

(Prerequisites: DSPR 0700, DSPW 0700)

This course is the study of the scientific principles applied to the apprehension of criminal offenders through evidence gathering, protection of the crime scene, suspect identification and establishing the *corpus delicti* of the crime. This course is a hands-on approach to the processing of simulated crime scene evidence valuable to both corrections and law enforcement. 3 hours lecture.

JST 218—Criminology 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisite: CRMJ 1010)

This course is the scientific study of causes of crime, crime rates,

punishment, rehabilitation of offenders and the prevention of crime. This course does not focus on the structure and processes of the system but examines criminal behavior theories as they relate to crime. 3 hours lecture.

JST 221—Policing in America **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - JNC

(Prerequisites: DSPR 0700, DSPW 0700)

This course is an introduction to the basic features of police work. The student acquires knowledge about police organizations, police work, problems facing police today and the role law enforcement plays in the criminal justice system. 3 hours lecture.

JST 226—Special Topics I **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPR 0700, DSPW 0700)

This course focuses on specific topics that meet the emerging needs of the criminal justice system today. 3 hours lecture.

JST 227—Special Topics II **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPR 0700, DSPW 0700)

This course focuses on specific topics that meet the emerging needs of the criminal justice system today. 3 hours lecture.

JST 291—Cooperative Education Work Experience I **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisites: Completion of a minimum of 24 semester hours in the Justice Services concentration with at least 6 semester hours in Justice Services Technology (JST) courses; completion of Cooperative Education Agreement form between the employer, student, and DSCC.)

This course provides the student work experience in Law Enforcement or Corrections under the supervision of an experienced manager. The student utilizes knowledge gained in any or all Justice Services courses to accomplish tasks as assigned by the manager. This course is completed entirely in an off-campus work setting.

JST 292—Cooperative Education Work Experience II **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: JST 291)

This course is the second of a two-semester sequence in which the student gains experience in an off-campus work setting.

Learning Support

NOTE: Learning Support courses do not count toward graduation.

DSPW 0700—Basic Writing **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

This course includes instruction in the conventions of standard written English, in writing sentences, and in writing paragraphs that develop one main point. Students will be introduced to the writing process and essay structure. 3 hours lecture.

RODP Equivalent Course - DSPW 0700

DSPW 0800—Developmental Writing **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: DSPW 0700)

This course includes a comprehensive review of grammar, spelling, diction and punctuation. Students study the writing process for the development of rhetorical paragraphs and essays. Thinking, reading and writing are emphasized. 3 hours lecture.

RODP Equivalent Course - DSPW 0800

DSPM 0700—Pre-algebra **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

This course includes a review of operations with whole numbers as well as the study of fractions, decimals, integers, percents, ratio, proportions, measurements, probability and statistics and related applications. 3 hours lecture.

RODP Equivalent Course - DSPM 0700

DSPM 0800—Basic Algebra **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp - GCC

(Prerequisite: DSPM 0700)

This course includes the study of operations with real numbers, polynomials and rational expressions; solution of linear equations, inequalities, literal equations, absolute value equations and quadratic equations; factoring and exponents; graphing linear equations; and application problems. 3 hours lecture.

RODP Equivalent Course - DSPM 0800

DSPM 0850—Intermediate Algebra **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC/F, Sp - GCC

(Prerequisite: DSPM 0800)

This course includes the study of functions and their graphs; graphing linear functions; a review of linear equations, linear inequalities and factoring; systems of equations and inequalities; graphing quadratic functions; solving rational equations; simplify-

ing radical expressions; and application problems. 3 hours lecture.

RODP Equivalent Course - DSPM 0850

DSPR 0700—Reading and Learning in College 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC

This course enables students to learn from their reading by focusing on concrete reading skills and on basic study and learning techniques. 3 hours lecture.

RODP Equivalent Course - DSPR 0700

DSPR 0800—Developmental Reading Improvement 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: DSPR 0700)

This course is designed to help students master the reading, reasoning, vocabulary and computer skills which will enable them to succeed in college-level courses using college-level texts. 3 hours lecture.

RODP Equivalent Course - DSPR 0800

Library Science

LIBS 1000—Introduction to Information Literacy 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

Offered through RODP only

(Prerequisites: DSPR 0800, DSPW 0800)

This course is an introduction to library and research skills with an emphasis on the use of new technologies and resources in the development of a research project. Students acquire knowledge and skills in applying college-level research techniques through a variety of instructional strategies. A critical evaluation of print, World Wide Web and online sources is emphasized. Legal and social issues related to the world of information are also explored. 3 hours lecture.

Management

MGT 101—Introduction to Management 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course is a study of the functions and responsibilities of managers. Emphasis is given to the various forms of structures and organizations prevalent in the modern organization. Topics include leadership styles, problem solving, grievance procedures, delegation, responsibility, promotion, training, counseling and goal setting. 3 hours lecture.

MGT 102—Human Relations 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course focuses on interpersonal skills development. Emphasis is placed on human relations in personal, public and the work environment context. Concentration is on attitudes and motivations that affect interaction with others. 3 hours lecture.

MGT 210—Human Resource Management 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course covers the subjects and problem areas that relate to organizational concerns with managing human resources. Topics include productivity, performance appraisal, staffing, training and development. 3 hours lecture.

MGT 213—Small Business Management 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/F - JNC/F - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course enhances the skills of the new or potential entrepreneur. The problems associated with organizing and operating a small business are addressed. Topics include the causes of business failures, planning, merchandising, financing, accounting and employer-employee relationships. 3 hours lecture.

Marketing

MKT 101—Introduction to Marketing 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course provides an overview of most topics in the marketing field. These topics include the marketing concept, consumer and industrial markets, social, cultural, and psychological influences, product strategy, and price strategy. Marketing from the manufacturing, wholesaling and retailing viewpoint are discussed. 3 hours lecture.

MKT 201—Salesmanship 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course focuses on the fundamentals and principles applicable to sales personnel. The factors of successful selling of goods and ideas are discussed. Buying motives, sales psychology, customer approach and sales techniques are studied. Topics from methods of prospecting for customers to the final closing of a sale are discussed as well as servicing the customer after the sale. 3 hours lecture.

MKT 210—Retail Management 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course investigates retailing strategy and merchandise management. The management of retail stores and operations is an integral part of this course. Case studies in retail management are used extensively. 3 hours lecture.

MKT 220—Sales Management 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course emulates sales management situations with outstanding cases, role plays and simulations. Actual sales management situations are analyzed to match planned results against actual results. 3 hours lecture.

Mathematics

MATH 1020—Math for Allied Health 2 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

F, Sp, Su - Dyersburg/F, Sp, Su - JNC

(Prerequisite: DSPM 0850)

This course emphasizes the metric, apothecary and household systems of measurement, calculations for oral, pediatric, and parenteral dosages, calculations for preparation of solutions and intravenous fluids. 2 hours lecture.

^MATH 1410—Concepts of Modern Mathematics I

3 sem. hrs.

F - Dyersburg/F - JNC

(Prerequisite: DSPM 0850)

This course emphasizes problem solving, sets, algorithms for addition, subtraction, multiplication, and division in real number system, linear equations and inequalities, matrices, and number theory. 3 hours lecture.

RODP Equivalent Course - MATH 1410

^MATH 1420—Concepts of Modern Mathematics II

3 sem. hrs.

Sp - Dyersburg/Sp - JNC

(Prerequisite: DSPM 0850)

This course emphasizes plane geometry, measurement of plane and solid geometry figures, metric system, rectangular coordinate system and probability and statistics. 3 hours lecture.

RODP Equivalent Course - MATH 1420

^MATH 1530—Elementary Probability and Statistics

3 sem. hrs.

F, Sp - Dyersburg/F, Sp - JNC

(Prerequisite: DSPM 0850)

This course emphasizes organization and analysis of data, probability, permutations and combinations, probability distributions, hypothesis testing of large and small samples, chi-square, analysis of variance, correlation, regression and non-parametric statis-

tics. 3 hours lecture.

RODP Equivalent Course - MATH 1530

^MATH 1630—Finite Mathematics

3 sem. hrs.

F - Dyersburg/F - JNC/F - GCC

(Prerequisite: DSPM 0850)

This course emphasizes linear equations and systems, matrices, linear programming, finance, set theory, counting methods, probability and logic. 3 hours lecture.

RODP Equivalent Course - MATH 1630

^MATH 1710—College Algebra

3 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp - JNC/F, Sp - GCC

(Prerequisite: DSPM 0850)

This course emphasizes analysis of functions and graphs, complex numbers, quadratic and absolute value inequalities, exponential and logarithmic equations, systems of equations and inequalities, linear programming, matrices, determinants and applications. 3 hours lecture.

RODP Equivalent Course - MATH 1710

MATH 1720—College Trigonometry

3 sem. hrs.

As Needed

(Prerequisite: MATH 1710)

This course emphasizes definitions and graphs of trigonometric functions, inverse trigonometric functions, right triangle trigonometry, solution of oblique triangles, polar coordinates, trigonometric identities and equations, complex numbers and the binomial theorem. 3 hours lecture.

RODP Equivalent Course - MATH 1720

^MATH 1830—Elementary Calculus

3 sem. hrs.

Sp - Dyersburg/Sp - JNC

(Prerequisite: MATH 1710)

This course emphasizes limits, derivatives, continuity, Optimization Principle, curve sketching, exponential and logarithmic functions, definite and indefinite integrals, Fundamental Theorem of Calculus and integration of substitution and parts. 3 hours lecture.

RODP Equivalent Course - MATH 1830

^MATH 1910—Calculus and Analytic Geometry I 4 sem. hrs.

F - Dyersburg

(Prerequisite: MATH 1720)

This course emphasizes plane analytic concepts, continuity limits, the derivative with applications; curve sketching, the integral and applications, integrals and derivatives of trigonometric functions. 4 hours lecture.

RODP Equivalent Course - MATH 1910

MATH 1920—Calculus and Analytic Geometry II 4 sem. hrs.**Sp - Dyersburg**

(Prerequisite: MATH 1910)

This course emphasizes integrals and derivatives of exponential logarithmic and hyperbolic functions, methods of integration, integral applications, conic sections, parametric equations, polar coordinates, limits and continuity. 4 hours lecture.

RODP Equivalent Course - MATH 1920

MATH 2010—Linear Algebra 3 sem. hrs.**As Needed**

(Prerequisite: MATH 1920)

This course covers vectors, matrices, systems of linear equations, determinants, inverses of matrices, vector spaces, linear transformations, eigenvalues, and eigenvectors. 3 hours lecture.

MATH 2110—Calculus and Analytic Geometry III 4 sem. hrs.**As Needed**

(Prerequisite: MATH 1920)

This course emphasizes indeterminate forms, infinite series, vectors, solid analytic geometry, partial derivatives, multiple integrals, line and surface integrals. 4 hours lecture.

MATH 2120—Introduction to Differential Equations 3 sem. hrs.**As Needed**

(Prerequisite: MATH 2110)

This course emphasizes separation of variables; homogeneous, exact, and linear first-order equations; integrating factors; second order linear equations; higher order linear equations; systems of first order linear equations. 3 hours lecture.

Music

MUS 1000—Basic Music Theory 3 sem. hrs.****Not Part of a Tennessee Transfer Pathway******As Needed**

This course provides students with the foundations of music theory, including basic notation, scales, intervals, triads, key signatures and harmony. 3 hours lecture.

MUS 1010—Music Theory and Harmony I 3 sem. hrs.**F - Dyersburg**

(Prerequisites: DSPR 0700, DSPW 0700)

This course includes musical notation, terminology, key and meter signatures, scales, overtone series, triads, intervals and four-part harmonic progressions in root position and first inversion. Elementary keyboard ear training/sight singing is included. A basic introduction to computer-assisted ear training and notational review through Finale, Sibelius and Aurelia is included. 5 hours lecture, 2 hours laboratory.

MUS 1020—Music Theory and Harmony II 3 sem. hrs.**Sp - Dyersburg**

(Prerequisite: MUS 1010)

This course includes four-part harmonic progression in root position, first inversion and second inversion; non-harmonic tones; chords with added sevenths; analysis; simple modulation; and basic transposition of instruments. More advanced ear training/sight singing is included. Continued computer-assisted ear training and computer-assisted composition are presented. 5 hours lecture, 2 hours laboratory.

^MUS 1030—Music Appreciation 3 sem. hrs.**As Needed**

This course is an introduction to the musical arts, with particular emphasis on the basic elements of Western music. Students use the elements to analyze Western music in the context of historical periods and cultural frameworks and to compare it with non-Western music. 3 hours lecture.

MUS 2010—Advanced Theory and Harmony I 3 sem. hrs.**F - Dyersburg**

(Prerequisite: MUS 1020)

This course includes more complex four-part harmonic progression in all positions; non-harmonic tones; chords with added sevenths, ninths, elevenths, and thirteenth; advanced analysis; and modulation. More advanced ear training/sight singing is included. Continued computer-assisted ear training and computer-assisted composition are presented. 5 lecture hours, 2 laboratory hours.

MUS 2020—Advanced Theory and Harmony II 3 sem. hrs.**Sp - Dyersburg**

(Prerequisite: MUS 2010)

This course is a continuation of MUS 2010. 5 class periods per week.

^MUS 2110—Masterpieces of Music I 3 sem. hrs.**F - Dyersburg/Sp - JNC**

(Prerequisites: DSPR 0800, DSPW 0800)

This course includes a basic survey of the music of the Western World from the Renaissance through the late Classical periods. Particular emphasis on styles and general artistic movements as related to historic, social and other art forms are included. Some outside listening and concert attendance or writing activities are required. 3 hours lecture.

^MUS 2120—Masterpieces of Music II 3 sem. hrs.**Sp - Dyersburg/F - JNC**

(Prerequisites: DSPR 0800, DSPW 0800)

This course includes a brief review of stylistic elements of the Renaissance through late Classical periods. The main area of study includes music of the Romantic, Impressionistic, and Contemporary periods. A brief study of jazz and folk/popular music is included. Some outside listening and concert attendance or writing activities are required. 3 hours lecture.

Music, Applied (Private Lessons)

Private instruction in the following orchestral or band instruments, the keyboard or voice is available. Each student begins at his/her own level. 1/2 hour lesson for each hour credit. With the exception of MUS 110, MUS 114 and MUS 178, applied music courses are offered *as needed*.

MUS 110—Piano **1 or 2 sem. hrs.**

F, Sp - Dyersburg

Private instruction in piano. 1/2 hour lesson for each hour credit.

MUS 114—Organ **1 or 2 sem. hrs.**

F, Sp - Dyersburg

Private instruction in organ. 1/2 hour lesson for each hour credit.

MUS 118—French Horn **1 or 2 sem. hrs.**

Private instruction in French horn. 1/2 hour lesson for each hour credit.

MUS 122—Trumpet **1 or 2 sem. hrs.**

Private instruction in trumpet. 1/2 hour lesson for each hour credit.

MUS 126—Trombone **1 or 2 sem. hrs.**

Private instruction in trombone. 1/2 hour lesson for each hour credit.

MUS 130—Euphonium **1 or 2 sem. hrs.**

Private instruction in euphonium. 1/2 hour lesson for each hour credit.

MUS 134—Tuba **1 or 2 sem. hrs.**

Private instruction in tuba. 1/2 hour lesson for each hour credit.

MUS 138—Percussion **1 or 2 sem. hrs.**

Private instruction in percussion. 1/2 hour lesson for each hour credit.

MUS 142—Violin **1 or 2 sem. hrs.**

Private instruction in violin. 1/2 hour lesson for each hour credit.

MUS 146—Cello **1 or 2 sem. hrs.**

Private instruction in cello. 1/2 hour lesson for each hour credit.

MUS 150—String Bass **1 or 2 sem. hrs.**

Private instruction in string bass. 1/2 hour lesson for each hour credit.

MUS 154—Guitar **1 or 2 sem. hrs.**

Private instruction in guitar. 1/2 hour lesson for each hour credit.

MUS 158—Flute **1 or 2 sem. hrs.**

Private instruction in flute. 1/2 hour lesson for each hour credit.

MUS 162—Oboe **1 or 2 sem. hrs.**

Private instruction in oboe. 1/2 hour lesson for each hour credit.

MUS 166—Clarinet **1 or 2 sem. hrs.**

Private instruction in clarinet. 1/2 hour lesson for each hour credit.

MUS 168—Viola **1 or 2 sem. hrs.**

Private instruction in viola. 1/2 hour lesson for each hour credit.

MUS 170—Bassoon **1 or 2 sem. hrs.**

Private instruction in bassoon. 1/2 hour lesson for each hour credit.

MUS 174—Saxophone **1 or 2 sem. hrs.**

Private instruction in saxophone. 1/2 hour lesson for each hour credit.

MUS 178—Voice **1 or 2 sem. hrs.**

F, Sp - Dyersburg/F, Sp - JNC

Private instruction in voice. 1/2 hour lesson for each hour credit.

Music - Ensembles

Ensembles provide performance opportunities on an instrument or with the voice. Focus is on the stylistic interpretation and performance of music in the idiom studied. 2 class hours per week.

MUS 172—Percussion Ensemble **1 sem. hr.**

This course provides ensemble experience for those students who are able to play a percussion instrument. 2 hours laboratory.

MUS 182—Chorus **1 sem. hr.**

F, Sp - Dyersburg

This course consists of group singing of the standard choral music of the historical periods as well as of folk, popular, sacred and spiritual music. 2 hours laboratory.

MUS 183—Gospel Choir **1 sem. hr.**

As Needed

This course consists of group singing of gospel music and is open to all students. 2 hours laboratory.

MUS 184—Guitar Ensemble **1 sem. hr.**

As Needed

This course provides ensemble experience for those students who are studying guitar or who are able to play guitar. 2 hours laboratory.

MUS 188—Jazz Choir **1 sem. hr.**

F, Sp - Dyersburg

This course is a vocal and instrumental ensemble that focuses on the stylistic interpretation and performance of music in the popular idiom. Enrollment is by audition only. 1 1/2 hours laboratory.

MUS 190—Opera-Theatre **1 sem. hr.**

As Needed

This course allows students to participate in an opera or musical. 2 hours laboratory.

MUS 194—Orchestra **1 sem. hr.**

F, Sp - Dyersburg

This course provides ensemble experience for those students who are able to play an instrument of the string, brass, woodwind, or percussion family. 2 hours laboratory.

Nursing

NUR 100—Introduction to Nursing **2 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: Admission to the Advanced Standing LPN to RN Fast Track Program, DSPR 0800, DSPW 0800, DSPM 0850, MATH 1020)

This course serves as an overview to the scientific principles of nursing and the individual as a holistic adaptive system. The concepts and content threads of nursing process, basic needs, adaptation, nutrition and diet therapy, communication, nursing roles, developmental stages, and pharmacology are introduced. It also addresses the responsibilities of the graduate nurse within the health care system. This course is designed as a transition from the LPN to RN role and builds upon previous knowledge. 2 hours lecture.

NUR 101—Transitions to Nursing Care I **5 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: Admission to the Advanced Standing LPN to RN Fast Track Program, DSPR 0800, DSPW 0800, DSPM 0850, MATH 1020, BIOL 2010 or 2020, PSYC 1030)

(Co-requisite: NUR 113)

This course focuses on Maternal-Infant Nursing Care, Pediatric Nursing Care and Mental Health Nursing. The maternal child and pediatric components of this course focus on the scientific principles of nursing and adaptation that take place during the childbearing and childrearing phases and on health maintenance and promotion of children and women. The normal developmental tasks and related health needs and issues of this population are examined. The mental health component focuses on the scientific principles of nursing and adaptation that take place with specific alterations in psychological functioning across the life span. Integration of the interpersonal relationships of the individual and their groups, family, communication skills with patients, family,

and the health care team are utilized in this course. The concepts and content threads of nursing process, basic needs, adaptation, nutrition and diet therapy, critical thinking, communication, nursing roles, developmental stages, and pharmacology are applied to these client populations. Theory and clinical experiences allow the student to respect each individual's needs as well as family needs for health promotion, illness prevention, and rehabilitation as needed, and to practice ethical, legal, and professional accountability. 3 hours lecture, 6 hours laboratory.

NUR 111—Foundations of Nursing **9 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800, DSPM 0850, MATH 1020 and Admission to the Nursing Program)

This course focuses on the scientific principles of nursing and the individual as a holistic adaptive system. The concepts and content threads of nursing process, basic needs, adaptation, nutrition and diet therapy, communication, nursing roles, developmental stages, and pharmacology are introduced. The developmental stage focus is the older adult. Clinical experiences provide opportunities for the student to begin to demonstrate the use of the nursing process in delivery of client care. Student roles will include patient care provider and health care team member. Clinical experiences provide the student with opportunities to assist the individual client in meeting basic needs, to employ basic communication skills, to implement drug administration principles, and to identify the need for health promotion, prevention, and rehabilitation. 6 hours lecture, 9 hours laboratory.

NUR 112—Nursing Care I **10 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/F - JNC

(Prerequisites: NUR 111, BIOL 2010 or 2020, PSYC 1030)

(Co-requisite: NUR 113)

This course focuses on Maternal-Infant Nursing Care, Pediatric Nursing Care and Mental Health Nursing. The maternal, child and pediatric components of this course focus on the scientific principles of nursing and adaptation that take place during the childbearing and childrearing phases and on health maintenance and promotion of children and women. The normal developmental tasks and related health needs and issues of this population are examined. The mental health component focuses on the scientific principles of nursing and adaptation that takes place with specific alterations in psychological functioning across the life span. Integration of the interpersonal relationships of the individual and their groups, family, communication skills with patients, family, and the health care team are utilized in this course. The concepts and content threads of nursing process, basic needs, adaptation, nutrition and diet therapy, critical thinking, communication, nursing roles, developmental stages, and pharmacology are applied to these client populations. Theory and clinical experiences allow the student to respect each individual's needs as well as family needs for health promotion, illness prevention, and rehabilitation as needed, and to practice ethical, legal and professional accountability. 6 hours lecture, 12 hours laboratory.

NUR 113—Introduction to Pharmacology **2 sem. hrs.**

****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/F - JNC

(Prerequisite: Admission into nursing program)

(Co-requisite: NUR 101 or 112)

This course utilizes the program concepts and the roles and competencies of the Associate Degree nurse as a basis for the discussion of principles of pharmacology and medication therapy. The classification, therapeutic use, interaction, and contraindications of major drug groups will be examined while utilizing the nursing process as the framework for implementation of safe medication administration. 2 hours lecture.

NUR 211—Nursing Care II **10 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg/Sp - JNC

(Prerequisites: NUR 100 and NUR 101 or NUR 112, NUR 113, BIOL 2010 and BIOL 2020)

This course focuses on the scientific principles of nursing and the adaptation that takes place in the adult and pediatric patient with common well-defined health problems. The concepts and content threads of the nursing process, basic needs, adaptation, nutrition and diet therapy, communication, nursing roles, developmental stages, and pharmacology are applied to these patient populations. Theory and clinical experiences allow the student to respect each individual's need as well as family needs for health promotion, prevention and rehabilitation as needed. 6 hours lecture, 12 hours laboratory.

NUR 212—Nursing Care III **10 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/F - JNC

(Prerequisites: NUR 211, BIOL 2230)

This course focuses on the scientific principles of nursing and adaptation that takes place in adult and pediatric patients with specific alterations in physiological functioning, emphasizing the roles of the nurse as provider of care, manager of care, and member within the discipline of nursing. The primary focus is on acute and emergent health problems. Interpersonal relationships of individuals within their family, community, and society are emphasized. Theory and clinical experiences allow the student to respect each individual's needs for health promotion, illness prevention, and rehabilitation and to assume responsibility for ethical, legal and professional accountability. 6 hours lecture, 12 hours laboratory.

NUR 213—Dimensions of Practice **2 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg/F - JNC

(Prerequisites: ENGL 1010, NUR 211)

This course focuses on historical events, current trends, and ethical issues which have an impact on nursing and health care. The effect of past and present issues on the nursing profession is discussed. It also addresses the privileges and responsibilities of the graduate nurse as a practitioner as well as the role of the nurse in activities which promote the advancement, improvement, and the professionalism of nursing. Theory and clinical experience address styles of management, major functions of a manager, patient care management models, and the management skills of decision-making: prioritization, delegation, time management and resource allocation. 2 hours lecture.

Orientation

ORN 1010—Orientation: Learning to Succeed **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

F, Sp - Dyersburg/F, Sp - JNC/F, Sp - GCC

This course is recommended for all DSCC students and is designed to provide an orientation to a variety of strategies and techniques necessary to learn and succeed in the college setting. Topics covered include note-taking, study, textbook, and test-taking skills; memory techniques and learning styles; goal setting; stress and time management; campus resources; communication and critical thinking skills; beginning research skills; academic major and career choices; and other current student issues.

Students who place in two or more Learning Support areas are required to take ORN 1010. 3 hours lecture.

Philosophy

PHIL 1030—Introduction to Philosophy **3 sem. hrs.**

F, Sp - Dyersburg/F, Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is an introduction to the concepts, terms and principles of philosophy. The course emphasizes the concepts that humans have wondered about since ancient times and how they have sought to explain them. The philosophical method is introduced. 3 hours lecture.

RODP Equivalent Course - PHIL 1030

PHIL 1040—Introduction to Ethics **3 sem. hrs.**

F - Dyersburg/F, Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is an examination of the bases and norms for conduct as applied to both the individual and society. 3 hours lecture.

RODP Equivalent Course - PHIL 121

PHIL 1050—Introductory Logic **3 sem. hrs.**
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an introduction to language as a tool for critical reasoning. Both inductive and deductive reasoning as well as validity and soundness of argumentation are included. 3 hours lecture.

PHIL 2030—Survey of World Religions **3 sem. hrs.**

F, Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is a study of the beliefs and practices of the world's major religions. Hinduism, Judaism, Buddhism, Christianity, and Islam will be included. 3 hours lecture.

RODP Equivalent Course - PHIL 201

Physical Education

PED 101—Introduction to Physical Education 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

F - Dyersburg

(Prerequisites: DSPR 0700, DSPW 0700)

This course is a study of the historical background, general scope, principles and objectives of physical education in its relation to education as a whole. 3 hours lecture.

PED 202—Athletic Coaching of Baseball 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisites: DSPR 0700, DSPW 0700)

This course focuses on the individual and team fundamentals for the high school and college coach. 2 hours per week.

PED 203—Sports Officiating 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

Sp - Dyersburg

(Prerequisites: DSPR 0700, DSPW 0700)

This course is a study of the rules, interpretations and mechanics of officiating in basketball, baseball, softball, tennis and volleyball. Practical experience in officiating for intramural sports is provided. 2 hours per week.

Physical Education - Activity

NOTE: Students may elect to take any physical education activity course for pass/fail by giving written notice to the Office of Admissions and Records no later than the last day to register or add a class (see Academic Calendar for specific date).

PHED 1020—Body Aerobics 1 sem. hr.

Sp - Dyersburg/Sp - JNC

(Prerequisites: First inform your doctor and observe these guidelines: 1) Under 30: You can start exercising if you've had a check-up within the past year and the doctor found nothing wrong with you. 2) Between 30 & 39: You should have a checkup within three months before you start exercising. The examination should include an electrocardiogram [EKG] taken at rest. 3) Between 40 & 49: Same as for the 30-39 group with one important addition. Your doctor should also take an EKG to check your heart while you are exercising. [This is called a stress test.] Your pulse rate during this test should approach the level it would during aerobic workouts.)

This course focuses on the principles of aerobic conditioning designed to promote heart-lung endurance. The total fitness concept combines simple dance steps with up-tempo aerobic movements, resulting in a complete conditioning program. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1030—Racquetball 1 sem. hr.

As Needed

This course focuses on the rules, skills and strategies for playing racquetball. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1050—Jogging for Fitness 1 sem. hr.

F - JNC

This course provides instruction in the proper guidelines for jogging in preparation for a lifetime fitness program. Participation is a requirement for credit. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1080—Softball 1 sem. hr.

As Needed

This course focuses on the rules, skills and strategies for playing softball. 2 hours per week. Students may elect to take this course for Pass/ Fail.

PHED 1110—Physical Conditioning 1 sem. hr.

As Needed

This course provides instruction in calisthenics conditioning exercise with emphasis on cardiovascular efficiency and physical development. 2 hours per week. Students may elect to take the course for Pass/Fail.

PHED 1120—Body Building & Weight Lifting 1 sem. hr.

F. Sp - Dyersburg/Sp - JNC

This course demonstrates the proper techniques for weight training with individually tailored programs of instruction leading to satisfactory performance of the four basic lifts. 2 hours per week. Students may elect to take this course for Pass/ Fail.

PHED 1140—Badminton 1 sem. hr.

As Needed

This course focuses on the basic skills, rules and strategies for playing badminton. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1150—Bowling 1 sem. hr.

Sp - Dyersburg

This course focuses on the rules, method of scoring and skills for bowling. A moderate fee for use of the lanes will be assessed. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1160—Tennis 1 sem. hr.

As Needed

The course focuses on the rules, skills and strategies for playing tennis. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1170—Beginning Golf 1 sem. hr.

As Needed

This course provides instruction in the choice and use of clubs, stance and swing. Golf practice on the course emphasizes the rules, etiquette and scoring of the game. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1180—Volleyball 1 sem. hr.

F, Sp - Dyersburg

This course focuses on the basic skills, rules and strategies for playing volleyball. 2 hours per week. Students may elect to take this course for Pass/Fail.

PHED 1210—Basketball 1 sem. hr.

Sp - Dyersburg

This course focuses on the skills, rules and strategies for playing basketball. 1 hour twice a week. Students may elect to take this course for Pass/Fail.

PHED 2010—Varsity Baseball 1 sem. hr.

F, Sp - Dyersburg

This course is only for varsity athletes. A grade of Pass/Fail is given. Only one credit hour will be given for successful completion of this course regardless of the number of times the course is repeated.

PHED 2020—Varsity Basketball 1 sem. hr.

F, Sp - Dyersburg

This course is only for varsity athletes. A grade of Pass/Fail is given. Only one credit hour will be given for successful completion of this course regardless of the number of times the course is repeated.

PHED 2030—Varsity Cheerleading 1 sem. hr.

F, Sp - Dyersburg

This course is only for varsity cheerleaders. A grade of Pass/Fail is given. Only one credit hour will be given for successful completion of this course regardless of the number of times the course is repeated. The course requires a minimum of 32 laboratory hours.

PHED 2040—Varsity Softball 1 sem. hr.

F, Sp - Dyersburg

This course is only for varsity athletes. A grade of Pass/Fail is given. Only one credit hour will be given for successful completion of this course regardless of the number of times the course is repeated.

NOTE: PHED 2070 and PHED 2080 are offered as Pass/ Fail only.

PHED 2070—Wellness and Physical Activity I 2 sem. hrs.

F, Sp - Dyersburg

(Prerequisites: First inform your doctor and observe these guidelines: 1) Under 30: You can start exercising if you've had a check-up within the past year and the doctor found nothing wrong with you. 2) Between 30 and 39: You should have a check-up within three months before you start exercising. The examination should include an electrocardiogram [EKG] taken at rest. 3) Above 40: Same as for the 30-39 group with one important addition. Your doctor should also take an EKG to check your heart while you are exercising. [This is called a stress test.] Your pulse rate during this test should approach the level it would during aerobic workouts.)

This course assesses the student's physical condition by a graded exercise tolerance test. Muscular strength, flexibility and dieting habits are assessed. Implementation of different activities including mini-lectures are designed to improve a student's desired level of wellness/fitness. 1 hour lecture, 2 hours laboratory (supervised and unsupervised labs will be announced).

PHED 2080—Wellness and Physical Activity II 1 sem. hr.

As Needed

(Prerequisites: First inform your doctor and observe these guidelines. 1) Under 30: You can start exercising if you've had a check-up within the past year and the doctor found nothing wrong with you. 2) Between 30 and 39: You should have a check-up within three months before you start exercising. The examination should include an electrocardiogram [EKG] taken at rest. 3) Above 40: Same as for the 30-39 group with one important addition. Your doctor should also take an EKG to check your heart while you are exercising. [This is called a stress test.] Your pulse rate during this test should approach the level it would during aerobic workouts.)

This course is a continuation of PHED 2070, including pre-testing, three laboratory/exercise hours per week, and post-testing and may be taken multiple times for credit. This course is for Pass/Fail only.

Physical Science

^PSCI 1110—Physical Science I 4 sem. hrs.

F - Dyersburg/Sp - JNC

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an overview of the nature of science and basic aspects of physical sciences, aimed at presenting the essentials of physics and chemistry in a clear, easy-to-understand way. The course encompasses the nature of science, the measurement process, physics of motion, energy, fluids, heat and temperature, electricity and magnetism, waves, sound waves and light, the atom and the periodic table. 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - PSCI 1010

^PSCI 1120—Physical Science II 4 sem. hrs.

As Needed

(Prerequisites: DSPM 0800, DSPR 0800, DSPW 0800)

This course is an overview of the nature of science and basic aspects of physical sciences, aimed at presenting the essentials of

chemistry, astronomy and geology in a clear, easy-to-understand way: the atom and the periodic table, chemical reactions, organic chemistry, the evolving Earth, the solar system, the stars and the universe. 3 hours lecture, 2 hours laboratory.

RODP Equivalent Course - PSCI 1020

Physics

^PHYS 2010—General Physics I **4 sem. hrs.**
F - Dyersburg
(Prerequisite: MATH 1710)

This course is an introduction to the concepts, principles and methods of physics using algebra and trigonometry for pre-medical, pre-dental and science students. Emphasis is placed on experiences, experiments, demonstrations and use of multimedia resources to understand and apply in different situations the laws of motion, description of motion and forces, work, energy and the law of conservation of energy, linear momentum, circular motion, angular momentum, fluids, and thermal physics. The student is oriented toward integrating conceptual understanding with analytical skills using plain language with simple mathematics. The principles of physics are related to applications relevant to students' lives. Problem solving skills are developed beyond an algorithmic approach through examples, problem-solving strategies and exercises. 3 hours lecture, 3 hours laboratory.

^PHYS 2020—General Physics II **4 sem. hrs.**
Sp - Dyersburg
(Prerequisite: PHYS 2010)

This course is an introduction to the concepts, principles and methods of physics using algebra and trigonometry for pre-medical, pre-dental and science students. Emphasis is placed on experiences, experiments, demonstrations and use of multimedia resources to understand and apply in different situations oscillations; waves and sound; electromagnetism, light and optics; and modern physics. The student is oriented toward integrating conceptual understanding with analytical skills using plain language with simple mathematics. The principles of physics are related to applications relevant to students' lives. Problem-solving skills are developed beyond an algorithmic approach through examples, problem-solving strategies and exercises. 3 hours lecture, 3 hours laboratory.

PHYS 2110—Calculus-based Physics I **4 sem. hrs.**
As Needed
(Prerequisite: MATH 1830)

This course is a calculus-based introduction to the basic principles of physics. Topics include mechanics, elasticity, oscillatory motion, wave motion, sound, fluids and thermodynamics. 3 hours lecture, 3 hours laboratory.

^PHYS 2120—Calculus-based Physics II **4 sem. hrs.**
As Needed
(Prerequisite: PHYS 2110)

This course is a continuation of the calculus-based introduction to the basic principles of physics. Topics include electricity, mag-

netism, basic circuits, geometrical optics and physical optics. 3 hours lecture, 3 hours laboratory.

Political Science

^POLS 1030—American Government **3 sem. hrs.**

Sp - Dyersburg
(Prerequisites: DSPM 0700, DSPR 0800, DSPW 0800)

This course is a study of democratic theory and practice, constitutions and constitutionalism, civil liberties, federalism, political parties and interest groups. 3 hours lecture.

RODP Equivalent Course - POL 1010

Psychology

^PSYC 1030—General Psychology **3 sem. hrs.**

F, Sp, Su - Dyersburg/F, Sp - JNC/F - GCC
(Prerequisites: DSPR 0800, DSPW 0800)

This course is a study of basic psychological principles, terms, and research. Emphasis is placed on conceptual approaches to psychology, research methods, biological basis of behavior, psychological development, sensory processes, perception, learning and conditioning, memory, thought and language. 3 hours lecture.

RODP Equivalent Course - PSYC 1030

^PSYC 2120—Social Psychology **3 sem. hrs.**
F, Sp - Dyersburg/F, Sp - JNC
(Prerequisites: DSPR 0800, DSPW 0800)

This course covers issues including civic engagement, diversity, leadership, ethics and equity faced by communities, organizations and individuals in today's society as well as throughout history. Also, the course covers topics related to social, economic, political, moral and cultural concerns. 3 hours lecture.

^PSYC 2130—Life Span Psychology **3 sem. hrs.**
F, Sp - Dyersburg/F, Sp - JNC
(Prerequisites: DSPR 0800, DSPW 0800)

This course is a study of the biological, personal, social and intellectual changes that take place within individuals as they develop from birth through death. 3 hours lecture.

RODP Equivalent Course - PSYC 2130

Sociology

SWRK 2010—Introduction to Social Work **3 sem. hrs.**

As Needed
(Prerequisites: DSPR 0800, DSPW 0800)

This course is an introduction to the various fields of social work and the roles and responsibilities of human services professionals

and volunteers. The course includes the study of the history and structure of social welfare. A minimum of thirty hours of volunteer work in an agency is required. 3 hours lecture.

^SOC1 1010—Introduction to Sociology 3 sem. hrs.

F, Sp - Dyersburg/F, Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is a general introduction to the terms, concepts and principles of sociology. The course emphasizes the history of the development of sociology, research methods, basic sociological concepts and the study of social institutions. 3 hours lecture.

RODP Equivalent Course - SOCI 1010

^SOC1 1020—Social Problems 3 sem. hrs.

F - Dyersburg/F - JNC/F - GCC

(Prerequisites: DSPR 0800, DSPW 0800)

This course is a study of the contemporary social problems in the American society. Emphasis is on crime, drugs, sex, population, mental health, poverty, energy and minorities. 3 hours lecture.

RODP Equivalent Course - SOCI 1020

^SOC1 2010—Marriage and Family 3 sem. hrs.

Sp - Dyersburg/Sp - JNC/Sp - GCC

(Prerequisites: DSPR 0800, DSPW 0800)

This course uses social perspectives to examine intimacy and relationships in marriage and family. Theoretical perspectives are used to understand the changes that have occurred in 21st century families and relationships. Communication, power, decision-making, economic/work, family planning and changing family role issues are explored. 3 hours lecture.

RODP Equivalent Course - SOCI 2010

Spanish

SPAN 1010—Beginning Spanish I 3 sem. hrs.

F - Dyersburg/F - JNC

(Prerequisite: DSPW 0800)

This course emphasizes the acquisition of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enter Spanish 1020. Insights into Spanish culture, customs and ways of life are presented regularly. 3 hours lecture.

RODP Equivalent Course - SPAN 1010

SPAN 1020—Beginning Spanish II 3 sem. hrs.

Sp - Dyersburg/Sp - JNC

(Prerequisite: SPAN 1010)

This course emphasizes the development of the four basic language skills: speaking, listening, writing and reading. Upon course completion, students are prepared to enter an intermediate or

second year Spanish course. Insights into Spanish culture, customs and ways of life are presented regularly. 3 hours lecture.

RODP Equivalent Course - SPAN 1020

SPAN 1030—Introduction to the Spanish Language and Culture 3 sem. hrs.

****Not Part of a Tennessee Transfer Pathway****

As Needed

This course focuses on the acquisition of language learning and cultural skills. Language learning skills are developed by examining the broad concepts of grammatical forms, vocabulary and sounds. Spanish culture is examined through language, literature, music and visual arts. Students learn to speak elementary Spanish focusing on vocabulary used in everyday situations. A portion of the course emphasizes vocabulary and expressions related to doctors, nurses, medicines and illnesses. The course will not meet the foreign language requirement but will serve as a humanities elective.

SPAN 2010—Intermediate Spanish I 3 sem. hrs.

As Needed

(Prerequisite: SPAN 1020)

This course reviews grammar and expands the development of the four basic language skills. Speaking and comprehension will be emphasized. 3 hours lecture.

RODP Equivalent Course - SPAN 2010

SPAN 2020—Intermediate Spanish II 3 sem. hrs.

As Needed

(Prerequisite: SPAN 2010)

This course continues development of the four basic language skills with emphasis on speaking and comprehension. 3 hours lecture.

RODP Equivalent Course - SPAN 2020

Speech

^SPCH 1010—Fundamentals of Speech Communication 3 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp, Su - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course emphasizes speech as an act of communication. The student's confidence and poise before an audience and ability to select, research, organize, write and present a subject orally are stressed. Audio and video tape experiences are included. 3 hours lecture.

RODP Equivalent Course - SP 110

Theatre - Applied

THE 145—Performance Theatre Laboratory I 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

The student must be cast in a production sponsored by the Theatre Department.

This course involves guided and directed rehearsals which lead to a public performance. Minimum of 30 hours laboratory.

THE 146—Performance Theatre Laboratory II 1 sem. hr.
****Not Part of a Tennessee Transfer Pathway****

As Needed

The student must be cast in a production sponsored by the Theatre Department.

This course involves guided and directed rehearsals which lead to a public performance. Minimum of 30 hours laboratory.

THE 155—Technical Theatre Laboratory I 2 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

The student must work on the crew from the beginning of the production until the conclusion.

This course involves work on actual set construction, costuming, make-up, stage managing, lighting, sound and/or properties for major campus productions. It also includes crew work during the production. Minimum of 30 hours laboratory.

THE 156—Technical Theatre Laboratory II 1 sem. hr.
****Not Part of a Tennessee Transfer Pathway****

As Needed

The student must work on the crew from the beginning of the production until the conclusion.

This course involves work on actual set construction, costuming, make-up, stage managing, lighting, sound and/or properties for major campus productions. It also includes crew work during the production. Minimum of 30 hours laboratory.

THE 235—Acting I 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: DSPR 0800)

This course is an introduction to the craft of acting. Elementary techniques and principles of the actor's art are emphasized. Students will be involved in acting exercises. 3 hours lecture.

THE 236—Acting II 3 sem. hrs.
****Not Part of a Tennessee Transfer Pathway****

As Needed

(Prerequisite: THE 235)

This course is a continuation of THE 235. More in-depth techniques and principles of acting are treated. More difficult acting exercises are used. 3 hours lecture.

Theatre

^THEA 1030—Introduction to Theatre 3 sem. hrs.

F, Sp, Su - Dyersburg/F, Sp - JNC

(Prerequisites: DSPR 0800, DSPW 0800)

This course emphasizes a general appreciation of the theatre arts through the study of different styles of dramatic productions, a history of Greek to contemporary theatre and the processes involved in producing a theatrical production.

RODP Equivalent Course - THEA 1030

Definition of Terms

Advisor, Advisee - The advisor, or counselor, is the instructor or staff member assigned to help the student with academic planning. The student is the advisee.

Audit - Enrollment in a class without receiving a completion grade.

Average, Grade Point - A measure of average scholastic success obtained by dividing the total number of quality points earned by the total number of GPA hours. GPA hours are those in which the student receives a grade of A, B, C, D or F.

Calendar - The division of the full calendar year. The semester calendar is composed of two regular terms per year with about fifteen weeks per term of instruction excluding final examinations. There is also a summer session with multiple sessions.

Certificate - A program of study consisting of fewer courses than a degree. A certificate may be embedded in a degree program or may be an independent curriculum.

Classification - A student's status in respect to progress toward the completion of his/her curriculum, based upon the number of hours or courses to his/her credit at the time of registration. A student who has completed 28 semester hours is considered a sophomore.

Course - Organized subject matter in which instruction is offered within a given period of time and for which credit toward graduation or certification is usually given.

Course Number - A number identifying class level and distinguishing it from other courses in a given area of study.

Course Co-requisite - Two or more courses required during the same academic term.

Course Prerequisite - A preliminary requirement that must be met before a certain course may be taken.

Credit Hours (Semester Hours) - Defined by the number of hours per week in class and the number of weeks in the semester. One semester hour is usually assigned to a class that meets fifty-five minutes a week over a period of one semester or to a laboratory-type instruction that meets two or three hours a week for a semester or combination of these depending upon the type of instruction and the material in the course. Therefore, a three hour non-laboratory course would, in general, meet three hours a week during the semester, and the credits earned would be "three semester hours". A total of 60 college-level semester hours is the minimum required for graduation.

Curriculum - The whole body of courses offered for study.

Dean's List and Honor Roll - Common designations for the published lists of students who have achieved a recognized standard of academic excellence.

Degree, Associate - Degree granted upon completion of a specific program of college work.

Degree, Earned - Title bestowed as official recognition for the completion of a curriculum.

Degree Student - A student who has fulfilled the admissions requirements and who is pursuing an associate degree program, referred to by some colleges as a regular student.

Dismissal (Academic) - Involuntary separation of a student from the College because the student has not met the academic requirements.

Dismissal (Disciplinary) - Involuntary separation of a student from the College as a result of misconduct.

Division - A group of related departments: Arts & Sciences, Business & Technology and Nursing & Allied Health.

Elective, General - A college-level course which the student may choose, unlike courses which are prescribed. In areas of emphasis designated as Universal Transfer Pathways, students select general electives after consulting the catalog of the institution to which they plan to transfer.

Elective, Career - In the Division of Business and Technology, a course specific to a concentration; career electives, if applicable, are listed in the curricula.

Electives, Humanities/Fine Arts - Unless otherwise stated, non-applied courses in art, music, and theatre or courses in literature, foreign language, philosophy (except PHIL 1050 -Introductory Logic), World Civilization, or humanities. Humanities /Fine Arts electives should not be confused with the specific courses applicable to the nine credit hour block of Humanities/ Fine Arts electives.

Electives, Social Sciences - Unless otherwise stated, courses in psychology, sociology, economics, geography, history or political science. Social Science electives should not be confused with the specific courses applicable to the six credit hour block of Social Sciences electives.

Financial Aid - Funding made available to a student who demonstrates financial need. The term covers outright gifts, loans and jobs which are assigned to, or especially reserved for the student.

Full-Time Student - A student who is enrolled in twelve or more semester hours of academic courses.

Learning Support (formerly Developmental Studies Program) - A program of studies in various areas designed to give the student background prerequisites to college level studies.

Major - The student's primary field of interest or study.

Matriculation - The initial enrollment of the student as a member of the College.

Part-time Student - One who is carrying an academic schedule of fewer than twelve credit hours.

Probation - A period of evaluation during which a student's scholastic achievement or conduct is monitored. Academic probation is the result of unsatisfactory scholarship; it is not a penalty but a warning and an opportunity to improve; it usually involves a compulsory reduction in course load, interviews for diagnosis of difficulties and development of a plan for recovery; usually the student is required to make regular specified improvement in his/her record in order to avoid disqualification. Disciplinary probation is a middle status between good standing or dismissal; the student remains enrolled, but under stated conditions to the col-

lege policies; disciplinary probation covers a stated trial period during which it is determined whether the student is returned to good standing (having met the stated requirements) or dismissed or suspended at the end of the period (having failed to meet the stated requirements).

Readmission - The return of a student who was not enrolled the previous term. A student who is readmitted after a one semester suspension will be readmitted on Academic Probation status.

Reinstatement - The act of readmitting a student after he/she has been suspended.

Residency Status - Students are classified as resident or non-resident for the purpose of assessing fees and tuition. The definition of residency is determined by the Tennessee Board of Regents, and decisions concerning resident classification are made in the Office of Admissions and Records.

Transcript - The record of completed courses and the grades earned and the record of courses in progress. A transcript may be

official or unofficial. Transfer Student - A degree-seeking student having been admitted from another recognized college or university.

Transient Student - A non-degree student who is taking work at DSCC to transfer back to another college or university.

Semester - One of any three terms during which courses are offered by the College (Fall, Spring, Summer).

Special Student - One who is not pursuing an associate degree program or academic certificate at DSCC.

Suspension - Involuntary separation of the student from the College.

Withdrawal - A release from enrollment. A student notifies appropriate authorities, thereby making it an official withdrawal. When the student merely stops attending classes without notifying the authorities, failing marks are recorded and charged against him/her.

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 Eileen Anderson.... Secretary, Jimmy Naifeh Center at Tipton County
 Shirley Armstrong..... Custodian
 April Boals..... Admission & Records Lead Worker
 Phyllis Boone HIT Secretary II
 Gary Box..... Utility Worker
 Rita Brawner..... Account Clerk II
 Edith Carlton, C.P.S. Executive Secretary II, Institutional
 Advancement
 Jaqueline Cherry, C.P.S. Secretary, Division of Nursing, Jimmy
 Naifeh Center
 Constance Clay..... Executive Aide, Institutional Advancement
 Angela Cole..... Secretary II
 Phyllis Crawford..... Custodian
 Linda Crouch Library Assistant I
 Joyce Ann Davis, C.P.S. Printing Clerk
 Sherry Dunlap..... Secretary I
 Theresa Dunn.... Secretary, Jimmy Naifeh Center at Tipton County
 Ginger Dozier, C.P.S..... Testing Technician
 Mary Lynn Edwards, C.P.S..... Account Clerk II
 Melinda Evans..... Executive Secretary
 Teresa Evans, C.P.S..... Secretary, Continuing Education
 Wilma Everton Custodian
 Harry Fonville..... Custodian, Gibson County Center
 Danny Fowler..... Computer Lab Technician
 Adam Green..... Utility Worker
 Debora Gay..... Custodian
 Michael Shawn Gilbreath, C.P.S..... Transcript Analyst
 Otis Fields..... Custodian
 Cathy Fisher, C.P.S..... Title III Secretary I
 Randy Golden..... HVAC/Lead Mechanic II
 Yuketa Hall, C.P.S. Secretary, Student Services
 Donna Hartman..... Computer Lab Technician
 Donna Hunter, C.P.S..... Information Clerical Assistant, TECTA
 Deborah Jones, C.P.S. Payroll Manager
 Laurie Jones Secretary, Gym
 Bart Jowers..... Custodian
 Gordon Kleiner Custodian
 Laurinda Lamb Information Research Technician
 Kim Litton Account Clerk II
 Kathryn McBride Library Assistant III
 Rodney Mitchell..... Custodian
 Barbara Moody, C.P.S..... Account Clerk II/Switchboard Operator
 Betty Nanney Enrollment Services Assistant
 Birgit Northcutt, C.P.S. Secretary, Continuing Education
 Ewa Pate Secretary II
 Xavier Parham Custodian
 Angela Permenter, C.P.S. Executive Secretary
 Robin Privett, C.P.S..... Secretary, Division of Nursing
 Stacie Purvis, C.P.S. .. Secretary, Developmental Studies Program
 Paul Rhodes Instructional Support Specialist
 Jerome Rice Custodian
 Peggy Rice Secretary, Writing Center & Lab
 Rita Riley..... Secretary, Division of Technology
 Debbie Roberson, C.P.S. Account Clerk III

Doris Robison, C.P.S..... Receptionist/Secretary, Gymnasium
 Wynette Ross.... Secretary, Jimmy Naifeh Center at Tipton County
 Michael Samples..... Facilities and Grounds Supervisor
 Sandra Samples..... Custodian/Supervisor
 Gary Smith..... Maintenance Utility Worker
 Sammy Smith Custodian
 Teresa Smalley Orientation Specialist, TECTA
 Brenda Springfield Custodian
 Larry Stafford..... Maintenance Mechanic Lead Worker
 Heather Stephens, C.P.S..... Admission & Records Lead Worker
 Judy Stover Account Clerk II
 Bryan Sykes..... Maintenance Utility Worker
 Almeter Thomas Custodian
 Kevin Thomas..... Utility Worker
 Jacqueline Williams Enrollment Services Assistant

Workforce Investment Act

Listing current as of June 30, 2011

Sandra Allen, C.P.S..... Executive Aide
 Jennifer Bane Case Manager, Lake County
 Melissa Bane..... Case Manager, Dyer County
 Wilma Capps..... Case Manager, Dyer County
 Don Dugger..... Case Manager, Obion County
 Gina Eaton Account Clerk II
 Theresa Ethridge..... Account Clerk III
 Charity Gray Secretary III
 Delores Hayes Case Manager, Tipton County
 Lindsey Heglar..... Case Manager, Gibson County
 Sonya Johnson Case Manager
 Sheila Little..... Case Manager, Obion County
 LeAnn Lundberg..... Director of Facilities & Computer Services
 Lori Marberry..... Youth Coordinator
 Amy Maxey..... Business Services Coordinator
 Rebecca McCaslin..... Case Manager, Dyer County
 Tonya McKellar Case Manager, Lauderdale County
 Pam Merritt..... Director of Job Seeker & Student Services
 Ann Pennell, C.A.P. Business Services Coordinator
 Ginger Powell..... Director of Public Information and Planning
 Margaret Prater..... Executive Director for the Workforce Development
 Derrick Quinn..... Youth Coordinator
 Kacee Real Case Manager, Lauderdale County
 Laura Speer..... Director of Performance & Compliance EO Officer
 Connie Stewart..... Monitor
 Maria Waiter Case Manager, Gibson County
 Cynthia Webb Director of Finance & Administrative Services
 Mike Whitson..... Case Manager, Dyer County
 Libby Wickersham..... Case Manager, Crockett County
 Terry Williams Business Services Account Clerk II

Advisory Committees

The members of the Dyersburg State Community College advisory committees are citizens representing professions, businesses and occupations in the service area of the College. The purpose of the committees is to assist in determining the needs of the community for college services and to make appropriate recommendations.

ACCOUNTING ADVISORY COMMITTEE FOR DYER COUNTY

Laura Beth Butler, First Citizens National Bank, Dyersburg
Joe Enoch, Joe M. Enoch & Associates, CPA, Dyersburg
Bruce Kerr, Heckethorn Manufacturing Company, Dyersburg
Bob Newbill, Newbill and Henry Certified Public Accountants, Dyersburg
Tim Vick, Colonial Diversified Polymer Products, Dyersburg
Bob Warren, Forcum Lannom Contractors, Dyersburg
Teri Warren, Dyersburg Regional Medical Center, Dyersburg

ACCOUNTING ADVISORY COMMITTEE FOR TIPTON COUNTY

Susan Mashburn, Ward's Accounting, Ripley
Martha Crites, CPA, Halls
William Harmon, CPA, Ripley
Robert J. Wooten, Jr., CPA, Covington
Barry Bondurant, Baptist Memorial Hospital, Covington
Bethany Huffman, CPA, Millington
Rick Tankersley, Whitehorn, Tankersley & Company
Danny Byrd, Charms, Covington
David Espinoza, Millington Telephone Company, Millington
Joe Griggs, Rose Construction, Covington
Larry D. Silvey, Cowboy Construction, Munford

ADMINISTRATIVE OFFICE SUPPORT ADVISORY COMMITTEE

Nancy Austin, Dyersburg High School
Yuketa Hall, Dyersburg State Community College, Dyersburg
Kerrie Heckethorn, First Citizens National Bank, Dyersburg
Angela Hooper, Dyersburg State Community College, Dyersburg
Renate Jennings, Marvin Windows & Doors, Ripley
Teresa Keeton Tomson, First Citizens National Bank
Eva Kindle, Dyer County High School
Miranda Miller, TN Technology Center, Newbern
Mary Peterson, TN Technology Center, Covington
Angelica Portillio, Jones, Hamilton & Lay PLC
Sandra Rockett, Dyersburg State Community College, Dyersburg
Kim Walker-Hill, Community Member, Dyersburg
Twila Ward, TN Technology Center, Ripley

AFRICAN AMERICAN ADVISORY COMMITTEE

Will Ann Avery, Lake County High School (Retired), Tiptonville
Lamar Bartlett, Randstad Staffing, Dyersburg
Dorothy Bond, Director of Student Life, DSCC
Tyles Davenport, Dyersburg School Middle School, Dyersburg
Alice Eison, Dyersburg City Schools, Dyersburg
Larry Chapman, Dean of Students, DSCC
Cora Hughes, Retired, Dyersburg
Johnny Jenkins, Retired, Dyersburg
Mary Jones, Children & Family Services, Covington
Mary Martin, Community Member, Dyersburg
Ed Parker, Hastings Realty, Dyersburg
Michael Parr, Parr Realty, Dyersburg
Dr. Ronald J. Reed, DDS, Dyersburg
Vernita Turner, Dyer County High School, Newbern
Thomas White, (Retired) Dyersburg City Schools, Dyersburg

Agricultural Advisory Committee

Eddie Anderson, Farmer, Dyersburg
Steve Anderson, Tipton Farmers Co-op, Covington
Chris Cummings, Dyersburg High School, Dyersburg
Henry Fincher, Farmer, Alamo
Jimmy Fullen, Farmer, Ripley
Floyd Halterman, Crop Production Services, Dyersburg
Jerry Johnson, Covington High School, Covington
Eric Maupin, Farmer, Dyersburg
Pam Merritt, Northwest TN Workforce Board, Dyersburg
Pete Nelson, Memphis BioWorks, Memphis
Kelly Piatt, Crockett County High School, Alamo
Terry Sellers, Mid-South Farmers Co-Op, Alamo
Tracey Sullivan, DSCC Agriculture Instructor, Brownsville

BUSINESS MANAGEMENT ADVISORY COMMITTEE

Tommy Allmon, White and Associates, Dyersburg
Steve Bennett, Bennett, Inc., Dyersburg
Paul Carson, Tigrett and Pennington, Dyersburg
Dr. Kevin Cook, Belew and Ray Drugs, Dyersburg
Tony Dement, Forcum Lannom Materials, Dyersburg
Kerrie Heckethorn, First Citizens National Bank, Dyersburg
Penny Guthrie, D & B Properties, Dyersburg
Rhonda Lee, Caterpillar, Dyersburg

COMPUTER INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Carter Phillips, Dyer County Schools, Dyersburg
Kenny Milan, Dyer County Schools, Dyersburg
Jimmy Anderson, Dyersburg City Schools, Dyersburg
Joanne Edley, Tennessee Technology Center, Ripley
Jerry Cantrell, First Citizens National Bank, Dyersburg
Robin Charest, Dyersburg
Albert Foster, Baptist Hospital, Memphis
Bob Mayfield, Chairperson, Electronic Communications Systems, Dyersburg
Reggie Wilson, Unilever, Covington

CORRECTIONS/LAW ENFORCEMENT ADVISORY COMMITTEE

Thomas Bester, Adult Probation Officer, Dyersburg
Phillip Bivens, Attorney General, Dyersburg
Bennie Carver, Covington Police Dept., Covington
J.T. Chumley, Sheriff, Tipton County
Michael Durham, Chief of Police, Brighton
Arthur Heun, Chief of Police, Dyersburg
Landis Garrison, Ripley Police Department, Ripley
James Harger, Chief of Police, Munford
Jeff Box, Sheriff, Dyer County, Dyersburg
Steve Holt, Covington
John Hammond, Millington Police Department
Gill Kendrick, Chief of Police, Jackson
Chris Lea, Chief of Police, Brownsville
James Paris, Chief of Police, Mason
Jessie Poole, Chief of Police, Atoka
Tim Richards, Newbern Police Department, Newbern
Will Sanders, Police Chief, Trenton

EMERGENCY MEDICAL SERVICES (EMS)

ADVISORY COMMITTEE

Loren Crown, M.D., Baptist Memorial Hospital-Tipton, Covington
Tommy Dunavant, Tipton County Director of EMS
O'Neal Ellis, Division of EMS, Memphis
Dan Fowkes, Dyersburg Regional Medical Center, Dyersburg
Jeffrey A. Friederich, M.D., Dyersburg Regional Medical Center,
Dyersburg
Rhonda Hawks, Baptist Memorial Hospital, Union City
Chuck Latimer, Dyersburg Regional Medical Hospital, Dyersburg
Jan Love, Baptist Memorial Hospital, Covington
Jack Mauldin, Lake County EMS, Tiptonville
Teddy W. Myracle, Division of EMS, Jackson
Eric Newman, Lauderdale County Ambulance Authority, Ripley
Jana Paschall, Dyersburg Regional Medical Center, Dyersburg
Butch Stover, Gibson County EMS, Trenton

GIBSON COUNTY ADVISORY COMMITTEE

Chuck Arnold, Sheriff of Gibson County, Trenton
Dan Black, Bradford Special School District, Bradford
Tara Bradford, Greater Gibson Chamber of Commerce, Trenton
Tony Burriss, Mayor of Trenton, Trenton
Peggy Davis, Literacy Program in Gibson County, Trenton
Gil Fletcher, Chamber of Commerce, Humboldt
Robert Galloway, Gibson County School System, Dyer
Tim Griggs, Farmers & Merchants Bank, Rutherford
Curtis Halford, TN State Representative, Dyer
Tim Haney, Peabody High School, Trenton
Sandra Harper, Trenton Special School District, Trenton
Dotty Jones, Security Bank of Trenton, Trenton
Randy Pool, Gibson Co. Baptist Assoc., Trenton
Tom Witherspoon, Mayor of Gibson County, Trenton
Sherry Vaughn, Grace Broadcasting, Trenton
Bill Woods, Community Member, Trenton
Bianca Scates, DSCC student, Dyer
Rozana Hadloc, DSCC student, Gibson
Robert Stroud, DSCC student, Bradford

HEALTH INFORMATION TECHNOLOGY

ADVISORY COMMITTEE

Tanveer Aslam, M.D., First Choice Medical Clinic, Dyersburg
Mike Burt, Jackson-Madison Co. General Hospital, Jackson
Andrea Conley, South Mississippi Co. Regional Medical
Center, Osceola, AR
Alice Edwards, RHIA, Dyersburg
Brenda Fincher, DSCC, Dyersburg
Amy Flowers, Baptist Memorial Hospital, Tipton
Janet Haskell, Dyersburg Regional Medical Center, Dyersburg
Amanda King, Q Source, Memphis
Cheryl Mann, Baptist Memorial Hospital, Lauderdale
Terry Napier, Twin Rivers Regional Medical Center, Kennett, MO
Susan Osborne, DSCC HIT Coordinator
Teresa Phillips, Baptist Memorial Hospital, Union City
Steve Robey, Volunteer Hospital, Martin
Rene Stanley, RHIA, DSCC HIT Faculty
April West, Henry County Medical Center, Paris
Teressa White, Baptist Memorial Hospital, Memphis
Wade Wright, Student member, Jackson
Tammi St. John, Dyersburg Regional Medical Center, Dyersburg

NURSING ADVISORY COMMITTEE

Mary Adcock, Community Member, Newbern
James Caldwell, Baptist Memorial Hospital, Union City
Jo Cole, Alumni Representative, Dyersburg
Belinda Douglas, RN, Tennessee Technology Center, Covington
Marjorie Luttrell, Ph.D., University of Memphis
Sheila Fleming, Baptist Memorial Hospital-Tipton, Covington
Tom McWherter, Northwest Community Health Agency,
Union City
Sarah Miller, Retired, Dyersburg
Carla Peak, West Tennessee Health Care, Jackson
Russell Pigg, Dyersburg Regional Medical Center, Dyersburg
Ralph Reynolds, M.D., Retired, Dyersburg

TENNESSEE EARLY CHILDHOOD TRAINING ALLIANCE (TECTA) ADVISORY COMMITTEE

Dr. Karen Bowyer, President of Dyersburg State Community
College, Dyersburg
Dr. Katari Coleman, TSU TECTA Management Office, Nashville
Kathie Cothorn, Southwest TN Resource & Referral, Jackson
Julie Donalson, Signal Centers N. West
Tonda Emerson, Northwest TN Resource & Referral, Martin
Karen Fowler, TN Department of Human Service, N. West
Elizabeth Hailey, TN Department of Human Service, S. West
Susan Hattermer, Southwest Tennessee Early Head Start,
Henderson
Dr. Marti Herndon, UTM, Martin
Dr. Kay Patterson, Dyersburg State Community College
Vickie Pruett, TN Early Intervention System, Martin
Dr. Beth Quick, UTM, Martin
Dr. Mary Ann Sellars, Dyersburg State Community College
Cathy Smith, Jackson State Community College
Lori Suiter, Promethean Foundation, Union City
Cathy Waggoner, Promethean Foundation
Christy Wallsmith, Signal Centers, Trenton
Sharon Waterfield, State Dept. of Education, UT Martin
Heather Westphal Childrens Advocate, Jackson
Rema Wilson, Signal Centers, S. West

DSCC JIMMY NAIFEH CENTER at TIPTON COUNTY ADVISORY COMMITTEE

Phyllis Avato, Wal-Mart, Covington
Peggy Murdock, Covington High School, Covington
Linda Baker, Baptist East Memorial Hospital, Memphis
Quincy Barlow, Barlow Funeral Home, Covington
Ginger Beasley, Turner Holdings, Covington
William "Buddy" Bibb, Tipton County Schools, Covington
Skipper Bondurant, Baptist Memorial Hospital, Covington
Chick Boren, Charms Co., Covington
Rosemary Bridges, South Tipton County Chamber of
Commerce, Munford
Harriet Cannon, USDA Service Center, Covington
Mitch Carver, Brighton Bank, Covington
Pete Cobb, Paslode, Covington
Myra Cousar, Baptist Memorial Hospital-Tipton, Covington
Loren Crown, M.D., Baptist Memorial Hospital-Tipton, Covington
Cari Dee Dawson, First Citizens National Bank, Munford
Jerry Dupriest, Patriot Bank, Covington
Charles Eaves, Delfield Co., Covington
Charles Ennis, Patriot Bank, Millington
Dominic Feragotti, Unilever, Covington
Tim Fite, Tipton Community Member, Covington
Dr. David Gordon, Mayor, Covington
Robert Hagewood, Covington Electric System, Covington

Jim Hardin, Delfield, Covington
Christy Hayden, Community Member, Covington
Delores Hayes, Workforce Investment Act Case Manager for
Tipton County, Covington
Jerol Hopkins, Covington Industrial Board, Covington
Jeff Huffman, Tipton County Executive, Covington
Scott Hurst, Covington Manor, Inc., Covington
Gail Johnson, Regions Bank, Covington
Lee Johnston, Covington/Tipton County Chamber of
Commerce, Covington
Mary Jones, Children & Family Services, Covington
Missy LaBonte, University of Memphis, Dyersburg
Barbara McBride, DSCC Adjunct Faculty Member, Covington
John McBride, Pilgrim Rest MBE Church, Covington
Darry Marshall, Munford High School, Munford
Judson Naifeh, Community Member, Covington
Janet Newman, Community Member, Ripley
Rick Peeler, BancorpSouth Bank, Covington
Bill Ray, Tennessee Technology Center, Covington
Kathryn Roe, Brighton High School, Brighton
Paul Rose, Rose Construction, Covington
Dr. Mary Ann Sellars, Vice President for the College, DSCC
Bill Simonton, Community Member, Covington
Robert Simpson, Public Works, Covington
Thirza Sloan, Community Member, Covington
Gary Sloan, Bank of Tipton, Covington
Tim Sloan, Chairperson, Covington
Thomas Taylor, Community Member, Covington
Jamie Frakes Dean, DSCC Jimmy Naifeh Center at Tipton County,
Covington
Ed Timberlake, Vice Mayor, Covington
Jim Wyatt, First State Bank, Atoka
Brett Whitley, Insouth Bank, Covington
Kevin Young, Mueller Fittings, Covington

Faculty and Staff

James N. Adair (2007)

Associate Professor, Mathematics
B. S., Southeast Missouri State University
B.S.Ed., Southeast Missouri State University
M.N.S., Southeast Missouri State University

Mary Lee Alford (2006)

Computer Programmer II
B.S., The University of Tennessee, Martin

Dennis Anderson (2007)

Distance Education Coordinator/Instructional Design Specialist
A.S., Dyersburg State Community College
B.S., The University of Memphis

Marilyn Armstrong (1987)

Interim Director, Upward Bound
B.S., UT Center for Health Sciences, Memphis
B.S., Lambuth College
M.Ed., Memphis State University

Erskine Ausbrooks (1996)

Professor, Psychology
B.S., Middle Tennessee State University
M.S., Brigham Young University
Ph.D., The University of Tennessee, Knoxville

Shaun Awtry (2010)

Financial Analyst
B.S., The University of Tennessee, Martin

Linda Ballard (2002)

Assistant Professor, Accounting
A.S., Shelby State Community College
B.B.A., The University of Memphis
M.B.A., The University of Memphis

James Barham (2011)

Instructor, Administrative Office Support
B.S., The University of Tennessee, Martin
M.B.A., The University of Tennessee, Martin

Alan W. Barnett (1995)

Associate Professor, Arts & Sciences
Athletic Director/Men's Basketball Coach
A.A., Three Rivers Junior College
B.S., East Missouri State University
M.Ed., The University of Memphis

Dorothy Bond (1986)

Director, Student Life
B.S., The University of Tennessee, Martin

Nancy Boutwell (1996)

Instructor, Adult Basic Education
B.S., The University of Tennessee, Martin

Michael Bowen (2010)

Associate Professor, Economics
B.B.A., The University of Mississippi
M.A., The University of Mississippi

Karen A. Bowyer (1984)

President
B.A., Knox College
M.A., Rutgers University
Ph.D., The University of Alabama

Josh Britt (2009)

Instructor, Mathematics
A.S., Jackson State Community College
B.S., Lambuth College
M.S., The University of Memphis

Michael Brooks (2011)

Assistant Professor of Criminal Justice
M.S., California State University
B. S., West Illinois University

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Nursing Instructor
A.S.N., Northeast Mississippi Community College
B.S.N., University of North Alabama
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M.S.N., Union University

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M.L.S., The University at Buffalo

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B.S., Freed Hardeman University

J. Clint Clift (2001)

Professor, History
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B.A., The University of Memphis
M.A., The University of Memphis
Ph.D., The University of Tennessee, Knoxville

Tom Coley, EMT-P, I/C (2009)

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B.S., Memphis State University

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M.A., Trevecca Nazarene University

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B.S., Southern Illinois University
M.S., Southern Illinois University
Ph.D., Southern Illinois University

Carol Ann Feather (1969)
Professor, Music and Speech
A.B., Morehead State University
M.A., Morehead State University
Ph.D., The University of Mississippi

Cindy Fisher (2005)
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B.A., Furman University
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M.Ed., Mississippi State University

Lowell "Bud" Hoffmann
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B.S., West Chester University
M.B.A., Drexel University

Elaine Hollingsworth (1990)
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B.A., Memphis State University

Akm Hoque (1996)
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M.S., Dahaka University
M.S., Texas Tech University
Ph.D., Texas Tech University

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M.S., The University of Memphis

Randy Hulme (1999)
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Kenneth Jones (1994)
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M.S., New Mexico State University

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Maleia Lee (2010)
Director, Tennessee Small Business Development Center
A.S., Dyersburg State Community College
B.S., Union University
M.S., Bethel University

Brandi Leonard (2006)
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M.A., The University of Memphis

Meleia Lewis (1991)
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M.F.A., The University of Mississippi

Ben Littlepage (2010)
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M.A., Western Kentucky University

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Aklilu Maasho (2008)
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Tanga McCullough (1994)
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Computer Laboratory
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Jeannine McMahon (2003)
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B. S., Hillsdale College
M.Ed., Sul Ross State University

Donna Mealer (2005)
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B.A., Tennessee Technological University

Evelynn Miller (2011)
Dean of Nursing and Allied Health
B.A., University of Akron
B.S.N., University of Akron
M.S.N., Case Western Reserve University
Ph.D., University of Akron

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Internal Auditor
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Associate Professor, English
B.A., Tennessee State University
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Ph.D., Miami University

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Associate Professor, Health Information Technology
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M.S., The University of Memphis

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M.A., Bethel College

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M.A.T., Mississippi State University

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M.S.N., The University of Memphis

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A.A.S., Jackson State Community College

Steve Robey (2010)
Director, HHS Health Information Technology Consortium Program
A.A.S., Dyersburg State Community College

Sandra Rockett (1969)
Director, Financial Aid
B.S., Louisiana Technology University
M.Ed., Memphis State University

Beth Rose (2009)
Instructor, Nursing
B.S.N., The University of Memphis
M.S.N., Union University

Rutledge, Karen (2011)
Counselor and ADA Coordinator
B.A., Carson-Newman College
M.Ed., The University of Georgia
Ph.D., The University of Georgia

Denise Schoen (2010)
Counselor, Financial Aid
A.S., Dyersburg State Community College
B.S., The University of Tennessee, Martin

Lacye Schmidt (2011)
English Instructor
A.A. Northwest Mississippi Community College
B.A., The University of Memphis
M.A., The University of Memphis

Mary Ann Sellars (2006)
Vice President for the College
A.A., John A. Logan College
B.A., Southern Illinois University
M.A., Southern Illinois University
Ph.D., Southern Illinois University

Gina Seratt (2008)
Assistant Professor, Nursing
A.S., Dyersburg State Community College
B.S.N., The University of Memphis
M.S.N., University of Phoenix

Faye Sigman (2000)
Professor, Nursing
B.S.N., Murray State University
M.S.N., The University of Tennessee, Knoxville
Ph.D., The University of Missouri, St. Louis

Teresa Smalley (2006)
Orientation Specialist, TECTA
B.S., Lambuth University

Melody Smith (1999)
Professor, Mathematics
B.S., Memphis State University
M.S., Memphis State University
Ph.D., Memphis State University

Bobby L. Solmon (1989)
Associate Professor, Mathematics
B.S., The University of Tennessee, Martin
M.S., The University of Tennessee, Martin

Steve Son (2005)
Assistant Professor, Mathematics
B. A., Murray State University
M.A., Murray State University

Nathan Sonderman (2010)
Instructor, Biology
B.A., Ohio State University
M.S., Middle Tennessee State University

Rene Stanley (2007)
Assistant Professor, Health Information Technology and Coordinator, Business and Technology
B.S., UT Center for Health Sciences, Memphis

Paul Stewart (2011)
Director, Upward Bound
B.S., The University of Tennessee, Knoxville
M.S. Ed., The University of Tennessee, Martin

Paul Stringham (2008)
Specialist, Multi-media

Dave Strong (1979)
Professor, Developmental Studies and History
B.A., Union University
M.Ed., Memphis State University
Ed.D., Memphis State University

Tracey Sullivan (2010)
Instructor, Agriculture
B.S., The University of Tennessee, Martin
M.S., The University of Tennessee, Martin

Jamie Taylor (1990)
Database Manager/Analyst
A.S., Dyersburg State Community College
B.S., The University of Tennessee, Martin

Kelly Tivey (2006)
Site Coordinator, TECTA
A.S., Dyersburg State Community College
B.A., The University of Tennessee, Martin
M.S., The University of Tennessee, Martin

Cynthia Vories (2001)
Associate Professor, Sociology
B.S., The University of Tennessee, Knoxville
M.S., The University of Tennessee, Knoxville
J.D., The University of Tennessee, Knoxville

Patricia Walker (1993)
Assistant Director, Admissions and Records
A.S., Dyersburg State Community College
A.A.S., Dyersburg State Community College
B.S., Middle Tennessee State University

Kay Wall (2002)
Associate Professor, English
B.A., The University of Tennessee, Martin
M.A., Murray State University

Kimberly Watson (2011)
English Instructor
B.A., The University of Memphis
M.A.T., The University of Memphis
M.A.Ed., the University of Memphis

Amy Watts (2007)
Director, Administrative Services
B.S., The University of Tennessee, Martin

Beverlee L. Weatherly (1972)
Administrative Assistant, Office of the President
A.S., Dyersburg State Community College

Linda S. Weeks (1989)
Associate Professor, English
B.P.S., Memphis State University
M.A., Memphis State University

Franklin Brian Wells (2010)
Professor, Biology
B.S., Ohio State University
M.S., Texas A & M, Commerce
Ed.D, Texas A & M, Commerce

Charlene White, CPA (2009)
Manager, Finance
B.S., The University of Tennessee, Knoxville
M.A.C.C., The University of Tennessee, Knoxville

George White (2008)
Assistant Coordinator, Student Life
B.S., United States Sports Academy
M.A., William Woods University

Robert White (2002)
Coach, Men's Baseball
B.S.S., United States Sports Academy

Jordan Willis (2010)
Counselor, Admissions
B.S., The University of Tennessee, Knoxville
M.B.A., The University of Tennessee, Martin

Cindy Williams (2004)
Assistant Professor, English
B.A., The University of Memphis
M.A., The University of Memphis

Treyton Williams (2011)
Associate Professor, Computer Information Technology
B.S., Lambuth University
M.S., Middle Tennessee State University

Youlanda Jones-Wilcox
Vice President for Institutional Advancement and Continuing Education
B.S., The University of Memphis
M.A.L.S., The University of Memphis

Judy Wooten (1988)
Counselor, Financial Aid
A.S., Dyersburg State Community College
B.A., The University of Tennessee, Knoxville

Emeritus Faculty

Dr. Helen Bell (1969-1970) (1984-1996)
Chemistry
B. S., The University of Tennessee
B. A., The University of Tennessee
M.S., Memphis State University
Ph.D., The University of Tennessee
F.A.I.C. (Fellow, American Institute of Chemists)

Dr. H. Blair Bentley (1973-1987)
History
B. A., Bob Jones University
B.D., Bob Jones University
M.A., The University of Denver
Ph.D., The University of Tennessee

Dr. James Flatt (1973-2009)
Professor, Biology
B.A., Bethel College
M.A., George Peabody College of Vanderbilt University
Ed.S., The University of Georgia
Ed.D., The University of Southern Mississippi

Emma Mays-Reynolds (1974-2010)
Associate Professor, Administrative Office Support
B.S., The University of Tennessee
M.Ed., Memphis State University
C.O.A.P. (Certified Office Automation Professional)

Jane Theiling
B.A., Furman University
M.S., The University of Tennessee, Martin

Dr. Billy Williams (1969-2010)
Professor, Biology
B.S., Memphis State University
M.Ed., The University of Virginia
Ed.D., Auburn University

Dr. Richard Worley (1985-1992)
Physics
B. A., Hendrix College
M.A., The University of Arkansas
M.S., The University of Chicago
Ph.D., The University of California

Adjunct Faculty

Billie Allison, English
M.Ed., Delta State University

Mike Anderson, Developmental Mathematics
B.S., Freed Hardeman University

Greg Barclay, English
M. Ed., The University of Tennessee

Elaine Barcroft, Nursing
B.S.N., The University of Tennessee

Julie Beilfuss, Biology
M.S., The University of Memphis

Teresa Boswell, English
M. Ed., Columbus State University

Scott Brown, Biology
Ph.D., The University of Louisville

Donna Bumgardner, Speech
M.A., The University of Memphis

Carolyn Burnett, Music
M.S., The University of Tennessee, Martin

Michael Burt, Health Information Technology
A.S., Dyersburg State Community College

Sherry Campbell, Developmental Mathematics
B.S., Indiana State University

Lynda Carter, Developmental Writing
B. S., Indiana State University

Tim Clark, English
M.Ed., Union University

Angela Coffman, Education
M.Ed., Union University

Kim Collier, Mathematics
M.S., The University of Tennessee

Lloyd Collier, Developmental Mathematics
B.S., Austin Peay State University

Melody Collier, Orientation
M.Ed., Union University

Andrea Conley-Neil, Health Information Technology
M.B.A., Stephens College

Robert Cupples, Wellness
M.S., The University of Tennessee

Marsha Daniel, Developmental Mathematics
M.Ed., Vanderbilt University

Kathy DeLancey, Developmental Reading
M.Ed., Cumberland University

Judith Dierkes, Art
M.S., The University of Tennessee

Gary Drum, Speech and Philosophy
Ph.D., The University of Tennessee

Lori Evans, Mathematics
M.A.T., The University of Idaho

Nancy Foshee, Education
Ed.S., The University of Memphis

Rosemary Fulwood, English
B.A., Bethel College
M.S., Union University

Deborah Gatlin, Biology
M.S., The University of Memphis

Suzanne Glass, Mathematics
M.S., East Tennessee State University

Beth Glover, Early Childhood Education
M.S., Southeastern University

Carolyn Goings, English
M.F.A., Goddard College

Bill Gray, History
M.S., The University of Tennessee, Martin

Jason Green, French
M.A., The University of Missouri

Donald Griffin, History
M. A., The University of Tennessee

Judi Grunert, Music
B.F.A., The University of Wisconsin, Milwaukee

Jasmine Gunn-Fussell, Reading/Orientation
M.S., Christian Brothers University

Judy Hendrix, Administrative Office Support
A.S., Dyersburg State Community College

Mary Jeanne Holt, Health
D.C., Life Chiropractic College

Anita Honeycutt, Reading/Orientation
M.Ed., The University of Memphis

Anne Houston, Mathematics
M.S., The University of Tennessee, Martin

Teresa Johnson, Orientation
M.L.S., The University of Texas

Betty Jones, Music
B.A., Blue Mountain College

Rebecca Kent, Biology
M.A.Ed., Union University

Donna King, Developmental Writing
B.S., The University of Memphis

Linda King, Music
M.M., Vanderbilt University

Michelle King, Early Childhood Education
M.S., Oklahoma State University

Jennifer Kinningham, Orientation
M.S., Trevecca Nazarene University

Jessi Koons, Music
B.S., Austin Peay State University

Tresa Lawson, Biology
M.S., Memphis State University

Melissa Lemastus, Health Information Technology
A.A.S., Dyersburg State Community College

Scott Maness, Developmental Writing
B.A., The University of Tennessee, Martin

Angela Martin, History
M.A., The University of Memphis

Shirley McGuire, Computer Information Technology
M.B.A., The University of Tennessee

Edward Middleton, Philosophy
M.A., The University of Memphis

Donna Nasso, Psychology
M.Ed., The University of Tennessee

Elaine Neal, Developmental Mathematics
B.S., The University of Memphis

Amy B. Payne, Physical Education
B.A., The University of Memphis

Kevin Perk, Geography
M.A., Towson State University

Kathy Prewitt, Mathematics
B.S., Tennessee State University

Rian Puckett, Developmental Writing
M.A., Bethel College

William Redmond, Biology
Ph.D., The University of Tennessee

Natalie Reed, Orientation
M.S., The University of Tennessee, Martin

Ronald Rimovsky, History
M. Ed., Union University

Wanda Robertson, Mathematics
M.S., The University of Tennessee

Sharon Sanders, Developmental Mathematics
M.S., The University of Memphis

Jack Santos, EMT
Certified EMT, Dyersburg State Community College

Robert Schlabach, Music
M.S., M.Ed., Illinois State University

Brenda Scott, Orientation
M.S., The University of Tennessee

Roger Shore, Physical Education
Ed.D., Northwestern State University of Louisiana

Joanna Simonton, Orientation
M.S., The University of Tennessee

Mary Ann Smith, Basic Writing
M.S., Memphis State University

Barbara Spafford, Developmental Reading
M.Ed., The University of Southern Mississippi
Floyd R. Speck, Music
M.M., The University of Kentucky

Kimberly Stewart, History
M.A., Nova Southeastern University

Gara Strong, English
M.A., The University of Memphis

Michelle Sykes, Health Information Technology
A.A.S., Dyersburg State Community College

J

ane Theiling, Orientation
M.S., The University of Tennessee, Martin

Daniel Tilly, Philosophy
M.Div., Asbury Theological Seminary

LaKeesha Turner, Early Childhood Education
M.Ed., Trevecca Nazarene University

Kenneth Uselton, Philosophy
D. Div., Vanderbilt University

Marilyn Waldon, Early Childhood Education
M. Ed., Murray State University

Jay Wardlow, English
M.A., The University of Memphis

Tricia Wilburn, Music
B.M.Ed., Kansas State University

Charles Wilkinson, English
M.A., Vanderbilt University

Vicki Williams, Early Childhood Education
M.Ed., Trevecca University

Don Wilson, History
M.A., The University of Memphis

Sara Wolfe, Sociology
M.S., The University of Memphis

Sarah Worsham, French
M.A.T., Middle Tennessee State University

Continuing Education Instructors

Erskine Ausbrooks

James Barham

Terry Browning

Sam Davis

Gerald Flowers

Jamie Frakes

Jennifer Thompson

Clayton Hayes

Matt King

Hal McCarter

Isabella Scna

Jeff Roush

Maleia Lee

Laura Wright

Fran Robison

Youth Program Instructors

David Brooks

Angie Coffman

Susie Collier

Sarah Allen

Pam Green

Max Grimes

Hal McCarter

Isabella Scna

Jeff Roush

Maleia Lee

James Barham

Laura Wright

Fran Robison

DSCC Student Handbook



Administrative Staff

All numbers are in the 731 area code unless otherwise noted.

| | |
|---|---------------------|
| ADMISSIONS COUNSELOR | 286-3324 |
| ADMISSIONS AND RECORDS | 286-3327 |
| J Dan Gullett, Assistant Vice President for Academic & Student Affairs | |
| AFFIRMATIVE ACTION OFFICER | 286-3316 |
| Sheila Gillahan, Director | |
| ALUMNI OFFICE | 286-3347 |
| Jane Pate, Coordinator | |
| ARTS & SCIENCES DIVISION..... | 286-3207 |
| Dr. Kay Patterson, Assistant Vice President for Learning | |
| ASSESSMENT/TESTING..... | 901/475-1151 |
| Doug Hodge, Manager | |
| ATHLETICS | 286-3259 |
| Alan Barnett, Director | |
| BUSINESS OFFICE | 286-3308 |
| Donna Mealer, Business & Student Financial Services Manager | |
| BUSINESS & TECHNOLOGY DIVISION | 286-3204 |
| Rene Stanley, Coordinator | |
| CAREER DEVELOPMENT | 286-3242 |
| Ben Littlepage, Career Development Counselor..... 288-7516 | |
| COMPUTER SERVICES and TELECOMMUNICATIONS..... | 286-3338 |
| Diane Camper, Vice President for Technology | |
| CONTINUING EDUCATION | 286-3266 |
| COUNSELING..... | 286-3242 |
| DISABILITY SERVICES/ADA..... | 286-3242 |
| Dr. Karen Rutledge | |
| FINANCE and ADMINISTRATION | 286-3307 |
| Lowell Hoffmann, Vice President for Finance and Administrative Services | |
| FINANCIAL AID | 286-3238 |
| Sandra Rockett, Director | |
| FINANCIAL AID COUNSELORS | 286-3273 |
| GIBSON COUNTY/DSCC GIBSON COUNTY CENTER 731/855-1419 | |
| Julie Griggs, Director | |
| INSTITUTIONAL ADVANCEMENT | 286-3346 |
| Youlanda Jones-Wilcox, Vice President | |
| JOB PLACEMENT | 286-3242 & 288-7514 |
| Dr. Karen Rutledge, Counselor | |
| Ben Littlepage, Career Development Counselor | |
| LEARNING RESOURCE CENTER | 286-3226 |
| Teresa Johnson, Dean | |

| | |
|---|---------------|
| LEARNING SUPPORT | 286-3357 |
| MULTICULTURAL AFFAIRS | 901/475-3166 |
| Dorothy Bond, Director | |
| NURSING and ALLIED HEALTH DIVISION | 286-3398 |
| ONE STOP CENTER..... | 286-3350 |
| Margaret Jones, One Stop Center Coordinator | |
| ORIENTATION | 286-3332 |
| George White, Assistant Coordinator of Student Life | |
| PERSONNEL/HUMAN RESOURCES..... | 286-3316 |
| Sheila Gillahan, Director | |
| PRESIDENT | 286-3301 |
| Dr. Karen Bowyer | |
| PUBLIC INFORMATION | 286-3347 |
| Jane Pate, Director | |
| SMALL BUSINESS DEVELOPMENT CENTER | 286-3201 |
| Maleia Lee, Director | |
| STUDENT ACTIVITIES/STUDENT LIFE..... | 901/ 475-3166 |
| Dorothy Bond, Director | |
| George White, Assistant Coordinator.....-286-3332 | |
| STUDENT SERVICES..... | 286-3240 |
| Larenda Fultz, Dean | |
| TENNESSEE EARLY CHILDHOOD TRAINING ALLIANCE (TECTA) | 855-1419 |
| Kelly Tivey, Site Coordinator | |
| TIPTON COUNTY/JIMMY NAIFEH CENTER at TIPTON COUNTY | |
| 901/475-3100 | |
| Dr. James T. Frakes, Dean | |
| TUTORING CENTER | |
| Elaine Hollingsworth | |
| 286-3233 | |
| VETERANS AFFAIRS (Financial Aid Office) | 901/475-1147 |
| Judy Wooten, Financial Aid Counselor | |
| VICE PRESIDENT FOR THE COLLEGE | 286-3322 |
| Dr. Mary Ann Sellars | |

See the following for information about:

| | |
|---|-------------------------------------|
| ABSENCES | Instructor |
| ACTIVITIES ON CAMPUS..... | Student Activities Coordinator |
| ADMISSIONS POLICIES | Admissions and Records |
| ADULT EDUCATION | Continuing Education Executive Aide |
| AFFIRMATIVE ACTION | Director, Human Resources |
| ALUMNI | Institutional Advancement Office |
| ADA (Americans with Disabilities Act) | ADA Coordinator |
| ASSESSMENT | Manager of Assessment |

AUTOMOBILE - MOTORCYCLES
 Accident, Stolen, Stalled..... Student Services Office
 Permit and Regulations... Business Office/Learning Resource Center
 Ticket, Payment.... Business Office or DSCC One Stop Center
 Ticket Appeal..... Business Office

CATALOGSwww.DSCC.edu

CHANGE OF ADDRESS DSCC One Stop Center

COURSES
 Drop, Add, Withdrawal Advisor/DSCC One Stop Center
 Which to Take Advisor/Counselor
 Non-Credit Courses..... Continuing Education
 Overload..... Advisor

DISABILITY SERVICES (STUDENT)/ADA ADA Coordinator

EMERGENCIES Student Services Office

EVENING ADMINISTRATION Vice President for the College

GRADES
 Grades Recorded Office of Admissions and Records
 Transcripts Release..... Office of Admissions and Records
 Transferring Courses..... Office of Admissions and Records

GRADUATION INFORMATION..... Office of Admissions and Records

GYM ACCESS Student Services Office

HOUSING, OFF-CAMPUS Student Services Office

I.D. CARDS Learning Resource Center

INTRAMURALS Student Activities

JOBS (FULL-TIME, PART-TIME)..... Job Placement Counselor

LOAN - SCHOLARSHIP Financial Aid Office

LOST AND FOUND..... DSCC One Stop Center & Division Offices

MEETING ROOMS, STUDENT Vice President for the College

MULTICULTURAL AFFAIRS Director of Student Life

NEWS FOR COLLEGE NEWSLETTER..... Student Services Office

PAYMENT OF FEES OR REFUND Business Office

PLACEMENT..... Job Placement Counselor

POSTERS ON CAMPUS Student Activities Office

PROBLEMS
 Financial Financial Aid Office
 Personal..... Counselor
 Registration DSCC One Stop Center
 Scholastic Instructor, Counselor, Advisor

STUDENT ORGANIZATIONS Student Activities Office

TESTS
 Computerized Placement Assessment and Support System (COMPASS)..... Manager of Assessment

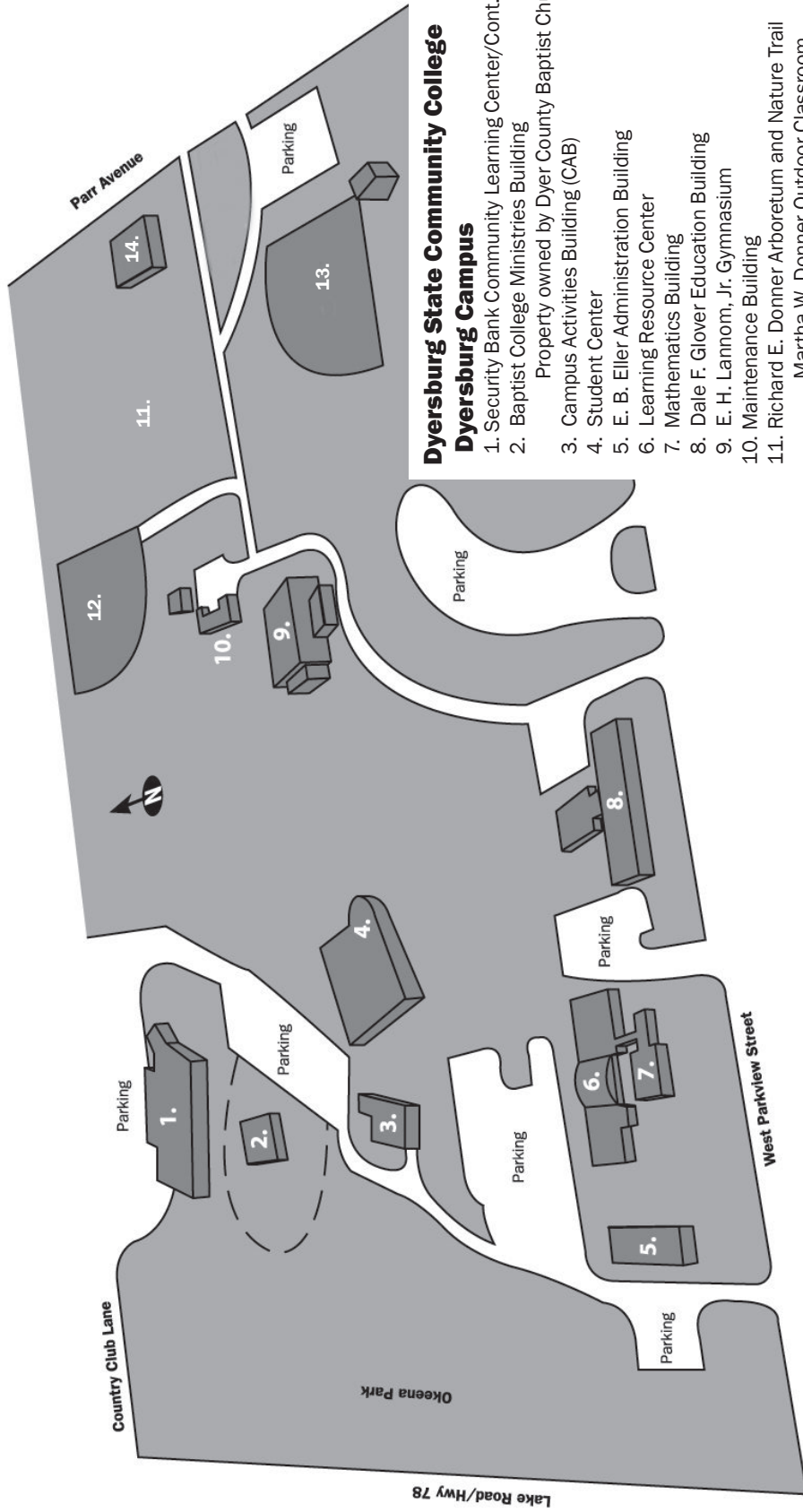
ACT Manager of Assessment
 Credit by Examination..... Advisor
 Make-up Exam..... Instructor
 Special Tests (Aptitude, Interest, etc) Counselor

TUTORING SERVICES Tutoring Center

VETERANS AFFAIRS..... Financial Aid Office

WORK STUDY JOBS Financial Aid Office

DSCC Dyersburg Campus Map



Lake Road/Hwy 78

Country Club Lane

Okeena Park

West Parkview Street

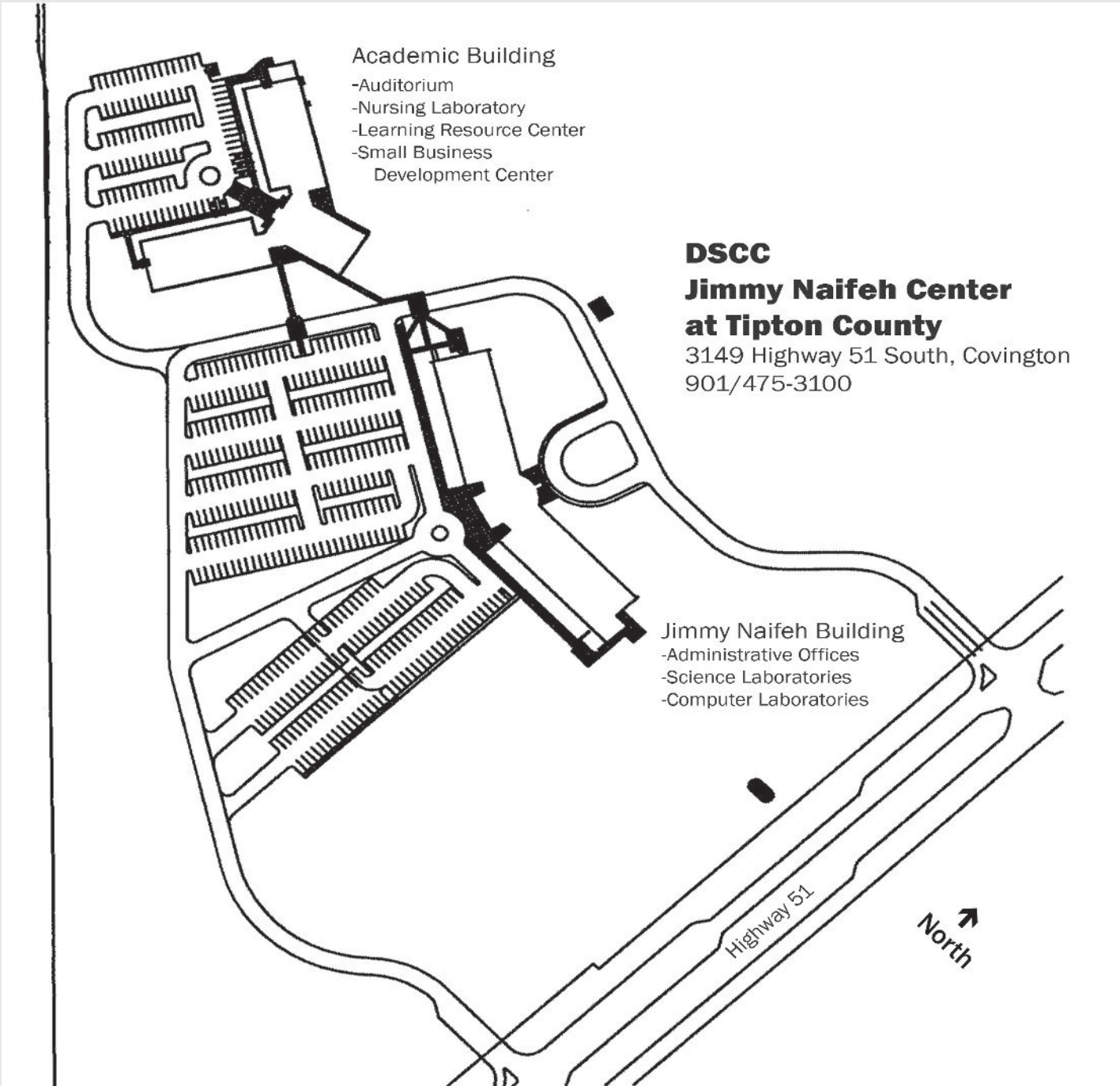
Parr Avenue

Dyersburg State Community College

Dyersburg Campus

1. Security Bank Community Learning Center/Cont. Ed. Offices
2. Baptist College Ministries Building
Property owned by Dyer County Baptist Churches
3. Campus Activities Building (CAB)
4. Student Center
5. E. B. Eller Administration Building
6. Learning Resource Center
7. Mathematics Building
8. Dale F. Glover Education Building
9. E. H. Lannom, Jr. Gymnasium
10. Maintenance Building
11. Richard E. Donner Arboretum and Nature Trail
Martha W. Donner Outdoor Classroom
12. Softball Field
13. Baseball Field and Press Box
14. Dyer County Health Department on property leased from DSCC

DSCC Jimmy Naifeh Center at Tipton County Map



Services and Special Assistance

Student Services

The mission of the Student Services Division at Dyersburg State Community College is to provide and support the development and coordination of programs, services, and activities designed to achieve three primary objectives:

1. To provide for the general welfare of students.
2. To promote the personal growth and development of each individual student.
3. To complement and supplement experiences in the classroom.

Responsibilities for the administration and coordination of programs, services, and activities in the division rests with the Dean of Student Services. The Dean is assisted in this effort by a team of specialists and trained personnel in each department or area. Student Services is comprised of the following departments, programs, and service areas that contribute to individual student development and a successful college experience.

1. Office of Student Services
2. Office of Financial Aid
3. Office of Student Activities
4. Office of Counseling & Career Development
5. Office of Orientation
6. Office of Student Assessment & Testing
7. Office of Multicultural Affairs
8. Office of Student Disability Services/ADA Compliance
9. Office of Student Life
10. Athletics

Student services are provided to students at all college locations in a variety of ways. College staff meets with students in office locations at the Dyersburg campus and at each Center whenever possible. An interactive desk-top video system is available at all college locations, which makes it possible for students to interact in real-time with college staff who are located at a different location from the student. Each student services function has a home page on the college Web site where students can access information 24/7. Office phone numbers and e-mail addresses of college student services staff are also made available to students.

Student activities exist to serve the extracurricular needs of the Dyersburg State student body. These activities are designed to enhance leadership, social, and management skills necessary to compete in today's globally competitive world. It is the responsibility of the Director of Student Life and the Assistant Coordinator of Student Life to provide the leadership and support for the co-curricular activities of the campus. The Director also works closely with campus registered student organizations and the Student Government Association. For information regarding student activities, contact the Director of Student Life, Dorothy Bond, at 901/475-3166 or George White, the Assistant Coordinator of Student Life at 731/286-3332.

Class Attendance

Regular class attendance is essential to student success in college. Absence from the classroom negatively affects student suc-

cess and learning outcomes. Dyersburg State Community College has established the following Class Attendance Policy, which is applicable to all students attending classes both in person and online.

1. Attendance at all class sessions and regular participation in any online course for which a student is registered is expected.
2. Absences will be counted from the first meeting of the class.
3. It is the student's responsibility to contact the instructor prior to an absence from class or shortly after the absence. The instructor will determine whether an absence is excused or unexcused.
4. The student is responsible for all work and/or lecture material covered in any missed class session. The instructor will determine whether to accept makeup work for the class.
5. 5. Students who have three (3) consecutive unexcused absences from a class that meets three (3) hours per week, or two (2) consecutive unexcused absences from a class that meets twice weekly, or once weekly in a three (3) hour block, will be reported as "stopped attending." Students who do not participate in an online course for one week will be reported as "stopped attending."
6. Students who exhibit a pattern of absences, even if not consecutive, may also be reported as "stopped attending."
7. A "stopped attending" designation may negatively impact receipt of current and future financial aid.
8. It is the student's responsibility to officially withdraw from a course if a "stopped attending" designation is reported or if continued, regular attendance proves impossible. In these circumstances, failure to withdraw from a course by the deadline listed in the Academic Calendar will result in a grade of "F" and may negatively impact eligibility for future financial aid and/or continued enrollment.
9. Nothing in this policy shall be construed as preventing an instructor from having a more restrictive attendance policy regarding absences for an individual class.

DSCC Identification Cards

Students (full-time and part-time) taking one or more credit courses on DSCC's main campus must obtain a student identification card in the Learning Resource Center during registration. Students registered at DSCC off-campus centers may acquire an I.D. card and receive the benefits it so provides. This card is provided at no charge. Lost or stolen I.D. cards can be replaced in the Learning Resource Center at a cost of \$5. The I.D. card is required of students by the Learning Resource Center, Bookstore, Business Office and Gymnasium and allows a student to attend College activities open to the student body at student rates. Each student must retain his I.D. card and present it upon legitimate request. The I.D. card will be validated at each subsequent registration upon proof of fee payment.

DSCC Eagle Times

The Eagle Times is a monthly student publication supported by Office of Student Services. For more information, contact the Division of Student Services at 731/286-3240

Office Hours - Faculty

Each faculty member posts his/her hours of availability for student conferences on his/her office door. You should familiarize yourself with these times and take advantage of the opportunity to interact with your instructors concerning any academic problems that you may have. You will find that the faculty is eager to assist you with these problems. To ensure that the faculty member does not have another appointment at your desired time, call or email the faculty member to schedule a meeting.

Office Hours - Administration

The following hours are operational for all offices in the administrative buildings: Monday - Friday 8:00 a.m. - 4:30 p.m. The College switchboard is open each weekday from 8:00 a.m. to 4:30 p.m. You can call direct to any office if you choose.

Learning Resource Center (LRC)

The Learning Resource Center is DSCC's "information gateway" for easy access to and assistance with information resources. It provides an on-line catalog of all of its resources. Through the Tennessee Electronic Library, the LRC offers an on-line database of 5,000 full text magazines. Information resources include 80 plus on-line databases, and 70,000 eBooks.

The Dyersburg Campus LRC has 144 computer workstations 112 for open use, and 32 for library operations. All of these workstations can access the college network and the Internet.

The Learning Resource Center Web Page is accessible on the Dyersburg State Home Page. It provides access to the LRC catalog and electronic resources from any computer connected to the Internet. The LRC provides a help desk with e-mail and phone access to assist with any online or other problems.

Books may be checked out for two-week period and may be renewed. There are no fines for overdue materials. Please return materials promptly as a courtesy to others who may want to use the materials. Reserve materials and videocassettes can only be used in the LRC.

Learning Resource Center hours are 8:00 a.m. until 8:00 p.m. Monday through Thursday, 8:00 a.m. to 4:00 p.m. on Friday, and 9:00 a.m. to 1:00 p.m. on Saturday. During the summer semester, the Learning Resource Center is open 8:00 a.m. to 6:00 p.m. Monday through Thursday and 8:00 a.m. to 4:00 p.m. on Friday.

Learning Resource Centers are also located at the Gibson County Center and the Jimmy Naifeh Tipton County Center. They have limited collections of books. However, they can access all of the LRC electronic resources and request additional resources from the Dyersburg campus. Check the LRC Web Page for their hours.

Degree Planning

Students who are pursuing an associate degree at Dyersburg State will be assigned a faculty advisor in their program of study. Faculty advisors are assigned at the student's initial application for admission. Changes in advisor assignment are made when needed.

Once students determine their major/concentration, they should see an advisor for assistance with their degree plan. If students are undecided, they should contact the College Counselor at 731/286-3242.

Any time students change their major/area of emphasis or concentration or the school to which they plan to transfer, they should contact their advisor to make necessary changes in their degree plan or to complete a new one. Change of majors/area of emphasis or concentrations must be made in the Office of Admissions.

& Records. The Change of Information form is available online at www.dsc.edu.

Recognition and Honors

Athletic Awards -Baseball, softball, men's and women's basketball and cheerleader awards are presented at the Athletic Banquet, which is held each year during the spring semester.

Each year the Division of Student Services, in cooperation and coordination with the faculty and staff, sponsors an Honors Convocation for the purpose of recognizing those students, faculty and staff who have been outstanding leaders and have distinguished themselves at Dyersburg State during the academic year. Honors currently awarded include the following:

Outstanding Graduates -The graduates with the highest cumulative grade point average. Only those students who complete a minimum of 30 college-level hours in residence at Dyersburg State will be considered for the honor of top academic graduates.

Dean's List -Full-time students that compile a college-level semester average of 3.50-4.00 will have their names placed on the Dean's List.

College Board's Outstanding Minority Graduates -Each year the College Board recognizes minority graduates who have distinguished themselves academically and in service to the College and community.

Who's Who Among Students in American Junior Colleges -Second year students may be recommended for this honor. The Student Affairs Committee evaluates the student's scholarship ability, participation and leadership in academic and extracurricular activities, citizenship and service to DSCC, and potential for future achievement.

Academic Awards -The outstanding students in each academic discipline.

Community College President's Scholarship at Austin Peay State University -Recipient is selected from DSCC graduates who plan to continue their education at APSU.

Karen A. Bowyer Presidential Scholarship at The University of Memphis -Recipient is selected from DSCC graduates who plan to continue their education at The University of Memphis.

Vern Forcum Scholarship -Recipients are recommended by the faculty and staff at Dyersburg State.

Student Organizations -Members who have been outstanding in their service to the organization will be recognized.

Drops, Adds, Withdrawals and Change of Course

One of the most important procedures for students is that of schedule changes or withdrawals. If you fail to follow the correct procedure, you may receive an "F" in all classes that were not correctly dropped or withdrawn, or you may fail to receive credit for courses that were not correctly added or changed.

In addition, changes in your schedule can affect your eligibility for financial aid as well as your eligibility to participate in intercollegiate athletics. Student athletes should review with their academic advisor the eligibility requirements of the National Junior College Athletic Association prior to any adjustments in their academic schedule.

Within the stated time frame listed in the Academic Calendar, students can make changes to their class schedule by accessing Self Service Banner through MyDSCC.

Correct Address and Telephone Number

Each student should keep his/her address and phone number up-to-date with the Office of Admissions and Records. Students may change their mailing address and telephone number(s) online by accessing Self Service Banner through MyDSCC. To change their permanent address, students should contact the One Stop Center on the Dyersburg Campus or the One Stop Center at a DSCC Center and be prepared to provide proof of identity. For name changes, contact the One Stop Center on the Dyersburg Campus or a DSCC Center to provide documentation to support the name change.

Records (Transcripts)

Records of students' grades are kept on permanent file in the Office of Admissions and Records. Since these records are permanent and are frequently referred to for the purpose of supplying information to legitimate sources, students should be acutely conscious that they are building a future and diligent study will stand them in good stead after graduation.

Access to Records

Students can have access to official school records that directly concern them by filing an official written request. Forms for this purpose are available in the Office of Admissions and Records. Records may be reviewed, and students may challenge the records if inaccuracies are found. Students can view their academic transcript online by accessing Self Service Banner through MyDSCC.

Presence of Children on Campus

The presence of children in the college classroom, especially small children, constitutes a distraction for the instructor, as well as other members of the class, and therefore compromises the effectiveness of the learning environment. An instructor may ask a student to leave who brings a child to class.

While parents are in classes, children should not be allowed to be unattended in campus common areas such as the gymnasium, study lounges, and hallways. These areas were not designed to accommodate children, especially young children not under constant supervision by adults. The College is primarily a place for adults, and it is anticipated that when children are brought into campus facilities it is for a brief period while parents are conducting administrative business or for a special program for children sponsored by the College.

Health and Accident Insurance

Dyersburg State Community College offers a non-compulsory health and accident policy which will provide protection for students at a very low rate. The College is offering this group insurance as a service to students because the rates are lower than individual policies. Policy information is available in the Office of Student Services, Student Center.

Students are urged to participate in this group policy. Students participating in physical education classes, intramural activities and sport clubs are strongly encouraged to purchase this policy. This policy does not provide coverage for students while they are participating in intercollegiate competition or practicing for such competition.

Food and Vending Service

For the convenience of our students, an assortment of snacks and soft drinks can be purchased in vending areas located in each building as well as at the Gibson and Tipton County Centers.

Bookstore

The Bookstore is located in the Campus Activities Building and carries all required textbooks and supplies needed for classes, as well as gift items, clothing, greeting cards and snack foods.

The Bookstore hours are: Monday through Thursday from 7:45 a.m. - 4:30 p.m., Friday 7:45 a.m. - 4:00 p.m. Hours are extended at the beginning of each semester and will be posted in the Bookstore.

A Bookstore is also located at the Gibson and Tipton County Centers. See posted hours at each center.

Book refunds will be made up to 15 calendar days from the first day of classes. A receipt must be presented for a full refund. No refund will be made for new books that have been written in or have the shrink wrap removed.

The Bookstore will buy back books every day, but a higher price may be paid at the buy back the week before and the week of final exams. Hours will be posted.

The Bookstore accepts personal checks, with I.D., for the amount of purchase, VISA, MasterCard, Discover and cash.

For further information, call 731/286-3241.

Student Organizations

Student organizations and activities exist for the personal enjoyment and development of students at DSCC. Students are encouraged to become involved in the co-curricular student activities program and active student organizations. The benefits to be derived from such involvement cannot be measured nor graded; however, the contributions they make to the student's total education cannot be overstated. The responsibility for the coordination of all student organizations and activities rests with the Division of Student Services.

All prospective student clubs and organizations are required to seek approval to organize from the Director or Assistant Coordinator of Student Life. Application forms and standards for the creation of student clubs and organizations are on file in the Office of the Assistant Coordinator of Student Life in the Student Center Building in Dyersburg or the Gibson County Center and in the office of the Director of Student Life at the Jimmy Naifeh Center at Tipton County. Clubs or organizations making application are required to submit a statement of purpose and specify criteria for membership (constitution).

Criteria for membership must be consistent with the purpose(s) of the club. Any student may apply for membership in any recognized club or organization and may be accepted for membership if he/she meets the criteria established. No application shall be denied membership because of race, sex, creed or national origin. Students interested in joining a club should contact the club advisor, or the Director or Assistant Coordinator of Student Life. For more information on general policies for student organizations, contact the Director of Student Life.

Baptist Collegiate Ministry (BCM)

Baptist Collegiate Ministry, formerly the Baptist Student Union (BSU), is a fellowship of, a program for, and an organization involving students. Its purpose - coinciding with the College - is a search for truth of which God is the source. Its goal - to reach students for Christ and His church - includes evangelism, discipleship, missions, and ministry. Open to all students, its activities include Bible study, worship, fun, service and fellowship. Meals are served Wednesdays (Lunch Encounter) at the Center. Mr. Stan Cavness is the BCM Director. Dr. Billy Williams, Glover Education Building, is the faculty advisor. The Baptist Collegiate Ministry can be contacted at 731/285-3750 or bsudsc@ecsis.net.

Consortia Adult Student Organization (CASO)

The Consortia Adult Student Organization promotes activities designed to support the academic success, retention, professional development, graduation and the successful transfer of adult student learners. CASO serves as a mean for leadership, scholastic achievement and national recognition and promotes involvement and opportunities for learning experiences and community awareness. The faculty advisor is Dr. Erskine Ausbrooks 731/286-3374, Eller Building (Dyersburg Campus)

Criminal Justice Association (CJA)

The purpose of Dyersburg State Criminal Justice Association is to improve criminal justice through educational activities. The association promotes professional, academic and public awareness of criminal justice issues. Members are encouraged to pursue higher education and professional training in criminal justice. The association promotes high standards of ethical conduct within the criminal justice field.

Friends Organized to Reach Others for Christ Eternally (FORCE)

The purpose of Dyersburg State Friends Organized to Reach Others for Christ Eternally student organization is to provide students the opportunity to come together and grow in the teaching and practices of Christianity. Membership and activities are open to all students and include bible class, prayer meetings, fellowship and mission projects. The faculty advisor is Dr. Melody Smith 901/475-3115.

Multicultural Association of Successful Students (MASS)

The Minority Association of Successful Students (MASS) was founded in 1970 (formerly Black Student Association/Black Organization of Successful Students). In an effort to extend the invitation to all persons of color, the name was changed to Minority Association of Successful Students in the Fall of 1994. The purposes of the organization are to foster better understanding between persons from different cultural and ethnic backgrounds. MASS will also serve as a vehicle to heighten the College community's awareness of the concerns and problems faced by students of color. The staff advisor is Ms. Brandi Leonard - Jimmy Naifeh Center 901/475-3152.

Music Club

The Music Club draws members from students who are interested in fostering an appreciation and understanding of different styles of music. Members of the Music Club participate in several musical recitals annually. Faculty advisor is Dr. Carol Feather (731) 286-3256, Gymnasium.

Phi Theta Kappa (PTK)

The goal of the Alpha Epsilon Alpha Chapter of the Phi Theta Kappa International Honor Society is to recognize the academic achievements of its members and to provide an opportunity for them to become actively involved in student life at Dyersburg State. As members of the society, students should exemplify its four hallmarks: scholarship, leadership, service, and fellowship.

To be invited into membership in the society, students must meet the following criteria:

- a. have a cumulative grade point average of 3.00 or higher;
- b. have completed twelve hours of college-level courses at Dyersburg State;
- c. have completed all college preparatory requirements; and
- d. be currently enrolled in six semester hours or more as a student at Dyersburg State.

Chapter advisors are Ms. Tanga McCullough 901/475-3121 Jimmy Naifeh Center, Dr. Dave Strong 731/286-3343 Glover Education Building and Ms. Jane Hicks 731/286-3336 Eller Building.

Student Nurses Association (DSSNA)

The purpose of Dyersburg State Student Nurses Association is to prepare nursing students to become active members of the professional association of registered nurses after graduation. The

faculty advisors are Dr. Faye Sigman 731/286-3398 and Ms. Kim Dew 901/475-3220.

Dyersburg Business and Administrative Office Support Association (DSBOSA)

The Dyersburg State Business and Office Support Association was formed to promote and encourage professionalism among students planning careers in the office or any phase of business. Any full- or part-time student in any phase of business and/or technology related curriculums may join general business, marketing, accounting, finance, medical office, legal office, word/information and data processing. DSBOSA meets on the second Wednesday of each month in Glover 202. Ms. Emma Mays-Reynolds 731/286-3215 and Ms. Sandra Rockett 731/286-3238 are the faculty/staff advisors.

Oak Tree Players Drama Club

The purpose to the Oak Tree Players Drama Club is to introduce and promote student interest in theatre; and to share information and experiences about theater. The faculty advisor is Ms. Meleia Lewis 731/286-3261.

Psychology Club

The Psychology Club was founded to provide students interested in pursuing careers in psychology, a venue in which all aspects of the field can be discussed and explored. Members are also provided information regarding academic and professional opportunities in psychology. For more information contact Dr. Erskine Ausbrooks 731/286-3374 (Dyersburg Campus) or Ms. Jeannine McMahon 901/475-3117 (Jimmy Naifeh Center at Tipton County.).

Student Ambassadors

The Student Ambassadors of Dyersburg State Community College serve as ambassadors to the College. Twelve outstanding student leaders are selected through an application and interview process. These students then serve as DSCC Hosts, peer counselors, members of administrative committees and along with the Admissions Counselor visit high schools in the surrounding area.

More information about the DSCC Student Ambassadors may be obtained from the advisor, Ms. Dorothy Bond at 901/475-3166.

Student Government Association (SGA)

The Student Government Association is the official voice of the student body at Dyersburg State Community College. As such, it represents the feelings, values, and desires of the student body to the College administration. Members of the SGA serve on every major College committee except the Faculty Assembly. As such, members of this body are influential in every decision that is made which concerns this College and its students. The SGA is the single most powerful student organization on the DSCC campus and membership in this body is one of responsibility and prestige. SGA officers are elected by the student body. In addition, members attend annual conferences of the Tennessee Intercollegiate Legislature and other state student government activities. SGA sponsors major social activities each year and advises the Student Affairs Committee concerning the initiation of additional student social activities. Students are strongly encouraged to participate in the activities of the SGA. Advisors: Ms. Dorothy Bond - Jimmy Naifeh Center 901/475-3166, and Mr. George White -Dyersburg Campus and Gibson County Center 731/286-3332.

Students In Free Enterprise (SIFE)

The purpose of Students in Free Enterprise is to provide Dyersburg State students a meaningful opportunity to allocate knowledge as well as to develop important leadership, teamwork and commu-

nication skills through learning, practicing and teaching the principles of free enterprise for the greater good of the community. Members are challenged to develop community outreach projects that reach SIFE's five educational topics: Market Economics, Success Skills, Entrepreneurship, Financial Literacy and Business Ethics. Advisor: Dr. Jamie Frakes 901/475-3102, Jimmy Naifeh Building (DSCC Jimmy Naifeh Center at Tipton County).

Student Tennessee Education Association (STEA)

Dyersburg State Student Education Association (STEA) seeks to interest men and women in education as a lifelong career; to develop among students preparing to be teachers an understanding of the teaching profession through professional associations; to give students preparing to teach practical experience in working with professional associations on the challenges of the teaching profession and society; and to provide students preparing to teach with the history, organization, policies, ethics and programs of the professional associations. The student organization is affiliated with the Student National Education, the Student Tennessee Education Association, and Tennessee Education Association. Faculty advisors are Dr. Kay Patterson 731/286-3207 and Dr. Melody Smith 901/475-3115.

Intercollegiate Athletics

Dyersburg State Community College competes in men's and women's basketball and baseball and softball and is a member of the Western Division of the Tennessee Community College Athletic Association (TJCCAA) and National Junior College Athletic Association (NJCAA).

The athletic program at Dyersburg State is operated within the rules and regulations of NJCAA AND TCCAA. Dyersburg State accepts the Code of Ethics and rules and regulations of these organizations.

Intercollegiate athletics are considered to be an integral part of Dyersburg State Community College under the direction of the Director of Athletics. The Athletic Director reports to the Dean of Student Services who in turn reports to the President, as shown in the official organizational chart of the College. Thus, athletics are considered a part of the educational program of DSCC. All personnel involved in coaching and athletic supervisory activities are fully qualified as academic instructors at Dyersburg State.

The Athletic Committee, composed of members of the administrative staff, faculty, and the Student Government Association, is appointed by the College President and this committee serves as liaison between faculty, administration, and the intercollegiate athletic program. The committee is concerned with the development and implementation of the athletic program as it relates to the overall philosophy and objectives of the institution.

The purposes of the athletic program are as follows:

1. To provide an opportunity for student-athletes to perform in competitive sports
2. To provide a place of interest for student morale and enthusiasm
3. To assist the students in developing the highest level of sportsmanship
4. To provide an avenue for community identification with the institution
5. To have as a priority the intellectual, physical, social, and emotional well-being of the student-athlete
6. To provide an environment that encourages academic success

7. To provide student-athletes the skills for lifelong learning
8. To have a graduation rate that is equal to or greater than the overall college graduation rate.

The athletic program at DSCC provides every student interested in participating in competitive sports with an opportunity to become actively involved in the athletic program of DSCC provided he or she complies with the rules and regulations as set forth by DSCC, the NJCAA, and the TCCAA.

Intramurals

In recognition that physical fitness should be a life-long objective and that competition is inherent to the American way of life, it is natural to combine the two in athletics. It is believed that there is much to be learned as well as enjoyed through participation in a wide variety of games and sports. Since it is possible for only a small percentage of the student enrollment to participate in inter-collegiate athletics, students are encouraged to participate in the DSCC Intramural Program.

The objectives of the DSCC Intramural Program are to:

1. Provide a program of athletic competition for students and faculty in both individual and team sports.
- 2.. Provide the opportunity for each team or individual to participate in as many games or matches as possible.
3. Involve as many students as possible in as many different sports as possible.
4. Maintain high standards of competition in conducting intramural play.
5. Insure proper supervision and quality officiating to maintain fair and safe play.

Students are encouraged to participate in the intramural program and also to offer suggestions which may lead to its improvement. For more information or details on any intramural activity, please contact Student Activities.

Cheerleading Squad

The DSCC Cheerleading Squad is chosen by a panel of judges during spring semester for the following academic year. The selection is based on the applicant's academic standing, school enthusiasm and cheerleading skill. Selected cheerleaders receive a performance-based scholarship. For further information, contact Mr. Alan Barnett, Athletic Director at 731/286-3259.

Assistance Available to Students under the Americans with Disabilities Act

Dyersburg State Community College is committed to providing a discrimination-free environment for its students with disabilities. Students with disabilities are encouraged to inform the College of any assistance they may need upon application to the College. Early self-identification will allow the student to receive whatever reasonable accommodation he or she may need as quickly as possible. The process of self-identification is as follows:

1. The student should notify the Americans with Disabilities Act Coordinator of any disability for which the institution may need to provide assistance. Students are required to provide documentation concerning their disability. Specific disability serv-

es are based on individual student needs and circumstances. Documentation no more than three years old is required for accommodation.

2. Following the initial interview, the ADA Coordinator, Pam Dahl, will coordinate Dyersburg State Community College's response to the student's needs with faculty, library, and support personnel who will be working with the student during the semester. The College may enlist the assistance of other agencies and resource centers in meeting the student's needs.

Students who feel that they have received unequal treatment because of disability should contact the ADA Coordinator. Informal procedures will be initiated to resolve the student's complaint. If these procedures do not resolve the issue to the student's satisfaction, the ADA Coordinator will advise the student of the formal complaint procedure.

For information, contact the Counselor/ADA Coordinator at 731/286-3242. Please refer to the Student Disability Services section of Student Services in this catalog for related information.

Student Safety Policy

Dyersburg State Community College strives to maintain a learning-centered environment free from intimidation, threats, violent acts and theft. This includes, but is not limited to, intimidating, threatening or hostile behaviors, physical abuse or verbal abuse, vandalism, arson, sabotage, use weapons, carrying weapons of any kind onto school or institution property, or any other act, which is inappropriate to the academic environment.

Students who feel they have subjected to any of the behaviors listed above are requested to immediately report the incident to the Dean of Student Services. Students who observe or have knowledge of any violation of this policy should also report it immediately. Complaints will be investigated in accordance with the DSCC Student Handbook, and disciplinary action will be taken against the offender, if appropriate.

The College reserves the right to take any and all action required to enforce the above policy including searching and inspection of school property and material brought into or out of the institution.

Search and Seizure

State law provides that students and their property on the Dyersburg State campus may be searched and where necessary seized on the basis of a determination of probable cause. Probable cause may be found where the facts and circumstances within College administrators' knowledge and of which they have reasonable trustworthy information are sufficient in themselves to warrant a search in the belief that a violation of the College's regulations has been or is being committed.

In the event that police or other law enforcement officials not employed by the College request permission to search a student or his property, the College will not consent to the search unless the officials have a search warrant for that particular student or his property.

Sexual Harassment Policy

Dyersburg State Community College is committed to providing its faculty, staff and students with an environment free from implicit and explicit coercive sexual behavior used to control, influence, or affect the well being of an individual at the College. Sexual harassment of any person is inappropriate and unacceptable and is grounds for disciplinary action. It may also, depending on its nature, constitute a violation of federal law.

- A. Sexual harassment of employees or students at Dyersburg State Community College is prohibited and shall subject the offender to dismissal or other sanctions after compliance with procedural due process requirements. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
1. Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or academic standing; or
 2. Submission to or rejection of such conduct by an individual is used as a basis for employment or academic decisions affecting an individual; or
 3. Such conduct unreasonably interferes with an individual's work or academic performance or creates an intimidating, hostile or offensive working or academic environment.
- B. For purposes of this policy, sexual harassment is defined as follows:
1. Sexual conduct of any nature which is not freely and mutually agreeable to both parties.
 2. Communications of sexual nature, whether verbal, written or pictorial, which are made with the intent to intimidate the person receiving such communications.
 3. Solicitation of sexual conduct of any nature, when a submission to or rejection of such conduct is intended to be the basis for either implicitly or explicitly imposing adverse or favorable terms and conditions of employment or academic standing.

Any student wishing to discuss a complaint related to this policy should contact the Affirmative Action Officer/Title IX Coordinator. All complaints will be dealt with promptly and confidentially. If needed, a hearing committee will be established and the normal grievance procedures described in the college Affirmative Action Plan will be followed.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act and the Tennessee College and University Campus Sex Crimes Prevention Act of 2002 require that whenever a sex offender becomes employed, enrolls as a student or volunteers at an institution of higher education in the state of Tennessee, he or she must complete or update the Tennessee Bureau of Investigation (TBI) sexual offender registration/monitoring form and deliver it to TBI headquarters in Nash-

ville. As defined in section 40-39-102 of the Tennessee Code, a "sexual offender" means a person who is, or has been, convicted in this state of committing a sexual offense or who is, or has been, convicted in another state or another country, or who is or has been convicted in a federal or military court, of committing an act which would have constituted a sexual offense if it had been committed in this state. A "sexual offense" means the commission of acts including but not limited to aggravated and statutory rape, sexual battery, sexual exploitation of a minor, aggravated prostitution, and kidnapping.

Both acts designate certain information concerning a registered sexual offender as public information and therefore amend and supersede the Family Educational Rights and Privacy Act (FERPA) and other federal and state laws that previously prohibited the disclosure of such personal information. Since the laws require the publication of information pertaining to sexual offenders employed, enrolled or volunteering at an educational institution, said publication does not constitute grounds for a grievance or complaint under institutional or Tennessee Board of Regents policies or procedures.

Smoking/Tobacco Use

DSCC is tobacco free.

In an effort to promote a healthy environment free of tobacco related smoke and debris, the use of tobacco products in or on Dyersburg State Community College property is prohibited. This includes all buildings and indoor facilities, campus grounds and walkways, off campus locations, athletic fields and courts, parking lots and vehicles that are owned, rented or leased by Dyersburg State Community College. Tobacco usage is permitted only in private vehicles. This policy applies to the entire college community, including employees, students, contractors and visitors.

While the success of this policy will depend on the thoughtfulness, consideration and cooperation of both tobacco users and non-users, enforcement of this policy shall be handled by security and the person(s) responsible for activities carried out within the particular room, facility or program area. The names of students who violate this policy should be given to the Dean of Student Services for appropriate disciplinary action.

The Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records.

1. The right to inspect and review the student's education records within 45 days of the day the College receives a request for access.

Students should submit to the registrar, Dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The DSCC official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the DSCC official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the DSCC official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the educational institution in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the educational institution has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, Dyersburg State Community College discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Dyersburg State Community College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education 600 Independence Avenue, SW Washington, DC 20202-4605

Under the provisions of FERPA, Dyersburg State Community College may disclose directory information to any person requesting it without the consent of the student. Directory information includes the student's name, address, telephone number, e-mail address, date and place of birth, major field of study, photograph, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, enrollment status, degrees and awards received, and the most previous educational agency or institution attended by the student. The College provides each student the opportunity to refuse to allow disclosure of any designated directory information. Students wishing to refuse disclosure should contact the Office of Admissions and Records at the beginning of each academic term.

Student Conduct

Admission to an institution of higher education carries with it special privileges and imposes special responsibilities apart from those rights and duties enjoyed by nonstudents. In recognition of the special relationship that exists between the institution and the academic community which it seeks to serve, the Tennessee Board of Regents has authorized the Presidents of the institutions under its jurisdiction to take such action as may be necessary to maintain campus conditions and preserve the integrity of the institution and its educational environment.

Pursuant to this authorization and in fulfillment of its duty to provide a secure and stimulating atmosphere in which individual and academic pursuits may flourish, the Tennessee Board of Regents has developed regulations which are intended to govern student conduct on the several campuses under its jurisdiction, and which regulations may be expanded or supplemented by each institution subject to Board approval. In addition, students are subject to all national, state and local laws and ordinances. If a student's violation of such laws or ordinances also adversely affects the institution's pursuit of its educational objectives, the institution may enforce its own regulations regardless of any proceedings instituted by other authorities. Conversely, violation of any section of these regulations may subject a student to disciplinary measures by the institution whether or not such conduct is simultaneously in violation of state, local or national laws.

Generally, through appropriate due process procedures, institutional disciplinary measures shall be imposed for conduct which adversely affects the institution's pursuit of its educational objectives, which violates or shows a disregard for the rights of other members of the academic community or which endangers property or persons on institution or institution-controlled property.

Academic and Classroom Misconduct

The instructor has the primary responsibility for control over classroom behavior and maintenance of academic integrity and can order the temporary removal or exclusion from the classroom of any student engaged in disruptive conduct or conduct in violation of the general rules and regulations of the institution. Extended or permanent exclusion from the classroom or further disciplinary action can be effected only through appropriate procedures of the institution.

Plagiarism, cheating and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions which may be imposed through the regular institutional procedures as a result of academic misconduct, the instructor has the authority to assign an "F" or a "zero" for the exercise or examination.

If the student believes that he/she has been erroneously accused of academic misconduct and if his/her final grade has been lowered as a result, the student may initiate an appeal through the Office of the Vice President for the College which will fully explain all appeal options and assure due process.

Individual or Organizational Misconduct

Behaviors subject to disciplinary sanctions shall include but not be limited to the following examples:

1. **Conduct Dangerous to Others.** Any conduct which constitutes a serious danger to any person's health, safety or personal well-being, including any physical abuse or immediate threat of abuse.
2. **Hazing.** Any act of hazing of any variety by an individual, group, or organization. Hazing means any intentional or reckless act in Tennessee on or off the property of any Higher Education Institution by one (1) student acting alone or with others which is directed against any other student, that endangers the mental or physical health or safety of that student, or which induces or coerces a student to endanger his or her mental or physical health or safety.

Hazing specifically refers to those actions taken and situations created in connection with initiation into or affiliation with any organization.

3. **Disorderly Conduct.** Any individual or group behavior which is abusive, obscene, lewd, indecent, violent, excessively noisy, disorderly or which unreasonably disturbs other groups or individuals.
4. **Obstructing or Interfering with Institutional Activities or Facilities.** Any intentional interference with or obstruction of any institutional activity, program, event or facility, including the following:
 - a. Any unauthorized occupancy of institution or institutional controlled facilities or blockage of access to or from such facilities.
 - b. Interference with the right of any institution member or other authorized person to gain access to any institution or institutionally controlled activity, program, event or facility.
 - c. Any obstruction or delay of a campus security officer, fire-man or any institution official in the performance of his/ her duty.
5. **Misuse of or Damage to Property.** Any act of misuse, vandalism, malicious or unwarranted damage or destruction, defacing, disfiguring or unauthorized use of property belonging to the institution including, but not limited to, fire alarms, fire equipment, elevators, telephones, institution keys, library materials and/or safety devices; and any such act against a member of the institution community or a guest of the institution.
6. **Theft, Misappropriation or Unauthorized Sale.** Any act of theft, misappropriation, or unauthorized possession or sale of institution property or any such act against a member of the institution community or a guest of the institution.
7. **Misuse of Documents or Identification Cards.** Any forgery, alteration or unauthorized use of institutional documents, forms, records or identification cards, including the giving of any false information or the withholding of necessary information, in connection with a students' admission, enrollment or status in the institution.
8. **Firearms and Other Dangerous Weapons.** Any unauthorized or illegal possession of or use of firearms or dangerous weapons of any kind. T.C.A. 39-17-1309 prohibits the possession

of weapons, including firearms, on any property owned, used or operated by TBR. Notice must be posted and verbiage for such notice is provided. The notice must state: FELONY. STATE LAW PRESCRIBES A MAXIMUM PENALTY OF SIX (6) YEARS IMPRISONMENT AND A FINE NOT TO EXCEED THREE THOUSAND DOLLARS (\$3,000) FOR CARRYING WEAPONS ON SCHOOL PROPERTY.

9. **Explosives, Fireworks and Flammable Materials.** The unauthorized possession, ignition or detonation of any object or article which could cause damage by fire or other means to persons or property or the possession of any substance which could be considered to be fireworks and used as such.
10. **Alcoholic Beverages.** The use, possession, distribution, sale or manufacture of alcoholic beverages, or public intoxication on property owned or controlled by the institution; at an institution-sponsored event; on property owned or controlled by an affiliated clinical site; or in violation of any term of the DSCC Drug-Free Schools and Communities Policy Statement.
11. **Drugs.** The unlawful use, possession, distribution, sale or manufacture, of any drug or controlled substance (including any stimulant, depressant, narcotic, or hallucinogenic drug or substance, or marijuana), being under the influence of any drug or controlled substance, or the misuse of legally prescribed or "over the counter" drugs on property owned or controlled by the institution; at an institution-sponsored event; on property owned or controlled by an affiliated clinical site; or in violation of any term of the DSCC Drug-Free Schools and Communities Policy Statement.
12. **Gambling.** Gambling in any form.
13. **Financial Irresponsibility.** Failure to promptly meet financial responsibilities to the institution including, but not limited to, knowingly passing a worthless check or money order in payment to the institution or to a member of the institution community acting in an official capacity.
14. **Unacceptable Conduct in Hearings.** Any conduct at an institutional hearing involving contemptuous, disrespectful or disorderly behavior, or the giving of false testimony or other false evidence at any hearing.
15. **Failure to Cooperate with Institutional Officials.** Failure to comply with directions of institutional officials performing their duties.
16. **Violation of General Rules and Regulations.** Any violation of the general rules and regulations of the institution as published in an official institutional publication, including the intentional failure to perform a required action or the intentional performance of a prohibited action.
17. **Attempting or Aiding and Abetting the Commission of Offenses.** Any attempt to commit any of the foregoing offenses, or the aiding and abetting of the commission of any of the foregoing offenses (an "attempt" to commit an offense is defined as the intention to commit the offense coupled with the taking of some action toward its commission).
18. **Violations of State or Federal Laws.** Any violation of state or federal laws or regulations prescribing conduct or establishing offenses, which laws and regulations are incorporated herein by reference.

Disciplinary action may be taken against a student for violations of the foregoing regulations which occur on institutionally owned, leased or otherwise controlled property, or which occur off-campus when the conduct impairs, interferes with or obstructs any institutional activity or the missions, processes and functions of the institution. In addition, disciplinary action may be taken on the basis of any conduct on or off-campus which poses a substantial threat to persons or property within the institutional community. For the purpose of these regulations, a "student" shall mean any person who is registered for study in any institution in the State University and Community College System of Tennessee for any academic period. A person shall be considered a student during any period which follows the end of an academic period which the student has completed until the last day of registration for the next succeeding regular academic period and during any period while the student is under suspension from the institution.

Disciplinary Procedures

The administration of discipline is a function of the Office of the Vice President for the College. Disciplinary procedures will be such as to guarantee due process in determining disciplinary penalties. Misconduct involving the violation of College regulations shall be reported to the Vice President for the College, who shall investigate the validity of the alleged misconduct. If the results of the investigation indicate a disciplinary penalty seems appropriate, the student shall be so advised. In each case, the following procedures shall apply:

- I. Conference with the Vice President for the College
 - A. The Vice President for the College shall direct the student to appear for a conference with the Vice President for the College.
 - B. At the conference the student shall be:
 1. Advised, at the beginning of the conference, of the alleged violation(s) and of his/her right to remain silent.
 2. Advised of the basis of the allegation(s).
 3. Granted the opportunity to refute the allegation(s).
 4. Given notice in writing of the decision of the Vice President for the College.
 5. Advised of his/her right to a hearing by the Student Affairs Committee if request for a hearing is made in writing within five (5) days of notice of the Vice President's decision.

II. Suspension Pending a Hearing

- A. A student accused of violating College regulations may be suspended pending a hearing by the Student Affairs Committee if the Vice President for the College determines that the continued presence of the accused on campus constitutes an immediate threat to the physical safety and well-being of the accused, or any other member of the College community or its guests, destruction of property or substantial disruption of classroom or other campus activities.
- B. In any case of interim suspension, the student shall be given an opportunity at the time of the suspension or immediately thereafter to contest the suspension. If there are disputed issues of fact or

cause and effect, the student shall be provided a hearing on the suspension as soon as possible.

III. Disciplinary Hearing by Student Affairs Committee. The student shall be notified of the following at least seventy-two (72) hours prior to the date of the hearing:

- A. Time and place of the hearing
- B. His/Her right to present his/her case to the committee
- C. His/Her right to be accompanied by an advisor
- D. His/Her right to call witnesses
- E. His/Her right to confront witnesses against him/her

Subsequent to the hearing, the student shall receive the written decision of the committee which shall include any right of appeal. The student shall have the right to appeal the decision of the Student Affairs Committee by submitting a written statement within five (5) days to the Vice President for the College who will render a final decision within ten (10) days.

Upon determination that a student or organization has violated any of the rules, regulations or disciplinary guidelines set forth in the regulations, the following disciplinary sanctions may be imposed, either singly or in combination, by the appropriate institution officials:

1. Restitution. A student who has committed an offense against property may be required to reimburse the institution or other owner for damage to or misappropriation of such property. Any such payment in restitution shall be limited to actual cost of repair or replacement.
2. Warning. The appropriate institutional official may notify the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
3. Reprimand. A written reprimand or censure may be given any student or organization whose conduct violates any part of these regulations. Such a reprimand does not restrict the student in any way, but does have important consequences. It signifies to the student that he/she is in effect being given another chance to conduct himself/herself as a proper member of the institutional community, but that any further violation may result in more serious penalties.
4. Restriction. A restriction upon a student's or organization's privileges for a period of time may be imposed. This restriction may include, for example, denial of the right to represent the institution in any way, denial of use of facilities, parking privileges, participation in extracurricular activities or restriction of organizational privileges.
5. Probation. Continued enrollment of a student on probation may be continued upon adherence to these regulations. Any student placed on probation will be notified of such in writing and will also be notified of the terms and length of the probation. Probation may include restrictions upon the extracurricular activities of a student. Any conduct in violation of these regulations while on probationary status may result in the imposition of a more serious disciplinary sanction.
6. Suspension. If a student is suspended, he/she is separated from the institution for a stated period of time with conditions of readmission stated in the notice of suspension.

7. Expulsion. Expulsion entails a permanent separation from the institution. The imposition of this sanction is a permanent bar to the student's readmission to the institution.
8. Interim or Summary Suspension. As a general rule the status of a student accused of violations of these regulations should not be altered until a final determination has been made in regard to the charges against him/her, however summary suspension may be imposed upon a finding by the appropriate institutional official that the continued presence of the accused on campus constitutes an immediate threat to the physical safety and well-being of the accused, or of any other member of the institutional community or its guests, make likely destruction of property, or a substantial disruption of classroom or other campus activities. In any case of immediate suspension, the student shall be given an opportunity at the time of the decision or immediately thereafter to contest the suspension, and if there are disputed issues of fact or cause and effect, the student shall be provided a hearing on the suspension as soon as possible.
9. Rescindment. The President of the College is authorized, in his/her discretion, to subsequently convert any sanction imposed to a lesser sanction or to rescind any previous sanction in appropriate cases.

Tennessee Uniform Administrative Procedures Act

All cases which may result in (i) suspension or expulsion of a student from the institution, a program for disciplinary reasons, (ii) assignment of a grade which results in the grade of "F" in a course for academic misconduct or (iii) revocation of registration of a student organization during the term of the registration are subject to the contested case provisions of the Tennessee Uniform Administrative Procedures Act and shall be processed in accordance with the uniform contested case procedures adopted by the Board of Regents unless the student waives those procedures in writing and elects to have his/her case disposed of in accordance with College procedures established by these rules

Student Complaint Procedures

The purpose of this procedure is to provide Dyersburg State students with a mechanism whereby complaints and misunderstandings may be resolved. The Dean of Student Services will serve as the mediator between the parties involved in the incident.

The following steps serve as a guideline to resolve any formal complaints if the student is unable to resolve the issue with the other party.

1. Within ten school days of the occurrence in which the complaint is based, the student must meet with the Dean of Student Services to discuss the nature of the problem. The student must also submit a written statement of the nature of the incident and parties involved.
2. The Dean of Student Services will evaluate the nature of the complaint, determine the appropriate office in which the complaint should be handled, and forward the student's written complaint materials to the responsible person for resolution.

3. If the student is unsatisfied with the resolution, he/she has a right to appeal. The appeal must be submitted to the Dean of Students, in writing, within five school days after receipt of resolution.
4. The Dean of Student Services will appoint a committee and schedule a meeting to review the complaint. The committee shall be composed of two students, two faculty members, and one non-faculty member. None of the parties involved in the incident shall be members of the committee. At least one student representative shall be a member of the Student Government Association. The committee will meet within ten school days of notification of the Dean of Student Services.
5. The committee members will have five (5) school days to give their resolution of the complaint to the Dean of Student Services. The Dean will meet with the initiator of the complaint and discuss the decision.

If the student is still not satisfied with the solution, the matter will then be referred to the Vice President for the College. The Vice President for the College or his/her designee will render a final decision within ten working days.

1. No retaliation or adverse action will be taken against the student for filing the complaint.
2. If the student is still not satisfied, the student should contact the State Postsecondary Review Program office at the Tennessee Higher Education Commission at 615-741-3605.
3. The institution will maintain comprehensive records of all complaints including the source of the complaint, type of complaint, and final resolution. These records will be kept in the office of the Dean of Student Services.

NOTE: If, at the discretion of the Dean, the complaint is deemed to warrant immediate investigation and resolution, the Dean of Student Services will handle the matter in concert with the Vice President for the College.

Student Grade Appeal Procedures

The procedure for appealing grades is designed to provide any student at DSCC with a clearly defined avenue for appealing the assignment of the final grade which he/she believes to be unjust. The complaining student has the burden of proof in all cases. The procedure will be terminated at the level at which the student and the instructor are brought into agreement on the appealed grade or at the level at which the student ceases to pursue the proper process.

Alcohol/Drug Abuse Information

Dyersburg State Community College prohibits the unlawful manufacture, dispensation, possession, distribution or use of illegal drugs and alcohol on the campus property or on institutionally owned, leased or otherwise controlled property including an affiliated clinical site, an Institution sponsored event, or as part of any activity of Dyersburg State. Various federal, state, and local statutes make it unlawful to manufacture, distribute, dispense, deliver or sell controlled substances. The penalty imposed depends upon many factors that include the type and amount of controlled substance involved, the number of prior offenses, if any, and whether death or serious bodily injury resulted from the use of such sub-

stance and whether any other crimes were committed in connection with the use of the controlled substance. Possible penalties for a first-time violation include imprisonment for any period of time up to a term of life; a monetary fine if an individual, supervised release; any combination of the above, or all three.

Tennessee statutes provide that it is unlawful for any person under the age of twenty-one (21) to buy, possess, transport (unless in the course of his employment), or consume alcoholic beverages, wine or beer, such offense being classified as Class A misdemeanor punishable by the imprisonment for not more than 11 months, 29 days, or a fine of not more than \$2,500, or both. The receipt, possession or transportation of alcoholic beverages without the required revenue stamp is also a Class A misdemeanor punishable by imprisonment of not more than thirty (30) days or a fine of not more than \$50, or both. The offense of public intoxication is a Class C misdemeanor punishable by imprisonment of not more than thirty (30) days or a fine of not more than \$50, or both. It is further an offense to provide alcohol beverages to any person under the age of twenty-one (21), such offense being classified a Class A misdemeanor.

Students will be required to comply with DSCC's policies as well as state, local and federal laws. Disciplinary Sanctions and Disciplinary Procedures are listed in this handbook.

Possible disciplinary sanctions for failure to comply with the terms of this policy may include one or more of the following:

1. Expulsion;
2. Suspension;
3. Mandatory participation in, and satisfactory completion of a drug/alcohol abuse program, or rehabilitation program;
4. Referral for prosecution;
5. Probation;
6. Warning;
7. Reprimand.

Health Risks Associated With Drug/Alcohol Use

Drugs that dull the senses to react, see, and think clearly include, but are not limited to, marijuana, antihistamines, tranquilizers, stimulants, inhalants, sedatives, hypnotics. Stimulants would include amphetamines, cocaine, and caffeine, which are mood changing drugs, opiates, or pain relievers, include heroin, morphine, meperidine, paregoric, and cough syrups that contain codeine.

The use of alcohol can lead to serious health risks:

- a. Loss of muscle control, poor coordination, slurred speech;
- b. Fatigue, nausea, headache;
- c. Increased likelihood of accidents;
- d. Impaired judgment;
- e. Possible respiratory paralysis and death.

Heavy drinking can lead to:

- a. Alcoholism;
- b. Damage to brain cells;
- c. Increased risk of cirrhosis, ulcers, heart disease, heart attack and cancer of liver, mouth, throat and stomach;
- d. Hallucinations;
- e. Personality disorders.

Health risks associated with use of illegal drugs include:

- a. Increased susceptibility to disease due to a less efficient immune system;
- b. Increased likelihood of accidents;

- c. Personality disorder;
- d. Addiction.

The use of illicit drugs and the abuse of alcohol during pregnancy may cause spontaneous abortion, various birth defects or fetal alcohol syndrome. Additionally, the illicit use of drugs increases the risk of contracting hepatitis, AIDS and other infections. If used excessively, the use of alcohol or drugs singly or in certain combinations may cause death.

Drug and Alcohol Counseling, Treatment and Rehabilitation Programs

The College maintains a drug-free awareness program administered by the Counseling Office with assistance through regular organizational channels. Students may seek help from JACO (Jackson), Methodist Hospital Awakening Unit (Dyersburg), Northwest Counseling Center (Dyersburg), Alcoholics Anonymous and Narcotics Anonymous. Referral services are also available.

Traffic and Parking Regulations

Regulations are established and are applicable to all students, faculty, staff, and visitors. The purpose of these regulations is to facilitate the safe and orderly conduct of college business and to provide parking facilities in support of this function within the limits of available space.

These regulations also apply to faculty and students teaching or attending the University of Memphis classes on the DSCC campus.

Dyersburg State is not responsible for loss or damage to any vehicle or to the contents of any vehicle parked or being operated on the campus. We recommend that when you park your vehicle, you remove your keys from the ignition switch, place all valuables out of sight, and lock your doors.

I. Vehicle Registration Regulations

1. All motor vehicles on campus must meet the registration requirements of the owner's state of residence.
2. The Tennessee Board of Regents requires all motor vehicles parked on campus to be registered with the college and to display a decal indicating that current campus access fees have been paid. Failure to do so may result in the vehicle being towed at the owner's expense.
3. The cling decal should be placed inside the vehicle on either the lower left rear corner of window or the lower left corner of the front window of the registered vehicle and should be visible at all times. Vehicles should therefore never be backed into parking spots.
4. Anyone intending to operate more than one vehicle on campus must register and obtain a decal for each vehicle. **Unregistered vehicles must be parked off campus.**
5. Registration information for each vehicle is to include the name, address, telephone number, and student identification number of the registrant of the vehicle and the year, color, make and license number of the vehicle each year.
6. The campus access fee includes parking. Faculty and staff should purchase decals at the beginning of the academic year

in August for \$20.00. Up to two decals may be purchased in the business office or at the fall conference. UT Martin and/or University of Memphis faculty and students may obtain a decal during the first class meeting from a representative of the student services office. New employees will pay the full \$20.00 fee before January 1; after January 1 they will pay \$10.00.

7. Visitor parking permits are provided for the spaces set aside for visitor parking west of the Eller Building, east of the Glover Building, north of the Learning Resources Center, north of the Campus Activity Building and the Student Center and east of the Gym. A visitor is defined as a person not enrolled or employed at the college, but one who occasionally has business or other legitimate reasons to be on campus.
8. Anyone trading or selling an automobile with a DSCC decal must remove the decal and notify the business office of the transfer. However, moving a decal from one vehicle to another is allowed. All violations against old or previously issued decals will be charged to the individual to whom the decal was originally issued.
9. Change in license plates by students must be reported to the Business Office within 5 working days of such change.
10. Decals so damaged that the registration number and/or year of issuance are illegible must be replaced. Failure to replace a damaged decal within 5 working days of notification will result in a citation.
11. The acceptance of a parking decal shall constitute acceptance of these regulations.

II. Parking Regulations

1. No parking areas:

No parking in loading areas, on sidewalks, on campus lawns, within 15 feet of a fire hydrant or within any area marked "No Parking." Any vehicle parked in any of these areas may be towed at the owner's expense.

2. Restricted parking as follows:

- A. In areas designated faculty/staff parking (yellow lines), parking is limited to vehicles with faculty/staff decals.
- B. In areas designated handicapped, parking is limited to vehicles displaying handicapped placard, license plate, or decal.
- C. In areas designated student parking (white lines), parking is limited to vehicles displaying DSCC decals.
- D. In areas designated visitor parking, the parking is limited to vehicles belonging to visitors. Students are not visitors.

3. Vehicles improperly parked in restricted areas will receive tickets and may be towed at the owner's expense. Vehicles must not back into or pull through a parking space. A citation will be issued for this offense.

4. The acceptance of a parking decal shall constitute an acceptance of these regulations.
5. Parking on grassy areas is not allowed.

III. Driving Regulations

1. All State of Tennessee Motor Vehicle Laws, Chapter 1 through Chapter 12, are applicable on the DSCC campus 24 hours a day.
2. Vehicles must yield right-of-way to all emergency vehicles by pulling over and coming to a complete stop.
3. Pedestrians have the right-of-way. Motorists must yield the right-of-way to all pedestrians.
4. All vehicles must come to a complete stop at intersections where stop signs are located, painted on streets, or mounted on posts.
5. Speed limit on all campus streets is 15 mph; on parking lots the speed limit is 10 mph.
6. Passing on campus streets is prohibited.
7. Operating a motor vehicle in any area other than a street or roadway intended for motor vehicles is prohibited.

IV. Enforcement and Payment of Citations

1. Fines:

- A. For parking and registrations citations, other than handicapped violations: \$10.00 for the first ticket, and \$20.00 for subsequent tickets.
- B. For illegally parking in a handicapped zone: \$200.00 for each ticket.
- C. For a moving vehicle violation: \$10.00 for the first ticket issued and \$20.00 for subsequent tickets.
- D. Tickets should be paid in the business office.

1. Appeal. The appeal of any citation may be made to the Traffic Citations Appeal Committee provided a request to appeal is filed with the business office within five working days after the ticket is issued. If you do not file the notice within five working days, you will lose the right of appeal and the fine will be due immediately.
2. Traffic Citations Appeal Committee. The committee shall have four (4) voting members - one representative each from faculty, staff, and student body, the Vice President for Finance and Administrative Services (chairperson) and one (1) ex officio member - President of the College. The committee decision will be final, with no further appeal available. The committee will meet monthly as needed but no less frequently than once at the end of every semester.

3. In the case of students, payment of the fine(s) must be made before a student will be permitted to register for any subsequent academic term. Also, no grade report, transcripts, or diplomas will be issued to any student with an unpaid debt or obligation to DSCC.
4. In the case of employees, when payment has not been made within thirty (30) days of notice and/or appeal, the unpaid debt will be deducted from the employee's salary check.

Emergency Procedures

1. Treating and Reporting Illness and Injury

- A. Notify Student Services at 731/ 286-3240.
- B. If necessary call 911 or one of the following: Dyersburg Regional Ambulance Service at 731/285/2222 in Dyersburg, Baptist Memorial Hospital-Tipton Ambulance Service at 901/476-9377 in Covington, or Gibson County Ambulance Authority at 731/692-3714 in Trenton. (It should be understood that the cost for transporting a student by ambulance to the hospital will be incurred by the injured or ill student.)

2. Tornado and Fire Alert

- A. Tornado Alert
Dyersburg Campus, Gibson County and Tipton County Centers- In case of tornado alert, the alarm system will give a series of 10 short rings. Students and personnel should calmly proceed to the identified tornado shelter areas in the building and interior hallways, away from windows and doors. One long ring sounds the all clear to indicate the Tornado Warning has expired.
- B. Fire Alert
In case of fire at the Dyersburg campus and at the centers in Gibson County Center, Tipton County Center, Eller, LRC, Math, Student Center, and Campus Activities building warning lights located in the halls will also flash. Students should use stairways to evacuate the building. Do not use the elevators.
- C. For other emergencies, consult the Dyersburg State Community College Safety and Security Procedures; a copy is posted in each classroom and office.

3. School Closing due to Inclement Weather/Hazardous Conditions

Students should use their own discretion in attending classes when snow and/or icy conditions exist. The student is responsible for making up any missed work and for getting the information presented in the missed classes. If a student misses an exam, then the student should make arrangements immediately to make-up the exam.

- A. Students may check the DSCC web site (www.DSCC.edu) for Campus Updates/Alerts that give information about class schedule changes or closings.

- B. Information about closing and schedule changes will also be recorded on the Campus Updates/Alerts line -731/286-3303.
- C. Schedule change and/or closing announcements will be posted on DSCC's FaceBook fan page.
- D. Anyone may sign up to receive Update and/or Alert text messages through the State Gazette web site., www.stategazette.com. Follow the directions on the Text Alerts tab.

Arrangements have been made with the following radio and television stations to announce the closing of the College:

WYNU Milan-Jackson - 92.3 FM
 WKBL Covington - 93.5 FM
 WASL Dyersburg - 100.1 FM
 WWYN Jackson - 106.9 FM
 WBBJ - TV Jackson
 WPTY - TV Memphis
 WREG - TV Memphis
 WMC - TV Memphis
 WHBQ - TV Memphis
 KFVS - TV Cape Girardeau, MO
 WPSD - TV Paducah, KY

- E. If an announcement is made for the Delayed Schedule, the following schedule will be in effect:

All 55 minute classes, regardless of day of the week, will meet as follows:

8:00 classes will meet 10:00 - 10:25
 9:05 classes will meet 10:30 - 10:55
 10:10 classes will meet 11:00 - 11:25
 11:15 classes will meet 11:30 - 11:55
 12:10 and subsequent classes will meet on regular schedule.

All 85 minute classes will meet as follows:

8:00 classes will meet 10:00 - 10:40
 9:35 classes will meet 10:45 - 11:25
 11:10 classes will meet 11:30 - 12:10

All other 85 minute Tuesday and Thursday classes will meet on regular schedule.

LAB - AN ALTERNATE SCHEDULE FOR ALL LABS BEGINNING BEFORE 12:00 NOON WILL BE ANNOUNCED BY THE INSTRUCTOR IN CLASS.

REMEMBER, EVENING CLASSES (4:30 P.M. OR LATER, AND CLASSES BEGINNING AT 12:10 OR LATER) ARE INCLUDED IN THIS DELAYED SNOW SCHEDULE. EVENING CLASSES WILL EITHER BE CANCELLED OR HELD ON THE REGULAR SCHEDULE.

On-Campus vs Off-Campus Information

Unless otherwise specified, information you hear on the radio will pertain to on-campus classes only. If there is a need for off-campus information to be broadcast, it will clearly be identified as off-campus information.

The general rule for off-campus classes during bad weather is:

1. DSCC classes that normally meet at area high schools will be canceled if those facilities close due to bad weather.
2. Classes at the DSCC Gibson County Center and the DSCC Jimmy Naifeh Center at Tipton County will be subject to the same procedures as the Dyersburg campus unless otherwise indicated.

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